## BOROUGH OF LAKEHURST WORK SESSION/REGULAR MEETING APRIL 16, 2015 MINUTES

MEETING OPENED AT 7:30 P.M.BY MAYOR HARRY ROBBINS.

ALL STOOD FOR THE PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

PUBLIC MEETINGS STATEMENT READ INTO RECORD BY MUNICIPAL CLERK DUGAN:

"IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS GIVEN TO TWO NEWSPAPERS, AND POSTED, THAT A WORK SESSION AND REGULAR MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE SIXTEENTH DAY OF APRIL, 2015, WITH THE WORK SESSION TO BEGIN AT THE HOUR OF 7:30 P.M. AND THE REGULAR MEETING TO BEGIN IMMEDIATELY FOLLOWING AT THE LAKEHURST COMMUNITY CENTER, 207 CENTER STREET, LAKEHURST, NEW JERSEY, AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED."

## **ROLL CALL:**

ROBIN BUSCH: PRESENT GARY LOWE: PRESENT

JAMES DAVIS: PRESENT

PATRICIA HODGES: PRESENT

GLENN MCCOMAS: PRESENT

STEVEN OGLESBY: PRESENT

MAYOR HARRY ROBBINS: PRESENT

#### WORK SESSION:

#### APPOINTMENT OF DEPUTY MUNICIPAL CLERK:

Motion by: Robin Busch Seconded by: James Davis To approve resolution #15-087 appointing Maryanne Capasso as Deputy Municipal Clerk, Roll call vote held. All votes affirmative.

#### OATH OF OFFICE IS ADMINISTERED TO DEPUTY CLERK CAPASSO:

Municipal Clerk Dugan administered the oath of office to Deputy Municipal Clerk Maryanne Capasso.

#### REVIEW OF REGULAR MEETING AGENDA:

Municipal Clerk Dugan reviewed regular meeting agenda.

#### PUBLIC COMMENTS ON AGENDA ITEMS:

Time opened: 7:35 p.m.

## NO PUBLIC COMMENTS

Time closed: 7:35 p.m.

Council President Oglesby stated that he and Mayor Robbins met with Lakehurst Board of Education members James Malden and David Burton were discussing was held concerning the upcoming project with sale of vacant lots on Pine Street and improvements to the ball field at the Harold J. Fuccile Memorial Sports Complex on Chestnut Street. Mr. Oglesby added that another meeting regarding the project will be scheduled in the "near future."

#### ADJOURNMENT OF WORK SESSION:

Motion by: Steven Oglesby Seconded by: Glenn McComas To adjourn work session. Roll call vote held. All votes affirmative.

#### APPROVAL OF MINUTES:

Motion by: Glenn McComas Seconded by: James Davis To approve minutes of April 2, 2015 Regular Meeting. Roll call vote held. All votes affirmative.

## CONSENT AGENDA:

All matters to be considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

#### RESOLUTIONS:

- 1. #15-088: Resolution re: Payment of Bills
- 2. #15-089: Resolution re: Authorizing bids for Lake Horicon dam project
- 3. #15-090: Resolution re: Appointment of Pamela Heinzman as Treasurer
- 4. #15-091: Resolution re: Release of Performance Bond for RMS Holdings and Development
- 5. #15-092: Resolution re: Professional Services Contract for additional Fee Accountant services
- 6. #15-093: Resolution re: Shared Services Agreement with Ocean County Health Department for animal facility services

Motion by: Patricia Hodges Seconded by: James Davis

To approve consent agenda. Roll call vote held. All votes affirmative.

#### ORDINANCES NOT ON CONSENT AGENDA:

Motion by: Steven Oglesby

Seconded by: James Davis
To approve on second reading and open the public hearing of Ordinance #2015-03
entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF
OCEAN, STATE OF NEW JERSEY, FIXING AND DETERMINING THE AMOUNT
OF SALARIES AND WAGES FOR CERTAIN MEMBERS OF THE AFSCME
BARGAINING UNIT IN THE BOROUGH OF LAKEHURST, IN THE COUNTY OF
OCEAN, AND STATE OF NEW JERSEY." Roll call vote held. All votes affirmative.

Time opened: 7:38 p.m.

## NO PUBLIC COMMENTS

Time closed: 7:38 p.m.

Motion by: James Davis Seconded by: Steven Oglesby To adopt Ordinance #2015-03. Roll call vote held. All votes affirmative.

## COMMITTEE/COUNCIL REPORTS:

Councilman McComas reported that preliminary budget figures were received and added that the Governing Body should be receiving a copy of the budget shortly with an anticipated introduction date of May 7, 2015.

Councilman Davis reported that the Ocean County Sheriff's Department as well as Jackson Township police were patrolling Lakehurst today as the members of the Lakehurst Police Department attended the funeral of former Lakehurst police officer Scott Thompson.

Council President Oglesby reported two weeks ago, he attended a meeting with the Lakehurst Fire Chief and Fire Company Treasurer along with Mayor Robbins and Councilman Lowe. Mr. Oglesby added that vehicle maintenance prioritization was discussed. Mr. Oglesby further added by "mutual agreement" the Assistant Chief Dodge Durango along with the smaller brush truck with a rear seal leak were to be taken out of the fire company's list of vehicles with the brush truck to be auctioned and the Durango possibly being utilized by the Public Works Department.

## MAYOR COMMENTS:

Mayor Robbins announced that the Borough has received a grant from the New Jersey Department of Transportation for Lake Street roadway improvements and curb and sidewalk installation from Route 70 to Manapaqua Avenue.

#### **COMMENTS FROM PUBLIC:**

Time opened: 7:46 p.m.

Nick Capasso, 104 Myrtle Street, expressed concern over the condition of Myrtle Street with numerous potholes creating a hazard.

Mayor Robbins stated that a letter regarding his concerns will be forwarded to the Ocean County Road Department as well as Freeholder Lacey.

Time closed: 7:47 p.m.

## CLOSED SESSION:

Clerk Dugan reads resolution to go into closed session:

## RESOLUTION

**WHEREAS,** Section 8 of the Open Public Meetings Act, Chapter 231, P. L. 1975, permits the exclusion of the public from a meeting in certain circumstances, **and** 

**WHEREAS,** this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

The general nature of the subject matters to be discussed is as follows:

## PERSONNEL MATTERS CONTRACT NEGOTIATIONS

It is anticipated at this time that the above stated subject matter will be made public.

This resolution shall take effect immediately.

Motion by: James Davis Seconded by: Glenn McComas

To approve resolution to go into closed session. Roll call vote held. All votes

affirmative.

Time into closed session: 7:48 p.m.

Time out of closed session: 8:02 p.m.

Motion by: James Davis Seconded by: Glenn McComas To end closed session. Roll call vote held. All votes affirmative.

# RESOLUTION EXTENDING SHARED SERVICES AGREEMENT WITH PLUMSTED TOWNSHIP FOR COURT SERVICES:

Motion by: Glenn McComas Seconded by: Steven Oglesby To approve resolution #15-094 extending the shared services agreement with Plumsted Township. Roll call vote held. All votes affirmative.

## RESOLUTION INCREASING STIPEND FOR COURT ADMINISTRATOR AND APPROVING STIPEND FOR CLERK-TYPIST:

Motion by: Steven Oglesby Seconded by: James Davis To approve resolution #15-095 increasing the stipend for the Court Administrator and approving stipend for clerk-typist for providing Plumsted Township court services. Roll call vote held. All votes affirmative.

#### ADJOURNMENT:

Motion by: James Davis Seconded by: Glenn McComas To adjourn meeting. Roll call vote held. All votes affirmative. Time: 8:05 p.m.

Bernadette Dugan, RMC/CPM Municipal Clerk