BOROUGH OF LAKEHURST WORK SESSION/REGULAR MEETING NOVEMBER 3, 2011 MINUTES

MEETING OPENED AT 7:30 P.M. BY MAYOR TIMOTHY J. BORSETTI.

ALL STOOD FOR PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

PUBLIC MEETINGS STATEMENT READ INTO RECORD BY MUNICIPAL CLERK DUGAN:

"IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS GIVEN TO TWO NEWSPAPERS, AND POSTED, THAT A WORK SESSION AND REGULAR MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE THIRD DAY OF NOVEMBER, 2011, WITH THE WORK SESSION TO BEGIN AT THE HOUR OF 7:30 P.M. AND THE REGULAR MEETING TO BEGIN IMMEDIATELY FOLLOWING AT THE LAKEHURST COMMUNITY CENTER, CORNER OF PINE AND CENTER STREETS, LAKEHURST, NEW JERSEY, AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED."

ROLL CALL:

JAMES DAVIS: PRESENT GLENN MCCOMAS: PRESENT PAT FORD: ABSENT STEVEN OGLESBY: PRESENT SIDNEY HOOPER: PRESENT HARRY ROBBINS: PRESENT MAYOR TIMOTHY J. BORSETTI: PRESENT

WORK SESSION:

REVIEW OF REGULAR MEETING AGENDA:

Municipal Clerk Bernadette Dugan reviewed the regular meeting agenda.

ANNOUNCEMENT OF WINNERS OF HALLOWEEN DECORATING CONTEST:

Mayor Borsetti announced the winners of the annual Halloween Decorating Contest:

First Prize: \$100	Charles Brooks 226 Church Street
Second Prize: \$50	Timothy and Misty Sinkewitz 407 Cedar Street
Third Prize: \$25	Jeffrey and Janice Gilby 512 Oak Street

Mayor Borsetti added that the winners "did a wonderful job" decorating.

REQUEST FROM LAKEHURST HISTORICAL SOCIETY TO UTILIZE FORMER FIRE TRUCK BAYS ON NOVEMBER 10-13, 2011 FOR CRAFT SHOW AND FLEA MARKET STORAGE:

Governing body members had no issue with the use of the former fire truck bays.

PUBLIC COMMENTS ON AGENDA ITEMS:

Time opened: 7:35 p.m.

Sue Barker, 409 Cedar Street, asked about the hiring of the Public Works employee.

Administrator MacLean replied that the hiring is a "temporary worker filling the spot of a worker who resigned."

Mayor Borsetti stated that the Borough "tried without hiring" another worker but "Public Works is starting to get behind" on projects so "we made the decision to hire one person."

Administrator MacLean added that Public Works had been "doing the minimum" but projects such as raising manholes were not able to be completed. Mr. MacLean further added that the use of community service workers assisted in supplying manpower but the workers have completed their required service.

Time closed: 7:40 p.m.

ADJOURNMENT OF WORK SESSION:

Motion by: Harry Robbins Seconded by: Glenn McComas To adjourn work session. Roll call vote held. All votes affirmative.

APPROVAL OF MINUTES:

Motion by: James Davis Seconded by: Steven Oglesby To approve minutes of October 20, 2011 Work Session/Regular Meeting. Roll call vote held. All votes affirmative.

CONSENT AGENDA:

All matters to be considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately. **RESOLUTIONS:**

1.	#11-161:	Resolution re:	Payment of Bills
2.	#11-162:	Resolution re:	Transfer for Current Fund
3.	#11-163:	Resolution re:	Raffle License for VFW Post 10061
4.	#11-164:	Resolution re:	Adjustment to Utility Account for Block 64; Lot 10
5.	#11-165:	Resolution re:	Hiring of Arthur Leuck, Jr. as a temporary Public Works
			Laborer
6.	#11-166:	Resolution re:	Authorizing contract with ADP to provide flexible savings
			accounts
7.	#11-167:	Resolution re:	Membership in Lakehurst Volunteer Fire Company for Ken
			Sloan and Edward Hawley, Jr.
8.	#11-168:	Resolution re:	Redemption of Tax Sale Certificate #11-00001

CORRESPONDENCE:

Request from Michael Valinoti to serve alcoholic beverages at event at Community Center on November 12, 2011

CERTIFICATE OF DETERMINATION AND AWARD

Total Principal Amount: \$500,000 Dated: November 1, 2011 Maturity: April 5, 2012 Interest Rate: 3.75% payable at maturity Purchaser: Oppenheimer & Co., Inc., Philadelphia, PA

ORDINANCES APPROVED ON FIRST READING:

"AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER II, SECTION 2-19, POLICE DEPARTMENT, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED ADMINISTRATION" (#11-07)

"AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER II, SECTION 2-5, HIRING PREFERENCES AND PROCEDURES, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED ADMINISTRATION" (#11-08)

Motion by: James DavisSeconded by: Sidney HooperTo approve consent agenda. Roll call vote held. All votes affirmative.

ORDINANCES NOT ON CONSENT AGENDA:

Motion by: James Davis

Seconded by: Sidney Hooper

To approve on second reading and open the public hearing on Ordinance #2011-05 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING AND DETERMINING THE AMOUNT OF SALARIES AND WAGES FOR CERTAIN EMPLOYEES AND OFFICIALS IN THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, AND STATE OF NEW JERSEY." Roll call vote held. All votes affirmative.

Time opened: 7:42 p.m.

Sue Barker, 409 Cedar Street, requested that previous salaries be listed for comparison with proposed salaries.

Administrator MacLean explained that the salary resolution contains the salaries for employees while the salary ordinance establishes salary ranges for positions. Mr. MacLean added the salary resolution, which was approved at the meeting of October 20^{th} , provided a 3 ½ % raise for non-contractual employees, the same as contractual employees received.

Mrs. Barker asked if all employees received a raise.

Borough Attorney Gertner stated that there are so few non-contractual employees who can be judged on their merit. Mr. Gertner explained statutory employees.

Administrator MacLean stated that the only way to withhold a raise would be to bring disciplinary charges against an employee. Mr. MacLean added that employees have ninety days to correct any deficiencies in their work performance. Mr. MacLean further added that Lakehurst is governed by N.J.A.C. 4A (Civil Service) as well as N.J.S.A. 40A.

Time closed: 7:48 p.m.

Motion by: Harry RobbinsSeconded by: Glenn McComasTo adopt Ordinance #2011-05. Roll call vote held.All votes affirmative.

Motion by: James Davis Seconded by: Steven Oglesby To approve on second reading and open the public hearing on Ordinance #2011-06 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, FIXING AND DETERMINING THE AMOUNT OF SALARIES AND WAGES FOR CERTAIN MEMBERS OF THE LAKEHURST POLICE ASSOCIATION IN THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, AND STATE OF NEW JERSEY." Roll call vote held. All votes affirmative.

Time opened: 7:49 p.m.

NO PUBLIC COMMENTS

Time closed: 7:49 p.m.

Motion by: Steven OglesbySeconded by: James DavisTo adopt Ordinance #2011-06. Roll call vote held.All votes affirmative.

COMMITTEE/COUNCIL REPORTS:

Mayor Borsetti reported that the Halloween parade scheduled for October 29th was canceled due to inclement weather.

Mayor Borsetti also reported that Councilwoman Ford is "on travel" and unable to attend the meeting via telephone as she is ill.

Councilman Oglesby reported that there will be no monthly Local Emergency Planning Committee/Emergency Management meetings for November and December and added the next meeting is scheduled for the third Wednesday in January.

Mr. Oglesby also reported that the First Aid Squad has scheduled a silent auction for Friday, November 11, 2011 at 6:00 p.m. at the Community Center. Mr. Oglesby added admission is \$5 which includes a sheet of twenty-five tickets with many nice prizes offered, including a Wii, flat screen television, and Yankee tickets.

MAYOR COMMENTS:

Mayor Borsetti reported that the annual rabies clinic is scheduled for Saturday, November 5, 2011 at the former fire truck bays adjacent to the Community Center.

Mayor Borsetti urged residents to vote on Election Day, Tuesday, November 8, 2011.

Mayor Borsetti also reported that VFW Post 10061 is sponsoring the Veterans' Day service at Lake Horicon on Friday, November 11, 2011 at 11:00 a.m.

COMMENTS FROM PUBLIC:

Time opened: 7:55 p.m.

Sue Barker, 409 Cedar Street, asked that the salary resolution contain the previous years' salaries along with the proposed salaries for comparison. Mrs. Barker asked about the upcoming negotiations for the AFSCME employee contract.

Mayor Borsetti replied that all aspects of the contract will be discussed including raises. Mayor Borsetti added "we are not spending willy nilly" with the actions of the governing body being "very transparent."

Administrator MacLean stated that the current AFSCME contract along with the police contract were signed in 2008 and added that it has been the policy of the governing body for the last fifteen to twenty years to give the same raises to non-contractual employees as

have been received by contractual employees. Mr. MacLean also stated that there have been lawsuits in the past when employees were not given raises.

Mrs. Barker asked if 3 1/2% raises will be given next year.

Administrator MacLean responded that "no one knows what raise will be given in the AFSCME contract" due to the economic downturn.

Councilman Davis stated that "the new contract must reflect the economic realities."

Mrs. Barker stated that the 2011 budget exceeded the 2% cap.

Administrator MacLean stated that the budget did stay within the 2% cap but added that debt service is excluded from the budget cap calculation.

Mayor Borsetti explained that some items are excluded from the cap calculation including the aforementioned debt service, insurance and pension costs.

Janie Baranyay, 408 Cedar Street, stated that the audience asks questions because they "don't fully understand the proceedings" and added that she asks a question because she "wants to understand our local government."

Councilman Davis stated that he would like to "see the rapport continue" with residents and added that the Borough did not exceed the budget cap. Mr. Davis further stated that when an explanation of raises is received, he would like to see the information disseminated to "dispel rumors and myths."

Karl Maurer, 404 Manapaqua Avenue, thanked the governing body for their efforts in assisting with the designation of no parking areas on Manapaqua Avenue. Mr. Maurer then described a recent incident during which a congregant of the nearby church abruptly utilized his driveway to turn around, almost hitting him. Mr. Maurer requested that a letter be forwarded by the governing body to the pastor of the church asking that the congregants exercise caution when leaving the church.

Mayor Borsetti asked Mr. Maurer to speak directly with the pastor of the church.

Administrator MacLean suggested that Mr. Maurer first contact the pastor and if there is no response, Police Chief Higgins will discuss the matter with the pastor, as citizen complaints garner more action, as evidenced by the County response to the no parking on Manapaqua Avenue request.

Time closed: 8:17 p.m.

CLOSED SESSION:

Clerk Dugan reads resolution to go into closed session:

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P. L. 1975, permits the exclusion of the public from a meeting in certain circumstances, **and**

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

The general nature of the subject matters to be discussed is as follows:

PERSONNEL MATTERS

It is anticipated at this time that the above stated subject matter will be made public.

This resolution shall take effect immediately.

Motion by: Glenn McComas Seconded by: Harry Robbins To approve resolution to go into closed session. Roll call vote held. All votes affirmative.

Time into closed session: 8:17 p.m.

Time out of closed session: 8:45 p.m.

Motion by: James Davis Seconded by: Sidney Hooper To end closed session. Roll call vote held. All votes affirmative.

ADJOURNMENT:

Motion by: Glenn McComas Seconded by: James Davis To adjourn meeting. Roll call vote held. All votes affirmative. Time: 8:45 p.m.

> Bernadette Dugan, RMC/CPM Municipal Clerk