BOROUGH OF LAKEHURST WORK SESSION/REGULAR MEETING DECEMBER 21, 2017 MINUTES

MEETING OPENED AT 7:30 P.M. BY MAYOR HARRY ROBBINS.

ALL STOOD FOR THE PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

PUBLIC MEETINGS STATEMENT READ INTO RECORD BY MUNICIPAL CLERK DUGAN:

"IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS GIVEN TO TWO NEWSPAPERS, AND POSTED, THAT A WORK SESSION AND REGULAR MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE TWENTY-FIRST DAY OF DECEMBER, 2017, WITH THE WORK SESSION TO BEGIN AT THE HOUR OF 7:30 P.M. AND THE REGULAR MEETING TO BEGIN IMMEDIATELY FOLLOWING AT THE LAKEHURST COMMUNITY CENTER, 207 CENTER STREET, LAKEHURST, NEW JERSEY, AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED."

ROLL CALL:

ROBIN BUSCH: PRESENT PATRICIA HODGES: PRESENT

STEPHEN CHILDERS: PRESENT GARY LOWE: PRESENT

JAMES DAVIS: PRESENT STEVEN OGLESBY: PRESENT

MAYOR HARRY ROBBINS: PRESENT

WORK SESSION:

OATH OF OFFICE ADMINISTERED TO POLICE OFFICER MADELYN WALTZ:

Municipal Attorney Sean Gertner administered the oath of office to Police Officer Madelyn Waltz.

REVIEW OF REGULAR MEETING AGENDA:

Municipal Clerk Dugan reviewed the regular meeting agenda.

PUBLIC COMMENTS ON AGENDA ITEMS:

Time opened: 7:37 p.m.

Dona Sinton, 501 Rose Street, asked about the administrator position.

Mayor Robbins responded that Mr. Childers will not be a member of the council and will be submitting his resignation from the Governing Body, effective December 31, 2017.

Time closed: 7:39 p.m.

Councilman Childers reported he met with Chief Financial Officer William Antonides, Jr. who has requested a new monitor for his computer.

Municipal Clerk Dugan will facilitate the purchase of a new monitor.

Councilman Davis commended the Public Works department for their "outstanding" snow removal efforts during the recent storms.

Council President Oglesby commended the efforts of the residents for their wonderful holiday lighting displays.

Mr. Oglesby added that he met with Public Works Supervisor Winton who has requested to hire an employee as one employee has recently retired. There were no objections to the hiring of a Public Works employee.

ADJOURNMENT OF WORK SESSION:

Motion by: James Davis Seconded by: Robin Busch To adjourn work session. Roll call vote held. All votes affirmative.

APPROVAL OF MINUTES:

Motion by: Steven Oglesby Seconded by: Stephen Childers To approve minutes of December 7, 2017 Regular Meeting. Roll call vote held. All votes affirmative.

Motion by: Steven Oglesby Seconded by: Patricia Hodges To approve/release executive session minutes of December 1, 2016. Roll call vote held. All votes affirmative with the exception of Councilman Davis and Councilman Lowe who abstained due to their absence at the meeting of December 1st.

Motion by: Steven Oglesby Seconded by: Patricia Hodges To approve/release executive session minutes of December 15, 2016. Roll call vote held. All votes affirmative.

Motion by: Steven Oglesby Seconded by: Patricia Hodges To approve/release executive session minutes of January 19, 2017. Roll call vote held. All votes affirmative with the exception of Councilwoman Busch who abstained due to her absence at the meeting of January 19th.

Motion by: Steven Oglesby Seconded by: Patricia Hodges

To approve/release executive session minutes of February 2, 2017. Roll call vote held. All votes affirmative with the exception of Councilwoman Busch who abstained due to her absence at the meeting of February 2nd.

Motion by: Steven Oglesby Seconded by: Patricia Hodges To approve/release executive session minutes of July 20, 2017. Roll call vote held. All votes affirmative.

Motion by: Steven Oglesby Seconded by: Patricia Hodges To approve/release executive session minutes of September 7, 2017. Roll call vote held. All votes affirmative with the exception of Council President Oglesby who abstained due to his absence at the meeting of September 7th.

Motion by: Steven Oglesby Seconded by: Patricia Hodges To approve/release executive session minutes of October 5, 2017. Roll call vote held. All votes affirmative.

Motion by: Steven Oglesby Seconded by: Patricia Hodges To approve/release executive session minutes of November 2, 2017. Roll call vote held All votes affirmative with the exception of Councilwoman Busch and Councilman Lowe who abstained due to their absence at the meeting of November 2nd.

CONSENT AGENDA:

All matters to be considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

RESOLUTIONS:

1. #17-167: Resolution re: Payment of Bills

2. #17-168: Resolution re: Approving membership in Lakehurst Volunteer Fire

Department for John Klewicki and Michael Sumner

3. #17-169: Resolution re: Authorizing preparation of bid specifications for CDBG-

funded playground equipment for Lake Horicon

4. #17-170: Resolution re: Shared Services Agreement with OC Prosecutor's Office for

Prosecutor's Program

5. #17-171: Resolution re: Salaries for non-contractual employees

6. #17-172: Resolution re: Professional Services Contract with The Rodgers Group,

LLC for police accreditation consulting services

7. #17-173: Resolution re: Current Fund Transfer

8. #17-174: Resolution re: 2017 Salary increase for Police Chief Higgins

Motion by: Patricia Hodges Seconded by: James Davis To approve consent agenda. Roll call vote held. All votes affirmative.

RESOLUTIONS NOT ON CONSENT AGENDA:

RESOLUTION APPOINTING STEPHEN CHILDERS AS PART-TIME ADMINISTRATOR:

Councilwoman Hodges requested discussion on the administrator appointment. Mrs. Hodges added that she "had an issue with the process" of hiring an administrator. Mrs. Hodges further added that while she is "not opposed to the outcome" there was "no process in looking for other candidates."

Council President Oglesby stated that all council members have a list of duties and expectations for the administrator position which will require a minimum of twenty hours per week.

Motion by: James Davis Seconded by: Steven Oglesby To approve resolution #17-175 appointing Stephen Childers as part-time administrator. Roll call vote held. All votes affirmative with the exception of Councilman Childers who abstained.

COMMITTEE/COUNCIL REPORTS:

Councilman Childers reported he met with the Chief Financial Officer who is "closing out the books" for 2017 and added he will be submitting his resignation as council member, effective December 31, 2017

Council President Oglesby reported he had reviewed the proposed playground equipment for Lake Horicon. Mr. Oglesby suggested that the shade tree committee meet next year to discuss some issues with the Borough's trees.

Councilman Lowe reported the Public Safety committee met with members of the Fire Department regarding a grant which is due by January, 2018.

MAYOR COMMENTS:

Mayor Robbins reported that the Pine Street curb and sidewalk project will begin on the north side of the 500 block of Pine Street.

COMMENTS FROM PUBLIC:

Time opened: 7:51 p.m.

Ken Sloan, Assistant Fire Chief, discussed the grant for a new fire truck and added that the grant submission would receive more consideration if the Borough could commit to

match 20% of the funding costs, which fore a \$450,000 fire truck would amount to \$90,000.

Mayor Robbins stated the issue is the \$90,000 matching funds which are not available.

Councilman Davis stated "in a perfect world" the 20% match would be available.

Councilwoman Hodges stated the Fire Department need a "long-term" plan for the fire truck purchase.

Mayor Robbins stated the Finance committee, along with the Rolling Stock committee will meet with the Chief Financial Officer to discuss the grant.

Councilwoman Busch asked how often grants are made available.

Mr. Sloan replied that grants are offered on a yearly basis.

Mayor Robbins stated the Fire Department needs a capital plan

Councilwoman Hodges stated "everyone must come together to set a goal" and suggesting starting the process immediately.

Time closed: 8:07 p.m.

Motion by: Patricia Hodges Seconded by: James Davis To adjourn meeting. Roll call vote held. All votes affirmative. Time: 8:08 p.m.

Bernadette Dugan, RMC/CPM Municipal Clerk