

**BOROUGH OF LAKEHURST**  
**REMINDER: REDEVELOPMENT MEETING BEGINNING**  
**AT 7:00 P.M.**

**REDEVELOPMENT AGENCY**  
**SEPTEMBER 5, 2019**  
**TENTATIVE AGENDA**

1. Approval of Minutes of August 15, 2019 meeting
2. Any other business
3. Adjournment

**WORK SESSION/REGULAR MEETING**  
**SEPTEMBER 5, 2019**  
**TENTATIVE AGENDA**

1. Approval of Minutes of August 15, 2019 Regular Meeting
2. Payment of Bills
3. Resolution regarding capital budget amendment
4. Resolution regarding change order for Watermain Project for Poplar Street, Myrtle Street, and Willow Street Phase I
5. Resolution authorizing cancellation of 2019 taxes and issue a refund to the homeowners
6. Resolution appointing Katie Lange to provide temporary Court Administrator services
7. Resolution authorizing auction of surplus items
8. Resolution regarding raffle license for St. John's Roman Catholic Church
9. Introduction and first reading of Ordinance #19-07 entitled: "BOND ORDINANCE PROVIDING FOR THE FUNDING OF AN EMERGENCY APPROPRIATION FOR THE REPLACEMENT OF A PORTION OF THE COMMUNITY CENTER ROOF BY THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, NEW JERSEY, APPROPRIATING \$25,000 FROM THE CAPITAL IMPROVEMENT FUND OF THE BOROUGH TO FINANCE THE COST THEREOF".
10. Acceptance of resignation of Borough Administrator Stephen F. Childers

11. Acceptance of resignation of Full-Time Court Administrator Katie Lange
12. Executive/Closed Session to discuss personnel matters/contract negotiations

Maryanne Capasso, RMC  
Municipal Clerk

*The Mayor and Council reserve the right to add or delete items from the agenda.*

**RESOLUTION  
SEPTEMBER 5, 2019**

**WHEREAS**, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$144,973.75 is hereby approved.

**I, Maryann Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 5, 2019.**

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**Maryanne Capasso  
Municipal Clerk, RMC**

P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
19-00258	04/03/19	w0757 WINNER FORD						
1	2019 FORD F350 4WD PICKUP		34,004.00	C-08-01-580-001	B Acquisition of a Utility Truck (19-02)	R	04/03/19 09/03/19	
19-00346	05/13/19	w0026 WARSHAUER GENERATOR						
1	GENERATOR REPAIRS		7,000.00	9-09-00-101-221	B SPECIAL CONSULTANT	R	05/13/19 09/03/19	53436
19-00465	06/19/19	P0042 PURE SOIL TECHNOLOGIES, INC						
1	RECYCLE MIXED BROKEN CONCRETE		735.90	9-01-26-306-299	B MISCELLANEOUS	R	06/19/19 09/03/19	46230/46240
19-00486	06/24/19	w0036 WIRELESS COMM. & ELECTRONICS						
1	UHF/700 UNICATION G5 PAGERS		2,025.00	9-01-25-265-242	B EQUIPMENT - NEW PURCHASES	R	06/24/19 09/03/19	AL51719150
19-00509	07/15/19	K0001 KIEFER AQUATICS						
1	INVOICE# INV855797		269.05	9-01-28-370-271	B UNIFORM - PURCHASES	R	07/15/19 09/03/19	INV855797
19-00565	07/19/19	E0060 EAGLE POINT/T.J. MORRIS & SON						
1	IALEFI TARGETS		305.76	9-01-25-240-247	B WEAPONS & AMMO	R	07/19/19 09/03/19	
2	.45 FMJ		595.58	9-01-25-240-247	B WEAPONS & AMMO	R	07/19/19 09/03/19	
3	9MM FMJ		407.74	9-01-25-240-247	B WEAPONS & AMMO	R	07/19/19 09/03/19	
4	.223 FMJ-BT		603.68	9-01-25-240-247	B WEAPONS & AMMO	R	07/19/19 09/03/19	
			<u>1,912.76</u>					
19-00567	07/19/19	M0072 MPH INDUSTRIES						
1	STREET SCOUT TRAILER W/SALES		7,109.98	C-04-00-559-001	B Acq of Various Equipment - Police	R	07/19/19 09/03/19	6008875
19-00568	07/19/19	E0001 EARLE ASPHALT COMPANY						
1	3.04 TONS OF ASPHALT		202.71	9-01-26-290-263	B ROAD PAINT & MAINTENANCE	R	07/19/19 09/03/19	
19-00570	07/25/19	P0042 PURE SOIL TECHNOLOGIES, INC						
1	RECYCLE MIXED BROKEN CONCRETE		863.85	9-01-26-306-299	B MISCELLANEOUS	R	07/25/19 09/03/19	
19-00571	07/25/19	P0032 THE PARTS SHACK, LLC						
1	2 8-D BATTERIES		513.50	9-01-26-291-256	B PUBLIC WKS VEHICLE MAINT/REP	R	07/25/19 09/03/19	

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
19-00571	07/25/19	P0032 THE PARTS SHACK, LLC 2 2 8-D BATTERIES/CORES RETURNED	Continued 144.00 369.50	9-01-26-291-256	B PUBLIC WKS VEHICLE MAINT/REP	R	08/20/19 09/03/19	
19-00577	07/29/19	E0040 EASY CLOCKING 1 PD TIME & ATTENDANCE SOFTWARE 2 PREV AMOUNT DUE	480.00 80.00 560.00	9-01-25-240-299 9-01-25-240-299	B Police - Miscellaneous B Police - Miscellaneous	R R	07/29/19 09/03/19 07/29/19 09/03/19	EC116030
19-00579	07/29/19	F0041 FIRE COMPANIES 1 A LA CART HOSTING & MAINTENANC	89.97	9-01-25-265-299	B MISCELLANEOUS	R	07/29/19 09/03/19	18-101091
19-00584	08/01/19	E0001 EARLE ASPHALT COMPANY 1 3.04 TONS OF ASPHALT	209.38	9-01-26-290-263	B ROAD PAINT & MAINTENANCE	R	08/01/19 09/03/19	
19-00585	08/01/19	M0963 MGL PRINTING SOLUTIONS 1 ORIGINAL TAX BILL: EDMUNDS 2 ADVICE TAX BILL: EDMUNDS 3 SHIPPING	90.00 75.00 15.00 180.00	9-01-20-145-216 9-01-20-145-216 9-01-20-145-216	B Tax Collector - Printing B Tax Collector - Printing B Tax Collector - Printing	R R R	08/01/19 09/03/19 08/01/19 09/03/19 08/01/19 09/03/19	165254 165254
19-00586	08/02/19	I0018 IDEMIA IDENTITY & SECURITY USA 1 LIVE SCAN SYSTEM DESKTOP 2 DUPLEX B/W FINGERPRINT CARD	10,745.00 1,421.00 12,166.00	C-04-00-559-001 C-04-00-559-001	B Acq of Various Equipment - Police B Acq of Various Equipment - Police	R R	08/02/19 09/03/19 08/02/19 09/03/19	
19-00588	08/08/19	T0061 TOMS RIVER HEATING & AIR COND 1 SERVICE CALL PD AC 2 SERVICE CALL PD AC	150.00 125.00 275.00	9-01-26-310-244 9-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR B EQUIPMENT - MAINTENANCE/REPAIR	R R	08/08/19 09/03/19 08/08/19 09/03/19	123863 125441
19-00590	08/08/19	C0074 CUSTOM BANDAG, INC 1 NEW TIRE INVOICE# 110028997 2 RECAPS/REPAIR INV# 110028982	343.01 821.50 1,164.51	9-01-26-305-253 9-01-26-305-253	B MOTOR VEHICLES - TIRES B MOTOR VEHICLES - TIRES	R R	08/08/19 09/03/19 08/08/19 09/03/19	110028997 110028982
19-00591	08/08/19	M0013 BILL MEYER ELECTRIC 1 HIGH SERVICE PUMP REPAIR	1,093.79	9-09-00-101-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	08/08/19 09/03/19	1867

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
19-00593	08/08/19	H0626 HENDERSON LABS, J.R. INC.						
1		LAB TESTS JULY 2019	140.00	9-09-00-101-222	B CONTRACTUAL SERVICES	R	08/08/19 09/03/19	54914
19-00594	08/08/19	H0626 HENDERSON LABS, J.R. INC.						
1		LAB TESTS JULY 2019	400.00	9-09-00-101-222	B CONTRACTUAL SERVICES	R	08/08/19 09/03/19	54961
19-00595	08/08/19	C0089 CARL'S FENCING						
1		4X4 NEW ENGLAND FLAT CEDAR CAP	374.40	9-01-26-310-262	B MINOR TOOLS & EQUIPMENT	R	08/08/19 09/03/19	
19-00599	08/08/19	C0084 COASTAL SOLUTIONS						
1		REMOTE MONITORING & MAINTENANC	6,500.00	9-01-25-240-222	B CONTRACTUAL SERVICES	R	08/08/19 09/03/19	70063
19-00602	08/08/19	A0090 ACCURATE TOWING						
1		IMPOUND INVOICE: 59911-1	125.00	9-01-25-240-297	B Police - Towing Charges	R	08/08/19 09/03/19	59911-1
2		IMPOUND INVOICE: 60532-1	125.00	9-01-25-240-297	B Police - Towing Charges	R	08/08/19 09/03/19	60532-1
3		IMPOUND INVOICE: 60715-1	125.00	9-01-25-240-297	B Police - Towing Charges	R	08/08/19 09/03/19	60715-1
			375.00					
19-00603	08/08/19	S0056 SHRED-IT USA						
1		PD SHRED	47.70	9-01-25-240-299	B Police - Miscellaneous	R	08/08/19 09/03/19	8127864001
19-00604	08/08/19	P0041 PRICED RITE TOWING						
1		INVOICE# 141736	125.00	9-01-25-240-297	B Police - Towing Charges	R	08/08/19 09/03/19	141736
2		INVOICE# 141425	125.00	9-01-25-240-297	B Police - Towing Charges	R	08/08/19 09/03/19	141425
			250.00					
19-00606	08/08/19	T0061 TOMS RIVER HEATING & AIR COND						
1		REPAIR PD AC	606.00	9-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	08/08/19 09/03/19	
19-00654	08/21/19	R0011 RUBBERCYCLE						
1		TIRES WITH RIMS	196.00	9-01-26-306-250	B RECYCLING TAX	R	08/21/19 09/03/19	
19-00655	08/21/19	T0061 TOMS RIVER HEATING & AIR COND						
1		PD AC SERVICE CALL INV# 126433	100.00	9-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	08/21/19 09/03/19	126433
19-00659	08/22/19	N0381 NJ ECONOMIC DEVELOPMENT AUTH						
1		UNEXPENDED GRANT PROCEEDS	60.01	G-02-00-220-001	B EDA - HAZARDOUS DISCHARGE SITE REMED	R	08/22/19 09/03/19	

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19-00662	08/27/19	S0063 SEAN PARKER ELECTRIC						
1		PW GARAGE LIGHTING AS PER	5,670.00	9-01-40-228-204	B ADMIN OTHER EXPENSES	R	08/27/19 09/03/19	
19-00668	08/29/19	H0196 HALL'S SERVICE, INC.						
1		1906-1191: PD UC	123.00	9-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	08/29/19 09/03/19	1906-1191
2		1906-1184: PD 1306	743.05	9-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	08/29/19 09/03/19	1906-1184
3		1906-1165: PD 1305	328.00	9-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	08/29/19 09/03/19	1906-1165
4		1906-1581: FIRST AID DURANGO	204.76	9-01-26-291-299	B MISCELLANEOUS	R	08/29/19 09/03/19	1906-1581
5		1906-1452: PW FORD PU	238.04	9-01-26-291-299	B MISCELLANEOUS	R	08/29/19 09/03/19	1906-1452
6		1905-0599: PW SILVERADO	47.45	9-01-26-291-256	B PUBLIC WKS VEHICLE MAINT/REP	R	08/29/19 09/03/19	1905-0599
7		1905-0576: PW F250	43.35	9-01-26-291-256	B PUBLIC WKS VEHICLE MAINT/REP	R	08/29/19 09/03/19	1905-0576
8		1905-0680: PW FORD PU	43.35	9-01-26-291-256	B PUBLIC WKS VEHICLE MAINT/REP	R	08/29/19 09/03/19	1905-0680
9		1905-0581: PW SILVERADO	409.91	9-01-26-291-256	B PUBLIC WKS VEHICLE MAINT/REP	R	08/29/19 09/03/19	1905-0581
10		1905-0600: PW F550XL	132.04	9-01-26-291-256	B PUBLIC WKS VEHICLE MAINT/REP	R	08/29/19 09/03/19	1905-0600
11		1905-0595: PW SILVERADO	48.65	9-01-26-291-256	B PUBLIC WKS VEHICLE MAINT/REP	R	08/29/19 09/03/19	1905-0595
12		1904-0091: FIRST AID DURANGO	40.00	9-01-26-291-299	B MISCELLANEOUS	R	08/29/19 09/03/19	1904-0091
13		1905-0752: PD 1302	51.45	9-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	08/29/19 09/03/19	1905-0752
14		1905-0678: PD 1301	67.80	9-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	08/29/19 09/03/19	1905-0678
15		1905-0755: PD 1307	51.45	9-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	08/29/19 09/03/19	1905-0755
16		1907-2201: PW DURANGO	20.68	9-01-26-291-256	B PUBLIC WKS VEHICLE MAINT/REP	R	08/29/19 09/03/19	1907-2201
17		1907-2118: PW F550XL	246.04	9-01-26-291-256	B PUBLIC WKS VEHICLE MAINT/REP	R	08/29/19 09/03/19	1907-2118
18		1907-2235: PD 1306	190.60	9-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	08/29/19 09/03/19	1907-2235
19		1907-2091: PD UC	291.86	9-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	08/29/19 09/03/19	1907-2091
20		1907-1872: PD 1305	523.23	9-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	08/29/19 09/03/19	1907-1872
			<u>3,844.71</u>					
19-00669	09/03/19	W0030 WEX BANK						
1		WAWA GAS CHARGES AUGUST 2019	2,432.98	9-01-31-447-265	B GASOLINE	R	09/03/19 09/03/19	61084124
19-00670	09/03/19	B0079 BRIAN E. RUMPF						
1		EXTRA PUBLIC DEFENDER-CONFLICT	300.00	9-01-43-490-222	B Court - Contractual Services	R	09/03/19 09/03/19	
19-00671	09/03/19	L0104 LAKEHURST FIRST AID SQUAD						
1		QUARTERLY CONTRIBUTION	10,000.00	9-01-25-260-237	B ANNUAL CONTRIBUTION	R	09/03/19 09/03/19	
19-00673	09/03/19	A0100 AARON J SNYDER						
1		MEDICARE REIMBURS. 6/19 - 8/19	402.00	9-01-23-220-228	B Insurance - Medicare Reimbursement	R	09/03/19 09/03/19	

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
19-00674	09/03/19	A0062 ALFRED SLOAN								
		1 MEDICARE REIMBURS. 6/19 - 8/19	405.00	9-01-23-220-228	B Insurance - Medicare Reimbursement	R	09/03/19	09/03/19		
		2 MEDICARE REIMBURS. 6/19 - 8/19	405.00	9-01-23-220-228	B Insurance - Medicare Reimbursement	R	09/03/19	09/03/19		
			810.00							
19-00675	09/03/19	R0158 REMINGTON & VERNICK ENGINEERS								
		1 LIMELIGHT PRELIMINARY & FINAL	224.44	T-03-00-400-001	B Limelight II Escrow - B. 5 L. 1,3,4	R	09/03/19	09/03/19		1514P077-18
19-00676	09/03/19	R0158 REMINGTON & VERNICK ENGINEERS								
		1 NJEIT WATERMAIN REPLACEMENT	3,057.50	C-08-01-565-001	B WATER MAIN IMPROVEMENTS (17-04)	R	09/03/19	09/03/19		1514T104-12
19-00677	09/03/19	R0158 REMINGTON & VERNICK ENGINEERS								
		1 POPLAR STREET NJDOT FY2016	1,423.50	G-02-00-223-001	B NJ DOT POPLAR ST	R	09/03/19	09/03/19		1514U068-11
19-00678	09/03/19	R0158 REMINGTON & VERNICK ENGINEERS								
		1 GENERAL ENGINEERING THRU 7/19	1,420.00	9-01-20-165-232	B ENGINEERING SERVICES	R	09/03/19	09/03/19		1514T109-5
19-00679	09/03/19	R0158 REMINGTON & VERNICK ENGINEERS								
		1 NJEIT WATERMAIN REPLACEMENT	20,757.46	C-08-01-565-001	B WATER MAIN IMPROVEMENTS (17-04)	R	09/03/19	09/03/19		1514U069-28
19-00680	09/03/19	R0158 REMINGTON & VERNICK ENGINEERS								
		1 NJDOT MUNICIPAL AID PROJECT	998.50	G-02-18-235-001	B NJ DOT - Willow Street 2019	R	09/03/19	09/03/19		1514U073-4
19-00681	09/03/19	J0012 JOE STEUBER								
		1 MEDICARE REIMBURS. 6/19 - 8/19	402.00	9-01-23-220-228	B Insurance - Medicare Reimbursement	R	09/03/19	09/03/19		
19-00682	09/03/19	C0060 COMCAST CABLE								
		1 ESC CABLE MODEM	115.27	9-01-31-440-275	B TELEPHONE	R	09/03/19	09/03/19		
		2 PW CABLE MODEM	110.84	9-01-31-440-275	B TELEPHONE	R	09/03/19	09/03/19		
		3 BORO HALL CABLE MODEM	132.97	9-01-31-440-275	B TELEPHONE	R	09/03/19	09/03/19		
		4 PD CABLE MODEM	105.84	9-01-31-440-275	B TELEPHONE	R	09/03/19	09/03/19		
			464.92							
19-00683	09/03/19	A0024 ACTION DATA SERVICES								
		1 PAYROLL SERVICE PDEND 7/31/19	349.30	9-01-20-130-299	B Finance - Miscellaneous	R	09/03/19	09/03/19		65015
		2 PAYROLL SERVICE PDEND 8/15/19	211.73	9-01-20-130-299	B Finance - Miscellaneous	R	09/03/19	09/03/19		65158
			561.03							



PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice		
19-00684	09/03/19	P0022 SUN LIFE FINANCIAL								
		1 LIFE INS BILL TO 9/19	116.91	9-01-23-220-227	B Insurance - Life Insurance	R	09/03/19 09/03/19			
19-00685	09/03/19	V0855 VERIZON								
		1 PHONE BILL	355.37	9-01-31-440-275	B TELEPHONE	R	09/03/19 09/03/19			
		2 PHONE BILL	93.06	9-01-31-440-275	B TELEPHONE	R	09/03/19 09/03/19			
			<u>448.43</u>							
19-00686	09/03/19	J0900 JCP&L								
		1 ELECTRIC BILL STREET LIGHTING	1,348.79	9-01-31-436-276	B STREET LIGHTING	R	09/03/19 09/03/19			
		2 ELECTRIC LED STREET LIGHTING	177.00	9-01-31-436-276	B STREET LIGHTING	R	09/03/19 09/03/19			
			<u>1,525.79</u>							
19-00687	09/03/19	J0900 JCP&L								
		1 ELECTRIC BILL CF	3,257.61	9-01-31-435-276	B ELECTRICITY	R	09/03/19 09/03/19			
19-00688	09/03/19	A0506 AT&T								
		1 AT&T TELEPHONE CHARGES	3,773.00	9-01-31-440-275	B TELEPHONE	R	09/03/19 09/03/19			
19-00689	09/03/19	V0011 VERIZON WIRELESS								
		1 BORO CELL PHONE BILL	590.04	9-01-31-440-275	B TELEPHONE	R	09/03/19 09/03/19			
19-00690	09/03/19	S0046 SECURALL MONITORING CORP								
		1 ESC ALARM MONITORING	98.85	9-01-26-310-299	B MISCELLANEOUS	R	09/03/19 09/03/19	R261659		
Total Purchase Orders:		52	Total P.O. Line Items:		91	Total List Amount:		141,860.18	Total Void Amount:	0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	9-01	53,425.00	0.00	53,425.00	0.00	0.00	53,425.00
WATER & SEWER OPERATING	9-09	8,633.79	0.00	8,633.79	0.00	0.00	8,633.79
	Year Total:	62,058.79	0.00	62,058.79	0.00	0.00	62,058.79
	C-04	19,275.98	0.00	19,275.98	0.00	0.00	19,275.98
	C-08	57,818.96	0.00	57,818.96	0.00	0.00	57,818.96
	Year Total:	77,094.94	0.00	77,094.94	0.00	0.00	77,094.94
	G-02	2,482.01	0.00	2,482.01	0.00	0.00	2,482.01
	T-03	224.44	0.00	224.44	0.00	0.00	224.44
Total of All Funds:		141,860.18	0.00	141,860.18	0.00	0.00	141,860.18

P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Contract	PO Type	First	Rcvd	Chk/Void	
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice
19-00657	08/21/19	E0034 ELEANOR LEVINE						
1 OVERPAYMENT OF TAXES	2,744.99	9-01-55-900-003	B Tax Overpayments Refunded	R	08/21/19	08/21/19		
19-00658	08/21/19	P0056 PAUL CLAYTON JR.						
1 OVERPAYMENT OF TAXES	345.58	9-01-55-900-003	B Tax Overpayments Refunded	R	08/21/19	08/21/19		
Total Purchase Orders: 2		Total P.O. Line Items: 2		Total List Amount:	3,090.57	Total Void Amount:	0.00	

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Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	9-01	3,090.57	0.00	3,090.57	0.00	0.00	3,090.57
Total of All Funds:		<u>3,090.57</u>	<u>0.00</u>	<u>3,090.57</u>	<u>0.00</u>	<u>0.00</u>	<u>3,090.57</u>

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August 26, 2019  
10:10 AM

Borough of Lakehurst  
Bill List By P.O. Number

Page No: 1

P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
19-00661	08/26/19	N0036 NO LIMIT WORSHIP CENTER	23.00	9-01-55-900-003		B Tax Overpayments Refunded	R	08/26/19	08/26/19		

Total Purchase Orders: 1 Total P.O. Line Items: 1 Total List Amount: 23.00 Total Void Amount: 0.00

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Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	9-01	23.00	0.00	23.00	0.00	0.00	23.00
Total of All Funds:		<u>23.00</u>	<u>0.00</u>	<u>23.00</u>	<u>0.00</u>	<u>0.00</u>	<u>23.00</u>

**BOROUGH OF LAKEHURST - COUNTY OF OCEAN**

**CAPITAL BUDGET AMENDMENT**

**RESOLUTION 2019-**

WHEREAS, the local capital for the year 2019 was adopted on the 16th day of May 2019,

WHEREAS, it is desired to amend said adopted capital budget section,

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Lakehurst, County of Ocean, that the following amendment to the introduced capital budget be made:

Recorded Vote: (insert last names)

(	(	(
(	(	(
Ayes (	Nays (	Abstain (
(	(	(
(	(	Absent (
(	(	(

**FROM  
CAPITAL BUDGET (CURRENT YEAR ACTION)  
2019**

Project	Estimated Total Cost	Amounts Reserved in Prior Years	Planned Funding Services for Current Year 2019					To Be Funded in Future Years
			2019 Budget Appropriation	Capital Improvement Fund	Capital Surplus	Grants-in-Aid & Other Funds	Debt Authorized	
Community Center Roof	\$ (19,000)	\$	\$	\$	\$	\$	\$	\$ (19,000)
<b>Total All Projects</b>	\$ 679,500	\$	\$	\$ 104,500	\$	\$	\$	\$ 575,000

Beginning Totals	698,500		104,500		594,000
------------------	---------	--	---------	--	---------

**Total All Projects** | \$ 698,500 | \$ | \$ 104,500 | \$ 364,000 | \$ 230,000 | \$ | \$

**FROM**  
**3 YEAR CAPITAL PROGRAM 2019 - 2021**  
**ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENT**

Project	Estimated Total Cost	Estimated Completion Time	Funding Amounts per Budget Year				
			2019	2020	2021		
Community Center Roof	\$ (19,000)		\$	\$ (19,000)	\$	\$	\$
<b>Total All Funds</b>	\$ 679,500		\$ 104,500	\$ 345,000	\$ 230,000	\$	\$

**FROM**  
**3 YEAR CAPITAL PROGRAM 2019 - 2021**  
**SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

Project	Estimated Total Cost	Budget Appropriations		Capital Improvement Fund	Capital Surplus	Grants in-Aid and Other Funds	Bonds and Notes	
		Current Year 2019	Future Years				General	Self-Liquidating
Community Center Roof	\$ (19,000)	\$	\$	\$ (19,000)	\$	\$	\$	\$
<b>Total All Funds</b>	\$ 679,500	\$	\$	\$ 679,500	\$	\$	\$	\$
Beginning Totals	698,500			698,500				



**Total All Projects** | \$ 679,500 | \$ 0 | \$ 0 | \$ 104,500 | \$ 0 | \$ 0 | \$ 0 | \$ 575,000

**TO  
CAPITAL BUDGET (CURRENT YEAR ACTION)  
2019**

Project	Estimated Total Cost	Amounts Reserved in Prior Years	Planned Funding Services for Current Year 2019					To Be Funded in Future Years
			2019 Budget Appropriation	Capital Improvement Fund	Capital Surplus	Grants-in-Aid & Other Funds	Debt Authorized	
Community Center Roof	\$ 25,000	\$	\$	\$ 25,000	\$	\$	\$	\$
<b>Total All Funds</b>	\$ 704,500	\$	\$	\$ 129,500	\$	\$	\$	\$ 575,000

704,500

**3 YEAR CAPITAL PROGRAM 2019 - 2021  
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENT**

Project	Estimated Total Cost	Estimated Completion Time	Funding Amounts per Budget Year				
			2019	2020	2021		
Community Center Roof	\$ 25,000		\$ 25,000	\$	\$	\$	\$
<b>Total All Funds</b>	\$ 704,500		\$ 129,500	\$ 345,000	\$ 230,000	\$	\$
<b>Total All Funds</b>	\$ 679,500		\$ 104,500	\$ 345,000	\$ 230,000	\$ -	\$ -

704,500

**Total All Funds** | \$ 679,500 | \$ - | \$ - | \$ 679,500 | \$ - | \$ - | \$ -

**TO**  
**3 YEAR CAPITAL PROGRAM 2019 - 2021**  
**SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

Project	Estimated Total Cost	Budget Appropriations		Capital Improvement Fund	Capital Surplus	Grants in-Aid and Other Funds	Bonds and Notes		
		Current Year 2019	Future Years				General	Self- Liquidating	
Community Center Roof Phone System Upgrades Message Boards	\$ 25,000	\$	\$	\$ 25,000	\$	\$	\$	\$	
<b>Total All Funds</b>	\$ 704,500	\$	\$	\$ 704,500	\$	\$	\$	\$	704,500

**BE IT FURTHER RESOLVED**, that three certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services.

It is hereby certified that this is a true copy of a resolution amending the capital budget section adopted by the governing body on the 5th day of September, 2019.

Certified by me

\_\_\_\_\_  
Date

TRENTON, NEW JERSEY  
APPROVED \_\_\_\_\_, 2019

\_\_\_\_\_  
Director of Local Government Services

\_\_\_\_\_  
Maryanne Capasso, RMC  
Borough Clerk

**RESOLUTION  
SEPTEMBER 5, 2019**

**WHEREAS**, a change order is required for the Watermain Replacement Project for Poplar Street, Myrtle Street, and Willow Street Phase I; **and**

**WHEREAS**, said change order representing final as-built quantity adjustments for a net contract increase in the amount of \$169,485.00,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the change order for the Watermain Replacement Project for Poplar Street, Myrtle Street, and Willow Street Phase I in the amount of \$169,485.00 which represents a net contract increase is hereby approved.

**I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey that the above resolution was approved by the Mayor and Council at the meeting of September 5, 2019.**

---

**Maryanne Capasso, RMC  
Municipal Clerk**

**RESOLUTION**

**AUTHORIZING CANCELLATION OF 2019 TAXES AND  
ISSUE A REFUND TO THE HOMEOWNERS**

**BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Lakehurst that upon the recommendation of the Tax Assessor, the 2019 taxes are exempt and should be cancelled on the following property assessed to the appropriate homeowner. The cancellation creates an overpayment of property taxes, that will be refunded as follows;

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>YEAR</u>	<u>AMOUNT</u>	<u>REFUND</u>
25	14.02	Paul Clayton, Jr.	2019	\$ 3,617.36	\$ 345.58
37	9.04	Eleanor Levine	2019	\$ 5,523.48	\$ 2,744.99

**I, Maryann Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 5, 2019.**

---

**Maryann Capasso, RMC  
Municipal Clerk**

**RESOLUTION  
SEPTEMBER 5, 2019**

**WHEREAS**, the need exists for temporary part-time administrator in the Court Office due to the resignation of Court Administrator Katie Lange, **and**

**WHEREAS**, Katie Lange is amenable to assisting in a temporary capacity for three days a week, for three hours each day per her annual salary rate.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that Katie Lange be appointed to provide assistance to the Office of the Court on a part-time basis of three days per week, for three hours each day per her annual salary rate, effective immediately.

**I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 5, 2019.**

---

**Maryanne Capasso, RMC  
Municipal Clerk**

**RESOLUTION  
SEPTEMBER 5, 2019**

**WHEREAS**, the Borough of Lakehurst is the owner of certain surplus property which is no longer needed for public use; **and**

**WHEREAS**, the Governing Body is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey as follows:

- (1) The sale of surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available in the Municipal Clerk’s office.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is attached.
- (5) The surplus property as identified shall be sold in an “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Mayor and Council reserves the right to accept or reject any bid submitted.

**I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 5, 2019.**

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**Maryanne Capasso, RMC  
Municipal Clerk**

## Auction list

2007 Ford Crown Vic Serial # 2fAFP71W77X134393  
2008 Chevrolet Silverado Pickup Vin# 2GCEK19J481143714  
2001 Honda Odyssey Vin# 2HKRL18661H530300  
2000 GMC C7500 Bucket truck Vin# 1GDM7H1CXYJ526688  
Simplicity lawn Tractor, Model Conquest, Serial3 D4668  
Goodman 3ton A/C condenser Serial#0806305375 Model GSC130361DI  
Goodman 3ton A/C Condenser Serial# 0807023065 Model SC130361DF  
Warn (Winch) Model Series 12 Serial # C24553  
Warn (winch) Model Series 12 Serial # 24151  
Warn (Winch) Model Series 12 Serial # C24551  
Warn (Winch) Model Series 12 Serial # 24152  
U.S. General air Compressor Serial # 167271 Model Us230G  
Vanguard Scaffolding  
Onan Generator Model 45/EM Serial # E760128356  
Swenson V Box Salt Spreader  
HP LaserJet Professional P1102W Printer (New)  
HP ScanJet Flatbed scanner 8270 (New)  
Xerox Documate 3220 Flatbed scanner (New)

**RESOLUTION  
SEPTEMBER 5, 2019**

**WHEREAS**, St. John's R.C. Church has applied for a Raffle License to conduct an on-premise draw raffle awarding cash as a prize with the drawing scheduled for September 22, 2019 to be conducted at St. John's R.C. Church at 619 Chestnut Street, Lakehurst, N.J., **and**,

**WHEREAS**, the Statement of Findings and Determinations shows no reason why these licenses should not be issued.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that the Raffle License for St. John's R.C. Church is hereby approved.

**I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of September 5, 2019.**

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**Maryanne Capasso, RMC  
Municipal Clerk**



## **BOROUGH OF LAKEHURST**

### **ORDINANCE 2019-07**

BOND ORDINANCE PROVIDING FOR THE FUNDING OF AN EMERGENCY APPROPRIATION FOR THE REPLACEMENT OF A PORTION OF THE COMMUNITY CENTER ROOF BY THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, NEW JERSEY, APPROPRIATING \$25,000 FROM THE CAPITAL IMPROVEMENT FUND OF THE BOROUGH TO FINANCE THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 2(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Lakehurst, in the County of Ocean, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 2(a), there is hereby appropriated the sum of \$25,000 from the Capital Improvement Fund for the costs of the improvements.

#### Section 2.

- (a) The improvement hereby authorized and the purpose is for the funding of an emergency appropriation authorized by Resolution #2019-127, duly adopted on August 15, 2019, for the replacement of a portion of the roof on the Community Center including all work and materials necessary therefor and incidental thereto. The useful life of the improvement is ten (10) years.
- (b) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 3. (a) The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

- (b) An aggregate amount not exceeding \$1,500.00 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 4. Any grant moneys in addition to the State Grants referred to in Section I hereof, received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance.

Section 5. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

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Hon. Harry Robbins  
Mayor

#### NOTICE

**NOTICE IS HEREBY GIVEN** that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the fifth day of September, 2019 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the nineteenth day of September, 2019 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

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Maryanne Capasso, RMC  
Municipal Clerk