BOROUGH OF LAKEHURST WORK SESSION/REGULAR MEETING MARCH 17, 2011 MINUTES

MEETING OPENED AT 7:30 P.M. BY MAYOR TIMOTHY J. BORSETTI.

ALL STOOD FOR THE PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

PUBLIC MEETINGS STATEMENT READ INTO RECORD:

"IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS GIVEN TO TWO NEWSPAPERS, AND POSTED, THAT A WORK SESSION AND REGULAR MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE SEVENTEENTH DAY OF MARCH, 2011, WITH THE WORK SESSION TO BEGIN AT THE HOUR OF 7:30 P.M. AND THE REGULAR MEETING TO BEGIN IMMEDIATELY FOLLOWING AT THE LAKEHURST COMMUNITY CENTER, CORNER OF PINE AND CENTER STREETS, LAKEHURST, NEW JERSEY, AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED."

ROLL CALL:

JAMES DAVIS: PRESENT
PAT FORD: PRESENT (via telephone)
SIDNEY HOOPER: PRESENT
SIDNEY HOOPER: PRESENT
GLENN MCCOMAS: PRESENT
STEVEN OGLESBY: PRESENT
HARRY ROBBINS: PRESENT

MAYOR TIMOTHY J. BORSETTI: PRESENT

WORK SESSION:

REVIEW OF REGULAR MEETING AGENDA:

Municipal Clerk Bernadette Dugan reviewed regular meeting agenda.

PUBLIC COMMENTS ON AGENDA ITEMS:

Time opened: 7:32 p.m.

Ed Seaman, 5 Locust Street, asked about the policy concerning use of Borough vehicles and if the policy pertains to the use of the Administrator's vehicle. Mr. Seaman questioned the timing of the policy.

Mayor Borsetti replied that the existing policy is being forwarded to department heads to "reiterate" the policy.

Councilman Davis indicated that the forwarding of the policy to department heads was a "housekeeping issue."

Sue Barker, 409 Cedar Street, asked if all employees keep a log of mileage as part of their duties.

Mayor Borsetti replied that all employees must adhere to vehicle policy requirements.

Time closed: 7:37 p.m.

Councilman Oglesby asked about progress in moving the thermostat located at the First Aid Squad truck bay.

Administrator MacLean replied that Public Works Supervisor Winton has contacted an electrician to move the thermostat to an area away from the bay doors.

Councilman Oglesby reported that he noticed that the lights on the ball field appeared to be on continuously and asked if they could be turned off late at night or be placed on timer to improve efficiency.

ADJOURNMENT OF WORK SESSION:

Motion by: Glenn McComas Seconded by: Steven Oglesby To adjourn work session. Roll call vote held. All vote affirmative.

APPROVAL OF MINUTES:

Motion by: James Davis Seconded by: Steven Oglesby To approve minutes of March 3, 2011 Work Session/Regular Meeting. Roll call vote held. All votes affirmative.

CONSENT AGENDA:

All matters to be considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

RESOLUTIONS:

- 1. #11-063: Resolution re: Payment of Bills
- 2. #11-064: Resolution re: Tonnage Grant
- 3. #11-065: Resolution re: Redemption of Tax Sale Certificate #2010-6
- 4. #11-066: Resolution re: Use of Borough Vehicles
- 5. #11-067: Resolution re: Increase to Temporary Budget (Current Fund)
- 6. #11-068: Resolution re: Increase to Temporary Budget (Utility Fund)

7. #11-069: Resolution re: Adjustment to Utility Bill for Block 59; Lot 14

8. #11-070: Resolution re: Transfer (Current Fund)

ORDINANCES APPROVED ON FIRST READING:

"AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK" (#2011-01)

Motion by: Harry Robbins Seconded by: Glenn McComas To approve consent agenda. Roll call vote held. All votes affirmative.

NEW BUSINESS:

INTRODUCTION OF 2011 MUNICIPAL BUDGET:

Motion by: Harry Robbins Seconded by: Glenn McComas To approve resolution #11-071 introducing 2011 Municipal Budget. Roll call vote held. All votes affirmative.

COMMITTEE/COUNCIL REPORTS:

Councilman Hooper reported that members of the Finance Committee met concerning the introductory budget and added that it will be another "tight year" financially.

Councilman Oglesby reported that the monthly Local Emergency Planning Committee meeting was held on March 16th at which a drill was attempted but due to the fact that the controlled burn season had not been extended, it was decided that a staged drill will be scheduled for May 18, 2011 with reverse 911 notification of the residents. Mr. Oglesby added that the April meeting will focus on paperwork requirements for emergency incidents.

Councilman McComas reported that Fire Chief Ed Seaman contacted him concerning the pouring of a concrete apron at the fire department to facilitate use of storage area. Mr. McComas added that he contacted Public Works Supervisor David Winton who didn't see a problem with the installation.

Mr. McComas also reported that an asbestos survey was completed today to ensure compliance with requirements. Mayor Borsetti added that a survey had been completed in the 1980's but the paperwork had not been located.

Municipal attorney Sean Gertner reported that Florida has declined federal funding for a transportation project and added that New Jersey is trying to obtain funding to resurrect an AMTRAK tunnel to New York which would provide additional access for pedestrian trains. Mr. Gertner added that hopefully a new tunnel would assist with the MOM line (Monmouth-Ocean-Middlesex) rail line. Mr. Gertner further added that the Lakehurst-

Red Bank rail line would be the "easiest" rail line to the "western" part of Ocean County and "is ready to go with minor improvements."

MAYOR COMMENTS:

Mayor Borsetti thanked the members of the Finance Committee for their efforts and added that \$18,000 was cut from the budget. Mayor Borsetti further added that items such as the Reserve for Uncollected Taxes greatly impact the Borough's budget.

COMMENTS FROM PUBLIC:

Time opened: 7:47 p.m.

Joann Septor, 308 Maple Street, suggested that the Administrator position be "cut" to a part-time position to "alleviate taxes." Mrs. Septor then suggested that the Borough share Administrator services with Manchester.

Ed Seaman, 5 Locust Street, suggested ways to save money—such as the fire company did by changing to ERS for fleet service of fire trucks which saves "\$200-\$300 per truck."

Mr. Seaman stated that he researched the job description for the position of Administrator and added that the Administrator was "playing cop" regarding allegedly informing the Police Chief that Mr. Seaman's personal vehicle was parked on the street without required license plates. Mr. Seaman asked "who was monitoring" the Administrator.

Bobbie Pratt, 703A Oak Street, stated that she "is not willing to give anything to Manchester" and added that she "likes Lakehurst the way it is." Mrs. Pratt further added that she "doesn't begrudge" the salaries provided to Borough employees. Mrs. Pratt also commented that "in the 70's the town was a dump" and stated that "she is against regionalization and that sharing is just the beginning."

April Chillemi, 415 Manapaqua Avenue, asked "who writes the grants" for the Borough.

Mayor Borsetti added that the Administrator, Police Chief and Fire Chief write grants for the Borough.

Time closed: 7:57 p.m.

CLOSED SESSION:

Clerk Dugan reads resolution to go into closed session:

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P. L. 1975, permits the exclusion of the public from a meeting in certain circumstances, **and**

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

The general nature of the subject matters to be discussed is as follows:

PERSONNEL MATTERS

It is anticipated at this time that the above stated subject matter will be made public.

This resolution shall take effect immediately.

Motion by: Harry Robbins Seconded by: Glenn McComas To approve resolution to go into closed session. Roll call vote held. All votes affirmative.

Time into closed session: 7:58 p.m.

Time out of closed session: 8:55 p.m.

Motion by: James Davis Seconded by: Harry Robbins To end closed session. Roll call vote held. All votes affirmative.

ADJOURNMENT:

Motion by: Steven Oglesby Seconded by: Glenn McComas To adjourn meeting. Roll call vote held. All votes affirmative. Time: 8:55 p.m.

Bernadette Dugan, RMC/CPM Municipal Clerk