BOROUGH OF LAKEHURST WORK SESSION/REGULAR MEETING MAY 15, 2014 MINUTES

MEETING OPENED AT 7:30 P.M. BY MAYOR HARRY ROBBINS.

ALL STOOD FOR THE PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

PUBLIC MEETINGS STATEMENT READ INTO RECORD BY MUNICIPAL CLERK DUGAN:

"IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS GIVEN TO TWO NEWSPAPERS, AND POSTED, THAT A WORK SESSION AND REGULAR MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE FIFTEENTH DAY OF MAY, 2014, WITH THE WORK SESSION TO BEGIN AT THE HOUR OF 7:30 P.M. AND THE REGULAR MEETING TO BEGIN IMMEDIATELY FOLLOWING AT THE LAKEHURST COMMUNITY CENTER, 207 CENTER STREET, LAKEHURST, NEW JERSEY, AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED."

ROLL CALL:

ROBIN BUSCH: PRESENT

JAMES DAVIS: PRESENT

GARY LOWE: PRESENT

GUENN MCCOMAS: PRESENT

STEVEN OGLESBY: ABSENT

EDWARD SEAMAN: PRESENT

MAYOR HARRY ROBBINS: PRESENT

WORK SESSION:

REVIEW OF REGULAR MEETING AGENDA:

Municipal Clerk Dugan reviewed regular meeting agenda.

Councilman Lowe stated that there is a large pothole on Orchard Street between Cedar Street and Route 70 which is in need of repair.

Municipal Clerk Dugan was directed to contact Public Works Supervisor David Winton regarding the matter.

Municipal Attorney Gertner reported that Governor Christie has appointed the Lieutenant Governor as liaison to focus on the base realignment committee.

Mr. Gertner also reported that there have been very few tax appeals.

PUBLIC COMMENTS ON AGENDA ITEMS:

Time opened: 7:35 p.m.

NO PUBLIC COMMENTS

Time closed: 7:35 p.m.

ADJOURNMENT OF WORK SESSION:

Motion by: James Davis Seconded by: Glenn McComas To adjourn work session. Roll call vote held. All votes affirmative.

APPROVAL OF MINUTES:

Motion by: Glenn McComas Seconded by: Gary Lowe To approve minutes of May 1, 2014 Regular Meeting. Roll call vote held. All votes affirmative.

CONSENT AGENDA:

All matters to be considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

RESOLUTIONS:

- 1. #14-093: Resolution re: Payment of Bills
- 2. #14-094: Resolution re: *Click It or Ticket* program
- 3. #14-095: Resolution re: Multi-Jurisdictional All Hazard Mitigation Plan for Ocean County
- 4. #14-096: Resolution re: Professional services contract for labor counsel services
- 5. #14-097: Resolution re: Professional services contract for site investigation grant
 - with Excel Environmental Resources, Inc. for former
 - landfill site
- 6. #14-098: Resolution re: Increase to the Temporary Budget (Current Fund)
- 7. #14-099: Resolution re: Raffle Licenses for Borough of Lakehurst Historical
 - Society, Inc.
- 8. #14-100: Resolution re: Reduction of Performance Bond for Center Development
- 9. #14-101: Resolution re: Memorandum of Understanding with NJ OEM for hazard
 - mitigation grant

ORDINANCES APPROVED ON FIRST READING:

"AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK" (#14-03)

Motion by: Glenn McComas Seconded by: Robin Busch

To approve consent agenda. Roll call vote held. All votes affirmative.

NEW BUSINESS:

INTRODUCTION OF 2014 MUNICIPAL BUDGET:

Motion by: Edward Seaman Seconded by: Glenn McComas To approve resolution #14-102 introducing 2014 Municipal Budget. Roll call vote held. All votes affirmative.

COMMITTEE/COUNCIL REPORTS:

Councilman Seaman reported that the members of the Finance Committee went over the budget "with a fine tooth comb."

Councilman Davis commended the members of the Finance Committee for their work on the budget and added that he had just received the Code Enforcement report from Police Chief Higgins.

Councilman Lowe reported that he spoke with Public Works Supervisor Winton concerning replacing of missing pylons at Lake Horicon and added that the recently acquired boom truck is being certified and Public Works personnel being trained by the Ocean County Road Department for use of the vehicle.

Mr. Lowe added that he met with members of the Fire Department concerning delineation of parking spaces at the Emergency Services Complex and added that a line will be painted so that that First Aid Squad parking area is not impacted by additional vehicles.

Councilwoman Busch reported that Mr. Winton will be meeting with representatives of the meter installation company and the Borough engineer to review final punch list items for the water meter project on Wednesday, May 21, 2014.

Mrs. Busch also reported that volunteers are needed for the Bicycle Rodeo scheduled for Saturday, June 7th from noon until 3:00 p.m. for children up to eighth grade who must wear helmets.

Mrs. Busch further reported that the Cinco de Mayo spring dance was nicely decorated and commended DJ Brian Dugan for providing the music but added that unfortunately the event was not well attended.

Mrs. Busch added that the annual town wide yard sale is scheduled for Saturday, May 17, 2014 from 8:00 a.m. until 3:00 p.m.

COMMENTS FROM PUBLIC:

Time opened: 7:42 p.m.

Helen Cleveland, 407 Poplar Street, expressed concern over notification provided for recent water discontinuance to her residence. Ms. Cleveland added that she had received a copy of Ordinance #12-07 regarding water service discontinuance but stated that she believed that the ordinance was contrary to Board of Public Utility requirements for notification before shut-off. Ms. Cleveland also stated that she thought the \$50 turn-on/turn-off charge was excessive.

Mayor Robbins explained that the shut off fee is comparable to other municipalities and involves Public Works personnel leaving their regular duties to discontinue service to those residents who have not paid their utility bill. Mayor Robbins added that a more uniform policy for shut-off notices will be implemented.

George Frame, representative of the National Council on Aging, distributed a brochure and described a program where seniors can be employed by municipalities with the cost borne by his organization.

Time closed: 8:02 p.m.

CLOSED SESSION:

Clerk Dugan reads resolution to go into closed session:

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P. L. 1975, permits the exclusion of the public from a meeting in certain circumstances, **and**

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

The general nature of the subject matters to be discussed is as follows:

PERSONNEL MATTERS CONTRACT NEGOTIATIONS

It is anticipated at this time that the above stated subject matter will be made public.

This resolution shall take effect immediately.

Motion by: Glenn McComas Seconded by: Gary Lowe To approve resolution to go into closed session. Roll call vote held. All votes affirmative.

Time into closed session: 8:02 p.m.

Time out of closed session: 8:49 p.m.

Motion by: James Davis Seconded by: Glenn McComas

To end closed session. Roll call vote held. All votes affirmative.

ADJOURNMENT:

Motion by: Glenn McComas Seconded by: Edward Seaman To adjourn meeting. Roll call vote held. All votes affirmative. Time: 8:49 p.m.

Bernadette Dugan, RMC/CPM Municipal Clerk