BOROUGH OF LAKEHURST

WORK SESSION/REGULAR MEETING DECEMBER 20, 2018 TENTATIVE AGENDA

- 1. Approval of Minutes of December 6, 2018 Regular Meeting
- 2. Approval of Executive Session minutes from January 18, 2018 to October 4, 2018
- 3. Resolution regarding payment of bills
- 4. Resolution regarding 2019 Municipal Service Fee for Balfour Beatty Communities, LLC for Pinehurst Estates
- 5. Resolution regarding raffles license for Ocean County Retired Educator's Association Philanthropic Fund, Inc.
- 6. Approval and second reading of Ordinance #18-16 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING AND SUPPLEMENTING CHAPTER V OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ANIMAL CONTROL"
- 7. Executive/Closed Session to discuss personnel matters/contract negotiations

Bernadette Dugan, RMC/CPM Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

RESOLUTION DECEMBER 20, 2018

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$36,812.12 is hereby approved.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of December 20, 2018.

Bernadette Dugan, RMC Municipal Clerk P.O. Type: All

Range: First to Last Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO # PO Date Vendor Item Description Amoun	t Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
18-00005 01/09/18 A0093 ACTION UNIFORM CO. 1 SERVING SINCE 2005 NAMETAG 20.0	0 8-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	01/09/18	12/18/18		22158
	0 8-01-26-290-264 0 8-01-26-290-264 0	B STREET SIGN MATERIALS B STREET SIGN MATERIALS	R R		12/18/18 12/18/18		10-945790
18-00723 08/31/18 10274 ITALY'S BEST PIZZERIA 1 PRISONERS LUNCH 8/7/18 NNO 115.0	0 G-02-00-224-002	B Clean Communities 2017	R	08/31/18	12/18/18		
18-00801 09/26/18 E0011 ERS FLEET REPAIR 1 FD VEHICLE 6223 - STEERING 3,681.	1 8-01-26-291-281	B FIRE DEPT VEHICLE MAINT/REPAIR	R	09/26/18	12/18/18		3974
18-00814 10/04/18 F0043 FAIELLA TITLE RECOVER' 1 SALABLE TITLE 350.	, 0 8-01-25-240-299	B Police - Miscellaneous	R	10/04/18	12/18/18		·
18-00879 10/16/18 U0012 U.S. MUNICIPAL SUPPLY 1 JETTER HOSE 1" X 500' 2500 PSI 1,625.0	INC. 0 8-09-00-101-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	10/16/18	12/18/18		6144138
18-00915 11/02/18 M0013 BILL MEYER ELECTRIC 1 PW OFFICE LIGHT FIXTURES 701.	5 C-04-00-557-001	B MUNICIPAL BUILDING IMPROVEMENTS (18-05)	R	11/02/18	12/18/18		1733
18-00920 11/02/18 T0972 TONY'S GENERAL MERCHAI 1 PW WORK BOOTS 8 EMPLOYEES 1,187.	DISE 6 8-09-00-101-271	B UNIFORMS	R	11/02/18	12/18/18		
18-00921 11/02/18 M0118 MIRACLE CHEMICAL CO. 1 200 GAL SODIUM HYPOCHLORITE 666.0	0 8-09-00-101-267	B CHEMICALS	R	11/02/18	12/18/18		
18-00939 11/27/18 T0024 TREC DIRECT MAILING SI 1 PROPERTY ASSESSMENT NOTICES 376.5	RVICES 4 8-01-20-150-216	B PRINTING	R	11/27/18	12/18/18		
18-00941 11/27/18 R0040 THE RODGERS GROUP, LLC 1 NJSACOP ACCREDITATION 3,325.0	: 0 8-01-25-240-295	B Police - Accreditation	R	11/27/18	12/18/18		4836

PO # PO Date Vendor Item Description	Amount Char	ge Account	Contract PC Acct Type Descri		Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
18-00942 11/27/18 A0090 ACCURATE TOWING 1 IMPOUND INVOICE: 54857-1	125.00 8-01-	-25-240-297	B Police	e – Towing Charges	R	11/27/18	12/18/18		54857-1
18-00943 11/27/18 H0626 HENDERSON LABS, 1 LAB TESTS NOVEMBER 2018	J.R. INC. 120.00 8-09	-00-101-222	B CONTRA	ACTUAL SERVICES	R	11/27/18	12/18/18		53853
18-00944 11/27/18 P0032 THE PARTS SHACK 1 INVOICE# 258520 BATTERY AND 2 INVOICE# 258217 GAUGE & HYD.	105.71 8-01- 105.79 8-01- 211.50			WKS VEHICLE MAINT/REP WKS VEHICLE MAINT/REP	R R		12/18/18 12/18/18		258520 258217
18-00945 11/27/18 D0072 DYNAMIC TESTING 1 RANDOM DRUG/ALCH TEST - PW	S SERVICE, LLC 80.00 8-01-	-26-305-299	B MISCEL	LANEOUS	R	11/27/18	12/18/18		10923
18-00946 11/27/18 P0837 PITNEY BOWES, I 1 DM1001 RED INK CARTRIDGES 2 INK PAD REPLACEMENT KIT	INC. 169.98 8-01- 22.99 8-01- 192.97			- Office Supplies - Office Supplies	R R		12/18/18 12/18/18		
18-00947 11/28/18 H0520 CORE & MAIN 1 SENSUS SOFTWARE SUPPORT RENEW	2,150.00 8-09-	-00-101-222	B CONTRA	ACTUAL SERVICES	R	11/28/18	12/18/18		J806613
18-00953 11/30/18 M0043 MONMOUTH COUNTY 1 WAIVER TRAINING HARRY PAUL	TREASURER 500.00 8-01-	-25-240-284	B TRAINI	NG & EDUCATION	R	11/30/18	12/18/18		
18-00987 12/05/18 v0855 VERIZON 1 PHONE BILL	13.10 8-01-	-31-440-275	B TELEPH	IONE	R	12/05/18	12/18/18		
18-01001 12/12/18 R0158 REMINGTON, VERN 1 TAX MAP MAIN/REVISIONS 2018/19	ICK & VENA 250.00 8-01-	-20-165-232	B ENGINE	ERING SERVICES	R	12/12/18	12/18/18		1514T105-2
18-01003 12/14/18 10274 ITALY'S BEST PI 1 BORO EMPLOYEES LUNCH	ZZERIA 204.36 8-01-	-20-100-299	B MISCEL	LANEOUS	R	12/14/18	12/18/18		
18-01007 12/14/18 T0004 TROOP 10 BOY SC 1 CLEAN COMMUNITIES CLEAN UP	OUTS 250.00 G-02-	-18-229-001	B Clean	Communities - 2018	R	12/14/18	12/18/18		
18-01010 12/14/18 10274 ITALY'S BEST PI 1 TREE LIGHTING PIZZAS	ZZERIA 60.00 8-01-	-28-370-299	B MISCEL	LANEOUS	R	12/14/18	12/18/18		

O# PO Date Vendor tem Description	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
8-01016 12/14/18 D0042 DEBBY PEASE 1 THANKSGIVING REIMBURSEMENT	99.70	8-01-28-370-299	B MISCELLANEOUS	R	12/14/18	12/18/18		
8-01017 12/18/18 B0019 BOLLINGER, I 1 DENTAL INSURANCE 12/18		8-01-23-220-226	B Insurance - Dental	R	12/18/18	12/18/18		046289
8-01018 12/18/18 N0136 NJ NATURAL G 1 ESC GAS BILL 2 PW GARAGE GAS BILL 3 COMMUNITY CENTER GAS BILL 4 PD HQ GAS BILL 5 BOROUGH HALL GAS BILL	817.97 835.11 591.34 319.58	8-01-31-437-269 8-01-31-437-269 8-01-31-437-269 8-01-31-437-269 8-01-31-437-269	B NATURAL GAS	R R R R	12/18/18 12/18/18 12/18/18	12/18/18 12/18/18 12/18/18 12/18/18 12/18/18		
8-01019 12/18/18 P0158 PITNEY BOWES 1 MAILING METER CHARGES		8-01-20-120-299	B MISCELLANEOUS	R	12/18/18	12/18/18		1010387274
8-01020 12/18/18 W0021 WESTERN PEST 1 PEST CONTROL SERVICE 12/18		8-01-26-310-222	B CONTRACTUAL SERVICES	R	12/18/18	12/18/18		4899795B
8-01021 12/18/18 A9111 ADP, LLC 1 PAYROLL CHARGES PDEND 9/28/18	36.25	8-01-20-130-299	B Finance - Miscellaneous	R	12/18/18	12/18/18		525846010
8-01022 12/18/18 A0506 AT&T 1 AT&T TELEPHONE CHARGES - COURT	91.70	8-01-31-440-275	B TELEPHONE	R	12/18/18	12/18/18		
8-01023 12/18/18 J0900 JCP&L 1 ELECTRIC BILL UF	2,794.98	8-09-00-101-276	B ELECTRIC	R	12/18/18	12/18/18		
8-01024 12/18/18 C0060 COMCAST CABL 1 ESC CABLE MODEM 2 POLICE DEPT CABLE MODEM	112.35	8-01-31-440-275 8-01-31-440-275	B TELEPHONE B TELEPHONE	R R		12/18/18 12/18/18		
8-01025 12/18/18 v0855 VERIZON 1 PHONE BILL	88.24	8-01-31-440-275	B TELEPHONE	R	12/18/18	12/18/18		
8-01026 12/18/18 v0011 VERIZON WIRE 1 FIRE DEPT CELL PHONE BILL		8-01-31-440-275	B TELEPHONE	R	12/18/18	12/18/18		

PO # PO Date Vendor Item Description	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
18-01029 12/18/18 00140 OCEAN CC 1 ANIMAL SHELTER BILLING 11/18	OUNTY BOARD OF HE 96.00	ALTH 8-01-27-340-299	B MISCELLANEOUS	R	12/18/18	12/18/18		
18-01030 12/18/18 G0588 GILMORE 1 CODE ENFORCEMENT SERVICES		8-01-20-155-231	B LEGAL SERVICES	R	12/18/18	12/18/18		41905
18-01031 12/18/18 U0005 UNIFIRST 1 PW UNIFORM CLEANING 11/18	CORPORATION 953.95	8-09-00-101-271	B UNIFORMS	R	12/18/18	12/18/18		
18-01032 12/18/18 00012 ONE CALL 1 ONE CALL MESSAGES 11/18	CONCEPTS 16.25	8-09-00-101-275	B TELEPHONE	R	12/18/18	12/18/18		8115367
18-01033 12/18/18 C0076 CLEARY, 1 LABOR ATTORNEY FEES 11/18		8-01-20-155-231	B LEGAL SERVICES	R	12/18/18	12/18/18		65203
18-01034 12/18/18 N0150 NJMVC (C 1 APPLICATION FOR ONLINE ACCESS	CAIR PROGRAM) 150.00	8-01-20-120-299	B MISCELLANEOUS	R	12/18/18	12/18/18		ACCT 0L027730
18-01035 12/18/18 R0158 REMINGTO 1 PLAYGROUND EQUIPMENT	N, VERNICK & VEN 112.50	IA 8-01-20-165-232	B ENGINEERING SERVICES	R	12/18/18	12/18/18		15140071-10
18-01036 12/18/18 R0158 REMINGTO 1 GENERAL ENGINEERING THRU 11/18	N, VERNICK & VEN 480.00	IA 8-01-20-165-232	B ENGINEERING SERVICES	R	12/18/18	12/18/18		1514T103-9
18-01037 12/18/18 R0158 REMINGTO 1 NJEIT WATERMAIN REPLACEMENT	N, VERNICK & VEN 362.50	IA C-08-01-565-001	B WATER MAIN IMPROVEMENTS (17-04)	R	12/18/18	12/18/18		1514u069-20
18-01038 12/18/18 R0158 REMINGTO 1 PINE ST CURB & SIDEWALK RECON.	N, VERNICK & VEN 839.85	IA G-02-00-223-002	B NJDOT - Pine Street Sidwalks & Curbs	R	12/18/18	12/18/18		15140072-9
18-01039 12/18/18 S0065 STEPHEN 1 REIMB. ROOM TAXES & PARKING		8-01-20-100-299	B MISCELLANEOUS	R	12/18/18	12/18/18		
18-01042 12/18/18 L0040 LOWE'S 1 B&G - BORO HALL CONCRETE 2 B&G - TREE LIGHTING LIGHTS 3 FINANCE CHARGE	89.86	8-01-26-310-262 8-01-26-310-262 8-01-26-310-262	B MINOR TOOLS & EQUIPMENT B MINOR TOOLS & EQUIPMENT B MINOR TOOLS & EQUIPMENT		12/18/18	12/18/18 12/18/18 12/18/18		

PO # PO Date Vendor Item Description	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date		Chk/Void Date	Invoice
18-01043 12/18/18 A0024 ACTION DATA SER	VICES			-		4 4		
1 PAYROLL SERVICE PDEND 11/30/18	197.73	8-01-20-130-299	B Finance - Miscellaneous	R		12/18/18		60913
2 PAYROLL SERVICE PDEND 11/30/18	26.42 224.15	8-01-20-130-299	B Finance - Miscellaneous	R	12/18/18	12/18/18		60914
18-01044 12/18/18 A0075 GANNETT NEW JER								
1 CLERK ADVERT. 11/1/18-11/30/18	347.20	8-01-20-120-215	B Clerk - Advertising	R	12/18/18	12/18/18		0002121080
L8-01045 12/18/18 N0029 TITAN, LLC								
1 BORO HALL WATER AND COOLER	12.00	8-01-26-310-299	B MISCELLANEOUS	R	12/18/18	12/18/18		
2 POLICE DEPT WATER AND COOLER	30.00	8-01-25-240-299	B Police - Miscellaneous	R	12/18/18	12/18/18		
3 PW GARAGE WATER AND COOLER	36.00	8-01-26-305-299	B MISCELLANEOUS	R	12/18/18	12/18/18		
4 BORO HALL DOWNSTAIRS WATER	2.00- 76.00	8-01-20-145-299	B Tax Collector - Miscellaneous	R	12/18/18	12/18/18		

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	8-01	22,781.12	0.00	22,781.12	0.00	0.00	22,781.12
WATER & SEWER OPERATING Yea	8-09 . ar Total:	9,513.64 32,294.76	0.00	9,513.64 32,294.76	0.00	0.00	9,513.64 32,294.76
	C-04	701.15	0.00	701.15	0.00	0.00	701.15
Yea	C-08 . ar Total:	362.50 1,063.65	0.00	362.50 1,063.65	0.00	0.00	362.50 1,063.65
	G-02	1,204.85	0.00	1,204.85	0.00	0.00	1,204.85
Total Of A	ll Funds:	34,563.26	0.00	34,563.26	0.00	0.00	34,563.26

December 18, 2018 11:51 AM

Borough of Lakehurst Bill List By P.O. Number

Page No: 1

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Paid: N Held: Y Open: N Rcvd: Y Void: N

Rcvd: Y Held: Y Aprv: N Bid: Y State: Y Other: Y Exempt: Y

PO # PO Date Vendor Item Description		Amount	Charge Account	Contract PO Type Acct Type Description		Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice
18-01027 12/18/18 w0030 1 wawa gas charges nov.	WEX BANK 2018	2,248.86	8-01-31-447-265	B GASOLINE		R	12/18/18 12/18/18		56858756
Total Purchase Orders:	1 Total P.O.	Line Item	s: 1 Total I	ist Amount: 2,248.86 T	Total Void Amount:	0.0	00		

December 18, 2018 11:51 AM Borough of Lakehurst Bill List By P.O. Number

Page No: 2

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	8-01	2,248.86	0.00	2,248.86	0.00	0.00	2,248.86
Total Of All	Funds:	2,248.86	0.00	2,248.86	0.00	0.00	2,248.86

RESOLUTION DECEMBER 20, 2018

WHEREAS, the off-base housing complex known as Pinehurst Estates located in the Borough of Lakehurst is subject to the ownership, operation, and management by Balfour Beatty Communities, LLC, and

WHEREAS, Balfour Beatty Communities, LLC has entered into a contract with the Borough of Lakehurst to provide the municipal services of police, fire protection, emergency medical services, curbside trash and recycling (once per week) snow removal from streets, street cleaning, animal control, and roadside pest control, **and**

WHEREAS, the Borough and Balfour Beatty Communities, LLC have reached agreement on a formula to establish the municipal service fee per unit:

PHE FEE SCHEDULE 2019 (ROUNDED TO WHOLE DOLLARS)

 School Budget 2017 – 2018 school year
 \$10,477,665

 Impact Aid 2017 – 2018
 \$ 601,316

 Impact Aid represents 5.74% of the budget

706 Residences in the Borough 83 units in PHE PHE represents 11.76% of residential area

Funds raised by taxation 2017	\$ 4,243,320
\$4,243,320 x 11.76%	\$ 499,014
Discount 5.74%	\$ 28,639
Municipal fee	\$ 470,375
Municipal fee per unit	\$ 5,667; and

WHEREAS, the Borough and Balfour Beatty Communities, LLC have reached agreement amending the original contract as to the establishment and use of the formula to be effective through December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the contract for providing the above listed municipal services to the Pinehurst Estates military housing complex, be amended for the year 2019 to reflect the new municipal service fee of \$ 5,667.00 per unit per annum, effective January 1, 2019, as calculated by Chief Financial Officer William Antonides.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of December 20, 2018.

Bernadette Dugan, RMC/CPM Municipal Clerk

RESOLUTION DECEMBER 20, 2018

WHEREAS, the Ocean County Retired Educator's Association Philanthropic Fund, Inc. has applied for a Raffles License to conduct an on-premise draw raffle awarding cash as a prize on March 14, 2019, **and**,

WHEREAS, the Statement of Findings and Determinations shows no reason why these licenses should not be issued,

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that the Raffles License for the Ocean County Retired Educator's Association Philanthropic Fund, Inc. is hereby approved.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of December 20, 2018.

Bernadette Dugan, RMC/CPM Municipal Clerk

"AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING AND SUPPLEMENTING CHAPTER V OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ANIMAL CONTROL"

#18-16

WHEREAS, the State of New Jersey encourages municipalities to promote sustainable programs; and

WHEREAS, the concept of local sustainability has inspired an interest in backyard food production; and

WHEREAS, the keeping of "backyard chickens" is a means by which sustainability can be achieved: and

WHEREAS, pursuant to NJSA 40:48-2, the Governing Body is authorized to enact and amend ordinances as deemed necessary for the preservation of the public health, safety and welfare and as may be necessary to carry into effect the powers and duties conferred and imposed upon the Borough by law;

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that:

Chapter 5 is hereby amended to provide for Section 5.9 Backyard Chickens and said section is hereby amended and revised as follows:

I.

SECTION 5-9.1. Purpose and Intent

The purpose of this ordinance is to provide appropriate standards and regulations for keeping chickens for noncommercial purposes within an urban residential environment. The ordinance establishes standards and limitations so as to avoid adverse impacts on neighboring properties and residents, and to provide for the health and safety of the chickens.

SECTION 5-9.2. Definitions and Rules of Construction:

Chicken—for the purpose of this code, a chicken (Gallus domesticus) refers only to a female chicken.

Coop—the covered house, structure or room that is required in order to provide chickens with shelter from the weather and with a roosting area protected from predators.

Chicken enclosure—means a fenced (or wire) area, or pen, required in association with a coop in order to

provide an outside exercise area for the chickens free from predators, and of a size that allows for access to a foraging area, sunlight, and natural space.

Repeat violation—shall mean as provided for in this section, a violation of the provision of this section by a person who has been previously found, through a code enforcement process or any other quasi-judicial or judicial process, to have violated, or who as admitted violating, the same provision within five years prior to the violation, notwithstanding that the violations may occur at different locations.

SECTION 5-9.3. Permitted Districts, Licensing & Enforcement:

- (a) General Conditions for the keeping of chickens.
- 1. No person shall keep chickens in areas other than the R-1, R-2, and R-3 zoning districts, unless otherwise provided for in this section.
- 2. No person shall keep chickens on his/her property without first obtaining a license from the Borough Clerk's office and paying the required fee therefor. Every license issued shall expire on December 31st of each year. No license shall be issued unless the applicant has demonstrated compliance with all criteria set forth in this article.
- 3. A new licensee who was maintaining chickens as of the effective date of this Ordinance may be issued a license allowing such person(s) to come into compliance with this section through the natural expiration of their chickens.
- 4. A license fee of \$10.00 shall be paid for each license issued pursuant to this Article.
- 5. All first-time applicants and licensees shall attend an educational class on the basics of raising backyard chickens acceptable to the Chicken Advisory Board. Proof of completion must be presented with the completed application. The Chicken Advisory Board will provide a class or refer the applicant to an acceptable backyard chicken-keeping class as needed.
- 6. Chickens may be kept on an occupied single-family property within the zoning districts. Chickens are allowed within manufactured home subdivisions, but are not allowed within mobile home/manufactured home parks.
- 6. Chickens must be kept within the coop or enclosure at all times. Chickens may roam outside of the coop area in a back yard suitably fenced to keep them contained provided that a resident age eighteen (18) or older is present the entire time.
- 7. No male chickens or roosters may be kept under the provisions of this Section of the Code.
- 8. Chickens shall be kept for personal use only. The selling of chickens, eggs or chicken manure, or the breeding of chickens for commercial purposes is prohibited.
- 9. The slaughtering of chickens on premises is not allowed.
- (b) Location and Requirements for Chicken Coops and Enclosures.

- 1. Any chicken coop and fenced enclosure must be located in the rear yard. No coop, enclosure or chickens shall be allowed in any front or side yard. (Corner lots shall be excluded from the side setback restriction).
- 2. If the coop structure exceeds 100 square feet in size (10 foot by 10 foot), a building permit is required to be obtained from the Borough of Lakehurst. The coop and run structure shall not exceed 25% of the available back yard area.
- 3. The coop shall be covered and ventilated, and a fenced enclosure or run is required. The coop and enclosure must be completely secured from predators, including all openings, ventilation holes, doors and gates.
- 4. All enclosures for the keeping of chickens shall be so constructed or repaired as to prevent rats, mice, or other rodents from being harbored underneath, within, or within the walls of the enclosure. A covered enclosure or fenced enclosure shall not be located closer than fifteen (15) feet to any door or window of any dwelling or inhabitable structure other than the owner's dwelling.
- 5. All stored feed must be kept in rodent and predator-proof containers.
- 6. The coop shall provide a minimum of three (3) square feet per chicken and be of a sufficient size to permit free movement of the chickens. The coop may not be taller than seven (7) feet, measured from the natural grade, and must be easily accessible for cleaning and maintenance.
- (c) Health, Sanitation and Nuisance as applied to the keeping of chickens.
 - 1. Chickens shall not be permitted to trespass on neighboring properties, be released or set free, and shall be kept within a coop and enclosure.
 - 2. Chicken coops and enclosures shall be maintained a clean and sanitary condition at all times. Chickens shall not be permitted to create a nuisance consisting of odor, noise or pests, or contribute or any other nuisance condition.
 - 3. Waste shall be handled properly to prevent offensive odors and disposed of in an environmentally-friendly manner.
 - (d) Enforcement

Creation of the Chicken Advisory Board; Complaints.

- **A:** A Chicken Advisory Board consisting of three (3) members of the community shall be formed. The Chair will be appointed to a one (1) year term by the Mayor. The Chair will select two (2) other members, with approval of the Governing Body, who will also serve for one (1) year.
- **B:** The Chicken Advisory Board shall assist first-time chicken owners by providing or recommending educational classes and assistance, as well as provide continuing educational opportunities from time to time.
- C: The Chicken Advisory Board shall oversee compliance with all issued licenses. Any complaints

received by the Borough shall be forwarded to the Board, who shall investigate said complaint. If the Board finds a violation of this Section, solutions will be discussed with the offending resident to allow them to meet the requirements of the Section. If after thirty (30) days the violation has not been rectified, the complaint will be forwarded to the Code Enforcement Officer for investigation and compliance.

- 1. Enforcement regarding the keeping of chickens within any zoning district is addressed within this Section.
- 2. In addition to any other penalties, fines and other enforcement options available pursuant to the Borough of Lakehurst Code, the Borough reserves the right to seek revocation of any permit or license granted under this section and/or initiate prosecution for the enforcement of any civil infraction violation provided for under applicable law.
- 3. In a public health emergency declared by the Administrator of the Borough of Lakehurst, including but not limited to an outbreak of Avian Flu or West Nile virus, immediate corrective action may be required, in accordance with applicable public health regulations and procedures and in conjunction with Animal Services.
- 4. No person convicted as a repeat violator of Sections 3(a) through (d) of this Code may be permitted to, or continue to, keep chickens on their premises. Repeat violators are defined in Section 2 of this Code.
 - (e) Additional permitted locations for the keeping of Chickens
- 1. Notwithstanding the provisions of this section 5-9.3 to the contrary, any resident who resides in a pre-existing non-conforming residence located in a non-residential zone, may apply to the Chicken Advisory Board to keep Chickens as otherwise provided for in Section 5.9. The Chicken Advisory Board may issue a license to allow for the keeping of Chickens at such a location only upon proof being submitted, satisfactory to the Chicken Advisory Board, that the keeping of Chickens at the site shall be in accord with the provisions of Section 5.9.
 - II. All sections of Chapter 5 not amended hereunder shall remain in full force and effect.
- **III.** In the event any section, part or provision of this Ordinance shall be held unconstitutional or in valid by any Court, such holding shall not affect the validity of this Ordinance or any remaining part of this Ordinance other than the part held unconstitutional or invalid.
- **IV.** All ordinances or parts thereof which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of their inconsistencies.
- **V.** This Ordinance shall take effect immediately upon its final passage and publication as required by law.

Harry Robbins, Mayor	

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed on first
reading at the regular meeting of the Borough Council of the Borough of Lakehurst, in the County of
Ocean, held on the 6 th day of December, 2018 and will be considered for second reading and final
passage at the regular meeting of said governing body to be held on the 20th day of December, 2018 at
7:30 p.m. in the Lakehurst Community Center, Corner of Pine & Center Streets, Lakehurst, New Jersey
at which time and place any person desiring to be heard will be given an opportunity to be so heard.

Bernadette Dugan, RMC/CPM Municipal Clerk