

**BOROUGH OF LAKEHURST  
WORK SESSION/REGULAR MEETING  
FEBRUARY 16, 2012  
TENTATIVE AGENDA**

1. Approval of Minutes of February 2, 2012 Regular Meeting
2. Resolution regarding payment of bills
3. Resolution regarding moving school election to November
4. Resolution regarding Municipal Service Fee for Pinehurst Estates
5. Resolution regarding In Rem foreclosure
6. Resolution regarding correction of water bill for Block 8; Lot 12
7. Resolution regarding membership in Lakehurst First Aid Squad for Jennifer Laymon
8. Introduction and First Reading of Ordinance #2012-02 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING CHAPTER II ADMINISTRATION SECTION 2-51 FEES FOR COPYING RECORDS"
9. Executive/Closed Session to discuss personnel matters

Bernadette Dugan, RMC  
Municipal Clerk

*The Mayor and Council reserve the right to add or delete items from the agenda.*

**AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF  
OCEAN, STATE OF NEW JERSEY AMENDING CHAPTER II  
ADMINISTRATION SECTION 2-51 FEES FOR COPYING RECORDS  
2012-02**

**BE IT ORDAINED** by the Mayor and Borough Council for the Borough of Lakehurst, County of Ocean and State of New Jersey, section 2-51.3a Fees for Copies of Municipal Records shall be amended, as follows:

**2-51.3 Fees for Copies.**

a. Copies of Municipal Records:

Letter sized pages or smaller	\$ . 05 per page
Legal sized pages or larger	\$ . 07 per page

b. Accident Reports requested other than in person                      \$5.00 per report

**Severability.**

All ordinances or parts of ordinances inconsistent herewith are hereby repealed. Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

**Effective date.**

This ordinance shall take effect immediately as required by law.

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Hon. Harry Robbins  
Mayor

**NOTICE**

**NOTICE IS HEREBY GIVEN** that the ordinance entitled as of above was introduced and passed on first reading at a regular meeting of the Mayor and Council held on the sixteenth day of February, 2012 and will be further considered upon second reading for final passage at a regular meeting of the said Mayor and Council of the Borough of Lakehurst to be held on the first day of March, 2012 at the Lakehurst Community Center, corner of Pine and Center Streets, Lakehurst, New Jersey, at 7:30 p.m. or as soon thereafter as the matter may be reached, at which time and place any person desiring to be heard thereon will be given such opportunity.

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Bernadette Dugan, RMC/CPM  
Municipal Clerk

**RESOLUTION  
FEBRUARY 16, 2012**

**WHEREAS**, Jennifer Laymon has applied for membership in the Lakehurst First Aid Squad (LFAS) **and**

**WHEREAS**, Section 2-31.5 of the Revised General Ordinances of the Borough requires that the applicant meet certain criteria and that the application be approved by the Governing Body, **and**

**WHEREAS**, the above applicant meets the criteria specified in Section 2-31.5.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the application of Jennifer Laymon as a member of the Lakehurst First Aid Squad is hereby approved, effective immediately.

**I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 16, 2012.**

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**Bernadette Dugan, RMC/CPM  
Municipal Clerk**

**RESOLUTION  
FEBRUARY 16, 2012**

**WHEREAS**, the Borough of Lakehurst currently owns Tax Sale Certificates as shown on the attached foreclosure list compiled by the Borough's Tax Collector, **and**

**WHEREAS**, the Borough of Lakehurst is desirous of obtaining the taxes due the Borough from these properties; **and**

**WHEREAS**, should the property taxes not be redeemed or the taxes owed otherwise be paid, the Borough desires to return these properties to the tax roles by authorizing foreclosure proceedings by the summary proceedings IN REM, and as described by N.J.S.A. 54:5-104.29 to 54:5-104.71 as amended, and pursuant to the rules of Civil Practice of the Superior Court of New Jersey;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the Tax Sale Certificates as shown on the attached foreclosure list now held by the Borough of Lakehurst be foreclosed by the summary proceedings IN REM, and as described by N.J.S.A. 54:5-104.29 to 54:5-104.71 as amended, and pursuant to the rules of Civil Practice of the Superior Court of New Jersey.

Approved: \_\_\_\_\_  
(date)

Signature: \_\_\_\_\_  
Harry Robbins, Mayor  
Borough of Lakehurst

**I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey that the above resolution was approved by the Mayor and Council at the meeting of February 16, 2012.**

\_\_\_\_\_  
**Bernadette Dugan, RMC/CPM  
Municipal Clerk**

**RESOLUTION  
FEBRUARY 16, 2012**

**WHEREAS**, the off-base housing complex known as Pinehurst Estates located in the Borough of Lakehurst is subject to the ownership, operation, and management by Balfour Beatty Communities, LLC, **and**

**WHEREAS**, Balfour Beatty Communities, LLC has entered into a contract with the Borough of Lakehurst to provide the municipal services of police, fire protection, emergency medical services, curbside trash and recycling (once per week) snow removal from streets, street cleaning, animal control, and roadside pest control, **and**

**WHEREAS**, the Borough and Balfour Beatty Communities, LLC have reached agreement on a formula to establish the municipal service fee per unit:

**PHE FEE SCHEDULE 2012 (ROUNDED TO WHOLE DOLLARS)**

School Budget 2011 – 2012 school year	\$ 8,822,865.00
Impact Aid 2011 – 2012	\$ 369,092.00
Impact Aid represents 4.18% of the budget	
698 Residences in the Borough	
83 units in PHE	
PHE represents 11.89% of residential area	
Funds raised by taxation 2011	\$ 3,074,710.00
\$ 3,074,710 x 11.89%	\$ 365,583.00
Discount 4.18%	\$ 15,281.00
Municipal fee	\$ 350,302.00
Municipal fee per unit	\$ 4,221.00

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the contract for providing the above listed municipal services to the Pinehurst Estates military housing complex, be amended for the year 2012 to reflect the new municipal service fee of \$ 4,221.00 per unit per annum, effective March 1, 2012, as calculated above, **and**

**BE IT FURTHER RESOLVED** that Municipal Clerk Bernadette Dugan be authorized to execute said contract.

**I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 16, 2012.**

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**Bernadette Dugan, RMC/CPM  
Municipal Clerk**

**RESOLUTION  
FEBRUARY 16, 2012**

**WHEREAS**, P.L. 2011, c. 202 authorizes changing the election date of school board members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election); **and**

**WHEREAS**, Such action requires the adoption of a resolution by a school district, or the municipality, or municipalities constituting such district, as set forth in P.L. 2011, c. 202; **and**

**WHEREAS**, P.L. 2011 c. 202 requires that the change to a November election remaining in effect for four years; **and**

**WHEREAS**, P.L. 2011 c. 202 eliminates the annual voter referendum on the proposed general fund tax levy (i.e., the base budget which is at or below the statutory tax levy cap) in school districts where board of education members are elected at the General Election; **and**

**WHEREAS**, P.L. 2011 c. 202 requires that an additional general fund tax levy proposal (i.e. for an expenditure in excess of the tax levy cap) be presented to voters as a separate question at the General Election; **and**

**WHEREAS**, the Mayor and Council of the Borough of Lakehurst believes that the financial interest of its constituents is safeguarded by the state's tax levy cap and the thorough review of the proposed school budget by the Executive County Superintendent and the Executive County School Business Administrator; **and**

**WHEREAS**, the Mayor and Council of the Borough of Lakehurst believes that more citizens will participate in the selection of school board members at the General Election than on the third Tuesday in April and that the higher level of participation will foster positive interest in our public school; **and**

**WHEREAS**, the Mayor and Council of the Borough of Lakehurst is committed to the non-partisan status of school board membership and the non-partisan conduct of school elections, and believes this principle will not be compromised by conducting board member elections in November.

**NOW, THEREFORE, BE IT RESOLVED** that pursuant to P.L. 2011 c. 202, the Mayor and Council of the Borough of Lakehurst changes the annual election date for school board members from the Third Tuesday in April to the November General Election, beginning in 2012, **and**

**BE IT FURTHER RESOLVED** that pursuant to P.L. 2011 c. 202, the annual organization meeting of the Lakehurst Board of Education will take place in the first week of January following the November General Election and that the board of

education's next organization meeting will take place in the first week of January, 2013;  
**and**

**BE IT FURTHER RESOLVED** that pursuant to P.L. 2011 c. 202, members of the Lakehurst Board of Education whose terms would have expired by May 2012 will continue to serve in office until the January 2013 organization meeting; **and**

**BE IT FURTHER RESOLVED** that this resolution be transmitted to the Ocean County Clerk; the Ocean County Board of Elections and/or Superintendent of Elections; the Lakehurst School Board secretary; the Department of State, Division of Elections; the Department of Education's Executive County Superintendent; and the Department of Community Affairs, Division of Local Government Services; **and**

**BE IT FURTHER RESOLVED** that a copy of this resolution also be provided to the New Jersey School Boards Association and the New Jersey State League of Municipalities.

**I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 16, 2012.**

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**Bernadette Dugan, RMC/CPM  
Municipal Clerk**

**RESOLUTION  
FEBRUARY 16, 2012**

**WHEREAS**, Tax Collector Marie Bell has indicated that due to a clerical error, the utility bill for Block 8; Lot 12 needs to be corrected, **and**

**WHEREAS**, the error occurred due to a transposition of the current reading, **and**

**WHEREAS**, the billed amount for water was \$300.83 and for sewer was \$305.41 while the correct amount for water is \$159.35 and for sewer is \$204.25,

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey hereby authorizes the utility bill for Block 8 Lot 12 be corrected to bill the amount of \$159.35 for water and \$204.25 for sewer.

**I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 16, 2012.**

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**Bernadette Dugan, RMC/CPM  
Municipal Clerk**