# BOROUGH OF LAKEHURST REORGANIZATION MEETING JANUARY 1, 2016 MINUTES

MEETING OPENED AT 12 NOON BY MAYOR HARRY ROBBINS.

ALL STOOD FOR THE PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

PUBLIC MEETINGS STATEMENT READ INTO RECORD BY CLERK DUGAN:

"IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS GIVEN TO TWO NEWSPAPERS, AND POSTED, THAT THE REORGANIZATION MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE FIRST DAY OF JANUARY, 2016 TO BEGIN AT THE HOUR OF 12 NOON AT THE LAKEHURST COMMUNITY CENTER, 207 CENTER STREET, LAKEHURST, NEW JERSEY, AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED."

MUNICIPAL CLERK DUGAN READ STATEMENT OF BOARD OF COUNTY CANVASSERS DETERMINING WINNERS OF 2015 GENERAL ELECTION:

ATTORNEY SEAN GERTNER ADMINISTERS THE OATH OF OFFICE TO:

#### HARRY ROBBINS

JAMES DAVIS GARY LOWE

ROLL CALL:

ROBIN BUSCH: ABSENT PATRICIA HODGES: PRESENT

STEPHEN CHILDERS: PRESENT GARY LOWE: PRESENT

JAMES DAVIS: PRESENT STEVEN OGLESBY: PRESENT

MAYOR HARRY ROBBINS: PRESENT

ANNOUNCEMENT OF 2015 HOLIDAY LIGHTING CONTEST WINNERS:

FIRST PLACE: BRIAN & MICHELE DIMEO

\$100 300 POPLAR STREET

SECOND PLACE: GREGORY & PATRICIA CARTER

\$50 206 CHURCH STREET

THIRD PLACE: DIANA WOLF

\$25 823 LAUREL STREET

BEST MOBILE HOME: BRUCE & ANNE MARGESON

\$50 5 GENEVA ROAD

BEST BUSINESS: DIMENSIONAL DESIGNS

Plaque 2 LOCUST STREET

#### REVIEW OF REORGANIZATION MEETING AGENDA:

Municipal Clerk Dugan reviewed regular meeting agenda.

### PUBLIC COMMENT ON AGENDA ITEMS:

Time opened: 12:08 p.m.

### NO PUBLIC COMMENTS

Time closed: 12:08 p.m.

#### **CONSENT AGENDA:**

All matters to be considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

## **RESOLUTIONS:**

- #16-001: Resolution re: Appointment of Borough Officials
   #16-002: Resolution re: Appointment of Borough Attorney
   #16-003: Resolution re: Appointment of Borough Engineer
   #16-004: Resolution re: Appointment of Borough Prosecutor
   #16-005: Resolution re: Appointment of Borough Public Defender
   #16-006: Resolution re: Appointment of Conflict Public Defender
   #16-007: Resolution re: Appointment of Accountant for Fee Accounting Services
   #16-008: Resolution re: Appointment of Borough Auditor
- 8. #16-008: Resolution re: Appointment of Borough Auditor 9. #16-009: Resolution re: Appointment of Bond Counsel 10. #16-010: Resolution re: Appointment of Hearing Officer 11. #16-011: Resolution re: Appointment of Labor Counsel 12. #16-012: Resolution re: Northeast Housing Agreement 13. #16-013: Resolution re: Official Newspaper of Borough 14. #16-014: Resolution re: Official Borough Depositories
- 15. #16-015: Resolution re: Mayor's Signature Stamp
  16. #16-016: Resolution re: 2016 Schedule of Meetings
  17. #16-017: Resolution re: Interest on Delinquent Taxes
  18. #16-018: Resolution re: Interest on Delinquent Utility
- 19. #16-019: Resolution re: Routine Payments

- 20. #16-020: Resolution re: Temporary Budget (Current Fund)21. #16-021: Resolution re: Temporary Budget (Utility Fund)
- 22. #16-022: Resolution re: Tax Appeals
- 23. #16-023: Resolution re: Cash Management Plan
- 24. #16-024: Resolution re: Appointment of Land Use Board Members
- 25. #16-025: Resolution re: Appoint Councilman Davis as Class III Land Use Board
  - Member
- 26. #16-026: Resolution re: Community Development Block Grant Representative &
  - Alternate
- 27. #16-027: Resolution re: Penalty for Delinquent Taxpayers over \$10,000
- 28. #16-028: Resolution re: Appointment of Borough Photographer
- 29. #16-029: Resolution re: Local Emergency Planning Committee Members
- 30. #16-030: Resolution re: Petty Cash Fund
- 31. #16-031: Resolution re: Electronic Transfer of Funds
- 32. #16-032: Resolution re: Use of Procurement Card for Staples Purchases
- 33. #16-033: Resolution re: Use of Procurement Card for Home Depot Purchases
- 34. #16-034: Resolution re: Use of Procurement Card for Lowe's Purchases
- 35. #16-035: Resolution re: Vendor Account for Lakehurst Hardware and Lawnmower
  - Purchases
- 36. #16-036: Resolution re: Vendor Account for Sandy's Cozy Corner
- 37. #16-037: Resolution re: Vendor Account for Italy's Best
- 38. #16-038: Resolution re: Appointment of Michael Martin as Fire Official
- 39. #16-039: Resolution re: Appointment of William VanBerkel as Housing Inspector 40. #16-040: Resolution re: Appointment of William VanBerkel as Zoning Officer
- 41. #16-041: Resolution re: Salary for Department Head/Finance

#### ORDINANCES APPROVED ON FIRST READING:

"AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING AND DETERMINING THE AMOUNT OF SALARIES AND WAGES FOR CERTAIN EMPLOYEES AND OFFICIALS IN THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, AND STATE OF NEW JERSEY" (#16-01)

Motion by: Steven Oglesby Seconded by: James Davis

To approve consent agenda. Roll call vote held. All votes affirmative.

## RESOLUTIONS NOT ON CONSENT AGENDA:

# RESOLUTION APPOINTING COUNCIL PRESIDENT:

Motion by: Stephen Childers Seconded by: Gary Lowe To approve resolution #16-042 appointing Steven Oglesby as Council President. Roll call vote held. All votes affirmative.

#### COMMITTEE/COUNCIL REPORTS:

Councilman Davis reported the Public Safety committee had a meeting with Police Chief Higgins who informed the committee members the new digital radios are "on line" and added the new police vehicle should be on the road within the next two weeks. Mr. Davis further added the police officer is doing well in the police academy and should be on the road for additional training by the middle of February.

Council President Oglesby reported the personnel committee is looking for options for the Chief Financial Officer and Tax Collector positions.

### **MAYOR COMMENTS:**

Mayor Robbins announced his committee appointments:

FINANCE/ADMINISTRATION: \*Stephen Childers

Patricia Hodges

PERSONNEL: \*Steven Oglesby

Patricia Hodges

PUBLIC SAFETY: \*Gary Lowe

Steven Oglesby

PUBLIC WORKS: \*James Davis

Robin Busch

BUILDINGS & GROUNDS: \*Gary Lowe

Stephen Childers

YOUTH & RECREATION: \*Robin Busch

COUNCIL LIAISON TO BOARD OF EDUCATION: Patricia Hodges

TRI-BASE LIAISON: James Davis

\*Denotes Chairperson of Committee

Mayor Robbins wished everyone a Happy New Year and added he appreciates serving with the members of the council and further added "it is an honor and privilege to work with the council for the betterment of the Borough."

**COMMENTS FROM PUBLIC:** 

Time opened: 12:13 p.m.

NO PUBLIC COMMENTS

Time closed: 12:13 p.m.

# ADJOURNMENT:

Motion by: Steven Oglesby Seconded by: Gary Lowe To adjourn meeting. Roll call vote held. All votes affirmative. Time: 12:13 p.m.

Bernadette Dugan, RMC/CPM

Municipal Clerk