

BOROUGH OF LAKEHURST

**WORK SESSION/REGULAR MEETING
FEBRUARY 21, 2013
TENTATIVE AGENDA**

1. Presentation by Lakehurst Police Department to VFW Post 10061 for their generous donation for the purchase of three bullet proof vests
2. Approval of Minutes of February 7, 2013 Regular Meeting
3. Approval of Minutes of February 12, 2013 Special Meeting
3. Resolution regarding payment of bills
4. Resolution regarding adjustment to utility bill for Block 53; Lot 18
5. Resolution regarding adjustment to utility bill for Block 61; Lot 3
6. Resolution appointing Karishma Montgomery and Lindsey Callis as members of the Lakehurst Volunteer Fire Company
7. Resolution regarding Municipal Service Fee for Pinehurst Estates
8. Resolution appointing Sterling Appraisal Services for tax appeal appraisal services
9. Request from Lakehurst Volunteer Fire Company to serve alcohol at St. Patrick's Day dinner dance on March 16, 2013, 100 Anniversary Party on August 24, 2013 and Halloween dance on October 26, 2013 at the Community Center
10. Second Reading and Public Hearing of Ordinance #2013-02 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH AT CHAPTER VIII ENTITLED "TOWING" PERTAINING TO LICENSED CONTRACTORS, FEES AND SUSPENSION"
11. Executive/Closed Session to discuss personnel matters/contract negotiations

Bernadette Dugan, RMC/CPM
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

ORDINANCE No.: 2013-02

AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH AT CHAPTER VIII ENTITLED "TOWING" PERTAINING TO LICENSED CONTRACTORS, FEES AND SUSPENSION

WHEREAS, the residents, Mayor and Council of the Borough of Lakehurst find it necessary to amend certain provisions in the towing ordinance to insure more compliance with existing regulations, provide for towing contractors and properly allocate fees; and

WHEREAS, the Chief of Police has recommended certain changes to the ordinance to accomplish these goals, while promoting the health and safety of residents and visitors alike;

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

SECTION I

Chapter VIII of the Borough Code, entitled "Towing", shall be amended and supplemented as follows:

Section 8-4 shall be amended by adding a new Subparagraph B to read as follows " The Governing Body shall provide by Resolution for up to two licensed tow contractors for the Borough, and there shall be no more than two licensed tow contractors at any time."

Section 8-4 shall be amended by adding a new Subparagraph C to read as follows: Applications for a license for a calendar year pursuant to this section shall be submitted no later than November 1st of the preceding calendar year to the Chief of Police. Approved Towing Services shall be placed on the Borough's towing list on a first-come first-served basis. Vacancies shall be filled in the same manner. Each towing service must submit their schedule of basic towing and storage rates with their registration application. The rates and fees for towing and storage of motor vehicles shall not exceed the rates set by this chapter. Licensees must have the favorable recommendations of the Chief of Police prior to the new license being issued.

Section 8-4 shall be amended by adding a new Subparagraph D to read as follows: If any information provided by a towing service in its registration application changes, the towing service is responsible for notifying the police department of the change in the registration information within thirty (30) days of such change. Failure to comply with this provision will be deemed a violation of this chapter.

Section 8-6 A (8) shall be deleted and replaced as follows: “Proof that the applicant has a principal location and storage facility within five (5) miles from the Lakehurst Police Department.”

Section 8-6 C (3) the term “*three hundred (\$300)*” shall be deleted and replaced with “six hundred (\$600)” .

Section 8-6 C (7) & (8) shall be amended to include the phrase “before the Governing Body” after the word hearing.

Section 8-6 shall be amended by providing for a new Subparagraph F to be entitled Police Administration Fee and which shall read as follows: “There shall be charged an administrative fee of twenty-five (\$25.00) dollars to be paid by the municipal towing contractor for each instance of a Borough Police requested impoundment. These fees, the purpose of which is to assist in defraying administrative costs incurred by the Borough associated with the impound and release process shall be paid in the form of a check for the previous month no later than the tenth of the month. Checks shall be made payable to the Borough of Lakehurst and sent to the attention of the Chief of Police. Failure to pay the required fees to the Borough on more than three (3) occasions shall result in the termination of that municipal towing contractor pursuant to the provisions set forth in this Chapter. ”

Section 8-7 C shall be amended by deleting the sentences: “*In any event, the municipal towing contractor shall arrive in a reasonable time. Repeated late arrivals without satisfactory cause shall constitute grounds for immediate suspension or revocation of the municipal towing license*” and replacing with “If the municipal towing contractor does not respond to the scene within 20 minutes after notification, the next available municipal towing contractor shall be summoned. Should a municipal towing contractor fail to respond within the 20 minute period provided for in this section on three (3) occasions within two (2) years of the date of the first occasion, such action shall constitute grounds for immediate suspension or revocation of the municipal towing license upon recommendation by the Chief of Police to the Governing Body.”

Section 8-9 E the term “*twenty-five (\$25.00)*” shall be stricken and replaced with “fifty (\$50.00)”

Section 8-9 F Any instance where the impounded vehicle has not been released to the owner and/or the impounded vehicle is to be junked, the municipal towing contractor shall not be responsible to the borough for the \$25.00 administrative fee.

SECTION II

In the event any section, part or provision of this Ordinance shall be held unconstitutional or invalid by any Court, such holding shall not affect the validity of this Ordinance or any remaining part of this Ordinance other than the part held unconstitutional or invalid.

SECTION III

All ordinances or parts thereof which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of their inconsistencies.

SECTION IV

This Ordinance shall take effect immediately upon adoption and publication in the manner required by law.

Harry Robbins, Mayor
Borough of Lakehurst

NOTICE

TAKE NOTICE that the ordinance entitled as of above was introduced and passed on first reading at a regular meeting of the Mayor and Council of the Borough of Lakehurst held on the 7th day of February, 2013 and will be further considered upon second reading for final passage at a regular meeting of the said Mayor and Council of the Borough of Lakehurst to be held on the 21st day of February, 2013 at the Lakehurst Community Center, Pine & Center Streets, Lakehurst, New Jersey, at 7:30 p.m. or as soon thereafter as the matter may be reached, at which time and place any person desiring to be heard thereon will be given such opportunity.

Bernadette Dugan, RMC
Municipal Clerk

RESOLUTION
FEBRUARY 21, 2013

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$157,350.86 is hereby approved.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 21, 2013.

Bernadette Dugan, RMC
Municipal Clerk

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
12-00835	10/15/12	R0157 RED THE UNIFORM TAILOR, INC.									
		1 CLIP ON TIE	6.00	2-01-25-127-273	B UNIFORM ALLOWANCE - KLINE	R	10/15/12	02/15/13			0A231430
		2 SHIRT GARTERS	8.95	2-01-25-127-273	B UNIFORM ALLOWANCE - KLINE	R	10/15/12	02/15/13			0A231430
		3 NAME PLATE WITH BLUE PLASTIC	8.00	2-01-25-127-273	B UNIFORM ALLOWANCE - KLINE	R	10/15/12	02/15/13			0A231430
		4 5.11 TACTICAL TACLITE PRO PANT	99.98	2-01-25-127-273	B UNIFORM ALLOWANCE - KLINE	R	10/15/12	02/15/13			0A231430
		5 LS SHIRT WITH ZIPPER, METAL	70.00	2-01-25-127-273	B UNIFORM ALLOWANCE - KLINE	R	10/15/12	02/15/13			0A231430
		6 LS CLASS B SHIRT (NAVY BLUE)	38.00	2-01-25-127-273	B UNIFORM ALLOWANCE - KLINE	R	10/15/12	02/15/13			0A231430
		7 HASH MARKS	2.00	2-01-25-127-273	B UNIFORM ALLOWANCE - KLINE	R	02/14/13	02/15/13			0A231430
			<u>232.93</u>								
12-00949	12/12/12	S0077 SUBURBAN PROPANE									
		1 PROPANE DELIVERY FOR WATER	1,542.78	2-01-55-899-004	B 2012 STORM DAMAGE EMERGENCY	R	12/12/12	02/15/13			
12-00987	12/17/12	P0530 POSTER COMPLIANCE CENTER									
		1 1 YEAR COMPLIANCE - QTY 2	158.00	2-01-26-113-283	B BOOKS & PUBLICATIONS	R	12/17/12	02/15/13			2182245
12-01006	12/31/12	M0118 MIRACLE CHEMICAL CO.									
		1 200 GAL SODIUM HYPOCHLORITE	650.00	2-09-00-101-267	B CHEMICALS	R	12/31/12	02/15/13			
13-00044	01/17/13	L0034 LIFESAVERS, INC									
		1 DEFIBRILLATION PADS	152.00	3-01-25-127-246	B EQUIPMENT - SAFETY	R	01/17/13	02/15/13			51853
		2 CHILD DEFIBRILLATION PADS	198.00	3-01-25-127-246	B EQUIPMENT - SAFETY	R	01/17/13	02/15/13			51853
		3 PHILIPS HEARTSTART ADULT	161.50	3-01-25-127-246	B EQUIPMENT - SAFETY	R	01/17/13	02/15/13			51853
			<u>511.50</u>								
13-00048	01/17/13	P0054 PENN JERSEY PAPER COMPANY									
		1 38x58 100C/S TRASHLINER	179.70	3-01-26-113-299	B MISCELLANEOUS	R	01/17/13	02/15/13			2597806
		2 BIGFOLD TOWELS	311.60	3-01-26-113-299	B MISCELLANEOUS	R	01/17/13	02/15/13			2597806
		3 TOILET TISSUE	83.90	3-01-26-113-299	B MISCELLANEOUS	R	01/17/13	02/15/13			2597806
		4 SHIPPING	0.80	3-01-26-113-299	B MISCELLANEOUS	R	01/17/13	02/15/13			2597806
			<u>576.00</u>								
13-00069	01/24/13	E0060 EAGLE POINT/T.J. MORRIS & SON									
		1 TARGET AMMO	844.08	3-01-25-127-247	B WEAPONS & AMMO	R	01/24/13	02/15/13			

February 15, 2013
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Borough of Lakehurst
Bill List By P.O. Number

Page No: 2

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
13-00073	01/29/13	N0380 NJ STATE LEAGUE OF MUNICIPALIT									
		1 DISCIPLINARY ACTIONS TRAINING	75.00	3-01-25-127-284		B TRAINING & EDUCATION	R	01/29/13	02/15/13		
		2 DAVID WINTON	75.00	3-01-26-151-284		B TRAINING & EDUCATION	R	01/29/13	02/15/13		
		3 BERNADETTE DUGAN	75.00	3-01-20-104-284		B TRAINING & EDUCATION	R	01/29/13	02/15/13		
			<u>225.00</u>								
13-00075	01/26/13	00890 OCEAN COUNTY VETERINARY									
		1 1/26/13 - 5 BROWN COURT CAT	215.10	3-01-27-139-299		B MISCELLANEOUS	R	01/26/13	02/15/13		239726
13-00076	01/29/13	L0003 LAKEHURST HARDWARE									
		1 3/8 CHAIN	24.99	3-01-25-125-242		B EQUIPMENT - NEW PURCHASES	R	01/29/13	02/15/13		
		2 XTRAGUARD SEMI CHISE	19.99	3-01-25-125-242		B EQUIPMENT - NEW PURCHASES	R	01/29/13	02/15/13		
		3 QT 50:1 FUEL	11.98	3-01-25-125-242		B EQUIPMENT - NEW PURCHASES	R	01/29/13	02/15/13		
		4 MICRO CHISEL CHAIN	26.99	3-01-25-125-242		B EQUIPMENT - NEW PURCHASES	R	01/29/13	02/15/13		
		5 SUPER 20 CHISEL CHAIN	26.99	3-01-25-125-242		B EQUIPMENT - NEW PURCHASES	R	01/29/13	02/15/13		
		6 MISC POWER EQIO PARTS	1.89	3-01-25-125-242		B EQUIPMENT - NEW PURCHASES	R	01/29/13	02/15/13		
		7 ECHO BAR OIL	11.99	3-01-25-125-242		B EQUIPMENT - NEW PURCHASES	R	01/29/13	02/15/13		
		8 2PK 9V BATT	10.99	3-01-25-125-242		B EQUIPMENT - NEW PURCHASES	R	01/29/13	02/15/13		
		9 QT 50:1 FUEL	5.99	3-01-25-125-242		B EQUIPMENT - NEW PURCHASES	R	01/29/13	02/15/13		
		10 50.2 CC STIHL SAW	569.99	3-01-25-125-242		B EQUIPMENT - NEW PURCHASES	R	01/29/13	02/15/13		
			<u>711.79</u>								
13-00077	01/29/13	R0157 RED THE UNIFORM TAILOR, INC.									
		1 AMMO HOLDER BW DON HUME	69.90	3-01-25-127-272		B UNIFORM REPAIRS - REPLACE	R	01/29/13	02/15/13		0A232783
13-00095	02/01/13	N0025 NATIONAL ENTERTAINMENT TECH.									
		1 CASE OF CANDY FILLED EGGS 1000	120.00	3-01-30-143-236		B PUBLIC RELATIONS	R	02/01/13	02/15/13		130208011
13-00107	02/07/13	G0076 GOODYEAR TIRE CRAFT									
		1 225/70R195	1,300.16	3-01-55-899-004		B 2012 STORM DAMAGE EMERGENCY	R	02/07/13	02/15/13		173086
		2 MOUNT TIRES	100.00	3-01-55-899-004		B 2012 STORM DAMAGE EMERGENCY	R	02/07/13	02/15/13		173086
		3 ENVIRO SURCH	1.21	3-01-55-899-004		B 2012 STORM DAMAGE EMERGENCY	R	02/07/13	02/15/13		173086
		4 TIRE DISPOSAL	12.00	3-01-55-899-004		B 2012 STORM DAMAGE EMERGENCY	R	02/07/13	02/15/13		173086
			<u>1,413.37</u>								
13-00108	02/07/13	G0076 GOODYEAR TIRE CRAFT									
		1 P205/65R15	73.48	3-01-26-147-253		B POLICE VEHICLE - TIRES	R	02/07/13	02/15/13		173088
		2 WHEEL BALANCE	13.95	3-01-26-147-253		B POLICE VEHICLE - TIRES	R	02/07/13	02/15/13		173088
		3 NEW VALVE STEM, DISPOSAL	6.00	3-01-26-147-253		B POLICE VEHICLE - TIRES	R	02/07/13	02/15/13		173088

February 15, 2013
01:48 PM

Borough of Lakehurst
Bill List By P.O. Number

Page No: 3

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
13-00108	02/07/13	G0076		GOODYEAR TIRE CRAFT	Continued					
		4 ENVIRO SURCH	<u>1.11</u>	3-01-26-147-253	B POLICE VEHICLE - TIRES	R	02/07/13	02/15/13		173088
			94.54							
13-00109	02/07/13	H0874		HOLTZ LEARNING CENTERS, LTD.						
		1 ARREST SEARCH SEIZURE UPDATES	396.00	3-01-25-127-282	B CONFERENCE FEES & TRAVEL	R	02/07/13	02/15/13		973
13-00110	02/07/13	H0111		HIGGINS, ERIC S.						
		1 REIMB FOR BUSINESS CARDS	97.00	3-01-25-127-216	B PRINTING	R	02/07/13	02/15/13		
13-00111	02/07/13	B0064		BLUE LINE EMERGENCY LIGHTING						
		1 TRU SPEC POLO SS BK&BL W/PATCH	90.00	3-01-25-127-273	B UNIFORM ALLOWANCE - KLINE	R	02/07/13	02/15/13		
		2 BALLCAP W/ PATCH	20.00	3-01-25-127-273	B UNIFORM ALLOWANCE - KLINE	R	02/07/13	02/15/13		
		3 WOOL HAT W/ EMBROIDERED PATCH	<u>25.00</u>	3-01-25-127-273	B UNIFORM ALLOWANCE - KLINE	R	02/07/13	02/15/13		
			135.00							
13-00112	02/07/13	B0064		BLUE LINE EMERGENCY LIGHTING						
		1 TRU SPEC POLO SS BK&BL W/PATCH	90.00	3-01-25-127-277	B UNIFORM ALLOWANCE - EMMONS	R	02/07/13	02/15/13		
		2 BALLCAP W/ PATCH	20.00	3-01-25-127-277	B UNIFORM ALLOWANCE - EMMONS	R	02/07/13	02/15/13		
		3 WOOL HAT W/ EMBROIDERED PATCH	<u>25.00</u>	3-01-25-127-277	B UNIFORM ALLOWANCE - EMMONS	R	02/07/13	02/15/13		
			135.00							
13-00113	02/07/13	B0064		BLUE LINE EMERGENCY LIGHTING						
		1 TRU SPEC POLO SS BL W/SUBPATCH	45.00	3-01-25-127-279	B UNIFORM ALLOWANCE - HEINZMAN	R	02/07/13	02/15/13		
		2 BALLCAP W/ PATCH	20.00	3-01-25-127-279	B UNIFORM ALLOWANCE - HEINZMAN	R	02/07/13	02/15/13		
		3 WOOL HAT W/ EMBROIDERED PATCH	25.00	3-01-25-127-279	B UNIFORM ALLOWANCE - HEINZMAN	R	02/07/13	02/15/13		
		4 TRU SPEC POLO LS BL W/SUBPATCH	<u>49.00</u>	3-01-25-127-279	B UNIFORM ALLOWANCE - HEINZMAN	R	02/07/13	02/15/13		
			139.00							
13-00114	02/07/13	B0064		BLUE LINE EMERGENCY LIGHTING						
		1 TRU SPEC POLO SS BK&BL W/PATCH	90.00	3-01-25-127-276	B UNIFORM ALLOWANCE - BARANYAY	R	02/07/13	02/15/13		
		2 TRU SPEC POLO LS BK W/PATCH	49.00	3-01-25-127-276	B UNIFORM ALLOWANCE - BARANYAY	R	02/07/13	02/15/13		
		3 WOOL HAT W/ EMBROIDERED PATCH	<u>25.00</u>	3-01-25-127-276	B UNIFORM ALLOWANCE - BARANYAY	R	02/07/13	02/15/13		
			164.00							
13-00115	02/07/13	B0064		BLUE LINE EMERGENCY LIGHTING						
		1 TRU SPEC POLO SS BK W/ PATCH	45.00	3-01-25-127-274	B UNIFORM ALLOWANCE - JAMES	R	02/07/13	02/15/13		

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
13-00119	02/14/13	00286 OCEAN COUNTY ROAD DEPARTMENT						
		1 STREETS - HOT PATCH	192.69	2-01-26-135-263	B ROAD PAINT & MAINTENANCE	R	02/14/13 02/15/13	
		2 SANDY STORM EMERGENCY SALT	3,000.00	3-01-55-899-004	B 2012 STORM DAMAGE EMERGENCY	R	02/14/13 02/15/13	
		3 SALT SAND	474.36	2-01-26-135-268	B SAND & SALT	R	02/14/13 02/15/13	
			<u>3,667.05</u>					
13-00120	02/14/13	00145 OCEAN COUNTY UTILITIES						
		1 1ST QTR 2013 UTILITIES CHARGE	27,950.40	3-09-00-105-222	B CONTRACTUAL SERVICES	R	02/14/13 02/15/13	
13-00121	02/14/13	V0011 VERIZON WIRELESS						
		1 BORO CELL PHONE BILL	442.34	3-01-31-164-275	B TELEPHONE	R	02/14/13 02/15/13	
		2 POLICE MDT CELL PH BILL	89.24	3-01-31-168-299	B TELECOMMUNICATIONS	R	02/14/13 02/15/13	
		3 FIRE DEPT CELL PH BILL	45.05	3-01-31-164-275	B TELEPHONE	R	02/14/13 02/15/13	
			<u>576.63</u>					
13-00123	02/14/13	B0019 BOLLINGER, INC. - DENTAL						
		1 DENTAL INSURANCE BILL 03/13	2,672.35	3-01-23-121-225	B INSURANCE - HEALTH	R	02/14/13 02/15/13	
13-00124	02/14/13	00139 OCEAN COUNTY LANDFILL						
		1 LANDFILL DUMP FEE ESCROW	10,000.00	3-01-32-152-257	B LANDFILL FEES	R	02/14/13 02/15/13	
13-00125	02/14/13	J0900 JCP&L CUSTOMER ACCOUNTING						
		1 ELECTRIC BILL PD HQ	284.00	3-01-31-162-276	B ELECTRICITY	R	02/14/13 02/15/13	
		2 ELECTRIC BILL ESC	1,159.82	3-01-31-162-276	B ELECTRICITY	R	02/14/13 02/15/13	
			<u>1,443.82</u>					
13-00126	02/14/13	00012 ONE CALL CONCEPTS						
		1 ONE CALL MESSAGES 01/13	5.90	3-09-00-101-275	B TELEPHONE	R	02/14/13 02/15/13	3015350
13-00127	02/14/13	W0021 WESTERN PEST SERVICES						
		1 PEST CONTROL SERVICE 02/13	86.00	3-01-26-113-222	B CONTRACTUAL SERVICES	R	02/14/13 02/15/13	2765363B
13-00128	02/14/13	00140 OCEAN COUNTY BOARD OF HEALTH						
		1 ANIMAL SHELTER BILLING 01/12	32.00	3-15-00-900-001	B DOG FUND EXPENDITURES	R	02/14/13 02/15/13	
13-00129	02/14/13	N0029 FOX LEDGE SPRING WATER						
		1 BORO HALL WATER AND COOLER	30.00	3-01-26-113-299	B MISCELLANEOUS	R	02/14/13 02/15/13	
		2 POLICE DEPT WATER AND COOLER	24.00	3-01-25-127-299	B MISCELLANEOUS	R	02/14/13 02/15/13	
		3 PW GARAGE WATER AND COOLER	36.00	3-01-26-135-299	B MISCELLANEOUS	R	02/14/13 02/15/13	

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
13-00129	02/14/13	N0029 FOX LEDGE SPRING WATER		Continued				
		4 BORO HALL DOWNSTAIRS WATER	18.00	3-01-20-107-299	B MISCELLANEOUS	R	02/14/13 02/15/13	
			<u>108.00</u>					
13-00130	02/14/13	L0040 LOWE'S						
		1 B&G MATERIALS	55.47	3-01-26-113-262	B MINOR TOOLS & EQUIPMENT	R	02/14/13 02/15/13	
		2 B&G MATERIALS	17.01	3-01-26-113-262	B MINOR TOOLS & EQUIPMENT	R	02/14/13 02/15/13	
		3 PD - Toter CART	170.96	3-01-25-127-299	B MISCELLANEOUS	R	02/14/13 02/15/13	
		4 B&G MATERIALS	29.70	3-01-26-113-262	B MINOR TOOLS & EQUIPMENT	R	02/14/13 02/15/13	
		5 B&G MATERIALS	28.81	3-01-26-113-262	B MINOR TOOLS & EQUIPMENT	R	02/14/13 02/15/13	
		6 STREETS & ROADS MATERIALS	13.48	3-01-26-135-262	B MINOR TOOLS & EQUIPMENT	R	02/14/13 02/15/13	
			<u>315.43</u>					
13-00131	02/15/13	N0018 NJSHBP						
		1 TRANSFER FOR HEALTH BENEFITS	62,146.86	3-01-23-121-225	B INSURANCE - HEALTH	R	02/15/13 02/15/13	
		2 TRANSFER FOR HEALTH BENEFITS	25,840.12	3-01-23-121-225	B INSURANCE - HEALTH	R	02/15/13 02/15/13	
			<u>87,986.98</u>					
13-00132	02/15/13	A0971 AVAYA COMMUNICATION						
		1 MERLIN SYSTEM AGREEMENT 01/13	77.14	3-01-31-164-275	B TELEPHONE	R	02/15/13 02/15/13	
13-00133	02/15/13	D0056 DOVER OIL COMPANY						
		1 FUEL OIL FOR COMMUNITY CENTER	642.11	3-01-31-166-267	B FUEL OIL	R	02/15/13 02/15/13	
13-00134	02/15/13	H0196 HALL'S GULF SERVICE, INC.						
		1 BORO GASOLINE PURCHAS 01/13	701.32	3-01-31-160-265	B GASOLINE	R	02/15/13 02/15/13	
		2 FD GASOLINE PURCHASES 01/13	539.36	3-01-31-160-265	B GASOLINE	R	02/15/13 02/15/13	
		3 FAS GASOLINE PURCHASES 01/13	56.00	3-01-31-160-265	B GASOLINE	R	02/15/13 02/15/13	
			<u>1,296.68</u>					
13-00135	02/15/13	L0003 LAKEHURST HARDWARE						
		1 HARDWARE HOUSE ACCOUNT CHARGES	65.26	3-01-26-113-262	B MINOR TOOLS & EQUIPMENT	R	02/15/13 02/15/13	
13-00136	02/15/13	B9112 B & K EQUIPMENT SERVICES						
		1 IN 6592: MACK TRASH TRUCK	201.75	3-01-26-147-254	B SANITATION VEHICLE MAINT/REP	R	02/15/13 02/15/13	6592
		2 IN 6608: AUTOCAR TRASH TRUCK	625.62	3-01-26-147-254	B SANITATION VEHICLE MAINT/REP	R	02/15/13 02/15/13	6608
			<u>827.37</u>					

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
13-00137	02/15/13	P0151 PEDRONI FUEL OIL CO.									
		1 DYED DIESEL FOR PW GARAGE	2,071.92	3-01-31-160-266	B	DIESEL FUEL	R	02/15/13	02/15/13		
13-00138	02/15/13	A9111 ADP, INC									
		1 PAYROLL CHARGES PDEND 02/01/13	287.81	3-01-20-103-299	B	MISCELLANEOUS	R	02/15/13	02/15/13		
13-00139	02/15/13	N0136 NJ NATURAL GAS COMPANY									
		1 ESC GAS BILL	1,549.03	3-01-31-165-269	B	NATURAL GAS	R	02/15/13	02/15/13		
		2 PW GARAGE GAS BILL	1,083.90	3-01-31-165-269	B	NATURAL GAS	R	02/15/13	02/15/13		
		3 COMMUNITY CENTER GAS BILL	264.63	3-01-31-165-269	B	NATURAL GAS	R	02/15/13	02/15/13		
		4 POLICE HQ GAS BILL	583.91	3-01-31-166-267	B	FUEL OIL	R	02/15/13	02/15/13		
		5 BOROUGH HALL GAS BILL	372.21	3-01-31-166-267	B	FUEL OIL	R	02/15/13	02/15/13		
			<u>3,853.68</u>								
13-00140	02/15/13	V0005 VERIZON									
		1 PHONE BILL DUE 03/04/13	54.30	3-01-31-164-275	B	TELEPHONE	R	02/15/13	02/15/13		
13-00141	02/15/13	V0855 VERIZON									
		1 PHONE BILL	6.55	3-01-31-164-275	B	TELEPHONE	R	02/15/13	02/15/13		
13-00142	02/15/13	A0075 ASBURY PARK PRESS (AD)									
		1 CLERK ADVERTISING 02/11/13	194.00	3-01-20-104-215	B	ADVERTISING	R	02/15/13	02/15/13		
		2 CLERK ADVERTISING 02/11/13	58.00	3-01-20-104-215	B	ADVERTISING	R	02/15/13	02/15/13		
		3 CLERK ADVERTISING 02/11/13	64.00	3-01-20-104-215	B	ADVERTISING	R	02/15/13	02/15/13		
			<u>316.00</u>								
13-00143	02/15/13	C0060 COMCAST CABLE									
		1 ESC CABLE MODEM	72.09	3-01-31-168-299	B	TELECOMMUNICATIONS	R	02/15/13	02/15/13		
		2 POLICE DEPT CABLE MODEM	81.90	3-01-31-168-299	B	TELECOMMUNICATIONS	R	02/15/13	02/15/13		
			<u>153.99</u>								
13-00144	02/15/13	R0158 REMINGTON, VERNICK & VENA									
		1 500K GALLON WATER TANK PROJECT	677.50	X-08-00-990-212	B	UNFUNDED ORD 2011-13 WATER IMPROVEMENTS	R	02/15/13	02/15/13		
13-00145	02/15/13	R0158 REMINGTON, VERNICK & VENA									
		1 WATER METER REPLACEMENT PROG	3,700.00	X-08-00-990-212	B	UNFUNDED ORD 2011-13 WATER IMPROVEMENTS	R	02/15/13	02/15/13		

Total Purchase Orders: 47 Total P.O. Line Items: 108 Total List Amount: 157,350.86 Total Void Amount: 0.00

February 15, 2013
01:48 PM

Borough of Lakehurst
Bill List By P.O. Number

Page No: 7

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	First Stat/Chk	Rcvd Enc Date	Chk/Void Date	Invoice
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Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
CURRENT FUND APPROPRIATIONS	2-01	2,600.76	0.00	2,600.76	0.00
WATER & SEWER OPERATING	2-09	<u>650.00</u>	<u>0.00</u>	<u>650.00</u>	<u>0.00</u>
Year Total:		3,250.76	0.00	3,250.76	0.00
CURRENT FUND APPROPRIATIONS	3-01	121,734.30	0.00	121,734.30	0.00
WATER & SEWER OPERATING	3-09	27,956.30	0.00	27,956.30	0.00
ANIMAL CONTROL FUND	3-15	<u>32.00</u>	<u>0.00</u>	<u>32.00</u>	<u>0.00</u>
Year Total:		149,722.60	0.00	149,722.60	0.00
UTILITY CAPITAL	X-08	4,377.50	0.00	4,377.50	0.00
Total of All Funds:		<u><u>157,350.86</u></u>	<u><u>0.00</u></u>	<u><u>157,350.86</u></u>	<u><u>0.00</u></u>

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Gmail

COMPOSE

[Billy.com - Best Cheap Movers ® - NEVER Pay Full Price! Local or Long Distance](#)

Inbox (1)

Starred
Important
Sent Mail
Drafts (2)

ABC
attorney
CABLE TELEVIS...



Search people...

newkingston.townclerk@gmail.com wants to be able to chat with you. Okay?

yes

no

Sue Barker
Ed Seaman Jr.
Eric Higgins
Garv Lowe

Fund Raising Events

Inbox x

Lakehurst Clerk Mike: Can you please provide a request to the f 3:21 PM (17 m

Mike Sinton 3:36 PM (2 minutes ago)

to me

Hi Bernadette,

Please accept this letter as formal request from the Mayor and council to serve at the St. Patty's Day Dinner/Dance, our 100th Anniversary Party, and the Hall A copy of the ABC permits given to us by the State of New Jersey to serve alcohol beverages for each of these events is attached to this message as well.

Please let me know if any questions.

Thank you,

-Mike

—
Michael Sinton
President
Lakehurst Volunteer Fire Department

**RESOLUTION
FEBRUARY 21, 2013**

WHEREAS, Karishma Montgomery and Lindsey Callis have applied for membership in the Lakehurst Volunteer Fire Company No. 1 (LVFC) and the New Jersey State Firemen's Relief Association, **and**

WHEREAS, Section 2-20.4(a) 1 of the Revised General Ordinances of the Borough requires that the applicants meet certain criteria and that the applications be approved by the Governing Body, **and**

WHEREAS, the above applicants meet the criteria specified in Section 2-20.4(a) 1,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the applications of Karishma Montgomery and Lindsey Callis for membership in the LVFC and the New Jersey State Firemen's Relief Association are hereby approved, effective immediately.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 21, 2013.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
FEBRUARY 21, 2013**

WHEREAS, the off-base housing complex known as Pinehurst Estates located in the Borough of Lakehurst is subject to the ownership, operation, and management by Balfour Beatty Communities, LLC, **and**

WHEREAS, Balfour Beatty Communities, LLC has entered into a contract with the Borough of Lakehurst to provide the municipal services of police, fire protection, emergency medical services, curbside trash and recycling (once per week) snow removal from streets, street cleaning, animal control, and roadside pest control, **and**

WHEREAS, the Borough and Balfour Beatty Communities, LLC have reached agreement on a formula to establish the municipal service fee per unit:

PHE FEE SCHEDULE 2013 (ROUNDED TO WHOLE DOLLARS)

School Budget 2012 – 2013 school year	\$ 8,907,097.00
Impact Aid 2012 – 2013	\$ 353,314.00
Impact Aid represents 3.97% of the budget	
699 Residences in the Borough	
83 units in PHE	
PHE represents 11.87% of residential area	
Funds raised by taxation 2012	\$ 3,115,822.00
\$ 3,115,821 x 11.87%	\$ 369,848.00
Discount 3.97%	\$ 14,683.00
Municipal fee	\$ 355,165.00
Municipal fee per unit	\$ 4,279.00

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the contract for providing the above listed municipal services to the Pinehurst Estates military housing complex, be amended for the year 2013 to reflect the new municipal service fee of \$ 4,279.00 per unit per annum, effective March 1, 2013, as calculated above, **and**

BE IT FURTHER RESOLVED that Municipal Clerk Bernadette Dugan be authorized to execute said contract.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 21, 2013.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

RESOLUTION
FEBRUARY 21, 2013

WHEREAS, Tax Assessor Matcene Hopkins-Kubler has indicated that appraisal services are required for a residential tax appeal, **and**

WHEREAS, the appeal was filed in 2012 at the county level and no relief was granted, **and**

WHEREAS, the appeal has been scheduled for state tax court, **and**

WHEREAS, Tax Assessor Matcene Hopkins-Kubler has recommended appointing Rocco DeFranco of Sterling Appraisal Services, LLC, 18 Dumas Road, Old Bridge, NJ 08857 to provide appraisal services for \$300 for the appraisal of Block 63: Lot 8, Qualifier C12, 100 Pine Street, Unit 12 with an additional fee of \$100 per hour for defense of the tax appeal at State Tax Court in an amount not to exceed \$1,000

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey hereby authorize that Rocco DeFranco of Sterling Appraisal Services, LLC is hereby appointed to provide appraisal services for the above listed appraisal in an amount of \$300 for the appraisal and an additional amount of \$100 per hour for defense of the tax appeal in an amount not to exceed \$1,000.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 21, 2013.

Bernadette Dugan, RMC/CPM
Municipal Clerk

**RESOLUTION
FEBRUARY 21, 2013**

WHEREAS, Tax Collector Marie Bell has indicated that due to a clerical error, the utility bill for Block 53; Lot 18 needs to be adjusted, **and**

WHEREAS, Tax/Utility Collector Marie Bell has determined that as a result of this error, the account was billed \$767.75 for water/sewer for the fourth quarter of 2012, **and**

WHEREAS, Tax/Utility Collector Marie Bell has indicated that only 580 gallons were used with a resulting bill of \$157.06

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey hereby authorize that the utility account for Block 53; Lot 18 be adjusted to the amount of \$157.06 for the fourth quarter of 2012.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 21, 2013.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
FEBRUARY 21, 2013**

WHEREAS, Tax Collector Marie Bell has indicated that due to a clerical error, the utility bill for Block 61; Lot 3 needs to be adjusted, **and**

WHEREAS, the error occurred during the billing period of April 1, 2012 through June 30, 2012 when a meter change was not correctly posted to the account, **and**

WHEREAS, Tax/Utility Collector Marie Bell has determined that as a result of this error, the account was billed \$34.16 less than it should have been because the usage billed was incorrect.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey hereby authorize that the utility account for Block 61; Lot 3 be adjusted to increase the balance due by \$34.16.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 21, 2013.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**