

BOROUGH OF LAKEHURST
REMINDER: REDEVELOPMENT MEETING BEGINNING
AT 7:00 P.M.

REDEVELOPMENT AGENCY
SEPTEMBER 6, 2012
TENTATIVE AGENDA

1. Approval of Minutes of August 16, 2012 meeting
2. Any other business
3. Adjournment

WORK SESSION/REGULAR MEETING
SEPTEMBER 6, 2012
TENTATIVE AGENDA

1. Presentation of Certificate of Appreciation to Sid Hooper for organizing the Summer Fishing Contest
2. Approval of Minutes of August 16, 2012 Regular Meeting
3. Request from Casey McPartlin to serve alcoholic beverages at an event at the Community Center on October 8, 2012
4. Payment of Bills
5. Resolution regarding salary for SLEO II Officers Casey McPartlin and Danny Hourigan
6. Resolution appointing Jason Emme as permanent Public Works laborer
7. Resolution appointing part-time clerk-typist Renee James to full time clerk-typist position
8. Resolution hiring of Grace Bivona as crossing guard
9. Resolution hiring Samantha Palisay as alternate crossing guard
10. Resolution regarding Chapter 159 for Clean Communities Grant
11. Resolution regarding Chapter 159 for Cops-in-Shops grant

12. [Resolution regarding Chapter 159 for Click It or Ticket grant](#)
13. [Resolution regarding Drive Sober or Get Pulled Over grant](#)
14. [Second Reading and Public Hearing of Ordinance #12-08](#) entitled: “BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS AND APPROPRIATING \$400,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$380,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, NEW JERSEY
15. Executive/Closed Session to discuss personnel matters/contract negotiations

Bernadette Dugan, RMC
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

**BOROUGH OF LAKEHURST
COUNTY OF OCEAN**

ORDINANCE No. 12-08

BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS AND APPROPRIATING \$400,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$380,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, NEW JERSEY

BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be undertaken in and by the Borough of Lakehurst, in the County of Ocean, New Jersey (the "Borough"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$400,000, said sum being inclusive of all appropriations heretofore made therefore and including the sum of \$20,000 as the down payment for said purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 *et seq.* The down payment is now available by virtue of provision for down payment or for capital improvement purposes in the Capital Improvement Fund.

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$380,000, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purposes for which the obligations are to be issued consist of (i) the acquisition of a new garbage truck; (ii) the acquisition of various municipal vehicles, including but not limited to, a backhoe, dump truck, and sewer jet vac vehicle; and (iii) the acquisition of various equipment for the police department, including but not limited to, police radios and computer equipment, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$380,000, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$400,000, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$400,000 over the estimated maximum amount of bonds or notes to be issued therefor being the amount of said \$20,000 down payment for said purposes.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 9.41 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$380,000 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$50,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and

other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto. This ordinance shall constitute a declaration of official intent for the purposes and within the meaning of Section 1.150-2(e) of the United States Treasury Regulations.

Section 6. The Capital Budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at a regular meeting of the governing body of the Borough of Lakehurst, in the County of Ocean, and State of New Jersey, held on the sixteenth day of August 2012 and that said Ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the sixth day of

September 2012 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Bernadette Dugan, RMC/CPM
Municipal Clerk

**RESOLUTION
SEPTEMBER 6, 2012**

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenues in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount.

Section 1.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Lakehurst hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2012 Budget in the sum of \$ 4,000.00 which is now available as revenue from the Department of Environmental Protection entitlement for the Clean Communities Program.

Section 2.

BE IT FURTHER RESOLVED that the sum of \$ 4,000.00 be and the same is hereby appropriated, outside caps, under the caption:

Department of Environmental Protection—Clean Communities Program----\$ 4,000.00

BE IT FURTHER RESOLVED that one certified copy of this Resolution be forwarded to the Division of Local Government Services.

CERTIFICATION

I, Bernadette Dugan Clerk of the Borough of Lakehurst, County of Ocean, and State of New Jersey do hereby certify that the foregoing resolution was duly adopted by the Governing Body at the regular meeting held on the 6th day of September 2012.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
SEPTEMBER 6, 2012**

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenues in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount.

Section 1.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Lakehurst hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2012 Budget in the sum of \$ 4,000.00 which is now available as revenue from the Department of Law and Public Safety Click it or Ticket seat belt program.

Section 2.

BE IT FURTHER RESOLVED that the sum of \$ 4,000.00 be and the same is hereby appropriated, outside caps, under the caption:

Department of Public Safety—Click it or Ticket program--- 4,000.00

BE IT FURTHER RESOLVED that one certified copies of this Resolution be forwarded to the Division of Local Government Services.

CERTIFICATION

I, Bernadette Dugan Clerk of the Borough of Lakehurst, County of Ocean, and State of New Jersey do hereby certify that the foregoing resolution was duly adopted by the Governing Body at the regular meeting held on the 6th day of September 2012.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
SEPTEMBER 6, 2012**

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenues in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount.

Section 1.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Lakehurst hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2012 Budget in the sum of \$ 1,600.00 which is now available as revenue from the State Of New Jersey, Department of Law & Public Safety Cops In Shops-Summer Shore Initiative

Section 2.

BE IT FURTHER RESOLVED that the sum of \$ 1,600.00 be and the same is hereby appropriated, outside caps, under the caption:

Cops In Shops-Summer Shore Initiative \$1,600.00

BE IT FURTHER RESOLVED that two certified copies of this Resolution be forwarded to the Division of Local Government Services.

CERTIFICATION

I, Bernadette Dugan Clerk of the Borough of Lakehurst, County of Ocean, and State of New Jersey do hereby certify that the foregoing resolution was duly adopted by the Governing Body at the regular meeting held on the 6th day of September 2012.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
SEPTEMBER 6, 2012**

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenues in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount.

Section 1.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Lakehurst hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2012 Budget in the sum of \$ 4,400.00 which is now available as revenue from the 410-Alcohol Traffic Safety And Drunk Driving Prevention Incentive Grants-CFDA 20.601 Drive Sober or Get Pulled Over

Section 2.

BE IT FURTHER RESOLVED that the sum of \$ 4,400.00 be and the same is hereby appropriated, outside caps, under the caption:

Drive Sober or Get Pulled Over 2012

BE IT FURTHER RESOLVED that one certified copies of this Resolution be forwarded to the Division of Local Government Services.

CERTIFICATION

I, Bernadette Dugan Clerk of the Borough of Lakehurst, County of Ocean, and State of New Jersey do hereby certify that the foregoing resolution was duly adopted by the Governing Body at the regular meeting held on the 6th day of September 2012.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
SEPTEMBER 6, 2012**

WHEREAS, Renee James has served as a part-time clerk-typist since 2006 **and**

WHEREAS, the need exists for the clerk-typist position to be made a full-time position due to short staffing since the retirement of the former account clerk in 2011, **and**

WHEREAS, Renee James has consistently performed the duties of the position in a satisfactory manner.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the present part-time clerk-typist employment of Renee James be expanded to a full-time clerk-typist position, effective September 10, 2012.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 6, 2012.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
SEPTEMBER 6, 2012**

WHEREAS, the Borough of Lakehurst needs to increase the available alternate crossing guard compliment, **and**

WHEREAS, Samantha Palisay has applied for the position, **and**

WHEREAS, Chief Higgins has recommended the appointment of Samantha Palisay to this position,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that Samantha Palisay be appointed as an alternate crossing guard at the rate of \$ 8.00 per hour with retainer, effective September 10, 2012.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 6, 2012.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
SEPTEMBER 6, 2012**

WHEREAS, the need exists for the hiring of a crossing guard, **and**

WHEREAS, Grace Bivona has applied for the position, **and**

WHEREAS, Chief Higgins has recommended the appointment of Grace Bivona to this position,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that Grace Bivona be appointed as a crossing guard at the rate of \$ 8.00 per hour, effective September 10, 2012.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 6, 2012.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
SEPTEMBER 6, 2012**

WHEREAS, Stevie Ray Butler has applied for membership in the Lakehurst Volunteer Fire Company No. 1 (LVFC) and the New Jersey State Firemen's Relief Association, **and**

WHEREAS, Section 2-20.4(a) 1 of the Revised General Ordinances of the Borough requires that the applicant meet certain criteria and that the application be approved by the Governing Body, **and**

WHEREAS, the above applicant meets the criteria specified in Section 2-20.4(a) 1,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the application of Stevie Ray Butler for membership in the Lakehurst Volunteer Fire Company and the New Jersey State Firemen's Relief Association is hereby approved, effective immediately.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 6, 2012.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
SEPTEMBER 6, 2012**

WHEREAS, Megan McPartlin and Albert Withee III have applied for membership in the Lakehurst First Aid Squad (LFAS) **and**

WHEREAS, Section 2-31.5 of the Revised General Ordinances of the Borough requires that the applicants meet certain criteria and that the applications be approved by the Governing Body, **and**

WHEREAS, the above applicants meet the criteria specified in Section 2-31.5.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the applications of Megan McPartlin and Albert Withee III as members of the Lakehurst First Aid Squad are hereby approved, effective immediately.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 6, 2012.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
SEPTEMBER 6, 2012**

WHEREAS, Megan McPartlin has applied for membership in the Lakehurst First Aid Squad (LFAS) **and**

WHEREAS, Section 2-31.5 of the Revised General Ordinances of the Borough requires that the applicants meet certain criteria and that the applications be approved by the Governing Body, **and**

WHEREAS, the above applicant meets the criteria specified in Section 2-31.5.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the application of Megan McPartlin as a member of the Lakehurst First Aid Squad is hereby approved, effective immediately.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 6, 2012.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
SEPTEMBER 6, 2012**

WHEREAS, the Borough is in need of hiring a public works heavy laborer, **and**

WHEREAS, Jason Emme has satisfactorily served as a probationary employee for the last ninety days,

WHEREAS, Mr. David Winton Public Works Department Head has recommended Jason Emme be hired as a permanent public works heavy laborer,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that Jason Emme be hired as a permanent public works heavy laborer at a salary of \$10.00 per hour, effective September 6, 2012.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 6, 2012.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
SEPTEMBER 6, 2012**

WHEREAS, on July 19, 2012 the Governing Body approved a resolution appointing Casey McPartlin and Danny Hourigan as SLEO II Officers, **and**

WHEREAS, the salary for their positions was not listed in the resolution.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the salary for SLEO II Officers Casey McPartlin and Danny Hourigan is \$10 per hour.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 6, 2012.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**