BOROUGH OF LAKEHURST WORK SESSION/REGULAR MEETING APRIL 21, 2016 MINUTES

MEETING OPENED AT 7:30 P.M. BY MAYOR HARRY ROBBINS.

ALL STOOD FOR THE PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

PUBLIC MEETINGS STATEMENT READ INTO RECORD BY MUNICIPAL CLERK DUGAN:

"IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS GIVEN TO TWO NEWSPAPERS, AND POSTED, THAT A WORK SESSION AND REGULAR MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE TWENTY-FIRST DAY OF APRIL, 2016, WITH THE WORK SESSION TO BEGIN AT THE HOUR OF 7:30 P.M. AND THE REGULAR MEETING TO BEGIN IMMEDIATELY FOLLOWING AT THE LAKEHURST COMMUNITY CENTER, 207 CENTER STREET, LAKEHURST, NEW JERSEY, AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED."

ROLL CALL:

ROBIN BUSCH:PRESENTPATRICIA HeSTEPHEN CHILDERS:PRESENTGARY LOWEJAMES DAVIS:PRESENTSTEVEN OGMAYOR HARRY ROBBINS:PRESENT

PATRICIA HODGES: PRESENT GARY LOWE: PRESENT STEVEN OGLESBY: PRESENT BINS: PRESENT

WORK SESSION:

REVIEW OF REGULAR MEETING AGENDA:

Municipal Clerk Bernadette Dugan reviewed regular meeting agenda.

WORK SESSION:

RESOLUTION APPOINTING SERGEANT IAIN JAMES:

Motion by: James Davis Seconded by: Gary Lowe To approve resolution #16-072 appointing Police Officer Iain James as Sergeant. Roll call vote held. All votes affirmative.

OATH OF OFFICE ADMINISTERED TO SERGEANT JAMES:

Municipal Attorney Sean Gertner administered oath of office to Sergeant James.

Councilman Lowe asked why OEM Coordinator Danny Hourigan was not listed on the salary resolution.

Municipal Clerk Dugan replied his name had been inadvertently left off the list but added it can be added under the Consent Agenda approval.

Councilwoman Busch asked the reason for the change order for the Community Development Block Grant project.

Municipal Clerk Dugan replied the contractor had slightly damaged an driveway apron and replaced the apron.

Mrs. Busch stated a large pothole is located on Union Avenue near the parking lot of Luigi's Restaurant.

Clerk Dugan stated she will report the matter to Mr. Winton to notify the Ocean County Road Department.

Mayor Robbins announced he was appointing Councilman Davis as liaison to the Local Emergency Planning Committee.

PUBLIC COMMENTS ON AGENDA ITEMS:

Time opened: 7:41 p.m.

NO PUBLIC COMMENTS

Time closed: 7:41 p.m.

ADJOURNMENT OF WORK SESSION:

Motion by: Steven OglesbySeconded by: Stephen ChildersTo adjourn work session. Roll call vote held. All votes affirmative.

APPROVAL OF MINUTES:

Motion by: James Davis Seconded by: Robin Busch To approve minutes of April 7, 2016 Regular Meeting. Roll call vote held. All votes affirmative.

CONSENT AGENDA:

All matters to be considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

RESOLUTIONS:

1.	#16-073:	Resolution re:	Payment of Bills
2.	#16-074:	Resolution re:	Civil Rights
3.	#16-075:	Resolution re:	Salaries for alternate crossing guards Ashley Manee and
			Brenda Saupe
4.	#16-076:	Resolution re:	Promotion of Renee James to Clerk 2 (provisionally)
5.	#16-077:	Resolution re:	Promotion of Pamela Heinzman to Clerk 3 (provisionally)
6.	#16-078:	Resolution re:	Promotion of Amy Lowe to Clerk 3 (provisionally)
7.	#16-079:	Resolution re:	Salaries
8.	#16-080:	Resolution re:	Change Order for Orchard Street CDBG project
9.	#16-081:	Resolution re:	Salary increase for Temporary Police Officer Keith Douglas
10	.#16-082:	Resolution re:	Appointing Martin Lynch as Tax Assessor

RESIGNATIONS:

1. Acceptance of resignation of Daniel Gatti

Motion by: Robin Busch Seconded by: Steven Oglesby To approve consent agenda with the addition of a salary increase for OEM Coordinator Danny Hourigan. Roll call vote held. All votes affirmative with the exception of Councilman Lowe who abstained from Item #6 and Councilwoman Hodges who abstained from Item #2.

COMMITTEE/COUNCIL REPORTS:

Councilman Childers reported the members of the Finance Committee met with Fee Accountant Antonides concerning the 2016 Municipal Budget and added introduction of the budget is anticipated for the May 5 council meeting.

Council President Oglesby reported he and Councilman Lowe met with Police Chief Higgins.

Councilman Lowe reported "vehicles in top shape."

Councilwoman Hodges reported the Board of Education budget hearing is scheduled for April 26th.

MAYOR COMMENTS:

Mayor Robbins reported he is awaiting a draft agreement from the Board of Education concerning the vacant lots on Pine Street.

Mayor Robbins announced the annual Town Wide Yard Sale is scheduled for Saturday, May 21st.

COMMENTS FROM PUBLIC:

Time opened: 7:44 p.m.

Bobbi Pratt, 703 A Oak Street, related an issue concerning a paid ambulance response to a medical emergency and the associated costs. Mrs. Pratt suggested combining First Aid and Fire responses in order to provide additional personnel for responses.

Council President Oglesby responded Quality ambulance provides back-up response and is only supposed to collect what the insurance company will pay.

Council President Oglesby added MON-OC is an advanced life support service. Mr. Oglesby explained the difficulty in obtaining qualified volunteers due to increased State certifications and economic conditions.

Mayor Robbins asked for everyone to spread the word that volunteers are needed.

Time closed: 7:57 p.m.

CLOSED SESSION:

Clerk Dugan reads resolution to go into closed session:

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P. L. 1975, permits the exclusion of the public from a meeting in certain circumstances, **and**

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

The general nature of the subject matters to be discussed is as follows:

PERSONNEL MATTERS CONTRACT NEGOTIATIONS

It is anticipated at this time that the above stated subject matter will be made public.

This resolution shall take effect immediately.

Motion by: Steven Oglesby Seconded by: Stephen Childers To approve resolution to go into closed session. Roll call vote held. All votes affirmative.

Time into closed session: 7:59 p.m.

Time out of closed session: 8:26 p.m.

Motion by: James DavisSeconded by: Patricia HodgesTo end closed session. Roll call vote held. All votes affirmative.

ADJOURNMENT:

Motion by: Steven Oglesby Seconded by: Gary Lowe To adjourn meeting. Roll call vote held. All votes affirmative. Time: 8:27 p.m.

> Bernadette Dugan, RMC/CPM Municipal Clerk