

BOROUGH OF LAKEHURST
REMINDER: REDEVELOPMENT MEETING BEGINNING
AT 7:00 P.M.

REDEVELOPMENT AGENCY
MAY 7, 2015
TENTATIVE AGENDA

1. Approval of Minutes of April 2, 2015 meeting
2. Any other business
3. Adjournment

WORK SESSION/REGULAR MEETING
MAY 7, 2015
TENTATIVE AGENDA

1. Proclamation regarding “Buddy Poppy” sales by VFW Post 10061 and visit by Poppy Princess
2. Approval of Minutes of April 16, 2015 Regular Meeting
3. Payment of Bills
4. Resolution regarding adjustment to utility account for Block 68; Lot 9
5. Resolution regarding adjustment to utility account for Block 36; Lot 14
6. Resolution regarding municipal service fee for mobile home parks
7. Resolution regarding raffle licenses for Borough of Lakehurst Historical Society
8. Resolution regarding raffle license for Caregiver Volunteers of New Jersey
9. Resolution regarding participation in Section 1033 Program for procurement of federal surplus property
10. Request from Manchester Township Recreation to utilize Lake Horicon during their summer camp should Harry Wright lake be closed and for New Logic Educators to hold a weekly science program from June 29-July 3
11. Acceptance of retirement of Deputy Chief Financial Officer Christine Thorne

12. Introduction and First Reading of Ordinance #2015-04 entitled: “AN ORDINANCE OF TIHE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK”
13. Introduction of 2015 Municipal Budget
14. Executive/Closed Session to discuss personnel matters/contract negotiations

Bernadette Dugan, RMC
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

**“AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF
OCEAN, STATE OF NEW JERSEY TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

#2015-04

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 1.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; **and**

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; **and**

WHEREAS, the Mayor and Council of the Borough of Lakehurst in the County of Ocean finds it advisable and necessary to increase its CY 2015 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of its citizens; **and**

WHEREAS, the Mayor and Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$64,189.50 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary, **and**

WHEREAS, the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Lakehurst, in the County of Ocean, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2015 budget year, the final appropriations of the Borough of Lakehurst shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5% amounting to \$112,331.63 and that CY 2015 municipal budget for the Borough of Lakehurst be approved and adopted in accordance with this ordinance; **and**

BE IT FURTHER ORDAINED, that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; **and**

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within five days of introduction; **and**

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the seventh day of May, 2015 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the fourth day of June, 2015 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Bernadette Dugan, RMC/CPM
Municipal Clerk

**RESOLUTION
MAY 7, 2015**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$274,582.49 is hereby approved.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of May 7, 2015.

**Bernadette Dugan, RMC
Municipal Clerk**

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
15-00066	02/05/15	A0706 AWARD COMPANY OF AMERICA									
1		EZ PLAQUE 11.5"x14" WALNUT	195.00	5-01-20-104-299		B MISCELLANEOUS	R	02/05/15	04/28/15		4401
2		SHIPPING	39.42	5-01-20-104-299		B MISCELLANEOUS	R	02/05/15	04/28/15		4401
			<u>234.42</u>								
15-00069	02/05/15	C0048 COTTRELL GRAPHICS									
1		ENVELOPES FOR COURT	60.30	5-01-43-201-216		B PRINTING	R	02/05/15	04/28/15		215-16
15-00078	02/10/15	L0280 LAWMEN SUPPLY COMPANY OF									
1		BODY ARMOR (FROM GRANT)	934.00	R-02-00-205-299		B MIS EXP BODY ARMOR	R	02/10/15	04/28/15		00613068
15-00106	02/18/15	W0010 W. B. MASON OFFICE SUPPLIES									
1		COPY PAPER	129.95	5-01-25-127-211		B OFFICE SUPPLIES	R	02/18/15	04/28/15		124112681
15-00169	03/04/15	P0530 POSTER COMPLIANCE CENTER									
1		1 YEAR COMPLIANCE - QTY 4	276.00	5-01-26-113-283		B BOOKS & PUBLICATIONS	R	03/04/15	04/28/15		2611071-NJ
15-00174	03/11/15	W0010 W. B. MASON OFFICE SUPPLIES									
1		STACKING SORTER	11.99	5-01-25-127-211		B OFFICE SUPPLIES	R	03/11/15	04/28/15		
2		MANILA 9x12" ENVELOPES	15.39	5-01-25-127-211		B OFFICE SUPPLIES	R	03/11/15	04/28/15		
3		MANILA 6x9" ENVELOPES	18.65	5-01-25-127-211		B OFFICE SUPPLIES	R	03/11/15	04/28/15		
4		1x4" LABELS	21.58	5-01-25-127-211		B OFFICE SUPPLIES	R	03/11/15	04/28/15		
5		NOTEBOOKS	15.96	5-01-25-127-211		B OFFICE SUPPLIES	R	03/11/15	04/28/15		
6		BLACK PENS	26.98	5-01-25-127-211		B OFFICE SUPPLIES	R	03/11/15	04/28/15		
7		BLUE PENS	13.49	5-01-25-127-211		B OFFICE SUPPLIES	R	03/11/15	04/28/15		
8		HIGHLIGHTERS	8.29	5-01-25-127-211		B OFFICE SUPPLIES	R	03/11/15	04/28/15		
9		DRY ERASE MARKERS	4.99	5-01-25-127-211		B OFFICE SUPPLIES	R	03/11/15	04/28/15		
10		INVISIBLE TAPE	27.98	5-01-25-127-211		B OFFICE SUPPLIES	R	03/11/15	04/28/15		
11		LABEL MAKER TAPE	13.99	5-01-25-127-211		B OFFICE SUPPLIES	R	03/11/15	04/28/15		
12		CD/DVD ENVELOPES	24.99	5-01-25-127-211		B OFFICE SUPPLIES	R	03/11/15	04/28/15		
13		SML BINDER CLIPS	8.97	5-01-25-127-211		B OFFICE SUPPLIES	R	03/11/15	04/28/15		
14		MED BINDER CLIPS	7.96	5-01-25-127-211		B OFFICE SUPPLIES	R	03/11/15	04/28/15		
15		LG BINDER CLIPS	12.42	5-01-25-127-211		B OFFICE SUPPLIES	R	03/11/15	04/28/15		
16		NON GLARE SHEET PROTECTORS	15.38	5-01-25-127-211		B OFFICE SUPPLIES	R	03/11/15	04/28/15		
17		TAB DIVIDERS	4.98	5-01-25-127-211		B OFFICE SUPPLIES	R	03/11/15	04/28/15		

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15-00174	03/11/15	W0010 W. B. MASON OFFICE SUPPLIES		Continued						
		18 BLK TONER	32.99	5-01-25-127-211	B OFFICE SUPPLIES	R	03/11/15	04/28/15		
		19 ASST COLOR TONER	37.49	5-01-25-127-211	B OFFICE SUPPLIES	R	03/11/15	04/28/15		
		20 36" BULLETIN BAR	13.49	5-01-25-127-211	B OFFICE SUPPLIES	R	03/11/15	04/28/15		
		21 MID BACK TASK CHAIR	389.97	5-01-25-127-211	B OFFICE SUPPLIES	R	03/11/15	04/28/15		
			<u>727.93</u>							
15-00204	03/16/15	M0034 MOTOROLA SOLUTIONS								
		1 IMPRES NIMH 1800 MAH BATTERY	350.55	5-01-25-127-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	03/16/15	04/28/15		13058859
15-00235	03/30/15	S0896 SHORE BUSINESS SOLUTIONS								
		1 UNDERPAYMENT ON PO# 15-00190	26.00	5-01-25-127-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	03/30/15	04/28/15		
15-00236	03/30/15	T0972 TONY'S GENERAL MERCHANDISE								
		1 PW WORK BOOTS 9 EMPLOYEES	1,527.00	5-09-00-101-271	B UNIFORMS	R	03/30/15	04/28/15		
15-00241	04/02/15	P0837 PITNEY BOWES, INC.								
		1 FLOURESCENT RED INK CARTRIDGES	135.11	5-01-20-104-211	B OFFICE SUPPLIES	R	04/02/15	04/30/15		708835
15-00242	04/02/15	T0274 TAX COLLECTOR & TREAS ASSOC NJ								
		1 TAX COLLECTORS AND TREASURERS	385.00	5-01-20-107-282	B CONFERENCE FEES & TRAVEL	R	04/02/15	04/28/15		
15-00248	04/07/15	HU050 HUNTER JERSEY PETERBILT								
		1 COOLANT-TRP	40.14	5-01-26-147-256	B PUBLIC WKS VEHICLE MAINT/REP	R	04/07/15	04/28/15		5-250840096
15-00249	04/07/15	M0118 MIRACLE CHEMICAL CO.								
		1 200 GAL SODIUM HYPOCHLORITE	650.00	5-09-00-101-267	B CHEMICALS	R	04/07/15	04/28/15		17244
15-00250	04/07/15	A0970 AMERICAN EAGLE FLAG & BANNER								
		1 3x5 US EMBROIDERED 2 PLY POLY	133.20	5-01-26-113-299	B MISCELLANEOUS	R	04/07/15	05/01/15		NI15018
		2 2x3 POW SINGLE SEAL 2 PLY POLY	57.90	5-01-26-113-299	B MISCELLANEOUS	R	04/07/15	05/01/15		NI15018
		3 2x3 NJ NYLON	40.10	5-01-26-113-299	B MISCELLANEOUS	R	04/07/15	05/01/15		NI15018
			<u>231.20</u>							
15-00251	04/07/15	W0008 WORKNET, OCEAN BAY OCC MEDICIN								
		1 PW HEP B SHOTS - 2ND DOSE	184.00	5-01-26-153-250	B RECYCLING TAX	R	04/07/15	05/01/15		
15-00254	04/07/15	C0024 COASTAL GARAGE DOOR								
		1 14' JACK SHAFT OPERATOR 1HP	1,650.00	5-01-26-113-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	04/07/15	04/28/15		

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
15-00285	04/13/15	E0071				ELMENDORF TYPEWRITER SERVICE					
		1 PD FAX TONER - BROTHER	96.99	5-01-25-127-211	B	OFFICE SUPPLIES	R	04/13/15	04/28/15		
15-00287	04/15/15	R0157				RED THE UNIFORM TAILOR, INC.					
		1 PERSHING HATS	125.90	5-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	04/15/15	04/28/15		0A256957
		2 WHITE GLOVES	68.25	5-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	04/15/15	04/28/15		0A256957
			<u>194.15</u>								
15-00290	04/15/15	D0008				DIVISION OF CRIMINAL JUSTICE					
		1 PATROL RIFLE INSTRUCT. COURSE	400.00	5-01-25-127-284	B	TRAINING & EDUCATION	R	04/15/15	04/28/15		
15-00292	04/20/15	H0017				RONALD HEINZMAN					
		1 SGT HEINZMAN UNIFORM ALLOWANCE	122.91	5-01-25-127-279	B	UNIFORM ALLOWANCE - HEINZMAN	R	04/20/15	04/28/15		
15-00293	04/22/15	P0152				PETTY CASH FUND					
		1 PW TOLLS	2.25	5-01-26-153-299	B	MISCELLANEOUS	R	04/22/15	04/28/15		
		2 PW FUSES	51.65	5-01-26-113-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	04/22/15	04/28/15		
		3 PD - HUMVEE REGISTRATION	86.25	5-01-25-127-242	B	EQUIPMENT - NEW PURCHASE	R	04/22/15	04/28/15		
		4 PD MOURNING BANDS	24.00	5-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	04/22/15	04/28/15		
		5 CELEB - DRY CLEANING BUNNY SUI	22.00	5-01-30-143-236	B	PUBLIC RELATIONS	R	04/22/15	04/28/15		
		6 CERT OF APPRECIATION FRAMES	5.35	5-01-20-102-299	B	MISCELLANEOUS	R	04/22/15	04/28/15		
			<u>191.50</u>								
15-00294	04/22/15	U0071				U.S. POSTAL SERVICE					
		1 FINANCE POSTAGE	400.00	5-01-20-103-299	B	MISCELLANEOUS	R	04/22/15	04/28/15		
		2 TAX COLLECTOR POSTAGE	500.00	5-01-20-107-299	B	MISCELLANEOUS	R	04/22/15	04/28/15		
		3 COURT POSTAGE	300.00	5-01-43-201-218	B	POSTAGE	R	04/22/15	04/28/15		
		4 POLICE POSTAGE	100.00	5-01-25-127-218	B	POSTAGE	R	04/22/15	04/28/15		
		5 TAX ASSESSOR POSTAGE	50.00	5-01-20-105-299	B	MISCELLANEOUS	R	04/22/15	04/28/15		
		6 PW POSTAGE	200.00	5-01-26-153-299	B	MISCELLANEOUS	R	04/22/15	04/28/15		
		7 MAY&COUNC POSTAGE	100.00	5-01-20-102-299	B	MISCELLANEOUS	R	04/22/15	04/28/15		
		8 CLERK POSTAGE	350.00	5-01-20-104-218	B	POSTAGE	R	04/22/15	04/28/15		
			<u>2,000.00</u>								
15-00295	04/22/15	B0019				BOLLINGER, INC. - DENTAL					
		1 DENTAL INSURANCE BILL 05/15	2,856.82	5-01-23-121-225	B	INSURANCE - HEALTH	R	04/22/15	04/28/15		035433
15-00296	04/22/15	O0890				OCEAN COUNTY VETERINARY					
		1 04/20/15 1815 CEDAR CAUGHT	222.10	5-01-27-139-299	B	MISCELLANEOUS	R	04/22/15	04/28/15		296651

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
15-00313	04/28/15	S0968 CATHY SMITH									
		1 PLUMSTED CALL OUT COVERAGE	30.00	5-01-43-201-299	B	MISCELLANEOUS	R	04/28/15	05/01/15		
15-00315	04/29/15	B0038 BOROUGH OF LAKEHURST TRUST									
		1 ACCUMULATED LEAVE TRANSFER	15,000.00	4-01-30-167-299	B	MISCELLANEOUS	R	04/29/15	05/01/15		
15-00316	04/30/15	R0158 REMINGTON, VERNICK & VENA									
		1 LIMELIGHT ESCROW	190.00	5-03-00-500-174	B	PERF BOND: LIMELIGHT	R	04/30/15	05/01/15		
		2 SHLAKMAN ESCROW	50.00	5-03-00-400-216	B	ESCROW: SHLAKMAN GAS STATION	R	04/30/15	05/01/15		
			<u>240.00</u>								
15-00317	04/24/15	P0210 PAYROLL ACCOUNT									
		1 PAYROLL 4/29/15	9,742.14	5-09-00-101-101	B	SALARIES - REGULAR	R	04/24/15	04/24/15		
		2 PAYROLL 4/29/15	276.21	5-09-00-101-108	B	SALARIES - OVERTIME	R	04/24/15	04/24/15		
		3 PAYROLL 4/29/15	766.40	5-09-00-114-293	B	FICA	R	04/24/15	04/24/15		
			<u>10,784.75</u>								
15-00318	04/30/15	P0022 SUN LIFE FINANCIAL									
		1 LIFE INS BILL 05/15	129.60	5-01-23-121-225	B	INSURANCE - HEALTH	R	04/30/15	05/01/15		
15-00319	04/30/15	M0041 M&M CLEANING SERVICE, INC.									
		1 PD CLEANING FOR 04/15	262.50	5-01-25-127-299	B	MISCELLANEOUS	R	04/30/15	05/01/15		
		2 BH CLEANING FOR 04/15	262.50	5-01-26-113-299	B	MISCELLANEOUS	R	04/30/15	05/01/15		
			<u>525.00</u>								
15-00320	04/30/15	P0151 PEDRONI FUEL OIL CO.									
		1 DYED DIESEL FOR PW GARAGE	1,172.35	5-01-31-160-266	B	DIESEL FUEL	R	04/30/15	05/01/15		509511
15-00321	04/30/15	O0139 OCEAN COUNTY LANDFILL									
		1 LANDFILL DUMP FEE ESCROW	10,000.00	5-01-32-152-257	B	LANDFILL FEES	R	04/30/15	05/01/15		
15-00322	04/24/15	P0210 PAYROLL ACCOUNT									
		1 PAYROLL 4/29/15	186.32	5-03-00-100-009	B	PUBLIC DEFENDER	R	04/24/15	04/24/15		
15-00323	04/30/15	E9911 EARTHLINK INC									
		1 INTERNET BILL DUE 05/11/15	17.95	5-01-31-168-299	B	TELECOMMUNICATIONS	R	04/30/15	05/01/15		7902966
15-00324	04/24/15	P0210 PAYROLL ACCOUNT									
		1 PAYROLL 4/29/15	1,258.86	5-01-20-102-101	B	SALARY - REGULAR	R	04/24/15	04/24/15		

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
15-00324	04/24/15	P0210		PAYROLL ACCOUNT	Continued					
2	PAYROLL 4/29/15		3,920.46	5-01-20-103-101	B SALARIES - REGULAR	R	04/24/15	04/24/15		
3	PAYROLL 4/29/15		4,792.11	5-01-20-104-101	B SALARIES - REGULAR	R	04/24/15	04/24/15		
4	PAYROLL 4/29/15		500.00	5-01-20-105-101	B SALARIES - REGULAR	R	04/24/15	04/24/15		
5	PAYROLL 4/29/15		3,227.95	5-01-20-107-101	B SALARIES - REGULAR	R	04/24/15	04/24/15		
6	PAYROLL 4/29/15		1,162.98	5-01-20-109-101	B SALARIES - REGULAR	R	04/24/15	04/24/15		
7	PAYROLL 4/29/15		576.92	5-01-25-111-101	B SALARIES - REGULAR	R	04/24/15	04/24/15		
8	PAYROLL 4/29/15		2,765.23	5-01-26-113-101	B SALARIES - REGULAR	R	04/24/15	04/24/15		
9	PAYROLL 4/29/15		258.32	5-01-22-129-101	B SALARIES - REGULAR	R	04/24/15	04/24/15		
10	PAYROLL 4/29/15		25,704.77	5-01-25-127-101	B SALARIES - REGULAR	R	04/24/15	04/24/15		
11	PAYROLL 4/29/15		620.97	5-01-25-127-108	B SALARIES - OVERTIME	R	04/24/15	04/24/15		
12	PAYROLL 4/29/15		139.62	5-01-25-133-101	B SALARIES - REGULAR	R	04/24/15	04/24/15		
13	PAYROLL 4/29/15		306.36	5-01-25-157-101	B SALARIES - REGULAR	R	04/24/15	04/24/15		
14	PAYROLL 4/29/15		1,330.06	5-01-26-135-101	B SALARIES - REGULAR	R	04/24/15	04/24/15		
15	PAYROLL 4/29/15		3,214.02	5-01-26-151-101	B SALARIES - REGULAR	R	04/24/15	04/24/15		
16	PAYROLL 4/29/15		76.29	5-01-28-141-101	B SALARIES - REGULAR	R	04/24/15	04/24/15		
17	PAYROLL 4/29/15		4,316.27	5-01-43-201-101	B SALARIES - REGULAR	R	04/24/15	04/24/15		
18	PAYROLL 4/29/15		123.60	5-01-43-201-108	B SALARIES - OVERTIME	R	04/24/15	04/24/15		
19	PAYROLL 4/29/15		4,023.89	5-01-36-176-295	B SOCIAL SECURITY	R	04/24/15	04/24/15		
			<u>58,318.68</u>							
15-00325	04/30/15	S0896		SHORE BUSINESS SOLUTIONS						
1	QUARTERLY MAINT AGREEMENT		115.00	5-01-20-107-287	B COMPUTER EQUIPMENT	R	04/30/15	05/01/15		029285
15-00326	04/10/15	P0210		PAYROLL ACCOUNT						
1	PAYROLL 4/15/15		9,874.76	5-09-00-101-101	B SALARIES - REGULAR	R	04/10/15	04/10/15		
2	PAYROLL 4/15/15		83.79	5-09-00-101-108	B SALARIES - OVERTIME	R	04/10/15	04/10/15		
3	PAYROLL 4/15/15		761.83	5-09-00-114-293	B FICA	R	04/10/15	04/10/15		
			<u>10,720.38</u>							
15-00327	04/10/15	P0210		PAYROLL ACCOUNT						
1	PAYROLL 4/15/15		1,258.86	5-01-20-102-101	B SALARY - REGULAR	R	04/10/15	04/10/15		
2	PAYROLL 4/15/15		3,916.92	5-01-20-103-101	B SALARIES - REGULAR	R	04/10/15	04/10/15		
3	PAYROLL 4/15/15		4,792.11	5-01-20-104-101	B SALARIES - REGULAR	R	04/10/15	04/10/15		
4	PAYROLL 4/15/15		500.00	5-01-20-105-101	B SALARIES - REGULAR	R	04/10/15	04/10/15		
5	PAYROLL 4/15/15		3,227.95	5-01-20-107-101	B SALARIES - REGULAR	R	04/10/15	04/10/15		
6	PAYROLL 4/15/15		1,162.98	5-01-20-109-101	B SALARIES - REGULAR	R	04/10/15	04/10/15		
7	PAYROLL 4/15/15		576.92	5-01-25-111-101	B SALARIES - REGULAR	R	04/10/15	04/10/15		
8	PAYROLL 4/15/15		173.08	5-01-55-900-037	B INTERFUND-TRUST FUND	R	04/10/15	04/10/15		

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
15-00327	04/10/15	P0210		PAYROLL ACCOUNT	Continued					
9	PAYROLL 4/15/15		2,765.23	5-01-26-113-101	B SALARIES - REGULAR	R	04/10/15	04/10/15		
10	PAYROLL 4/15/15		258.32	5-01-22-129-101	B SALARIES - REGULAR	R	04/10/15	04/10/15		
11	PAYROLL 4/15/15		25,292.42	5-01-25-127-101	B SALARIES - REGULAR	R	04/10/15	04/10/15		
12	PAYROLL 4/15/15		1,341.94	5-01-25-127-108	B SALARIES - OVERTIME	R	04/10/15	04/10/15		
13	PAYROLL 4/15/15		139.62	5-01-25-133-101	B SALARIES - REGULAR	R	04/10/15	04/10/15		
14	PAYROLL 4/15/15		306.36	5-01-25-157-101	B SALARIES - REGULAR	R	04/10/15	04/10/15		
15	PAYROLL 4/15/15		1,377.61	5-01-26-135-101	B SALARIES - REGULAR	R	04/10/15	04/10/15		
16	PAYROLL 4/15/15		3,364.66	5-01-26-151-101	B SALARIES - REGULAR	R	04/10/15	04/10/15		
17	PAYROLL 4/15/15		76.29	5-01-28-141-101	B SALARIES - REGULAR	R	04/10/15	04/10/15		
18	PAYROLL 4/15/15		2,852.27	5-01-43-201-101	B SALARIES - REGULAR	R	04/10/15	04/10/15		
19	PAYROLL 4/15/15		169.95	5-01-43-201-108	B SALARIES - OVERTIME	R	04/10/15	04/10/15		
20	PAYROLL 4/15/15		<u>3,972.68</u>	5-01-36-176-295	B SOCIAL SECURITY	R	04/10/15	04/10/15		
			57,526.17							
15-00328	04/30/15	NJ105		NJ DEPT. OF LABOR AND						
1	UNEMPLOYMENT CHARGES 1STQTR 15		38.78	5-01-23-179-296	B UNEMPLOYMENT	R	04/30/15	05/01/15		
15-00329	04/30/15	W0168		WEST GROUP PAYMENT CENTER						
1	NJ STATUTES SUBSCRIPTION RENEW		612.00	5-01-20-104-283	B BOOKS & PUBLICATIONS	R	04/30/15	05/01/15		831627003
15-00330	05/01/15	S0896		SHORE BUSINESS SOLUTIONS						
1	QUARTERLY MAINT AGREEMENT		180.00	5-01-20-104-287	B COMPUTER EQUIPMENT & SOFTWARE	R	05/01/15	05/01/15		029269
15-00331	05/01/15	S0077		SUBURBAN PROPANE						
1	PROPANE AND TANK RENTAL		100.00	5-09-00-101-299	B MISCELLANEOUS	R	05/01/15	05/01/15		
15-00332	05/01/15	S0973		STAPLES						
1	W&S - INK & PAPER		67.98	5-09-00-101-211	B OFFICE SUPPLIES	R	05/01/15	05/01/15		
15-00333	05/01/15	U0005		UNIFIRST CORPORATION						
1	PW UNIFORM CLEANING 03/15		459.02	5-09-00-101-271	B UNIFORMS	R	05/01/15	05/01/15		
15-00334	05/01/15	M0113		MANCHESTER TOWNSHIP						
1	ILSA GASOLINE 03/15		1,345.10	5-01-31-160-265	B GASOLINE	R	05/01/15	05/01/15		
15-00335	05/01/15	O0145		OCEAN COUNTY UTILITIES						
1	2ND QTR 2015 UTILITIES CHARGE		77,640.00	5-09-00-105-222	B CONTRACTUAL SERVICES	R	05/01/15	05/01/15		1800017453

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
15-00336	05/01/15	A9111 ADP, INC									
		1 PAYROLL CHARGES PDEND 04/10/15	320.25	5-01-20-103-299	B	MISCELLANEOUS	R	05/01/15	05/01/15		452744146
		2 PAYROLL CHARGES PDEND 04/24/15	322.62	5-01-20-103-299	B	MISCELLANEOUS	R	05/01/15	05/01/15		453535703
			<u>642.87</u>								
15-00337	05/01/15	NJ101 NJ DEPT OF HEALTH									
		1 DOG LIC REPORT APRIL 2015	11.40	5-15-00-900-003	B	DUE STATE OF NJ-DOG TRUST FUND	R	05/01/15	05/01/15		
15-00338	05/01/15	A0506 AT&T									
		1 AT&T TELEPHONE CHARGES	2,283.73	5-01-31-164-275	B	TELEPHONE	R	05/01/15	05/01/15		
15-00339	05/01/15	C0060 COMCAST CABLE									
		1 PUBLIC WORKS CABLE MODEM	83.81	5-01-31-168-299	B	TELECOMMUNICATIONS	R	05/01/15	05/01/15		
		2 ESC CABLE MODEM	80.99	5-01-31-168-299	B	TELECOMMUNICATIONS	R	05/01/15	05/01/15		
		3 POLICE DEPT CABLE MODEM	103.76	5-01-31-168-299	B	TELECOMMUNICATIONS	R	05/01/15	05/01/15		
			<u>268.56</u>								
15-00340	05/01/15	B9112 B & K EQUIPMENT SERVICES									
		1 T3 PETERBILT TRASH TRUCK	313.50	5-01-26-147-254	B	SANITATION VEHICLE MAINT/REP	R	05/01/15	05/01/15		12900
		2 T4 TRASH TRUCK ROAD SERVICE TO	565.87	5-01-26-147-254	B	SANITATION VEHICLE MAINT/REP	R	05/01/15	05/01/15		12920
			<u>879.37</u>								
15-00341	05/01/15	V0855 VERIZON									
		1 PHONE BILL	73.70	5-01-31-164-275	B	TELEPHONE	R	05/01/15	05/01/15		
		2 PHONE BILL	303.41	5-01-31-164-275	B	TELEPHONE	R	05/01/15	05/01/15		
		3 PHONE BILL	6.55	5-01-31-164-275	B	TELEPHONE	R	05/01/15	05/01/15		
		4 PHONE BILL	7.01	5-01-31-164-275	B	TELEPHONE	R	05/01/15	05/01/15		
			<u>390.67</u>								
15-00342	05/01/15	A0075 ASBURY PARK PRESS (AD)									
		1 CLERK ADVERTISING 04/16/15	168.50	5-01-20-104-215	B	ADVERTISING	R	05/01/15	05/01/15		0000402130
		2 CLERK ADVERTISING 04/20/15	57.50	5-01-20-104-215	B	ADVERTISING	R	05/01/15	05/01/15		0000409310
		3 CLERK ADVERTISING 04/20/15	58.25	5-01-20-104-215	B	ADVERTISING	R	05/01/15	05/01/15		0000409322
			<u>284.25</u>								

Total Purchase Orders: 64 Total P.O. Line Items: 190 Total List Amount: 274,582.49 Total Void Amount: 0.00

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
CURRENT FUND APPROPRIATIONS	4-01	15,000.00	0.00	15,000.00	0.00
CURRENT FUND APPROPRIATIONS	5-01	154,911.64	0.00	154,911.64	0.00
TRUST ACCOUNT	5-03	426.32	0.00	426.32	0.00
WATER & SEWER OPERATING	5-09	103,299.13	0.00	103,299.13	0.00
ANIMAL CONTROL FUND	5-15	11.40	0.00	11.40	0.00
Year Total:		258,648.49	0.00	258,648.49	0.00
	R-02	934.00	0.00	934.00	0.00
Total of All Funds:		274,582.49	0.00	274,582.49	0.00

**RESOLUTION
MAY 7, 2015**

WHEREAS, Section 18-4 of the Revised General Ordinances of the Borough of Lakehurst establishes a two tiered municipal service fee and the procedures for determining the amount of the fee, **and**

WHEREAS, the following is the formula establishing the municipal service fee when municipal trash pickup is used:

- A. 2014 Tax information (rounded to whole numbers)
 - a. \$ 3,253,754
 - b. \$ 3,204,407 ($\$3,253,754 - \$49,347$)
 - c. 702 residential homes
 - d. \$ 88.00 per week ($\$3,204,407 \div 702 \div 52$) (\$88 rounded)

- B.
 - a. 68 mobile homes
 - b. 9.69% ($68 \div 702$)
 - c. \$ 9.00 per week ($\$88 \times 9.69\%$) (\$8.53 rounded)
 - d. \$ 2.00 per week ($\$85,000 \div 770 \div 52$) (\$2.12 rounded)
 - e. \$ 11.00 per week, ($\$8.53 + \2.12) (\$10.65) **and**

WHEREAS, both parks use municipal trash pickup,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the 2015 municipal service fee when municipal trash collection is used shall be \$ 11.00 per pad per week, said fee to be collected and remitted in accordance with Section 18 of the Revised General Ordinances of the Borough by the mobile home park owner.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of May 7, 2015.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
MAY 7, 2015**

WHEREAS, the Caregiver Volunteers of Central Jersey has applied for Raffles License to conduct one on-premise draw raffle awarding cash as a prize for a drawing scheduled for May 30, 2015 at LaBove Grande restaurant, **and**,

WHEREAS, the Statement of Findings and Determinations shows no reason why this license should not be issued.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that the Raffles License for the Caregiver Volunteers of Central Jersey is hereby approved.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of May 7, 2015.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
MAY 7, 2015**

WHEREAS, the Borough of Lakehurst Historical Society, Inc. has applied for Raffles Licenses to conduct two on-premise draw raffles (one 50/50 cash raffle and one raffle awarding merchandise as a prize) scheduled for July 4, 2015 with a rain date of July 5, 2015, **and**,

WHEREAS, the Statement of Findings and Determinations shows no reason why these licenses should not be issued.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that the Raffles Licenses for the Borough of Lakehurst Historical Society, Inc. are hereby approved.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of May 7, 2015.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**



MANCHESTER TOWNSHIP

1 COLONIAL DRIVE • MANCHESTER, NJ 08759 • (732)657-8121

DEPARTMENT OF RECREATION

TRACEY LYNCH
DIRECTOR OF RECREATION

KENNETH T. PALMER
MAYOR

April 13, 2015

Mayor Harry Robbins & Council
5 Union Avenue
Lakehurst, NJ 08733

Dear Mayor Robbins,

My name is Cassandra Colgate and I am the Recreation Office Manager for Manchester Township. Last year during our six weeks of camp we had a few daily closings at Harry Wright Lake. Lakehurst was kind enough to allow Manchester Recreation to bring the campers to Lake Horicon. The campers were transported to Lake Horicon by school bus, in shifts, by age group. At this time, I am requesting the use of Lake Horicon in the event we have to close Harry Wright Lake for swimming any time during the six weeks of camp. The dates for camp are June 29 – August 7, 2014. We will provide our own lifeguards.

My second request, as in the past is regarding a Marine Science program that New Logic Educators, LLC is requesting to run through Manchester Recreation. It is a week long program from June 29 – July 3 from 9:00 a.m. – 2:00 p.m. Participants would register and pay on-line directly to New Logic Educators and like all our other programs, it is open to Lakehurst residents. I am requesting the use of Lake Horicon to run this program.

I can provide a hold harmless agreement; certificate of insurance and a certified lifeguard for both requests.

Thank you in advance for your consideration in both of the above matters.

Sincerely,

A handwritten signature in cursive script that reads "Cassandra Colgate".

Cassandra Colgate
Recreation Office Manager
732-657-8121, ext. 5101

RESOLUTION
MAY 7, 2015

WHEREAS, federal law permits the Department of Defense to transfer to federal and state agencies personal property of the Department that it determines is suitable for use by agencies in law enforcement activities, including counter drug and counterterrorism activities and is excess to the needs of the Department, **and**

WHEREAS, this program is generally known as the “1033 program,” that allows local law enforcement agencies to obtain, at little or no cost surplus federal property; **and**

WHEREAS, the Borough of Lakehurst’s prior participation in this program has enabled the Borough to acquire valuable equipment that it could not otherwise afford, and to prepare for, respond to, and assist in recovery from events such as Superstorm Sandy; **and**

WHEREAS, on March 16, 2015, Governor Christie signed Senate Bill No. 2364 (P.L. 2015, c.23), which now establishes, in the absence of federal requirements, a system of local oversight over local law enforcement agencies that participate in and acquire equipment through the 1033 program; **and**

WHEREAS, pursuant to N.J.S.A. 40A:5-30.2a, municipal governing bodies must now authorize participation in the 1033 program by a “resolution adopted by a majority of the full membership of the governing body of a local unit prior to transmittal of any such application to the State Coordinator of the program; **and**

WHEREAS, pursuant to N.J.S.A. 40A:5-30.2b, the acquisition of any property by a local law enforcement agency shall be approved by a “resolution adopted by a majority of the full membership of the governing body.”

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that:

1. Pursuant to N.J.S.A. 40A:5-30.2a, the governing body hereby authorizes and directs the Chief of Police to designate a qualified individual to file the necessary application materials for continued participation in the 1033 program.
2. Pursuant to N.J.S.A. 40A:5-30.2b, the governing body hereby authorizes and directs the Chief of Police to designate a qualified individual to maintain an inventory of surplus property obtained under the 1033 program, subject to the following conditions:
 - a. Within thirty (30) days of its acquisition, all property obtained under the program shall be subject to review by the governing body to determine whether any such property obtained should be rejected and removed from the Borough’s inventory; **and**

- b. If after appropriate notice to the governing body, no action to reject the property obtained is taken within thirty (30) days of its acquisition, it shall hereby be deemed accepted by the governing body and put into service or otherwise disposed of as necessary.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of May 7, 2015.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

RESOLUTION
MAY 7, 2015

WHEREAS, Tax/Utility Collector Marie Bell has indicated that the owner of the property designated as Block 36; Lot 14; Utility Account #: 339-0, had contacted her concerning a broken outdoor faucet, **and**

WHEREAS, the property owner has requested an adjustment as the water did not enter the sewer system; **and**

WHEREAS, Tax/Utility Collector Marie Bell has determined that as a result of the leak, the first quarter 2015 sewerage overage amount needs to be adjusted from \$383.64 to \$104.33.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey hereby authorize that the utility account for Block 36; Lot 14 be adjusted from \$383.64 to \$104.33 for the first quarter 2015.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of May 7, 2015.

Bernadette Dugan, RMC/CPM
Municipal Clerk

**RESOLUTION
MAY 7, 2015**

WHEREAS, Tax Collector Marie Bell has indicated that due to a meter reading error, the utility bill for Block 68; Lot 9, Utility Account #772-0 needs to be adjusted, **and**

WHEREAS, the water account needs to be adjusted from \$4,257.95 to \$327.95 and the sewer account from \$3,333.89 to \$229.88.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey hereby authorize that the utility account for Block 68; Lot 9, Utility Account #772-0 be adjusted to reflect an adjustment to the water account to \$327.95 and the sewer account to \$229.88.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of May 7, 2015.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**