## BOROUGH OF LAKEHURST WORK SESSION/REGULAR MEETING MAY 5, 2016 MINUTES

MEETING OPENED AT 7:30 P.M. BY MAYOR HARRY ROBBINS.

ALL STOOD FOR THE PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

PUBLIC MEETINGS STATEMENT READ INTO RECORD BY MUNICIPAL CLERK DUGAN:

"IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS GIVEN TO TWO NEWSPAPERS, AND POSTED, THAT A WORK SESSION AND REGULAR MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE FIFTH DAY OF MAY, 2016, WITH THE WORK SESSION TO BEGIN AT THE HOUR OF 7:30 P.M. AND THE REGULAR MEETING TO BEGIN IMMEDIATELY FOLLOWING AT THE LAKEHURST COMMUNITY CENTER, 207 CENTER STREET, LAKEHURST, NEW JERSEY, AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED."

## **ROLL CALL:**

ROBIN BUSCH: PRESENT PATRICIA HODGES: PRESENT

STEPHEN CHILDERS: PRESENT GARY LOWE: ABSENT

JAMES DAVIS: PRESENT STEVEN OGLESBY: PRESENT

MAYOR HARRY ROBBINS: PRESENT

#### WORK SESSION:

PROCLAMATION REGARDING ANNUAL "BUDDY POPPY" SALES BY VFW POST 10061 AND VISIT BY POPPY PRINCESS:

Poppy Princess Caitlyn Guerrieri kicked-off the annual "Buddy Poppy" sales after which VFW Post Commander Joseph Whalen read a proclamation presented by VFW Post 10061.

#### REVIEW OF REGULAR MEETING AGENDA:

Municipal Clerk Dugan reviewed the regular meeting agenda.

Councilman Childers stated he, Councilman Lowe, Police Chief Higgins, and Public Works Supervisor David Winton met concerning an impound yard to be located at Public Works with quotes for paving expected shortly.

Councilman Davis suggested a municipal garden be created as a community project. Councilwoman Busch offered to work with Mr. Davis concerning the project.

Councilwoman Busch suggested moving the golden mop cypress plants located in the Community Center flower bed to a more suitable location where they would receive more direct sunlight.

Councilwoman Hodges stated the Ocean County Master Gardeners have scheduled a plant sale on Saturday, May 7th.

#### PUBLIC COMMENTS ON AGENDA ITEMS:

Time opened: 7:43 p.m.

Dona Sinton, 501 Lake Street, asked about Ordinance #16-03.

Municipal Clerk Dugan replied that the ordinance raised various municipal fees.

Time closed: 7:44 p.m.

### ADJOURNMENT OF WORK SESSION:

Motion by: Stephen Childers Seconded by: Patricia Hodges To adjourn work session. Roll call vote held. All votes affirmative.

## APPROVAL OF MINUTES:

Motion by: James Davis Seconded by: Robin Busch To approve minutes of April 21, 2016 Regular Meeting. Roll call vote held. All votes affirmative.

## **CONSENT AGENDA:**

All matters to be considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

#### **RESOLUTIONS:**

- 1. #16-083: Resolution re: Payment of Bills
- 2. #16-084: Resolution re: Municipal Service Fee for Mobile Home Parks
- 3. #16-085: Resolution re: Approving separation agreement with Alan Murray
- 4. #16-086: Resolution re: Appointment of Janet Johnson as part-time clerk typist

#### ORDINANCES APPROVED ON FIRST READING:

"AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY" (#16-03)

"AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK" (#16-04)

Motion by: Patricia Hodges Seconded by: Steven Oglesby To approve consent agenda. Roll call vote held. All votes affirmative.

#### **NEW BUSINESS:**

#### INTRODUCTION OF 2016 MUNICIPAL BUDGET:

Motion by: Stephen Childers Seconded by: Patricia Hodges To approve resolution #16-087 introducing 2016 Municipal Budget. Roll call vote held. All votes affirmative.

## COMMITTEE/COUNCIL REPORTS:

Council President Oglesby reported interviews were held for the part-time clerk typist position with 35 responses received. Mr. Oglesby added the individual chosen is a "good fit" for the Borough.

#### MAYOR COMMENTS:

Mayor Robbins stated that Department of Transportation funding for Poplar Street was \$40,000 less than anticipated and added the Borough engineer has recommended reducing the scope of work from Myrtle Street to Lake Street. Consensus reached to reduce scope of work for DOT funded Poplar Street project from Myrtle to Lake Street.

#### **COMMENTS FROM PUBLIC:**

Time opened: 7:47 p.m.

Debbie Pease, 305 Manapaqua Avenue, expressed concern over drivers failing to stop for pedestrians in the mid-block crosswalk on Union Avenue in front of the dance studio.

Mayor Robbins stated that police officers will issue summonses to drivers who do not stop for pedestrians and added Mrs. Pease should contact Freeholder Little as Union Avenue is a county road. Mayor Robbins further added that trees will be trimmed to afford better visibility and pedestrian crossing signs will be placed in the street on Union Avenue.

VFW Post Commander Joseph Whalen thanked the council for the parking prohibition on Fays Lane. Mr. Whalen requested permission to close off Fays Lane for their two picnics each summer. Mayor Robbins suggested attendees park in the parking lot on Railroad Avenue and across the street from Borough Hall.

Larry Fratto, 145 South Street, Freehold reported a problem with overage charges on his water bill for the Lakehurst Mobile Home Park. Mr. Fratto stated there are 23 water meters on each of the mobile homes and one residence along with two pit meters. Mr. Fratto stated he has been billed \$7,000 for water associated with a water leak and disputed the amount.

Mayor Robbins suggested Mr. Fratto request for his meters to be tested and further suggested Mr. Fratto contact Mr. Winton in writing to inform him of his request.

Time closed: 8:10 p.m.

## **CLOSED SESSION:**

Clerk Dugan reads resolution to go into closed session:

#### RESOLUTION

**WHEREAS,** Section 8 of the Open Public Meetings Act, Chapter 231, P. L. 1975, permits the exclusion of the public from a meeting in certain circumstances, **and** 

**WHEREAS,** this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

The general nature of the subject matters to be discussed is as follows:

# PERSONNEL MATTERS CONTRACT NEGOTIATIONS

It is anticipated at this time that the above stated subject matter will be made public.

This resolution shall take effect immediately.

Motion by: Stephen Childers Seconded by: James Davis

To approve resolution to go into closed session. Roll call vote held. All votes affirmative.

Time into closed session: 8:10 p.m.

Time out of closed session: 8:26 p.m.

Motion by: James Davis Seconded by: Steven Oglesby

To end closed session. Roll call vote held. All votes affirmative.

## ADJOURNMENT:

Motion by: Stephen Childers Seconded by: James Davis To adjourn meeting. Roll call vote held. All votes affirmative. Time: 8:26 p.m.

Daniel Jane Danie BMC/CDM

Bernadette Dugan, RMC/CPM Municipal Clerk