BOROUGH OF LAKEHURST

WORK SESSION/REGULAR MEETING SEPTEMBER 21, 2017 TENTATIVE AGENDA

- 1. Approval of Minutes of September 7, 2017 Regular Meeting
- 2. Payment of Bills
- 3. Resolution regarding raffles license for Lakehurst Volunteer Fire Department
- 4. Resolution regarding application for NJ DOT 2018 Municipal Aid for Pine Street
- 5. Resolution regarding application for NJ DOT 2018 Municipal Aid for Willow Street
- 6. Resolution approving agreement with NJ Department of Community Affairs for Local Planning Services
- 7. Resolution approving membership in the Lakehurst Volunteer Fire Department for John L. Wilder II
- 8. Resolution appointing Robert Schroeck as police officer
- 9. Executive/Closed Session to discuss personnel matters/contract negotiations

Bernadette Dugan, RMC/CPM Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

RESOLUTION SEPTEMBER 21, 2017

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$136,312.21 is hereby approved.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 21, 2017.

P.O. Type: All

Range: First to Last

Format: Detail without Line Item Notes

Open: N Rcvd: Y Paid: N Void: N

Rcvd: Y Held: Y Aprv: N Bid: Y State: Y Other: Y Exempt: Y

PO # PO Date Vendor Item Description	Amount Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
2 FUEL SURCHARGE 3 DUMPSTER & DISPOSAL	VICE 415.00 7-01-26-135-25 144.42 7-01-26-135-25 550.00 7-01-26-135-25 109.42	B STREET SWEEPING EXPENSE	R	07/31/17	09/15/17 09/15/17 09/15/17		
17-00604 08/01/17 m0118 MIRACLE CHEMICAL 0	CO. 660.00 7-09-00-101-26	7 B CHEMICALS	R	08/01/17	09/15/17		
17-00608 08/01/17 C0074 CUSTOM BANDAG, IN 1 8 TIRES FOR 2013 PETERBILT 2,	nc 772.00 7-01-26-147-25	B SANITATION VEHICLE MAINT/REP	R	08/01/17	09/15/17		
17-00651 08/15/17 E0011 ERS FLEET REPAIR 1 FD 6201 -REPLACE COMPOUND 2,	111.00 7-01-25-125-25	B MOTOR VEHICLE - MAINT/REPAIR	R	08/15/17	09/15/17		
17-00652 08/15/17 E0011 ERS FLEET REPAIR 1 FD 6211 -DIAGNOSE PRIMER PROBL	320.00 7-01-25-125-25	B MOTOR VEHICLE - MAINT/REPAIR	R	08/15/17	09/15/17		
17-00653 08/15/17 E0011 ERS FLEET REPAIR 1 FD 6223 -REPLACE #1 DISCHARGE	615.32 7-01-25-125-25	B MOTOR VEHICLE - MAINT/REPAIR	R	08/15/17	09/15/17		
17-00655 08/16/17 WOOO8 WORKNET, OCEAN BAY 1 PRE-EMPLOYMENT PHYSICAL EXAM	Y OCC MEDICIN 235.00 7-01-26-153-25	B RECYCLING TAX	R	08/16/17	09/15/17		
2 FIRE HOOD DOUBLE LAYER	495.40 7-01-25-125-24 182.00 7-01-25-125-24 677.40				09/15/17 09/15/17		
2 SHIPPING	139.80 7-09-00-101-21 20.66 7-09-00-101-21 160.46		R R		09/15/17 09/15/17		

PO # PO Date Vendor			Contract PO Type		First	Rcvd	Chk/Void	
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice
17-00671 08/22/17 P0042 PURE SOIL	TECHNOLOGIES,	INC						
1 RECYCLE MIXED BROKEN CONCRETE	1,200.75	7-01-26-153-299	B MISCELLANEOUS	R	08/22/17	09/15/17		40587
17-00673 08/23/17 A0072 ASPEN TRE	E EXPERT CO.							
1 TREE REMOVAL - LAKE HORICON	700.00	7-01-26-113-299	B MISCELLANEOUS	R	08/23/17	09/15/17		
17-00680 08/29/17 H0196 HALL'S SE	RVICE, INC.							
1 1706-2740: PD 17 EXPLORER PLUG	29.18	7-01-26-147-252	B POLICE VEHICLE MAINT/REPAIR	R	08/29/17	09/15/17		1706-2740
2 1706-2748: PD 1305 HEADLIGHT		7-01-26-147-252	B POLICE VEHICLE MAINT/REPAIR	R		09/15/17		1706-2748
3 1706-2791: PD UNDERCOVER CAR		7-01-26-147-252	B POLICE VEHICLE MAINT/REPAIR	R		09/15/17		1706-2791
4 1707-2925: PW F550 BRAKES		7-01-26-147-256	B PUBLIC WKS VEHICLE MAINT/REP	R		09/15/17		1707-2925
5 1707-3001: PD 1304 REPLACE		7-01-26-147-252	B POLICE VEHICLE MAINT/REPAIR	R		09/15/17		1707-3001
6 1707-3046:PD 1302 CONTROL ARMS		7-01-26-147-252	B POLICE VEHICLE MAINT/REPAIR	R		09/15/17		1707-3046
7 1707-3154: PW FORD/PU EVAC		7-01-26-147-256	B PUBLIC WKS VEHICLE MAINT/REP	R		09/15/17		1707-3154
8 1707-3247: PW DURANGO OIL CHAN		7-01-26-147-256	B PUBLIC WKS VEHICLE MAINT/REP	R		09/15/17		1707-3247
9 1707-3253: PW SEWER TRUCK		7-01-26-147-256	B PUBLIC WKS VEHICLE MAINT/REP	R		09/15/17		1707-3253
10 1707-3297: PD UNDERCOVER CAR		7-01-26-147-252	B POLICE VEHICLE MAINT/REPAIR	 R		09/15/17		1707-3297
	4,120.00		5 / 02102 V2112012 / 1/2111/, NE// 1211	••	00, 25, 2.	05/ 25/ 21		2,0, 525
17-00682 08/29/17 E0060 EAGLE POI	NT/T.J. MORRIS	& SON						
1 FEDERAL TARGET AMMO .45		7-01-25-127-247	B WEAPONS & AMMO	R	08/29/17	09/15/17		
2 FEDERAL .223 AMMO		7-01-25-127-247	B WEAPONS & AMMO	R		09/15/17		
	1,511.28	. 02 23 22. 2.7	5 H2 H 5 H3 W 7 V 1 H5	.,	00, 23, 27	03/ 13/ 11		
17-00685 08/30/17 N0113 NJ WATER	ASSOCIATION							
1 2017 NJWA MANAGEMENT AND		7-09-00-101-284	B TRAINING & EDUCATION	R	08/30/17	09/15/17		
17-00691 08/31/17 N0031 NEIL BROO	KS PLUMBING HEA	TING						
1 CONNECT COMMERCIAL STOVE TO		7-01-26-113-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	08/31/17	09/15/17		
17-00693 08/31/17 R0667 R & R RAD.	AR							
1 RADAR CERTIFICATIONS & REPAIR		7-01-25-127-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	08/31/17	09/15/17		
17-00694 08/31/17 P0120 POLICE AN	D SHERIFFS PRES	S						
1 ID CARD - INV #97451		7-01-25-127-211	B OFFICE SUPPLIES	R	08/31/17	09/15/17		
2 ID CARD - INV #94290		7-01-25-127-211	B OFFICE SUPPLIES	R		09/15/17		
3 SHIPPING		7-01-25-127-211	B OFFICE SUPPLIES	R		09/15/17		
•	34.98			••	,,,	,,		

	Allounc	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
-00696 08/31/17 A0093 ACTION UNIF 1 MORELLI OCPA INITIAL UNIFORM		7-01-25-127-272	B UNIFORM REPAIRS - REPLACE	R	08/31/17	09/15/17		15779
00697 08/31/17 A0093 ACTION UNIF 1 BOWERS OCPA INITIAL UNIFORM		7-01-25-127-272	B UNIFORM REPAIRS - REPLACE	R	08/31/17	09/15/17		15777
-00698 08/31/17 A0093 ACTION UNIF	COPM CO							
1 S/S SHIRT BDU 5:11		7-01-25-127-272	B UNIFORM REPAIRS - REPLACE	R	08/31/17	09/15/17		15912
2 L/S SHIRT BDU 5:11		7-01-25-127-272	B UNIFORM REPAIRS - REPLACE	R		09/15/17		15912
3 MAG HOLDER		7-01-25-127-272	B UNIFORM REPAIRS - REPLACE	R		09/15/17		
4 GL HOLDER		7-01-25-127-272	B UNIFORM REPAIRS - REPLACE	R		09/15/17		
5 KEEPER BASKETWEAVE	36.00 252.00	7-01-25-127-272	B UNIFORM REPAIRS - REPLACE	R		09/15/17		
00701 08/31/17 A0090 ACCURATE TO 1 PD TIRE CHANGE		7-01-26-147-252	B POLICE VEHICLE MAINT/REPAIR	R	08/31/17	09/15/17		44273-1
.00705 09/06/17 M0261 MACLEAN, NO	RBERT B, JR.							
1 MEDICARE REIMBURS. 6/17 - 8/17		7-01-23-121-228	B Insurance - Medicare Reimburseme	nt R	09/06/17	09/15/17		
00707 09/08/17 B0957 BOROUGH OF	BAY HEAD							
1 SHARED SERVICES 01/01-6/30/17		7-01-40-310-201	B CHIEF FINANCIAL OFFICER	R		09/15/17		
2 SHARED SERVICES 01/01-6/30/17	8,670.00 46,920.00	7-01-40-310-202	B TAX COLLECTOR	R	09/08/17	09/15/17		
	PERATING, INC							
1 FUEL USAGE - AUGUST 2017	817.00	7-01-31-160-265	B GASOLINE	R	09/13/17	09/15/17		
	IRST AID SQUA							
1 CONTRIBUTION TO FIRSTAID SQUAD	8,000.00	7-01-22-131-237	B ANNUAL CONTRIBUTION	R	09/13/17	09/15/17		
00711 09/13/17 L0035 LANGUAGE LI		- Ad 10 Add Acc				AA (4 = 14 =		44 44 - 4 - 4
1 COURT INTERPRETER SERVICES	20.40	7-01-43-201-299	B MISCELLANEOUS	R	09/13/17	09/15/17		4141746
00715 09/13/17 A0075 GANNETT NEW				_	00/43/47	00/15/15		00007070
1 CLERK ADVERT. 8/1/17-8/31/17	219.60	7-01-20-104-215	B ADVERTISING	R	03/13/1/	09/15/17		000078789
00718 09/13/17 H0111 HIGGINS, ER		7 01 35 137 300			00/12/17	00/15/17		
1 REIMBURSEMENT FOR TOLLS	112./3	7-01-25-127-299	B MISCELLANEOUS	R	03/13/1/	09/15/17		

PO # PO Date Vendor Item Description	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
17-00718 09/13/17 H0111 HIGGINS, 2 SHIPPING FEES REIMBURSEMENT		Continued 7-01-25-127-299	B MISCELLANEOUS	R	09/13/17	09/15/17	,	
	N, VERNICK & VEN					·		
1 ESCROW BILL - VERIZON NJ		T-03-00-400-003	B Verizon Site Plan B. 72 L. 3, 5		09/13/17			1514P082-3
2 CENTER DEVELOPMENT BLOCK 70		7-03-00-400-057	B ESCROW: CENTER DEVEL. ASSOC.		09/13/17			1514P058-38
3 CENTER DEVELOPMENT BLOCK 70		7-03-00-500-221	B PERF BOND: CENTER DEV CONDO (HAMMOND)		09/13/17			1514P058-38
4 NJEIT WATERMAIN REPLACEMENT		x-08-01-565-001	B WATER MAIN IMPROVEMENTS (17-04)		09/13/17			15140069-6
5 PINE ST CURB & SIDEWALK RECON.	17,501.00	K-UZ-UU-ZZ3-UUZ	B NJDOT - Pine Street Sidwalks & Curbs	R	09/13/17	09/15/1/		15140070-3
17-00721 09/13/17 00286 OCEAN CO 1 SCHEDULE C - CENTER DEVELOPMEN	UNTY ROAD DEPART	MENT 7-03-00-500-221	B PERF BOND: CENTER DEV CONDO (HAMMOND)	R	09/13/17	00/15/17	,	
I SCHEDOLE C - CENTER DEVELOPMEN	J,440.21	7-03-00-300-221	B PERF BOND. CENTER DEV CONDO (NAMMOND)	ĸ	03/13/1/	03/13/1/		
17-00722 09/13/17 S0452 SCHOENEW 1 VERIZON SITE PLAN	OLF, WALTER W., 650.00	P.A. T-03-00-400-003	B Verizon Site Plan B. 72 L. 3, 5	R	09/13/17	09/15/17	,	
17-00724 09/14/17 A0971 AVAYA CO 1 MERLIN SYSTEM AGREEMENT 9/17	MMUNICATION 77.14	7-01-31-164-275	B TELEPHONE	R	09/14/17	09/15/17	,	2733924885
17-00725 09/14/17 W0021 WESTERN 1 1 PEST CONTROL SERVICE 9/17		7-01-26-113-222	B CONTRACTUAL SERVICES	R	09/14/17	09/15/17	•	4528142B
17-00726 09/14/17 00012 ONE CALL 1 ONE CALL MESSAGES 8/17		7-09-00-101-275	B TELEPHONE	R	09/14/17	09/15/17	,	7085365
•					00, - 1, -			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
17-00728 09/15/17 A0506 AT&T 1 AT&T TELEPHONE CHARGES - COURT	81.97	7-01-31-164-275	B TELEPHONE	R	09/15/17	09/15/17	,	030522318500
17-00729 09/15/17 P0151 PEDRONI 1 DYED DIESEL FOR PW GARAGE	FUEL OIL CO. 1 231 82	7-01-31-160-266	B DIESEL FUEL	R	09/15/17	00/15/17	,	
	1,631.02	. 07 37 700 500	D DIEDEE LOFF	IX.	וד ונד ונט	וד ונד ונט		
17-00730 09/15/17 A9111 ADP, INC								
1 PAYROLL CHARGES PDEND 9/08/17		7-01-20-103-299	B MISCELLANEOUS	R	09/15/17	09/15/17	•	499762144
2 Q2 QUARTERLY CHRGS 6/28/17		7-01-20-103-299	B MISCELLANEOUS	R	09/15/17			499409252
	398.82							

PO # PO Date Vendor Item Description	Amazza	Change tecount	Contract PO Type	cana/chl.	First R Enc Date D		Chk/Void	 Invoice
ונפווו שפטכו ושניוטוו	Amount	Charge Account	Acct Type Description	5Lat/CNK	ciic vale v	1LE	Date	TUADICE
17-00731 09/15/17 N0380 NJ STAT	TE LEAGUE OF MUNIC	IPALIT						
1 LEGISLATIVE BULLETIN 17-18	7.00	7-01-20-104-283	B BOOKS & PUBLICATIONS	R	09/15/17 0	9/15/17		
L7-00732 09/15/17 N0136 NJ NATU	JRAL GAS COMPANY							
1 ESC GAS BILL	179.82	7-01-31-165-269	B NATURAL GAS	R	09/15/17 0	9/15/17		
2 PW GARAGE GAS BILL	245.83	7-01-31-165-269	B NATURAL GAS	R	09/15/17 0	9/15/17		
3 COMMUNITY CENTER GAS BILL	27.82	7-01-31-165-269	B NATURAL GAS	R	09/15/17 0	9/15/17		
4 PD HQ GAS BILL	216.57	7-01-31-165-269	B NATURAL GAS	R	09/15/17 0	9/15/17		
5 BOROUGH HALL GAS BILL	26.78	7-01-31-165-269	B NATURAL GAS	R	09/15/17 0	9/15/17		
	696.82							
17-00733 09/15/17 V0011 VERIZON	WIRELESS							
1 BORO CELL PHONE BILL	578.82	7-01-31-164-275	B TELEPHONE	R	09/15/17 0	9/15/17		
2 POLICE MDT CELL PH BILL		7-01-31-164-275	B TELEPHONE	R	09/15/17 0			
3 FIRE DEPT CELL PH BILL		7-01-31-164-275	B TELEPHONE	R	09/15/17 0			
	705.07							
.7-00734 09/15/17 V0855 VERIZON	!							
1 PHONE BILLS		7-01-31-164-275	B TELEPHONE	R	09/15/17 0	9/15/17		
2 PHONE BILLS		7-01-31-164-275	B TELEPHONE	R	09/15/17 0			
3 PHONE BILLS		7-01-31-164-275	B TELEPHONE	r R	09/15/17 0			
	411.28	, 01 31 10, 173	o receivant		05/15/17	J, 1J, 1.		
.7-00735 09/15/17 M0113 MANCHES	TER TOWNSHIP							
1 ILSA GASOLINE 8/17		7-01-31-160-265	B GASOLINE	R	09/15/17 0	9/15/17		
I ILDA GADOLINE O/ II	1,200.34	7-01-31-100-203	D GASOLINE	ĸ	03/13/17 0	J/ 1J/ 11		
	TER TOWNSHIP	7 04 07 470 700		_	00/45/47 0	0 /4 F /4 7		
1 ILSA ANIMAL CONTROL 6/17		7-01-27-139-299	B MISCELLANEOUS	R	09/15/17 0			
2 ILSA ANIMAL CONTROL 7/17		7-01-27-139-299	B MISCELLANEOUS	R	09/15/17 0			
3 ILSA ANIMAL CONTROL 8/17		7-01-27-139-299	B MISCELLANEOUS	R	09/15/17 0	9/15/17		
	520.00							
7-00737 09/15/17 N0029 TITAN,								
1 BORO HALL WATER AND COOLER		7-01-26-113-299	B MISCELLANEOUS	R	09/15/17 0			
2 POLICE DEPT WATER AND COOLER	60.00	7-01-25-127-299	B MISCELLANEOUS	R	09/15/17 0	9/15/17		
3 PW GARAGE WATER AND COOLER	48.00	7-01-26-151-299	B MISCELLANEOUS	R	09/15/17 0			
4 BORO HALL DOWNSTAIRS WATER	30.00	7-01-20-107-299	B MISCELLANEOUS	R	09/15/17 0			
	162.00				•	-		

PO # PO Date Vendor Item Description	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice
17-00738 09/15/17 B0019 BOLLINGER, 1 DENTAL INSURANCE BILL 9/17	INC DENTAL 3,001.80	7-01-23-121-226	B Insurance - Dental	R	09/15/17 09/15/1	7	043405
17-00739 09/15/17 00140 OCEAN COUN 1 ANIMAL SHELTER BILLING 8/17		ALTH 7-01-27-139-299	B MISCELLANEOUS	R	09/15/17 09/15/1	7	
17-00740 09/15/17 u0005 UNIFIRST C 1 PW UNIFORM CLEANING 08/17		7-09-00-101-271	B UNIFORMS	R	09/15/17 09/15/1	7	
17-00741 09/15/17 J0900 JCP&L 1 ELECTRIC BILL UF	3,136.44	7-09-00-101-276	B ELECTRIC	R	09/15/17 09/15/1	7	
17-00742 09/15/17 J0900 JCP&L 1 ELECTRIC BILL STREET LIGHTING	1,805.77	7-01-31-163-276	B STREET LIGHTING	R	09/15/17 09/15/1	7	
17-00743 09/15/17 J0900 JCP&L 1 ELECTRIC BILL CF	4,484.90	7-01-31-162-276	B ELECTRICITY	R	09/15/17 09/15/1	7	
L7-00744 09/15/17 L0040 LOWE'S 1 B&G - CAMERA PD IMPOUND YARD 2 B&G - COURT OFFICE; STORM DRAI		7-01-26-113-244 7-01-26-113-261	B EQUIPMENT - MAINTENANCE/REPAIR B PAINT & LUMBER	R R	09/15/17 09/15/1 09/15/17 09/15/1		
3 B&G - POLICE DEPT 4 B&G - BOROUGH HALL DAMPRID 5 B&G - ROPE FOR BEACH	49.95 18.57	7-01-26-113-299 7-01-26-113-299 7-01-26-113-262	B MISCELLANEOUS B MISCELLANEOUS B MINOR TOOLS & EQUIPMENT	R R R	09/15/17 09/15/1 09/15/17 09/15/1 09/15/17 09/15/1	7 7	
6 B&G - LAKE PIER 7 B&G - ROAD PAINT	9.84	7-01-26-113-262 7-01-26-113-261	B MINOR TOOLS & EQUIPMENT B PAINT & LUMBER	R R	09/15/17 09/15/1 09/15/17 09/15/1	7	
17-00745 09/15/17 00139 OCEAN COUN' 1 LANDFILL DUMP FEE ESCROW		7-01-32-152-257	B LANDFILL FEES	R	09/15/17 09/15/1	7	

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	7-01	109,726.85	0.00	109,726.85	0.00	0.00	109,726.85
TRUST ACCOUNT	7-03	3,497.71	0.00	3,497.71	0.00	0.00	3,497.71
WATER & SEWER OPERATING Year	7-09 Total:	4,994.15 118,218.71	0.00	4,994.15 118,218.71	0.00	0.00	4,994.15 118,218.71
	R-02	6,080.50	0.00	6,080.50	0.00	0.00	6,080.50
	т-03	960.00	0.00	960.00	0.00	0.00	960.00
UTILITY CAPITAL	X-08	11,053.00	0.00	11,053.00	0.00	0.00	11,053.00
Total Of All	Funds:	136,312.21	0.00	136,312.21	0.00	0.00	136,312.21

Resolution: Approval to submit a grant application and execute a grant agreement with the

New Jersey Department of Transportation for the Pine Street Roadway

Improvements Phase II project.

WHEREAS, the Borough of Lakehurst is eligible to apply for funds from the New Jersey Department of Transportation under the Municipal Aid Program,

WHEREAS, the Borough of Lakehurst has established pedestrian safety as a leading priority along its local roads, particularly those heavy traffic areas and areas along the school walking routes,

NOW, THEREFORE, BE IT RESOLVED that Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2018-Lakehurst Borough-00297 to the New Jersey Department of Transportation on behalf of Borough of Lakehurst.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Borough of Lakehurst and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

ertified as a true copy of the Resolution adopted by the Council	n adopted by the Council
n this 21st day of September, 2017	
Clerk	
Bernadette Dugan, RMC/CPM	

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL		
	(Clerk)	(Presiding Officer)
	Bernadette Dugan, RMC/CPM	Harry Robbins
	-	Title Mayor

Resolution: Approval to submit a grant application and execute a grant agreement with the

New Jersey Department of Transportation for the Willow Street Reconstruction

project.

WHEREAS, the Borough of Lakehurst is eligible to apply for funds from the New Jersey Department of Transportation under the Municipal Aid Program,

WHEREAS, the Borough of Lakehurst has established pedestrian safety as a leading priority along its local roads, particularly those heavy traffic areas and areas along the school walking routes,

NOW, THEREFORE, BE IT RESOLVED that Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2018-Lakehurst Borough-00296 to the New Jersey Department of Transportation on behalf of Borough of Lakehurst.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Borough of Lakehurst and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council On this 21st day of September, 2017
on this 21st day of September, 2017
Clerk
Bernadette Dugan, RMC/CPM

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL		
	(Clerk)	(Presiding Officer)
	Bernadette Dugan, RMC/CPM	Harry Robbins
	-	Title Mayor

RESOLUTION SEPTEMBER 21, 2017

WHEREAS, John L. Wilder II has applied for membership in the Lakehurst Volunteer Fire Company No. 1 (LVFC) and the New Jersey State Firemen's Relief Association, **and**

WHEREAS, Section 2-20.4(a) 1 of the Revised General Ordinances of the Borough requires that the applicants meet certain criteria and that the applications be approved by the Governing Body, **and**

WHEREAS, the above applicant meets the criteria specified in Section 2-20.4(a) 1,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the application of John L. Wilder II for membership in the Lakehurst Volunteer Fire Company and the New Jersey State Firemen's Relief Association is hereby approved, effective immediately.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 21, 2017.

<u>Local Planning Services Scope of Services</u> <u>Project 035: Lakehurst Borough</u>

Objective

Local Planning Services (LPS) will prepare an Analysis and Recommendations Report for the Borough of Lakehurst, Ocean County. This report will include an evaluation of possible land use and development options for the municipally-owned Landfill and the Western Gateway Redevelopment Areas. Both properties are designated Areas in Need of Redevelopment pursuant to the Local Housing and Redevelopment Law (N.J.S.A. 40A:12A-1 et seq.).

The municipally-owned Landfill Redevelopment Area (Block 23, Lot 1.01) is approximately 11.48 acres of undeveloped land along the northwestern boundary of the Borough, adjacent to the Joint Base McGuire-Dix-Lakehurst (MDL). It is the largest developable parcel remaining in Lakehurst and the Borough is seeking redevelopment that will add to the tax base, be compatible with surrounding land uses and attract the highest and best use. The landfill was closed in 1976 and a recent site investigation (SI) and remedial investigation (RI) report recommends that a site-wide Unrestricted Use Response Action Outcome be issued by DEP.

The Western Gateway Redevelopment Area (Block 31, Lots 1 and 2) is approximately 2.7 acres of land located along State Route 70 and contains undeveloped woodlands. The property is privately-owned and once housed an Exxon gasoline station. The property previously contained contaminated soil which has since been remediated.

LPS will analyze the elements of the existing Redevelopment Plans, review demographics and market conditions and make recommendations for development of these properties, as appropriate. The Report will contain text, charts and maps that consider the Borough's vision for the properties, the surrounding land use conditions and relevant environmental, economic or regulatory constraints related to the redevelopment of these important properties in order to make them attractive to potential developers.

Project Tasks

A. Local Planning Services will:

- 1. Attend an initial kick-off meeting with the Working Committees assigned to each area of review to further define the content, vision and priorities of the project.
- 2. Attend additional meetings, on a regular basis, with each of the Working Committees to collect background information, share findings and gather feedback.
- 3. Conduct site investigation(s) of the redevelopment sites and adjacent properties.

- 4. Review existing local documents such as environmental studies, Redevelopment Plans, the Master Plan, land use regulations and zoning codes.
- 5. Review regional plans, base maps, studies, regulations and other relevant documents related to the Pinelands Commission, Ocean County and the Joint Base MDL.
- 6. Review demographic data, market trends, land use patterns and historic use of the area.
- 7. Identify and consult with county, regional and state agencies that could aid this project.
- 8. Prepare an Analysis and Recommendations Report, which will include:
 - a. An evaluation of current demographic, market and development conditions and trends;
 - b. A review and analysis of current Redevelopment Plans and applicable regulations;
 - c. Recommendations for appropriate development types and uses; and
 - d. If applicable, permitted uses, layout, density and bulk standards for the properties.
- 9. Provide and present the draft Analysis and Recommendations Report to the Borough and its Working Committees.
- 10. Upon request of the Land Use Board, attend a public hearing to present the final Analysis and Recommendations Report.

B. Lakehurst Borough will:

- 1. Adopt a Resolution 1) appointing a municipal contact; 2) approving the Scope of Services; and 3) establishing a Working Committees.
- 2. Immediately upon adoption of the Resolution, form Working Committees to support Local Planning Services. The Working Committees will meet periodically with Local Planning Services to lend feedback and local knowledge and provide background documents and other resources relevant to completion of the Analysis and Recommendations Report.
- C. Local Planning Services and the Borough of Lakehurst will maintain consistent communication throughout the course of the project by way of bi-weekly correspondences.

Deliverables and Schedule

Local Planning Services will provide the Borough of Lakehurst with the following documents:

1. Draft Analysis and Recommendations Report – The draft Report will be presented to the Borough within six months of the Borough's approval of the Resolution endorsing the

Scope of Services, unless additional time is needed to complete the project. If additional time is needed, the Borough and Local Planning Services will agree on an extension to the schedule.

- 2. Final Analysis and Recommendations Report The final Analysis and Recommendations Report will incorporate necessary revisions requested by the Land Use Board and will be delivered to the Borough within one month after Local Planning Services receives such requests. If more time is needed, the Borough and Local Planning Services will agree on an extension to the schedule.
- 3. Local Planning Services will provide the Borough with five professionally printed copies of the Analysis and Recommendation Report as well as an electronic version in .pdf format. All Geographic Information Systems (GIS) maps and supporting data files may also be provided to the Borough upon request.

RESOLUTION TO RETAIN PLANNING SERVICES FROM THE DEPARTMENT OF COMMUNITY AFFAIRS LOCAL PLANNING SERVICES

SEPTEMBER 21, 2017

WHEREAS, *Lakehurst Borough* is in need of professional planning services to anaylzie and make recommendations related to possible land use and development options for the municipally-owned Landfill and the Western Gateway Redevelopment Areas as both properties are designated Areas in Need of Redevelopment pursuant to the Local Housing and Redevelopment Law (N.J.S.A. 40A:12A-1 *et seq.*); ("the project"); **and**

WHEREAS, the New Jersey Department of Community Affairs, Office of Local Planning Services ("LPS") provides a variety of planning services at no direct cost to eligible municipalities; **and**

WHEREAS, any cost to *Lakehurst Borough*, shall be approved by the Governing Body; and

- **WHEREAS,** *Lakehurst Borough* is an eligible municipality and an application for services was submitted by the Mayor or municipal designee to Local Planning Services; **and**
- **WHEREAS**, *Lakehurst Borough* has received the Scope of Services for the project prepared by Local Planning Services (attached); **and**
- **WHEREAS**, *Lakehurst Borough* desires to accept the aforementioned Scope of Services and names Bernadette Dugan, Borough Clerk as the contact person for the project; **and**
- **WHEREAS**, there is no budgetary impact on *Lakehurst Borough* for the services being provided by LPS; **and**
- **WHEREAS**, *Lakehurst Borough* does not have in-house planning capabilities to perform the services being provided by LPS nor is *Lakehurst Borough* under contract with a professional planner to complete the project; **and**
- **WHEREAS**, the Governing Body deems the interests of *Lakehurst Borough* will be best served by accepting the services being provided by LPS; **and**
- **WHEREAS**, as a condition of receiving LPS's services, *Lakehurst Borough* is required to form a Working Committee to guide and provide information to LPS; **and**
- **WHEREAS**, *Lakehurst Borough* is committed to the completion of this project and will assist LPS as needed.

NOW THEREFORE BE IT RESOLVED that *Lakehurst Borough* hereby authorizes Bernadette Dugan, Borough Clerk to perform all acts necessary to accomplish the intent of this resolution; **and**

BE IT FURTHER RESOLVED by *Lakehurst Borough* as follows:

- 1. *Lakehurst Borough* will retain professional planning services provided by LPS and approves the attached Scope of Services for the planning project.
- 2. Lakehurst Borough has or will form Working Committees to work with LPS.
- 3. Lakehurst Borough authorizes the Mayor or municipal designee to appoint the members of the Working Committee and/or any replacement members necessary to retain functionality of the Committee in the event of vacancies; and
- 4. *Lakehurst Borough* will provide access to appropriate municipal staff, consultants and officials; meeting space; and other non-monetary resources that may be necessary to complete the identified planning project.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the Borough authorizes the acceptance and retention of THE DEPARTMENT OF COMMUNITY AFFAIRS LOCAL PLANNING SERVICES TO perform PLANNING SERVICES as more fully set forth in the Scope of Services attached hereto as Exhibit "A".

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 21, 2017.

RESOLUTION SEPTEMBER 21, 2017

WHEREAS, NJSA 40A:14-118 allows for the creation of a police department and the appointment of members as deemed appropriate, **and**

WHEREAS, the Governing Body recognizes the need to increase the number of regular police officers as the result of attrition, **and**

WHEREAS, the Civil Service Commission has certified the results of the law enforcement examination, **and**

WHEREAS, Robert W. Schroeck has successfully passed the Civil Service Commission examination for police officer, and has been recommended for appointment by Chief Eric S. Higgins.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey appoints Robert W. Schroeck to the position of police officer, effective immediately, at a base salary of \$38,000.00 per annum.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 21, 2017.

RESOLUTION SEPTEMBER 21, 2017

WHEREAS, the Lakehurst Volunteer Fire Department has applied for a Raffle License to conduct one on-premise draw raffle (50/50 cash raffle) scheduled for October 14, 2017, **and**,

WHEREAS, the Statement of Findings and Determinations shows no reason why these licenses should not be issued.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that the Raffle License for the Lakehurst Volunteer Fire Department is hereby approved.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of September 21, 2017.