

**BOROUGH OF LAKEHURST
WORK SESSION/REGULAR MEETING
SEPTEMBER 17, 2015
TENTATIVE AGENDA**

1. Approval of Minutes of September 3, 2015 Regular Meeting
2. Payment of Bills
3. Resolution appointing Sid Hooper as Class IV member of the Land Use Board
4. Resolution authorizing auction of surplus items
5. Resolution appointing Robert Schroeck as temporary police officer
6. Resolution appointing Kim Milana as part-time clerk typist assigned to the Court
7. Resolution appointing William Bowers as Class I Special Law Enforcement Officer
8. Resolution regarding Chapter 159 for NJ DOT trust fund grant for Lake Street
9. Resolution appointing Michael Sinton as member of Lakehurst First Aid Squad
10. Resolution opposing the "Wharton State Forest Motorized Action Plan (M.A.P.)
11. Second Reading and Public Hearing of Ordinance #15-05 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE CHAPTER IV OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, ENTITLED GENERAL LICENSING"
12. Executive/closed session to discuss personnel matters/contract negotiations

Bernadette Dugan, RMC/CPM
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

**AN ORDINANCE OF THE BOROUGH OF LAKEHURST,
COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING
AND SUPPLEMENTING CHAPTER IV, OF THE REVISED GENERAL
ORDINANCES OF THE BOROUGH OF LAKEHURST, ENTITLED “GENERAL
LICENSING”**

2015-05

BE IT ORDAINED, by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

SECTION 1. Chapter IV of the Municipal Code of the Borough of Lakehurst, entitled “**GENERAL LICENSING**,” is hereby amended and supplemented so as to add Section 4-11, to be entitled **Peddling and Soliciting**.

Section 4-11: Peddling and Soliciting

4-11.1 Definitions (As used in this section, the following terms shall have the meanings indicated:

MOTOR VEHICLE

Any vehicle used for the displaying, storing, or transporting of articles offered for sale by a vendor, which is required to be registered with the New Jersey Motor Vehicle Commission.

PERSON

Any individual, but not a corporation, partnership or any form of business entity.

VENDING UNIT

Any vehicle or device which may be moved without assistance of a motor or is not otherwise required to be registered with the New Jersey Motor Vehicle Commission and is used for the displaying, storing or transporting of articles offered for sale by a vendor.

VENDOR

Any person who goes from house to house or place to place, by foot or any means of conveyance, selling goods or services or soliciting orders for future delivery of goods or services. “Vendor” shall mean the same as “peddler,” “hawker,” and “solicitor.”

Section 4-11.2 Registration Requirements

- No person shall engage in vending within the Borough of Lakehurst unless he/she has registered with the Borough in the following manner:

- He/she shall complete and sign a standard form of application for registration, made available by the office of the Municipal Clerk, setting forth the following information:
- Name and address
- Physical Description of the applicant
- Applicant's places of residence for the preceding five years
- Complete description of the type of vending business proposed
- Complete description of any vending unit to be used, including the make, model, color and serial number
- Complete description of any motor vehicle to be used, including the make, model, color and registration number and all insurance information, including the name and address of the carrier, policy number, and type of coverage
- Whether or not the applicant has ever had an application to conduct a vending business denied or revoked and, if so, the details of denial or revocation
- Whether or not the applicant has ever been convicted of a crime and, if so, the details of the conviction
- Proof of an insurance policy issued by a New Jersey licensed company protecting the applicant and the Borough from all claims or damages to property and bodily injury, including death, which may arise in connection with the applicant's vending business activities. Said policy shall name the Borough of Lakehurst as an additional insured and shall provide that the policy may not be terminated prior to the expiration date without at least thirty (30) days advance written notice to the office of the Municipal Clerk. The minimum amounts of insurance coverage to be maintained are:

[1] Personal injury: \$100,000 per person; \$300,000 per occurrence

[2] Property damage: \$50,000

- A copy of the certificate of satisfactory inspection issued by the Ocean County Health Department in the case of vendors seeking to engage in the business of vending food and/or beverages
- Upon satisfactory completion of the registration process and payment of the required fee, a vendor permit shall be issued to the applicant for the specific vending business for which applicant had been completed. The vendor permit shall be in plain view of the public at all times and shall include:

- The signature of the Municipal Clerk
- The name and address of the vendor
- The type of vending business engaged in, including description of goods or services offered
- The date of issuance and expiration date
- A description of any vending unit and/or motor vehicle used in the vending business, including any identifying registration and/or serial number
- Any certificate of health compliance required by the Ocean County Health Department shall be displayed on the vending unit and/or motor vehicle in plain view of the public at all times.
- All vendor permits shall be valid for a period of one year from the date of issuance and are not transferable or assignable.
- Each vendor shall operate only one vending unit at one time.
- All vendors shall notify the Borough, in writing, within thirty days of any changes in the information contained in the registration application.
- The registration fee for each vendor shall be \$50 per year, except that persons holding a license issued in accordance with N.J.S.A. 45:24-9 et seq. shall be exempt from payment of any fee.

- **Suspension or revocation of registration**

Any vendor permit issued in accordance with the provisions of this section may be suspended or revoked by the Borough of Lakehurst Municipal Court for any of the following reasons:

- Fraud or misrepresentation in the application process
- Fraud or misrepresentation made during the course of conducting the business of vending
- Conducting the business of vending in such a manner to create a public nuisance or jeopardize the public health, safety or welfare.

- **Vending regulations**

The business of vending shall be subject to the following regulations:

- The business of vending shall only be conducted between the hours of 7:00 a.m. and 9:00 p.m., and all vending units shall be off the streets and sidewalks of the Borough between the hours of 9:00 p.m. and 7:00 a.m.
- All vending units must be mobile.
- There shall be no vending within 200 feet of any school, church, synagogue, or other house of worship while the same is in session.
- No vending units or motor vehicles shall be left unattended for any reasons on the streets or sidewalks of the Borough.
- All vendors in the business of selling food and/or beverages shall have a litter receptacle available for public use. All litter and refuse shall be collected and taken away by the vendor when he or she leaves the location.
- All materials and merchandise related to the vending business must be located within the vending unit.
- No vendor shall offer for sale any merchandise other than that described in his/her registration.
- No vendor shall have an exclusive right to any location in the public streets nor shall he/she be permitted to vend from a permanent location.
- No vendor shall be permitted to operate in any area where such operation might unreasonably impede traffic, jeopardize the public health, safety and welfare or create a public nuisance.
- No vendor shall place his/her vending unit within 500 feet of any location already being used by another vendor or established merchant.

Section 4-11.5 No Knock Registry

- The Municipal Clerk shall prepare a list of addresses of those premises where the owner and/or occupant has notified the Clerk that canvassing, peddling, itinerant vending and door-to-door sales enterprises are not permitted on the premises (hereinafter referred to as the “No Knock” Registry). Notification shall be provided upon completion of a form available at the Municipal Clerk’s office during normal business hours. The list shall be updated on January 15 and July 15 of each year.
- Any owner and/or occupant who has requested enlistment on the No Knock Registry pursuant to Subsection A herein shall be able to procure from the Clerk’s office a sticker for display at his/her/its premises indicating enlistment on the No

Knock Registry. If the owner and/or occupant desires to have said sticker mailed to him or her, a fee of \$1 shall be made payable to the Borough of Lakehurst at the time of the request. No fee shall apply for stickers picked up in person.

- The Municipal Clerk shall distribute the current No Knock Registry to a licensee at the time of issuance of a vendor permit to peddle, canvass, itinerant vend, or otherwise door-to-door sell, pursuant to the provisions of this section. The licensee shall not peddle, canvass, itinerant vend, or conduct door-to-door sales at any premises identified on the then-current No Knock Registry.
- Any canvasser, peddler, itinerant vendor or owner or employee of a door-to-door sales enterprise who violates any provision of this section shall be:
 - Subject to a maximum ordinance violation fine of \$1,250 per offense;
 - Subject to a one-year revocation of any license issued pursuant to the within section; and
 - Ineligible to receive a new license, pursuant to the within section, for a period of one year, coinciding with the terms of the one-year revocation noted in Subsection **D(2)** herein.

Section 4-11.6 Health and Sanitation Requirements

Vendors of food and beverages shall comply will all standards and regulations set by the Ocean County Health Department and shall provide the Borough with copies of all certificates of inspection issued in accordance with the same.

Section 4-11.7 Violations and Penalties

In addition to the violations and penalties provided for in **Section 4-11.5** of this ordinance, any violation of any of the provisions of this section shall, upon conviction in Municipal Court, shall be punishable by a fine provided for in **Section 4-11.5** or by imprisonment not exceeding 90 days, or both. Every day that a violation exists shall be considered a separate offense.

SECTION 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4. This ordinance shall take effect after second reading and publication as required by law.

Harry Robbins, Mayor

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the twentieth day of August, 2015 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the third day of September, 2015 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Bernadette Dugan, RMC/CPM
Municipal Clerk

**RESOLUTION
SEPTEMBER 17, 2015**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$268,483.55 is hereby approved.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 17, 2015.

**Bernadette Dugan, RMC
Municipal Clerk**

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
15-00255	04/08/15	V0175 VITAL SERVICES GROUP									
		1 PRINTING OF 2015-16 TAX BILLS	400.00	5-01-20-107-216	B	PRINTING	R	04/08/15	09/11/15		
15-00307	04/24/15	T0969 THIS & THAT UNIFORMS, LLC									
		1 CLASS A S/S SHIRTS W/ REVERSE	140.00	5-01-25-127-273	B	UNIFORM ALLOWANCE - KLINE	R	04/24/15	09/11/15		20151112
15-00549	07/23/15	R0157 RED THE UNIFORM TAILOR, INC.									
		1 LONG SLEEVE KHAKI SHIRTS	56.00	5-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	07/23/15	09/11/15		0A260061
		2 KHAKI TROUSERS	56.00	5-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	07/23/15	09/11/15		0A260061
		3 BLACK TIE	6.00	5-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	07/23/15	09/11/15		0A260061
		4 PLAIN BASEBALL CAP (NO INSIGN)	11.95	5-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	07/23/15	09/11/15		0A260061
		5 WHITE METAL NAME TAG	8.00	5-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	07/23/15	09/11/15		0A260061
		6 BDU BLACK PANTS	32.95	5-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	07/23/15	09/11/15		0A260061
		7 NAVY SWEATPANTS W/LETTERING	39.90	5-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	07/23/15	09/11/15		0A260061
		8 BLACK LEATHER BELT	21.00	5-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	07/23/15	09/11/15		0A260061
		9 NAVY SWEATSHIRTS W/LETTERING	53.90	5-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	07/23/15	09/11/15		0A260061
		10 BLACK WOOL WATCHMAN'S HAT	6.95	5-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	07/23/15	09/11/15		0A260061
		11 SHOES PLAIN BLACK LEATHER	74.50	5-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	07/23/15	09/11/15		0A260061
		12 SILVER METAL TIE CLIP	4.95	5-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	07/23/15	09/11/15		0A260061
		13 WHITE TSHIRT NO LETTERING	20.25	5-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	07/23/15	09/11/15		0A260061
		14 GYM SHORTS WHITE	20.00	5-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	07/23/15	09/11/15		0A260061
		15 FIELD JACKET BLACK	78.00	5-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	07/23/15	09/11/15		0A260061
			490.35								
15-00554	07/23/15	A0093 ACTION UNIFORM CO.									
		1 BDU SHORT SLEEVE SHIRT W/	68.00	5-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	07/23/15	09/11/15		6975
		2 CLASS A S/S SHIRT W/ DEPT	69.00	5-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	07/23/15	09/11/15		6975
			137.00								
15-00555	07/23/15	P0054 PENN JERSEY PAPER COMPANY									
		1 CASE HOT/COLD CUPS	58.95	5-01-26-113-299	B	MISCELLANEOUS	R	07/23/15	09/11/15		3121646
		2 CASE Z FOLD PAPER TOWELS	522.00	5-01-26-113-299	B	MISCELLANEOUS	R	07/23/15	09/11/15		3121646
		3 CASE 38 X 58 GARBAGE BAGS	139.75	5-01-26-113-299	B	MISCELLANEOUS	R	07/23/15	09/11/15		3121646

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Borough of Lakehurst
Bill List By P.O. Number

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PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
15-00555	07/23/15	P0054									
		PENN JERSEY PAPER COMPANY									
				Continued							
		4 CASE TOILET TISSUE	43.20	5-01-26-113-299	B MISCELLANEOUS		R	07/23/15	09/11/15		3121646
			<u>763.90</u>								
15-00568	08/10/15	B0074									
		BUY NOW OFFICE SUPPLIES									
		1 EXECUTIVE DESK SIGN	56.04	5-01-20-104-211	B OFFICE SUPPLIES		R	08/10/15	09/11/15		201481
		2 EXECUTIVE DESK SIGN	56.04	5-01-20-104-211	B OFFICE SUPPLIES		R	08/10/15	09/11/15		201481
			<u>112.08</u>								
15-00611	08/17/15	E0020									
		ELITE HEATING AND COOLING									
		1 AC SERVICE BOROUGH HALL	150.00	5-01-26-113-244	B EQUIPMENT - MAINTENANCE/REPAIR		R	08/17/15	09/11/15		9789
		2 AC SERVICE PD - BAD CONNECTOR	259.00	5-01-26-113-244	B EQUIPMENT - MAINTENANCE/REPAIR		R	08/17/15	09/11/15		9705
			<u>409.00</u>								
15-00616	08/18/15	R0157									
		RED THE UNIFORM TAILOR, INC.									
		1 LS SHIRT WHITE	69.50	5-01-25-127-275	B UNIFORM ALLOWANCE - HIGGINS		R	08/18/15	09/11/15		0A260595
		2 SS SHIRT WHITE	58.95	5-01-25-127-275	B UNIFORM ALLOWANCE - HIGGINS		R	08/18/15	09/11/15		0A260595
		3 HASH MARKS (5)	5.00	5-01-25-127-275	B UNIFORM ALLOWANCE - HIGGINS		R	08/18/15	09/11/15		0A260595
		4 CHIEFS STARS	20.00	5-01-25-127-275	B UNIFORM ALLOWANCE - HIGGINS		R	08/18/15	09/11/15		0A260595
		5 GLOVES	19.95	5-01-25-127-275	B UNIFORM ALLOWANCE - HIGGINS		R	08/18/15	09/11/15		0A260595
			<u>173.40</u>								
15-00618	08/18/15	C0074									
		CUSTOM BANDAG, INC									
		1 12.5/80-18 FIRESTONE	261.95	5-01-26-147-257	B PUBLIC WORKS VEHICLE - TIRES		R	08/18/15	09/11/15		110011073
		2 19.5L24 FIRESTONE	1,111.50	5-01-26-147-257	B PUBLIC WORKS VEHICLE - TIRES		R	08/18/15	09/11/15		110011073
		3 VALVE	19.00	5-01-26-147-257	B PUBLIC WORKS VEHICLE - TIRES		R	08/18/15	09/11/15		110011073
		4 LABOR	200.00	5-01-26-147-257	B PUBLIC WORKS VEHICLE - TIRES		R	08/18/15	09/11/15		110011073
		5 SCRAP TIRE 19.5L24	95.00	5-01-26-147-257	B PUBLIC WORKS VEHICLE - TIRES		R	08/18/15	09/11/15		110011073
			<u>1,687.45</u>								
15-00619	08/18/15	H0520									
		HD SUPPLY WATERWORKS LTD									
		1 1" ACCUSTREAM TR/PL 100G	170.00	5-09-00-101-212	B MAINTENANCE SUPPLIES		R	08/18/15	09/11/15		
15-00621	08/19/15	T0061									
		TOMS RIVER HEATING & AIR COND									
		1 BOROUGH HALL AC SERVICE	210.00	5-01-26-113-244	B EQUIPMENT - MAINTENANCE/REPAIR		R	08/19/15	09/11/15		107260
15-00622	08/19/15	S0975									
		SANDY'S COZY CORNER									
		1 PRISONERS BREAKFAST 08/04/15	36.91	5-01-26-153-299	B MISCELLANEOUS		R	08/19/15	09/11/15		

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
15-00623	08/19/15	I0274 ITALY'S BEST PIZZERIA									
		1 PRISONERS LUNCHES 08/04/14	99.00	5-01-26-153-299	B	MISCELLANEOUS	R	08/19/15	09/11/15		
15-00624	08/19/15	S0968 CATHY SMITH									
		1 CALL OUT 08/07/15	30.00	5-01-43-201-299	B	MISCELLANEOUS	R	08/19/15	09/08/15		
15-00629	08/20/15	C0041 CLAYTON SAND/BLOCK CO.									
		1 TONS OF R-BLEND	70.00	5-01-26-135-263	B	ROAD PAINT & MAINTENANCE	R	08/20/15	09/11/15		
		2 TONS OF 3/4 BLUE TRAP ROCK	<u>118.25</u>	5-01-26-135-263	B	ROAD PAINT & MAINTENANCE	R	08/20/15	09/11/15		
			188.25								
15-00630	08/20/15	E0069 ENTENMANN ROVIN CO									
		1 POLICE BADGE	107.00	5-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	08/20/15	09/11/15		0107336-IN
15-00631	08/20/15	00010 OFFICE SOLUTIONS INC.									
		1 SERVICE AGREEMENT FOR PD PHONE	1,847.80	5-01-25-127-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	08/20/15	09/11/15		72659
15-00633	08/21/15	W0200 WATER WORKS SUPPLY									
		1 HYMAX 8" COUPLINGS	512.88	5-09-00-101-212	B	MAINTENANCE SUPPLIES	R	08/21/15	09/11/15		
		2 8" MJ BOLT PACK SPEC ORDER	66.96	5-09-00-101-212	B	MAINTENANCE SUPPLIES	R	08/31/15	09/11/15		
		3 8" BLACK GLAND W/ GASKET FOR	<u>85.24</u>	5-09-00-101-212	B	MAINTENANCE SUPPLIES	R	08/31/15	09/11/15		
			665.08								
15-00634	08/26/15	C0048 COTTRELL GRAPHICS									
		1 500 NO-KNOCK RESIDNCE STICKERS	244.54	5-01-20-104-216	B	PRINTING	R	08/26/15	09/11/15		815-50
		2 SHIPPING	<u>14.19</u>	5-01-20-104-216	B	PRINTING	R	08/26/15	09/11/15		815-50
			258.73								
15-00647	08/27/15	W0200 WATER WORKS SUPPLY									
		1 8" M MJ RW GATE VLV L/ACC OL	1,259.09	5-09-00-101-212	B	MAINTENANCE SUPPLIES	R	08/27/15	09/11/15		IF83315
		2 4' 2PC SLIP TYPE VALVE BOX W/L	149.28	5-09-00-101-212	B	MAINTENANCE SUPPLIES	R	08/27/15	09/11/15		IF83315
		3 8" MJ BOLT PACK	66.96	5-09-00-101-212	B	MAINTENANCE SUPPLIES	R	08/27/15	09/11/15		IF83315
		4 8" PS 3520 MJ CPLG ADAPTER	<u>696.68</u>	5-09-00-101-212	B	MAINTENANCE SUPPLIES	R	08/27/15	09/11/15		IF83315
			2,172.01								
15-00650	08/28/15	M0367 MR. BOB'S PORTABLE TOILETS									
		1 BALANCE DUE - LAKE	74.27	5-01-26-135-299	B	MISCELLANEOUS	R	08/28/15	09/11/15		A-144117

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Borough of Lakehurst
Bill List By P.O. Number

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PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
15-00658	08/31/15	E0025 ERIN LANGE	30.00	5-01-43-201-299	B MISCELLANEOUS	R	08/31/15 09/08/15	
		1 CALL OUT COVERAGE						
15-00659	08/31/15	B0023 PATRICIA MEGILL	32.07	5-01-43-201-216	B PRINTING	R	08/31/15 09/11/15	
		1 REIMBURSEMENT FOR CD						
15-00660	09/01/15	C0041 CLAYTON SAND/BLOCK CO.	137.76	5-01-26-135-263	B ROAD PAINT & MAINTENANCE	R	09/01/15 09/11/15	
		1 TON OF R-BLEND						
15-00662	09/01/15	H0022 HUNTERDON COUNTY POLYTECH	400.00	5-09-00-101-284	B TRAINING & EDUCATION	R	09/01/15 09/11/15	
		1 ADVANCED NJ PUBLIC WASTEWATER						
15-00663	09/01/15	M0118 MIRACLE CHEMICAL CO.	650.00	5-09-00-101-267	B CHEMICALS	R	09/01/15 09/11/15	
		1 200 GAL SODIUM HYPOCHLORITE						
15-00666	09/01/15	HU050 HUNTER JERSEY PETERBILT	1,114.42	5-01-26-147-254	B SANITATION VEHICLE MAINT/REP	R	09/01/15 09/11/15	5-252240180
		1 SERVICE TO 2010 TRASH TRUCK						
15-00672	09/03/15	P0032 THE PARTS SHACK, LLC	190.68	5-01-26-147-256	B PUBLIC WKS VEHICLE MAINT/REP	R	09/03/15 09/11/15	
		1 BATTERIES						
		2 WINDSHIELD WASH	25.80	5-01-26-147-256	B PUBLIC WKS VEHICLE MAINT/REP	R	09/03/15 09/11/15	
			216.48					
15-00676	09/10/15	O0012 ONE CALL CONCEPTS	8.68	5-09-00-101-275	B TELEPHONE	R	09/10/15 09/11/15	5085362
		1 ONE CALL MESSAGES 08/15						
15-00677	09/10/15	N0380 NJ STATE LEAGUE OF MUNICIPALIT	7.00	5-01-20-104-283	B BOOKS & PUBLICATIONS	R	09/10/15 09/11/15	15B-8962
		1 LEGISLATIVE BULLETIN 15-16						
15-00678	09/10/15	A0971 AVAYA COMMUNICATION	77.14	5-01-31-168-299	B TELECOMMUNICATIONS	R	09/10/15 09/11/15	2733520345
		1 MERLIN SYSTEM AGREEMENT 09/15						
15-00679	09/10/15	H0196 HALL'S GULF SERVICE, INC.	798.80	5-01-31-160-265	B GASOLINE	R	09/10/15 09/11/15	
		1 BORO GASOLINE PURCHAS 08/15						
		2 FD GASOLINE PURCHASES 08/15	135.28	5-01-31-160-265	B GASOLINE	R	09/10/15 09/11/15	
			934.08					
15-00680	09/10/15	L0040 LOWE'S	60.36	5-01-25-127-299	B MISCELLANEOUS	R	09/10/15 09/11/15	
		1 PD - NNO TRASH CAN						

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
15-00680	09/10/15	L0040 LOWE'S		Continued						
		2 B&G CLEANING SUPPLIES	43.72	5-01-26-113-299	B MISCELLANEOUS	R	09/10/15	09/11/15		
		3 B&G - ALARM	16.13	5-01-26-113-299	B MISCELLANEOUS	R	09/10/15	09/11/15		
		4 B&G - CLEANING SUPPLIES	116.42	5-01-26-113-299	B MISCELLANEOUS	R	09/10/15	09/11/15		
		5 B&G - PD LIGHT BULBS	17.06	5-01-26-113-299	B MISCELLANEOUS	R	09/10/15	09/11/15		
			253.69							
15-00681	09/10/15	N0029 FOX LEDGE SPRING WATER								
		1 BORO HALL WATER AND COOLER	18.00	5-01-26-113-299	B MISCELLANEOUS	R	09/10/15	09/11/15		
		2 POLICE DEPT WATER AND COOLER	36.00	5-01-25-127-299	B MISCELLANEOUS	R	09/10/15	09/11/15		
		3 PW GARAGE WATER AND COOLER	54.00	5-01-26-151-299	B MISCELLANEOUS	R	09/10/15	09/11/15		
		4 BORO HALL DOWNSTAIRS WATER	18.00	5-01-20-107-299	B MISCELLANEOUS	R	09/10/15	09/11/15		
			126.00							
15-00682	09/10/15	M0316 MUNICIPAL CLERKS ASSOC OF OC								
		1 REGISTRAR TOPICS SEMINAR	50.00	5-01-20-104-284	B TRAINING & EDUCATION	R	09/10/15	09/11/15		
15-00683	09/10/15	S0452 SCHOENEWOLF, WALTER W., P.A.								
		1 PLANNING BOARD ESCROW BILL	843.75	5-03-00-400-216	B ESCROW: SHLAKMAN GAS STATION	R	09/10/15	09/11/15		
15-00684	09/10/15	C0032 CERTIFIED SPEEDOMETER								
		1 CALIBRATION PD CARS 123456	225.00	5-01-25-127-299	B MISCELLANEOUS	R	09/10/15	09/11/15		16598
15-00685	09/10/15	P0151 PEDRONI FUEL OIL CO.								
		1 DYED DIESEL FOR PW GARAGE	620.43	5-01-31-160-266	B DIESEL FUEL	R	09/10/15	09/11/15		507718
15-00686	09/10/15	NJ101 NJ DEPT OF HEALTH								
		1 DOG LIC REPORT AUGUST 2015	12.00	5-15-00-900-003	B DUE STATE OF NJ-DOG TRUST FUND	R	09/10/15	09/11/15		
15-00688	09/10/15	L0003 LAKEHURST HARDWARE								
		1 HARDWARE HOUSE ACCOUNT CHARGES	191.51	5-01-26-113-262	B MINOR TOOLS & EQUIPMENT	R	09/10/15	09/11/15		
15-00689	09/10/15	N0010 NJ DIV ALCOHOLIC BEVERAGE CNTL								
		1 8 LIQUOR LICENSE RENEWAL	24.00	5-01-20-104-299	B MISCELLANEOUS	R	09/10/15	09/11/15		
15-00690	09/10/15	N0136 NJ NATURAL GAS COMPANY								
		1 ESC GAS BILL	177.60	5-01-31-165-269	B NATURAL GAS	R	09/10/15	09/11/15		
		2 PW GARAGE GAS BILL	143.08	5-01-31-165-269	B NATURAL GAS	R	09/10/15	09/11/15		
		3 COMMUNITY CENTER GAS BILL	20.00	5-01-31-165-269	B NATURAL GAS	R	09/10/15	09/11/15		

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice
15-00690	09/10/15	N0136 NJ NATURAL GAS COMPANY		Continued					
		4 PD HQ GAS BILL	81.33	5-01-31-165-269	B NATURAL GAS	R	09/10/15	09/11/15	
		5 BOROUGH HALL GAS BILL	20.00	5-01-31-165-269	B NATURAL GAS	R	09/10/15	09/11/15	
			<u>442.01</u>						
15-00691	09/11/15	00139 OCEAN COUNTY LANDFILL							
		1 LANDFILL DUMP FEE ESCROW	10,000.00	5-01-32-152-257	B LANDFILL FEES	R	09/11/15	09/11/15	
15-00692	09/11/15	P0152 PETTY CASH FUND							
		1 HALLOWEEN COSTUME PRIZES	295.00	5-01-30-143-236	B PUBLIC RELATIONS	R	09/11/15	09/11/15	
15-00693	09/11/15	L0098 LAKEHURST BOARD OF EDUCATION							
		1 SCHOOL LEVY DUE 10/01/15	221,756.00	5-01-55-900-002	B SCHOOL TAXES PAYABLE	R	09/11/15	09/11/15	
15-00694	09/11/15	U0005 UNIFIRST CORPORATION							
		1 PW UNIFORM CLEANING 08/15	657.88	5-09-00-101-271	B UNIFORMS	R	09/11/15	09/11/15	
15-00695	09/11/15	L0104 LAKEHURST FIRST AID SQUAD							
		1 CONTRIBUTION TO FIRTAID SQUAD	6,000.00	5-01-22-131-237	B DONATIONS	R	09/11/15	09/11/15	
15-00696	09/11/15	N0130 NJ CONFERENCE OF MAYORS							
		1 NJCM 2016 MAYORAL MEMB. DUES	295.00	5-01-20-102-281	B PROFESSIONAL MEMBERSHIP & DUES	R	09/11/15	09/11/15	2016525
15-00697	09/11/15	A9111 ADP, INC							
		1 PAYROLL CHARGES PDEND 08/28/15	338.28	5-01-20-103-299	B MISCELLANEOUS	R	09/11/15	09/11/15	459937953
15-00698	09/11/15	A0506 AT&T							
		1 AT&T TELEPHONE CHARGES	2,428.57	5-01-31-164-275	B TELEPHONE	R	09/11/15	09/11/15	
15-00699	09/11/15	J0900 JCP&L CUSTOMER ACCOUNTING							
		1 ELECTRIC BILL UF	3,265.75	5-09-00-101-276	B ELECTRIC	R	09/11/15	09/11/15	
15-00700	09/11/15	J0900 JCP&L CUSTOMER ACCOUNTING							
		1 ELECTRIC BILL CF	1,422.86	5-01-31-162-276	B ELECTRICITY	R	09/11/15	09/11/15	
		2 ELECTRIC BILL STREET LIGHTING	1,742.87	5-01-31-163-276	B ELECTRIC	R	09/11/15	09/11/15	
		3 ELECTRIC BILL PD HQ	1,255.79	5-01-31-162-276	B ELECTRICITY	R	09/11/15	09/11/15	
		4 ELECTRIC BILL ESC	1,028.91	5-01-31-162-276	B ELECTRICITY	R	09/11/15	09/11/15	
			<u>5,450.43</u>						

September 11, 2015
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Borough of Lakehurst
Bill List By P.O. Number

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PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
15-00701	09/11/15	B9112 B & K EQUIPMENT SERVICES									
		1 IN# 14246: PW F550 DPF CLOG	895.00	5-01-26-147-256	B	PUBLIC WKS VEHICLE MAINT/REP	R	09/11/15	09/11/15		14246
15-00702	09/11/15	V0011 VERIZON WIRELESS									
		1 BORO CELL PHONE BILL	407.22	5-01-31-164-275	B	TELEPHONE	R	09/11/15	09/11/15		
		2 POLICE MDT CELL PH BILL	71.18	5-01-31-168-299	B	TELECOMMUNICATIONS	R	09/11/15	09/11/15		
		3 FIRE DEPT CELL PH BILL	54.99	5-01-31-164-275	B	TELEPHONE	R	09/11/15	09/11/15		
			533.39								
<hr/> Total Purchase Orders: 54 Total P.O. Line Items: 107 Total List Amount: 268,483.55 Total Void Amount: 0.00 <hr/>											

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
CURRENT FUND APPROPRIATIONS	5-01	259,638.40	0.00	259,638.40	0.00
TRUST ACCOUNT	5-03	843.75	0.00	843.75	0.00
WATER & SEWER OPERATING	5-09	7,989.40	0.00	7,989.40	0.00
ANIMAL CONTROL FUND	5-15	12.00	0.00	12.00	0.00
Total of All Funds:		<u>268,483.55</u>	<u>0.00</u>	<u>268,483.55</u>	<u>0.00</u>

**RESOLUTION
SEPTEMBER 17, 2015**

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenues in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount.

Section 1.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Lakehurst hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2015 Budget in the sum of \$169,000.00 which is now available as revenue from the NJ Division of Transportation - Lake Street Improvements.

Section 2.

BE IT FURTHER RESOLVED that the sum of \$169,000.00 be and the same is hereby appropriated, outside caps, under the caption:

NJ Division of Transportation - Lake Street Improvements

BE IT FURTHER RESOLVED that one certified copies of this Resolution be forwarded to the Division of Local Government Services.

CERTIFICATION

I, Bernadette Dugan Clerk of the Borough of Lakehurst, County of Ocean, and State of New Jersey do hereby certify that the foregoing resolution was duly adopted by the Governing Body at the regular meeting held on September 17, 2015.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
SEPTEMBER 17, 2015**

WHEREAS, the Borough is in need of a hiring a part-time Clerk I to serve in the Municipal Court office due to the resignation of Katie Lange, **and**

WHEREAS, Court Administrator Patricia Megill, after conducting interviews has recommended the appointment of Kim Milana.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that Kim Milana be hired as a part-time Clerk I at a salary of \$11.00 per hour, effective September 15, 2015.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 17, 2015.

**Bernadette Dugan, RMC
Municipal Clerk**

**RESOLUTION
SEPTEMBER 17, 2015**

WHEREAS, Michael Sinton has applied for membership in the Lakehurst First Aid Squad (LFAS) **and**

WHEREAS, Section 2-31.5 of the Revised General Ordinances of the Borough requires that the applicant meet certain criteria and that the application be approved by the Governing Body, **and**

WHEREAS, the above applicant meets the criteria specified in Section 2-31.5.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the application of Michael Sinton as a member of the Lakehurst First Aid Squad is hereby approved, effective immediately.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 17, 2015.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
SEPTEMBER 17, 2015**

WHEREAS, the Borough of Lakehurst is the owner of certain surplus property which is no longer needed for public use; **and**

WHEREAS, the Governing Body is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey as follows:

- (1) The sale of surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available in the Municipal Clerk’s office.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is attached.
- (5) The surplus property as identified shall be sold in an “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Mayor and Council reserves the right to accept or reject any bid submitted.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 17, 2015.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

LIST OF SURPLUS ITEMS

LIST OF SURPLUS ITEMS

Sullivan Air Compressor Model # G002T0421X1KA Serial # 203206

1993 Ford Econoline Van VIN # 1FTJE34M2PHB86656

1995 Ford Econoline Van VIN # 1FTEE11N75HA86303

1981 Dodge 450 Custom Truck VIN # 1B6WW44T9B5119861

1988 Case 580 K Backhoe Loader VIN # JJG0012183

2006 Crown Victoria Police Package VIN # 2FAP71W16X134646

Cub Cadet Lawn Tractor Model # 1250

John Deere Lawn Tractor Model # F525 Serial # MOF525A1B2002

Cummins Generator Model# 500FDR5051FFW Serial #HH-90046-7728-1

Sylvania Automatic Transfer Switch Serial # 6562369913

Simplex 50 Gal Day Tank Model # SST50-C Serial # 42089

12 Right handed Safariland Holster w/M3 light fits Glock 20,21 model # 6280-38321

1 Left handed Safariland Holster w/M3 light fits Glock 20,21 model # 6280-38321

1 Left handed Safariland holster w/M3 light fits Glock 17,22 model # 6280-8321

1 Right handed Safariland Holster fits Glock 17, 22 model # 6070-83

5 Right handed Safariland Holster w/M3 light fits Glock 17,22 model # 6280-8321

1 Left handed Safariland Holster w/M3 light fits Glock 17, 22 model # 6285-832

1 Right handed Safariland Holster fits Glock 17 model # 295-2897

1 Right handed Safariland Holster fits Glock 17 model # 295-894

1 Right handed Safariland Holster fits Glock 17 model # 298-83

1 Right handed Safariland Holster fits Glock 17, 22 model # 2-897

All holsters are basket weave style

8 Basket weave magazine case Don Hume fits Glock 17,22 model # 850 A

1 Basket weave magazine case Gould and Goodrich fits Glock 17, 22 model # B6297W

1 Basket weave magazine case Safariland fits Glock 17, 22 model # 24-05

Dell computer Tower Windows XP Serial # 5593F61

Brite computer Tower Windows XP serial # 058161-002

Laerdal AED (defibrillator) Heartstart FR Serial # 000012637

Phillips Heartstart AED (defibrillator) serial # 000025559

Lund MDT mount fits Fujitsu 4200 serial # 200721107

Lund MDT mount fits Fujitsu T732 serial # 192900713

Breathalyzer model 900A serial # 7664-93-9

HP Officejet printer model H470 serial # CN89818182

Mako Compressor 562 hours

Breathing Air System Class II Fill Station Model 2782

Scott Pack 4.5 Serial # 36634

Scott Pack 4.5 Serial # 16097

Scott Pack 4.5 Serial # 200020-03

Scott Pack 4.5 Serial # 36976

MPH industries K-55 radar Serial # 3799

Innovera ink cartridge for Dell 3130 CN Magenta Serial # IVR-D3130M.

Sirchie Identification Kit Serial # 88-10101

GBC Shredmaster paper shredder model # SC-032

**RESOLUTION
SEPTEMBER 17, 2015**

WHEREAS, the need exists to appoint a Class IV Land Use Board member due to the resignation of Stephen Childers, **and**

WHEREAS, Sidney Hooper presently serves as an alternate member of the Land Use Board, **and**

WHEREAS, Mayor Robbins has recommended the appointment of Sidney Hooper as a Class IV member of the Land Use Board to fill the unexpired term of former Board member Stephen Childers,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that Sidney Hooper be appointed as a Class IV member of the Land Use Board for the term expiring December 31, 2015.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 17, 2015.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
SEPTEMBER 17, 2015**

WHEREAS, the Wharton State Forest in the New Jersey Pine Barrens has for decades provided opportunities for various outdoor recreational activities, including canoeing, kayaking, hunting, and the exploration of historic site to name just a few, **and;**

WHEREAS, the Superintendent of the Wharton State Forest recently began implementation of the "Wharton State Forest Motorized Action Plan (M.A.P.), which involves the closure of hundreds of miles of roads that have been open for decades through the Wharton State Forest to legally registered and insured motor vehicles, **and;**

WHEREAS, the development and implementation of the M.A.P. was carried out without adequately notifying and involving the public, **and;**

WHEREAS, the effect of the road closures will be to deny access for thousands of elderly and handicapped residents, as well as others, to vast areas of the Wharton State Forest that have been accessible to the public since the State owned the land.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst that we strongly oppose implementation of the M.A.P., as it will effectively deny access of law abiding citizens to many areas of the Wharton State Forest, and will do very little to reduce or prevent the type of damage that has been caused by a small minority to certain specific areas of the forest.

FURTHERMORE, we urge the New Jersey State Legislature and the Governor to take whatever action is necessary to discontinue the M.A.P. and reopen the affected roadways through the Wharton State Forest as soon as possible.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby authorized and directed to forward copies of this executed resolution to our State legislators and Governor Christie.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, and State of New Jersey do hereby certify that the foregoing resolution was duly adopted by the Governing Body at the regular meeting held on September 17, 2015.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
SEPTEMBER 17, 2015**

WHEREAS, the Borough of Lakehurst needs to increase the compliment of Class I police officers, **and**

WHEREAS, William Bowers has applied and undergone background investigations, **and**

WHEREAS, Chief Higgins has recommended his employment as a SLEO I.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that William Bowers be appointed as a SLEO I with the Lakehurst Police Department at an hourly rate of \$ 8.38 per hour effective September 18, 2015.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 17, 2015.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
SEPTEMBER 17, 2015**

WHEREAS, the Borough of Lakehurst needs to replace the compliment of temporary police officers, **and**

WHEREAS, Robert Schroeck has applied for the vacant position, **and**

WHEREAS, Robert Schroeck is a graduate of the Ocean County Police Academy, **and**

WHEREAS, Chief Higgins has recommended the appointment of Robert Schroeck to the Lakehurst Police Department,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that consistent with NJSA 40A:14-123.1a et seq effective September 16, 2015, that Robert Schroeck be appointed as a police officer on a temporary basis with the Lakehurst Police Department at \$ 10.00 per hour.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 17, 2015.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**