# WORK SESSION/REGULAR MEETING FEBRUARY 3, 2011 MINUTES

MEETING OPENED AT 7:30 P.M. BY MAYOR TIMOTHY J. BORSETTI.

ALL STOOD FOR THE PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

PUBLIC MEETINGS STATEMENT READ INTO RECORD BY CLERK DUGAN:

"IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS GIVEN TO TWO NEWSPAPERS, AND POSTED, THAT A WORK SESSION AND REGULAR MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE THIRD DAY OF FEBRUARY, 2011, WITH THE WORK SESSION TO BEGIN AT THE HOUR OF 7:30 P.M. AND THE REGULAR MEETING TO BEGIN IMMEDIATELY FOLLOWING AT THE LAKEHURST COMMUNITY CENTER, CORNER OF PINE AND CENTER STREETS, LAKEHURST, NEW JERSEY, AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED."

### ROLL CALL:

JAMES DAVIS: PRESENT
PAT FORD: PRESENT
SIDNEY HOOPER: PRESENT
HARRY ROBBINS: PRESENT

MAYOR TIMOTHY J. BORSETTI: PRESENT

WORK SESSION:

REVIEW OF REGULAR MEETING AGENDA:

Municipal Clerk Dugan reviewed regular meeting agenda.

PUBLIC COMMENTS ON AGENDA ITEMS:

Time opened: 7:32 p.m.

Mr. Danny Barker, 409 Cedar Street, asked about the resolution reducing the amount of hours for the Code Enforcement Officer.

Administrator MacLean replied that the Code Enforcement Officers hours will be reduced by one hour each week.

Mrs. Sue Barker, 409 Cedar Street, asked how many hours the Code Enforcement Officer works as the wording of the resolution was unclear.

Administrator MacLean replied that the hours will be reduced from five hours per week to four hours. Mr. MacLean added that the verbiage of the resolution will be clarified.

Time closed: 7:35 p.m.

### ADJOURNMENT OF WORK SESSION:

Motion by: Harry Robbins Seconded by: Glenn McComas To adjourn work session. Roll call vote held. All votes affirmative.

### APPROVAL OF MINUTES:

Motion by: James Davis Seconded by: Pat Ford To approve minutes of January 20, 2011 Regular Meeting. Roll call vote held. All votes affirmative.

#### CONSENT AGENDA:

All matters to be considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

### **RESOLUTIONS:**

1. #11-050: Resolution re: Payment of Bills

2. #11-051: Resolution re: Code Enforcement Officer's Reduction in hours/salary

Motion by: Harry Robbins Seconded by: James Davis

To approve consent agenda. Roll call vote held. All votes affirmative.

# **UNFINISHED BUSINESS:**

# SECOND PUBLIC HEARING FOR 2011 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING:

Motion by: James Davis Seconded by: Glenn McComas To open the second public hearing for 2011 Community Development Block Grant funding. Roll call vote held. All votes affirmative.

Time opened: 7:38 p.m.

Administrator MacLean reported that the Community Development Block Grant is a federally-funded program administered by Ocean County to fund projects in low income Designated Target Neighborhoods (DTNs). Mr. MacLean added that the governing body will be applying for funds to complete curbing, sidewalk, and drainage improvements on the north side of Hibernia Avenue. Mr. MacLean further added that grants which are usually received every two years supply between \$35,000 and \$45,000 worth of funding "which doesn't go far."

Mr. Danny Barker, 409 Cedar Street, asked the location of the planned improvements to Hibernia Avenue.

Mr. MacLean replied that the improvements are planned from Center Street to Elm Street.

Mayor Borsetti stated that the original intention was to require the planned pharmacy for the site to install the improvements but the project never went forward due to adverse economic conditions.

Time closed: 7:42 p.m.

Motion by: Harry Robbins Seconded by: Pat Ford To close the second public hearing for 2011 Community Development Block Grant funding. Roll call vote held. All votes affirmative.

# RESOLUTION REGARDING 2011 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION:

Motion by: Glenn McComas Seconded by: Steven Oglesby To approve resolution #11-052 regarding 2011 Community Development Block Grant application. Roll call vote held. All votes affirmative.

### COMMITTEE/COUNCIL REPORTS:

Councilman Hooper reported that on January 27, 2011, Mayor Borsetti and members of the Finance Committee met with Administrator MacLean and Chief Financial Officer Christine Thorne concerning the 2011 municipal budget. Mr. Hooper added that Police Chief Higgins and Public Works Supervisor Winton also were in attendance to discuss the budgetary needs of their respective departments. Mr. Hooper further added that 2011 will be a "bleak year."

Mr. Hooper also reported that he attended the Joint Base meeting on January 31, 2011 at which committees were being formulated to discuss issues of concern.

Mayor Borsetti stated that he is "awaiting budget figures from the Chief Financial Officer' after which a more accurate budget forecast can be drawn.

Councilman Davis stated that the members of the Public Safety Committee met with representatives of the Lakehurst Police Association and received information concerning personnel matters which will be discussed during executive session.

Councilwoman Ford reported that a youth bingo will be scheduled shortly.

Councilman Oglesby reported that the next meeting of the Local Emergency Planning Committee is scheduled for February 16, 2011 at 7:00 p.m. at the Emergency Services Complex at which a tabletop drill is scheduled.

Councilman Oglesby also thanked the Borough for allowing the temporary storage of 28 boxes of artifacts that had been obtained from the archaeological dig of the former roundhouse and had been warehoused in Trenton. Mr. Oglesby added that the boxes are stored in the former firehouse and will be sorted for importance. Mr. Oglesby further added that prohibition alcohol bottles and assorted bricks were listed on the inventory provided with the boxes.

Council President Robbins reported that Mayor Borsetti had assigned him and Councilman Hooper to work with the Ocean Monmouth Food Bank concerning their request to utilize the former firehouse.

### **MAYOR COMMENTS:**

Mayor Borsetti reported that he had assigned Councilman McComas to be the Borough's liaison to the Pinelands Commission. Mayor Borsetti added that the new director of the Commission has indicated that she is interested in making the Pinelands "more user-friendly."

Mayor Borsetti stated that this winter's weather has been "really rough" and reminded residents to move vehicles off public roads during inclement weather and to clear their sidewalks within twenty-four hours. Mayor Borsetti added that the Borough's reverse 911 system has been utilized to notify residents of these requirements.

# **COMMENTS FROM PUBLIC:**

Time opened: 7:50 p.m.

Mrs. Sue Barker, 409 Cedar Street, commended Ms. Dugan for upgrading the website by providing agenda and minutes of meetings but asked if ordinances will be provided also.

Ms. Dugan replied that there have not yet been any ordinances introduced for 2011 but will also be provided on the website before introduction with the agenda.

Mrs. Barker also asked about the requirement to provide three year's budget information on the website. Municipal Clerk Dugan will look into the matter.

Mayor Borsetti stated that he has appointed a committee to review Borough ordinances.

Mr. Steve Green, 400 Cedar Street, expressed concern that there is inadequate parking at the recently opened 3 B's Bar and Bistro and added that he found garbage on his property from the establishment.

Mayor Borsetti stated that he will notify the Police Department regarding his concerns.

Administrator MacLean stated that Mr. Green can call the police if he is disturbed by noise.

Mr. Ed Seaman, 5 Locust Street, asked about the parking for the 3 B's Bar and Bistro.

Mayor Borsetti stated that Land Use Board applicants often request variances for parking as the lots sizes may not be large enough to accommodate uses permitted in the zone. Mayor Borsetti added that property owners within two hundred feet are noticed of any application being considered by the Land Use Board.

Time closed: 8:03 p.m.

### **CLOSED SESSION:**

Clerk Dugan reads resolution to go into closed session:

### RESOLUTION

**WHEREAS,** Section 8 of the Open Public Meetings Act, Chapter 231, P. L. 1975, permits the exclusion of the public from a meeting in certain circumstances, **and** 

**WHEREAS,** this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

The general nature of the subject matters to be discussed is as follows:

# PERSONNEL MATTERS

It is anticipated at this time that the above stated subject matter will be made public.

This resolution shall take effect immediately.

Motion by: Steven Oglesby Seconded by: James Davis

To approve resolution to go into closed session. Roll call vote.

Time into closed session: 8:05 p.m.

Time out of closed session: 8:42 p.m.

Motion by: Glenn McComas Seconded by: Steven Oglesby To end closed session. Roll call vote held. All votes affirmative.

# ADJOURNMENT:

Motion by: James Davis Seconded by: Pat Ford To adjourn meeting. Roll call vote held. All votes affirmative. Time: 8:43 p.m.

Bernadette Dugan, RMC/CPM Municipal Clerk