BOROUGH OF LAKEHURST WORK SESSION/REGULAR MEETING DECEMBER 15, 2016 MINUTES

MEETING OPENED AT 7:30 P.M. BY MAYOR HARRY ROBBINS.

ALL STOOD FOR THE PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

PUBLIC MEETINGS STATEMENT READ INTO RECORD BY MUNICIPAL CLERK DUGAN:

"IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS GIVEN TO TWO NEWSPAPERS, AND POSTED, THAT A WORK SESSION AND REGULAR MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE FIFTEENTH DAY OF DECEMBER, 2016, WITH THE WORK SESSION TO BEGIN AT THE HOUR OF 7:30 P.M. AND THE REGULAR MEETING TO BEGIN IMMEDIATELY FOLLOWING AT THE LAKEHURST COMMUNITY CENTER, 207 CENTER STREET, LAKEHURST, NEW JERSEY, AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED."

ROLL CALL:

ROBIN BUSCH: PRESENT PATRICIA HODGES: PRESENT

STEPHEN CHILDERS: PRESENT GARY LOWE: PRESENT

JAMES DAVIS: PRESENT STEVEN OGLESBY: PRESENT

MAYOR HARRY ROBBINS: PRESENT

WORK SESSION:

REVIEW OF REGULAR MEETING AGENDA:

Municipal Clerk Bernadette Dugan reviewed the regular meeting agenda.

Municipal Clerk Dugan stated she has received a request from Hall's Service Center to conduct motor vehicle inspections which was previously approved at the former location. Consensus reached to allow motor vehicle inspections at Hall's Service Center's new location.

PUBLIC COMMENTS ON AGENDA ITEMS:

Time opened: 7:32 p.m.

NO PUBLIC COMMENTS

Time closed: 7:32 p.m.

Council President Oglesby stated an update on the Police Chief's contract will be given in executive session.

Councilwoman Busch asked about testing of the municipal wells.

Mayor Robbins stated the need exists to appoint a court administrator due to the resignation of Patricia Megill and added additional court assistance will need to be provided until the January 9, 2017 starting date for the new court administrator.

Municipal Clerk Dugan read resolution appointing Katie Lange as new municipal court administrator as well as the resolution for court office assistance. Consensus reached to add these resolutions to the Consent Agenda.

Discussion held on the repair to Union Avenue where the water line for the townhouse project was installed. Mr. Gertner stated the County Engineer contacted the Borough to inform the Borough of their request to attach the cost for the repair to the performance bond for the townhouse project as the property owner has failed to repair the county road.

Mr. Gertner added the asphalt plant will close after Christmas and permission is needed to attach the cost of the repair to the performance bond. Mr. Gertner added he had forwarded correspondence to the bond company and added he did not expect a timely response.

Consensus reached to authorize the Ocean County Road Department to schedule the repair.

ADJOURNMENT OF WORK SESSION:

Motion by: James Davis Seconded by: Gary Lowe To adjourn work session. Roll call vote held. All votes affirmative.

APPROVAL OF MINUTES:

Motion by: Steven Oglesby Seconded by: Stephen Childers To approve minutes of December 1, 2016 Regular Meeting. Roll call vote held. All votes affirmative with the exception of Councilman Davis and Councilman Lowe who abstained due to their absence at the meeting of December 1st.

Motion by: James Davis Seconded by: Stephen Childers To approve/release executive session minutes of December 3, 2015. Roll call vote held. All votes affirmative.

Motion by: James Davis Seconded by: Stephen Childers To approve/release executive session minutes of December 17, 2015. Roll call vote held. All votes affirmative with the exception of Councilman Lowe who abstained due to his absence at the meeting of December 17th.

Motion by: James Davis Seconded by: Stephen Childers To approve/release executive session minutes of January 21, 2016. Roll call vote held. All votes affirmative with the exception of Councilwoman Hodges who abstained due to her absence at the meeting of January 21st.

Motion by: James Davis Seconded by: Stephen Childers To approve/release executive session minutes of February 4, 2016. Roll call vote held. All votes affirmative with the exception of Council President Oglesby who abstained due to his absence at the meeting of February 4th.

Motion by: James Davis Seconded by: Stephen Childers To approve/release executive session minutes of March 3, 2016. Roll call vote held. All votes affirmative.

Motion by: James Davis Seconded by: Stephen Childers To approve/release executive session minutes of March 17, 2016. Roll call vote held. All votes affirmative with the exception of Councilwoman Busch who abstained due to her absence at the meeting of March 17th.

Motion by: James Davis Seconded by: Stephen Childers To approve/release executive session minutes of April 7, 2016. Roll call vote held. All votes affirmative.

Motion by: James Davis Seconded by: Stephen Childers To approve/release executive session minutes of April 21, 2016. Roll call vote held. All votes affirmative.

Motion by: James Davis Seconded by: Stephen Childers To approve/release executive session minutes of May 5, 2016. Roll call vote held. All votes affirmative with the exception of Councilman Lowe who abstained due to his absence at the meeting of May 5th.

Motion by: James Davis

Seconded by: Stephen Childers
To approve/release executive session minutes of May 19, 2016. Roll call vote held. All
votes affirmative with the exception of Councilman Lowe who abstained due to his
absence at the meeting of May 19th.

Motion by: James Davis Seconded by: Stephen Childers To approve/release executive session minutes of June 2, 2016. Roll call vote held. All votes affirmative.

Motion by: James Davis

Seconded by: Stephen Childers
To approve/release executive session minutes of June 16, 2015. Roll call vote held. All
votes affirmative with the exception of Councilman Davis who abstained due to his
absence at the meeting of June 16th.

Motion by: James Davis Seconded by: Stephen Childers To approve/release executive session minutes of July 21, 2016. Roll call vote held. All votes affirmative.

Motion by: James Davis

Seconded by: Stephen Childers
To approve/release executive session minutes of August 18, 2016. Roll call vote held.
All votes affirmative with the exception of Council President Oglesby and Councilman
Childers who abstained due to their absence at the meeting of August 18th.

Motion by: James Davis Seconded by: Stephen Childers To approve/release executive session minutes of September 15, 2016. Roll call vote held. All votes affirmative.

CONSENT AGENDA:

All matters to be considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

RESOLUTIONS:

- 1. #16-188: Resolution re: Payment of Bills
- 2. #16-189: Resolution re: Drive Sober or Get Pulled Over Year End Crackdown
- 3. #16-190: Resolution re: Chapter 159 for Drive Sober or Get Pulled Over Year End

Crackdown

- 4. #16-191: Resolution re: Verizon wireless network nodes
- 5. #16-192: Resolution re: Current Fund Transfer
- 6. #16-193: Resolution re: Part-time court office assistance
- 7. #16-194: Resolution re: Appointing Katie Lange as Court Administrator

RESIGNATIONS:

Acceptance of Resignation of Court Administrator Patricia Megill

Motion by: Steven Oglesby Seconded by: Patricia Hodges

To approve consent agenda. Roll call vote held. All votes affirmative.

ORDINANCES NOT ON CONSENT AGENDA:

Motion by: Stephen Childers Seconded by: James Davis
To approve on second reading and open the public hearing of Ordinance #2016-12
entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF
OCEAN, STATE OF NEW JERSEY, FIXING AND DETERMINING THE AMOUNT

OF SALARIES AND WAGES FOR CERTAIN EMPLOYEES AND OFFICIALS IN THE BOROUGH OF LAKEHURST." Roll call vote held.

Time opened: 7:46 p.m.

NO PUBLIC COMMENTS

Time closed: 7:46 p.m.

Motion by: Steven Oglesby Seconded by: Patricia Hodges To adopt Ordinance #16-12. Roll call vote held. All votes affirmative.

COMMITTEE/COUNCIL REPORTS:

Councilman Childers reported he spoke with the Chief Financial Officer and "everything is in order."

Council President Oglesby reported he attended interviews for the Court Administrator position and "is looking forward to working with the new Court Administrator."

Councilman Lowe reported the Public Works office has inadequate heating and added there is a large pot hole on South Union Avenue. Councilman Lowe added he will inform Public Works Supervisor Winton regarding the issues.

Councilwoman Busch reported several snowflakes on Union Avenue are not lit.

Councilman Lowe reported the Thanksgiving Dinner held for residents and visitors was well attended and added the event will continue next year.

MAYOR COMMENTS:

Mayor Robbins reported that winter will soon be upon us and with it foul weather. Mayor Robbins cautioned residents to be careful traveling.

COMMENTS FROM PUBLIC:

Time opened: 7:50 p.m.

NO PUBLIC COMMENTS

Time closed: 7:50 p.m.

CLOSED SESSION:

Clerk Dugan reads resolution to go into closed session:

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P. L. 1975, permits the exclusion of the public from a meeting in certain circumstances, **and**

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

The general nature of the subject matters to be discussed is as follows:

PERSONNEL MATTERS CONTRACT NEGOTIATIONS LITIGATION

It is anticipated at this time that the above stated subject matter will be made public.

This resolution shall take effect immediately.

Motion by: Stephen Childes Seconded by: Patricia Hodges To approve resolution to go into closed session. Roll call vote held. All votes affirmative.

Time into closed session: 7:51 p.m.

Time out of closed session: 8:47 p.m.

Motion by: James Davis Seconded by: Gary Lowe

To end closed session. Roll call vote held. All votes affirmative.

ADJOURNMENT:

Motion by: Patricia Hodges Seconded by: James Davis

To adjourn meeting. Roll call vote held. All votes affirmative. Time: 8:47 p.m.

Bernadette Dugan, RMC/CPM

Municipal Clerk