BOROUGH OF LAKEHURST WORK SESSION/REGULAR MEETING JULY 20, 2017 MINUTES

MEETING OPENED AT 7:30 P.M. BY COUNCIL PRESIDENT OGLESBY.

ALL STOOD FOR THE PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

PUBLIC MEETINGS STATEMENT READ INTO RECORD BY MUNICIPAL CLERK DUGAN:

"IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS GIVEN TO TWO NEWSPAPERS, AND POSTED, THAT A WORK SESSION AND REGULAR MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE TWENTIETH DAY OF JULY, 2017, WITH THE WORK SESSION TO BEGIN AT THE HOUR OF 7:30 P.M. AND THE REGULAR MEETING TO BEGIN IMMEDIATELY FOLLOWING AT THE LAKEHURST COMMUNITY CENTER, 207 CENTER STREET, LAKEHURST, NEW JERSEY, AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED."

ROLL CALL:

ROBIN BUSCH: PRESENT PATRICIA HODGES: PRESENT

STEPHEN CHILDERS: PRESENT GARY LOWE: PRESENT

JAMES DAVIS: PRESENT STEVEN OGLESBY: PRESENT

MAYOR HARRY ROBBINS: ABSENT

WORK SESSION:

REVIEW OF REGULAR MEETING AGENDA:

Municipal Clerk Dugan reviewed regular meeting agenda.

PUBLIC COMMENTS ON AGENDA ITEMS:

Time opened: 7:33 p.m.

Dona Sinton, 501 Rose Street, asked what type of utility vehicle is being purchased.

Chief Financial Officer William Antonides, Jr. replied it will be a utility vehicle used by the water department.

Time closed: 7:33 p.m.

Councilwoman Hodges distributed copies of a draft ordinance concerning the fire department and first aid squad. Mrs. Hodges stated the review committee "looked at the" two existing ordinances and incorporated some language from the fire department's bylaws.

Council President Oglesby stated one of the "biggest changes" in the draft ordinances concerns a prohibition of membership to individuals convicted of sex offenses. Mr. Oglesby added the draft ordinances do not change the residency requirement.

Council President Oglesby stated Chief Financial Officer William Antonides, Jr. is present along with Mike Sinton, President of the Fire Department.

Mr. Antonides stated there are three options for an audit: the first option would be a complete audit, which is very expensive; the second option would be for an outside agency to conduct an audit based upon agreed upon procedures; and the third option would be to request documents from the Fire Department concerning the years for which monetary contributions were given to determine that at least 50% of the funds provided by the Borough were spent on capital items. Mr. Antonides recommended the third option and suggested requesting invoices and cancelled checks for review to determine statutory compliance.

Councilwoman Hodges asked is there is a statutory requirement that the department report on the expenditure of funds.

Mr. Antonides stated invoices and cancelled checks can be reviewed for statutory compliance.

Motion by: Gary Lowe Seconded by: James Davis
To request invoices and cancelled checks, and if needed bank statements relating to
Borough contributions to the Fire Department. Roll call vote held. All votes affirmative.

Resolution memorializing this action will be prepared for the August 17, 2017 council meeting.

ADJOURNMENT OF WORK SESSION:

Motion by: Stephen Childers Seconded by: James Davis To adjourn work session. Roll call vote held. All votes affirmative.

APPROVAL OF MINUTES:

Motion by: James Davis Seconded by: Robin Busch To approve minutes of June 15, 2017 Work Session/Regular Meeting. Roll call vote held. All votes affirmative.

CONSENT AGENDA:

All matters to be considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

RESOLUTIONS:

- 1. #17-103: Resolution re: Payment of Bills
- 2. #17-104: Resolution re: Renewal of Liquor License for Fleet Reserve Association,
 Branch 124
- 3. #17-105: Resolution re: Raffle License for St. John's R. C. Church
- 4. #17-106: Resolution re: 2016 Municipal Audit
- 5. #17-107: Resolution re: Maintenance Agreement for HVAC at Emergency Services Complex
- 6. #17-108: Resolution re: Grace period for third quarter 2017 property taxes
- 7. #17-109: Resolution re: Refund of escrow fees for Casey McPartlin
- 8. #17-110: Resolution re: Chapter 159 for Cops in Shops grant
- 9. #17-111: Resolution re: Adding vendor to obtain "junk" titles
- 10. #17-112: Resolution re: Membership in Lakehurst Fire Department for Steven Hicks
- 11. #17-113: Resolution re: Membership in Lakehurst First Aid Squad for Jade Prado and Amber Wilder
- 12. #17-114: Resolution re: Authorizing preparation of bids and specifications for NJ DOT funded Pine Street Curb and Sidewalk Phase I project
- 13. #17-115: Resolution re: Capital Budget Amendment for water main utility project
- 14. #17-116: Resolution re: Permanent appointment of Jason Emme as Public Works
 - Repairer
- 15. #17-117: Resolution re: Participation in Cops in Shops grant

ORDINANCES APPROVED ON FIRST READING:

"AN ORDINANCE OF THE BOROUGH OF LAKEHURST. IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE ACQUISITION OF A POLICE VEHICLE AND RELATED EQUIPMENT AND TO APPROPRIATE THE SUM OF \$42,000 TO PAY THE COST THEREOF, FULLY FUNDED BY THE CAPITAL IMPROVEMENT FUND" (#17-06)

"AN ORDINANCE OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE ACQUISITION OF A UTILITY VEHICLE AND RELATED EQUIPMENT AND TO APPROPRIATE THE SUM OF \$33,000 TO PAY THE COST THEREOF, FULLY FUNDED BY THE CAPITAL IMPROVEMENT FUND" (#17-07)

Motion by: Patricia Hodges Seconded by: Robin Busch

To approve consent agenda. Roll call vote held. All votes affirmative with the exception of Council President Oglesby who abstained from voting on the resolution concerning membership in the First Aid Squad as he is a member of the organization.

ORDINANCES NOT ON CONSENT AGENDA:

Motion by: Stephen Childers

Seconded by: James Davis
To approve on second reading and open the public hearing of Ordinance #2017-05
entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF
OCEAN, STATE OF NEW JERSEY, AMENDING THE PURPOSE OF ORDINANCE
#2008-09. Roll call vote held. All votes affirmative.

Time opened: 8:00 p.m.

NO PUBLIC COMMENTS

Time closed: 8:01 p.m.

Motion by: Stephen Childers Seconded by: James Davis To adopt Ordinance #17-05. Roll call vote held. All votes affirmative.

COMMITTEE/COUNCIL REPORTS:

Councilman Davis reported that a small group of people are participating in the community garden and added "it is working exactly as planned."

Mr. Davis added the July 4th car show had 160 cars displayed for the very successful event.

Councilman Lowe commended the employees of the Public Works Department for the pier reconstruction.

Mr. Lowe added that parts are being taken from a non-functioning vehicle in the Public Works Department and are being retrofitted for the new dump truck.

Councilwoman Busch commended the efforts of Councilman Davis for the successful July 4th car show.

Mrs. Bush stated the Board of Education meeting had been cancelled.

Councilwoman Hodges reported on the August 19th cardboard boat race event and also gave "kudos" to Mr. Davis for the "good job" organizing the car show.

Council President Oglesby stated there will be an executive session.

Mr. Oglesby reported on the successful July 3rd fireworks display and the July 4th car show and reminded everyone that August 1, 2017 is National Night Out from 6:00 p.m. to 10:00 p.m. at the ball field on Chestnut Street.

COMMENTS FROM PUBLIC:

Time opened: 8:04 p.m.

Robert McCarthy, 8 Locust Street, asked what determines a necessary purchase for the fire department.

Mr. Antonides replied 50% of funding must be for equipment purchases.

George Oglesby, President of the Borough of Lakehurst Historical Society, Inc., presented a Certificate of Appreciation to Councilman Davis for his efforts in resurrecting the annual July 4th antique car show.

Time closed: 8:10 p.m.

CLOSED SESSION:

Clerk Dugan reads resolution to go into closed session:

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P. L. 1975, permits the exclusion of the public from a meeting in certain circumstances, **and**

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

The general nature of the subject matters to be discussed is as follows:

PERSONNEL MATTERS CONTRACT NEGOTIATIONS PENDING LITIGATION

It is anticipated at this time that the above stated subject matter will be made public.

This resolution shall take effect immediately.

Motion by: Stephen Childers Seconded by: James Davis To approve resolution to go into closed session. Roll call vote held. All votes affirmative.

Time into closed session: 8:10 p.m.

Time out of closed session: 9:08 p.m.

Motion by: Stephen Childers Seconded by: Gary Lowe

To end closed session. Roll call vote held. All votes affirmative.

ADJOURNMENT:

Motion by: James Davis Seconded by: Gary Lowe To adjourn meeting. Roll call vote held. All votes affirmative. Time: 9:08 p.m.

Bernadette Dugan, RMC/CPM Municipal Clerk