BOROUGH OF LAKEHURST WORK SESSION/REGULAR MEETING FEBRUARY 6, 2014 MINUTES

MEETING OPENED AT 7:30 P.M. BY MAYOR HARRY ROBBINS.

ALL STOOD FOR THE PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

PUBLIC MEETINGS STATEMENT READ INTO RECORD BY MUNICIPAL CLERK DUGAN:

"IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS GIVEN TO TWO NEWSPAPERS, AND POSTED, THAT A WORK SESSION AND REGULAR MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE SIXTH DAY OF FEBRUARY, 2014, WITH THE WORK SESSION TO BEGIN AT THE HOUR OF 7:30 P.M. AND THE REGULAR MEETING TO BEGIN IMMEDIATELY FOLLOWING AT THE LAKEHURST COMMUNITY CENTER, 207 CENTER STREET, LAKEHURST, NEW JERSEY, AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED."

ROLL CALL:

ROBIN BUSCH: PRESENT

JAMES DAVIS: ABSENT

GARY LOWE: PRESENT

GLENN MCCOMAS: ABSENT

STEVEN OGLESBY: PRESENT

EDWARD SEAMAN: PRESENT

MAYOR HARRY ROBBINS: PRESENT

WORK SESSION:

REVIEW OF REGULAR MEETING AGENDA:

Municipal Clerk Dugan reviewed regular meeting agenda.

PUBLIC COMMENTS ON AGENDA ITEMS:

Time opened: 7:35 p.m.

NO PUBLIC COMMENTS

Time closed: 7:35 p.m.

Councilwoman Busch reported that grease trap inspections are not conducted by the Public Works Department or the Ocean County Board of Health.

Municipal Attorney Sean Gertner stated that "preventative maintenance" is "important."

Municipal Clerk Dugan indicated that she would discuss the matter with Public Works Supervisor David Winton regarding those establishments who are not in compliance concerning the providing of grease trap inspection reports.

ADJOURNMENT OF WORK SESSION:

Motion by: Steven Oglesby Seconded by: Gary Lowe To adjourn work session. Roll call vote held. All votes affirmative.

APPROVAL OF MINUTES:

Motion by: Edward Seaman Seconded by: Robin Busch To approve minutes of January 16, 2014 Regular Meeting. Roll call vote held. All votes affirmative

CONSENT AGENDA:

All matters to be considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

RESOLUTIONS:

- 1. #14-043: Resolution re: Payment of Bills
- 2. #14-044: Resolution re: Partial Release of ten-year storm water maintenance bond

and release of four-year maintenance bond for KBM

Associates

- 3. #14-045: Resolution re: Raffles Licenses for VFW Post 10061, Inc.
- 4. #14-046: Resolution re: Appointment of Jeremy Martin as SLEO II
- 5. #14-047: Resolution re: Increase to 2014 Temporary Budget (Current Fund)

RESIGNATIONS:

- 1. Acceptance of Resignation of Court Administrator Lisa Fischer
- 2. Acceptance of Resignation of Tax Assessor Matcene Hopkins-Kubler

Motion by: Steven Oglesby Seconded by: Gary Lowe To approve consent agenda. Roll call vote held. All votes affirmative.

ORDINANCES NOT ON CONSENT AGENDA:

Motion by: Steven Oglesby Seconded by: Robin Busch

To approve on second reading and open the public hearing on Ordinance #2014-01 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING CHAPTER XXV OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED LAND DEVELOPMENT." Roll call vote held.

Time opened: 7:36 p.m.

NO PUBLIC COMMENTS

Time closed: 7:36 p.m.

Motion by: Edward Seaman Seconded by: Robin Busch To adopt Ordinance #2014-01. Roll call vote held. All votes affirmative.

COMMITTEE/COUNCIL REPORTS:

Councilman Seaman reported that the Finance committee has been receiving departmental budget requests.

Council President Oglesby reported that he had personnel items for executive session.

Councilman Lowe reported that Public Works personnel will remove trash from the Emergency Services Complex as manpower permits.

Councilwoman Busch reported that 570 water meters have been installed with residents complying with the requirement for installation.

Ms. Busch further reported that Public Works Supervisor Winton is researching the availability of obtaining parts before purchasing the sewer jet vacuum truck.

Ms. Busch also added that salt has been obtained for the upcoming snow events which will be mixed with sand to extend the salt supply which has been difficult to obtain due to the severe winter.

Ms. Busch further added that a 2005 Chevrolet truck has been purchased for \$15,000 which will replace the two vans which are inoperable.

Ms. Busch also reported that a youth bingo has been scheduled for February 22nd from 7:00-9:00 p.m. at the Community Center.

Council President Oglesby suggested revisiting the use of brine on Borough roads due to the salt shortage.

Councilman Seaman suggested a shared services agreement with Manchester Township which has brine equipment.

MAYOR COMMENTS:

Mayor Robbins urged residents to be "aware of the weather."

Mayor Robbins reported that he had met with the eighth grade classes who presented ideas for youth activities which include utilization of the former fire truck bays and a possible cooking class. Mayor Robbins asked the council members to "come up with ideas" for youth activities.

COMMENTS FROM PUBLIC:

Time opened: 7:45 p.m.

NO PUBLIC COMMENTS

Time closed: 7:45 p.m.

CLOSED SESSION:

Clerk Dugan reads resolution to go into closed session:

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P. L. 1975, permits the exclusion of the public from a meeting in certain circumstances, **and**

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

The general nature of the subject matters to be discussed is as follows:

PERSONNEL MATTERS CONTRACT NEGOTIATIONS

It is anticipated at this time that the above stated subject matter will be made public.

This resolution shall take effect immediately.

Motion by: Steven Oglesby Seconded by: Gary Lowe To approve resolution to go into closed session. Roll call vote held. All votes affirmative.

Time into closed session: 7:47 p.m.

Time out of closed session: 8:27 p.m.

Motion by: Gary Lowe Seconded by: Steven Oglesby To end closed session. Roll call vote held. All votes affirmative.

ADJOURNMENT:

Motion by: Robin Busch Seconded by: Gary Lowe To adjourn meeting. Roll call vote held. All votes affirmative. Time: 8:27 p.m.

Bernadette Dugan, RMC/CPM Municipal Clerk