BOROUGH OF LAKEHURST REMINDER: REDEVELOPMENT MEETING BEGINNING AT 7:00 P.M.

REDEVELOPMENT AGENCY JUNE 4, 2015 TENTATIVE AGENDA

- 1. Approval of Minutes of May 7, 2015 meeting
- 2. Any other business
- 3. Adjournment

WORK SESSION/REGULAR MEETING JUNE 4, 2015 TENTATIVE AGENDA

- 1. Approval of Minutes of May 21, 2015 Regular Meeting
- 2. Payment of Bills
- 3. Resolution awarding contract for Lake Horicon Dam Spillway project
- 4. Resolution hiring Nicole Sivolella as lifeguard
- 5. Resolution regarding membership in Lakehurst Volunteer Fire Company for Richard Mariotti
- 6. Resolution regarding raffle license for Lakehurst First Aid Squad
- 7. Second Reading and Public Hearing of Ordinance #15-04 entitled: "AN ORDINANCE OF TIHE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK"
- 8. Public Hearing on 2015 Municipal Budget
- 9. Adoption of 2015 Municipal Budget
- 10. Resolution regarding self-examination of Municipal Budget
- 11. Executive/Closed Session to discuss personnel matters/contract negotiations

Bernadette Dugan, RMC Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

"AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

#2015-04

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 1.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; **and**

WHEREAS, the Mayor and Council of the Borough of Lakehurst in the County of Ocean finds it advisable and necessary to increase its CY 2015 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of its citizens; **and**

WHEREAS, the Mayor and Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$64,189.50 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary, and

WHEREAS, the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Lakehurst, in the County of Ocean, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2015 budget year, the final appropriations of the Borough of Lakehurst shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5% amounting to \$112,331.63 and that CY 2015 municipal budget for the Borough of Lakehurst be approved and adopted in accordance with this ordinance; **and**

BE IT FURTHER ORDAINED, that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; **and**

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within five days of introduction; **and**

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Hon. Harry Robbins Mayor

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the seventh day of May, 2015 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the fourth day of June, 2015 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$28,471.15 is hereby approved.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 4, 2015.

P.O. Type: All Range: First to Last Format: Detail without Line Item Notes	5			d: N Void: N d: Y Aprv: N e: Y Other: Y	Exempt:	Y			
PO # PO Date Vendor Item Description	Amount	Charge Account	Contract PO Type Acct Type Description		Stat/Chk			Chk/Void Date	Invoice
15-00302 04/23/15 R0075 RANSOME INTERN 1 PW F550 ENGINE REPAIR		5-01-26-147-256	B PUBLIC WKS VEHICLE MAINT/R	REP	R	04/23/15	05/29/15		258219
L5-00311 04/28/15 G0560 LEXISNEXIS 1 NJAC 4A - CIVIL SERVICE FOR	72.27	5-01-20-104-283	B BOOKS & PUBLICATIONS		R	04/28/15	05/29/15		
15-00343 05/04/15 G0038 GENERAL LANDSO 1 WHISKEY BARRELS FOR DOWNTOWN		5-01-26-113-269	B GROUNDS - SHURBS, TREES, PLA	ANTS	R	05/04/15	05/29/15		79609
15-00344 05/04/15 C0041 CLAYTON SAND/E 1 TONS TYPE 3 BEACH SAND		5-01-26-113-299	B MISCELLANEOUS		R	05/04/15	05/29/15		
15-00347 05/07/15 A0001 ATLANTIC PLUME 1 OASIS 013059-005 VALVE ASSY 2 OASIS 031765-001 WHEEL ARM 3 OASIS 032045-002 VALVE 4 FREIGHT	81.53 10.60 68.51	CORP. 5-09-00-101-212 5-09-00-101-212 5-09-00-101-212 5-09-00-101-212	B MAINTENANCE SUPPLIES B MAINTENANCE SUPPLIES B MAINTENANCE SUPPLIES B MAINTENANCE SUPPLIES		R R	05/07/15 05/07/15 05/07/15 05/07/15	05/29/15 05/29/15		s2508889 s2508889 s2508889 s2508889 s2508889
5-00348 05/07/15 C0048 COTTRELL GRAPH 1 100 NUMBERED CO FORMS 2 100 NUMBERED ZONING FORMS	45.70	5-01-21-115-216 5-01-21-115-216	B PRINTING B PRINTING			05/07/15 05/07/15			515-12 515-12
L5-00349 05/11/15 B0074 BUY NOW OFFICE 1 BRITE LINER GRIP HIGHLIGHTERS 2 MONEY RECEIPT BOOKS 3 LIQUID GLUE 4 POST IT POP UP 3X3 5 LEGAL PADS 8.5"X11" WHITE 6 HAMMERMILL EXPRESS PACK 8.5X11 7 POST IT POP UP 3X3 8 HAMMERMILL TIDAL MP 8.5" X 11" 9 MINUTE BOOK - RED 10 HP61 XL BLACK INK CARTRIDGE	3.79 37.47 11.56 17.99 14.99 79.98 17.99 220.00 219.99	5-01-20-107-211 5-01-20-107-211 5-01-20-107-211 5-01-20-107-211 5-01-20-107-211 5-01-20-107-211 5-01-20-104-211 5-01-20-104-211 5-01-20-104-211 5-01-20-104-211	B OFFICE SUPPLIES B OFFICE SUPPLIES		R R R R R R R	05/11/15 05/11/15 05/11/15 05/11/15 05/11/15 05/11/15 05/11/15 05/11/15 05/11/15	05/29/15 05/29/15 05/29/15 05/29/15 05/29/15 05/29/15 05/29/15 05/29/15		201046 201046 201046 201046 201046 201046 201046 201046 201046 201046

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Borough of Lakehurst Bill List By P.O. Number

0 # PO Date Vendor tem Description	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
	Allount							
	FFICE SUPPLIES	Continued			~~ /4 4 /4 9	05 /00 /4F		201040
11 STANDARD STAPLES		5-01-20-104-211	B OFFICE SUPPLIES	R		05/29/15		201046
12 HP61 BLACK/TRICOLOR INK		5-01-20-104-211	B OFFICE SUPPLIES	R		05/29/15		201046
13 INDEX TABS CLEAR 1"		5-01-20-103-211	B OFFICE SUPPLIES	R		05/29/15		201046
14 EXPANDING FILE POCKET 3.5"		5-01-20-103-211	B OFFICE SUPPLIES	R		05/29/15		201046
15 EASYOPEN BINDERS 4" BLACK		5-01-20-103-211	B OFFICE SUPPLIES	R		05/29/15		201046
16 BLACK TONER CARTRIDGE		5-01-20-103-211	B OFFICE SUPPLIES	R		05/29/15		201046
17 HANGING DATA BINDERS 9.5"X11"		5-01-43-201-211	B OFFICE SUPPLIES	R		05/29/15		201046
18 SCISSORS	8.49	5-01-43-201-211	B OFFICE SUPPLIES	R		05/29/15		201046
19 RUBBER BANDS		5-01-43-201-211	B OFFICE SUPPLIES	R		05/29/15		201046
20 STAPLER		5-01-43-201-211	B OFFICE SUPPLIES	R		05/29/15		201046
21 TASK CHAIR	149.99	5-01-43-201-211	B OFFICE SUPPLIES	R	05/11/15	05/29/15		201046
	1,436.67							
5-00351 05/13/15 M9110 MANCINI D	ISPOSAL & RECYC	LING I						
1 CONCRETE DUMPSTER - 22.55 TONS	375.00	5-01-26-151-299	B MISCELLANEOUS	R	05/13/15	05/29/15	j	1780
-00352 05/13/15 A0019 A.C. SCHU	TES TNC							
1 JOB # P28285-09 - FURNISH	3,768.00	5-09-00-101-221	B SPECIAL CONSULTANT	R	05/13/15	05/29/15	i	34671
-00354 05/13/15 D0063 DEL'S FAR	M MARKET							
1 SINGLE GERANIUMS	236.00	5-01-26-113-269	<pre>B GROUNDS - SHURBS, TREES, PLANTS</pre>	R		05/29/15		
2 SPIKES	59.00	5-01-26-113-269	B GROUNDS - SHURBS, TREES, PLANTS	R	05/13/15	05/29/15	i	
	295.00							
-00380 05/21/15 10012 INSTITUTE	FOR FORENSIC P	SYCHOL						
1 REVIEW & OPINION ON PSCYH RPT		4-01-20-109-231	B LEGAL SERVICES	R	05/21/15	05/29/19	5	
-00392 05/22/15 S0091 SERPICO P	YROTECHNTCS, LL	c ·						
1 2015 FIREWORKS DOWN PAYMENT	3,500.00	5-01-30-143-236	B PUBLIC RELATIONS	R	05/22/15	05/29/19	5	
5-00397 05/28/15 S0046 SECURALL	MONITORING CORP	,						
1 ESC ALARM MONITORING		5-01-26-113-299	B MISCELLANEOUS	R	05/28/19	05/29/1	5	R204611
-00398 05/28/15 H0111 HIGGINS,	EDIC S							
1 REIMBURSEMENT FOR HOTEL ROOM		5-01-25-127-282	B CONFERENCE FEES & TRAVEL	R	05/28/15	05/29/1	5	
		-						
-00399 05/28/15 M0261 MACLEAN, 1 MEDICARE REIMBURSMNT 03-05/15		5-01-23-121-225	B INSURANCE - HEALTH	R	05/28/19	5 05/29/1	5	
I MEDICAKE KEIMBUKOWNI UD-UD/10	4/7.00	1-01-51-151-551	D THOUMHER HEREIH	••		,,	-	

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Borough of Lakehurst Bill List By P.O. Number

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PO # PO Date Vendor Item Description	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
15-00400 05/28/15 L0106 LAKEHURST 1 2nd QTR 2015 BORO CONTRIBUTION	VOLUNTEER FIRE 5,000.00	E CO. 5-01-25-125-237	B CONTRIBUTIONS	R	05/28/15	05/29/15		
L5-00401 05/28/15 A0073 ASCAP 1 ANNUAL LICENSING AGREEMENT	337.08	5-01-28-141-299	B MISCELLANEOUS	R	05/28/15	05/29/15		
15-00402 05/28/15 M0041 M&M CLEAN 1 BH CLEANING FOR 05/15 2 PD CLEANING FOR 05/15 3 POLICE DEPT WINDOW CLEANING	210.00	iC. 5-01-20-103-299 5-01-25-127-299 5-01-25-127-299	B MISCELLANEOUS B MISCELLANEOUS B MISCELLANEOUS	R R R	05/28/15	05/29/15 05/29/15 05/29/15		
5-00403 05/29/15 P0022 SUN LIFE 1 LIFE INS BILL 06/15		5-01-23-121-225	B INSURANCE - HEALTH	R	05/29/15	05/29/15		
5-00404 05/29/15 t0967 TREASURER 1 STORMWATER DISCHARGE ASSESSMT	, STATE OF NJ (1,050.00	(njdep) 5-09-00-101-299	B MISCELLANEOUS	R	05/29/15	05/29/15		150537990
5-00405 05/29/15 J0012 JOE STEUB 1 MEDICARE REIMBURSMNT 03-05/15		5-01-23-121-225	B INSURANCE - HEALTH	R	05/29/15	05/29/15		
5-00406 05/29/15 00140 OCEAN COU 1 ANIMAL SHELTER BILLING 04/15	NTY BOARD OF HE 96.00	ALTH 5-01-27-139-299	B MISCELLANEOUS	R	05/29/15	05/29/15		
5-00407 05/29/15 N0380 NJ STATE 1 2015 LEAGUE MAGAZINE SUBSCRIP	LEAGUE OF MUNIC 260.00	TPALIT 5-01-20-104-283	B BOOKS & PUBLICATIONS	R	05/29/15	05/29/15		8962
5-00408 05/29/15 w0168 WEST GROU 1 NJ STATUTES SUBSCRIPTION RENEW	P PAYMENT CENTE 2,924.00	R 5-01-20-104-283	B BOOKS & PUBLICATIONS	R	05/29/15	05/29/15	i	831808675
5-00409 05/29/15 M0113 MANCHESTE 1 ILSA GASOLINE 04/15	R TOWNSHIP 1,487.68	5-01-31-160-265	B GASOLINE	R	05/29/15	05/29/15	i	
5-00410 05/29/15 A0075 ASBURY PA 1 CLERK ADVERTISING 05/22/15		5-09-00-101-299	B MISCELLANEOUS	R	05/29/15	05/29/15	;	0000472422
15-00411 05/29/15 A0506 AT&T 1 AT&T TELEPHONE CHARGES	2,269.40	5-01-31-164-275	B TELEPHONE	R	05/29/15	05/29/15	ì	

PO # PO Date Vendor Item Description	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
15-00412 05/29/15 A9111 ADP, INC 1 PAYROLL CHARGES PDEND 05/22/15	336.90	5-01-20-103-299	B MISCELLANEOUS	R	05/29/15	5 05/29/15		454929400
15-00413 05/29/15 C0060 COMCAST CABLE 1 PUBLIC WORKS CABLE MODEM	83.81	5-01-31-168-299	B TELECOMMUNICATIONS	R	05/29/15	5 05/29/15		
15-00414 05/29/15 V0855 VERIZON 1 PHONE BILL 2 PHONE BILL		5-01-31-164-275 5-01-31-164-275	B TELEPHONE B TELEPHONE	R R		5 05/29/15 5 05/29/15		
Total Purchase Orders: 30 Total P.O.	Line Iten	is: 58 Total I	ist Amount: 28,471.15 Total Void Amount:	0.	00			

Borough of Lakehurst Bill List By P.O. Number

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
CURRENT FUND APPROPRIATIONS	4-01	907.50	0.00	907.50	0.00
CURRENT FUND APPROPRIATIONS	5-01	22,428.51	0.00	22,428.51	0.00
WATER & SEWER OPERATING Year	5-09 r Total:	<u>5,135.14</u> 27,563.65	<u>0.00</u> 0.00	<u>5,135.14</u> 27,563.65	
Total Of All	Funds:	28,471.15	0.00	28,471.15	0.00

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, **and**

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, **and**

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5 the Borough of Lakehurst has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Borough meets the necessary conditions to participate in the program for the 2015 budget year,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lakehurst, County of Ocean, State of New Jersey that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification the governing body has found the budget has met the following requirements:

- 1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
- 2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law)
- 3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5
- 4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated
 - b. Items of appropriations are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality

- 5. That budget and associated amendments have been introduced, publicly advertised, and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
- 6. That other applicable statutory requirements have been further fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 4, 2015.

WHEREAS, Richard Mariotti has applied for membership in the Lakehurst Volunteer Fire Company No. 1 (LVFC) and the New Jersey State Firemen's Relief Association, and

WHEREAS, Section 2-20.4(a) 1 of the Revised General Ordinances of the Borough requires that the applicants meet certain criteria and that the applications be approved by the Governing Body, **and**

WHEREAS, the above applicant meets the criteria specified in Section 2-20.4(a) 1,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the application of Richard Mariotti for membership in the LVFC and the New Jersey State Firemen's Relief Association is hereby approved, effective immediately.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 4, 2015.

WHEREAS, the Borough of Lakehurst had applied for and received a permit from the New Jersey Department of Environmental Protection for the Lake Horicon Dam Spillway project, and

WHEREAS, four bids were received by the Lakehurst Borough Municipal Clerk on May 6, 2015, **and**

WHEREAS, the Chief Financial Officer has determined sufficient funds are available as funded in Ordinance #08-09.

WHEREAS, the Lakehurst Borough Council has reviewed the recommendations made by Alan Dittenhofer, Municipal Engineer to award the contract to the apparent low bidder, Bird Construction.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the contract for the Lake Horicon Dam Spillway project is awarded to Bird Construction, 105 Harbor Inn Road, Bayville, New Jersey 08721 in the amount of \$73,370.00, subject to review and approval by the Municipal Attorney.

BE IT FURTHER RESOLVED the presiding officer of this body be and is hereby directed to sign for and on its behalf the contract and that the municipal clerk of this body be and is hereby directed to seal said contract with the corporate seal of this body and attest to the same.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 4, 2015.

WHEREAS, the Borough of Lakehurst is in need of the services of a lifeguard for the summer season at Lake Horicon, **and**

WHEREAS, Nicole Sivolella has applied for the position of lifeguard and has completed all required certification courses.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that Nicole Sivolella be appointed as a lifeguard at a salary of \$11.30 per hour, effective June 20, 2015.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 4, 2015.

WHEREAS, the Lakehurst First Aid Squad, Inc. has applied for a Raffle License to conduct one on-premise draw raffle (50/50 cash raffle) scheduled for July 3, 2015 with a rain date of July 11, 2015, **and**,

WHEREAS, the Statement of Findings and Determinations shows no reason why these licenses should not be issued.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that the Raffle License for the Lakehurst First Aid Squad, Inc. is hereby approved.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of June 4, 2015.