

BOROUGH OF LAKEHURST
REMINDER: REDEVELOPMENT MEETING BEGINNING
AT 7:00 P.M.

REDEVELOPMENT AGENCY
NOVEMBER 7, 2019
TENTATIVE AGENDA

1. Approval of Minutes of October 3, 2019 meeting
2. Any other business
3. Adjournment

WORK SESSION/REGULAR MEETING
NOVEMBER 7, 2019
TENTATIVE AGENDA

1. Announcement of Winners of Halloween Decorating Contest
2. Approval of Minutes of October 17, 2019 Regular Meeting
3. Payment of Bills
4. Resolution regarding Chapter 159 for Shared Services-Lakehurst Board of Education
5. Resolution regarding Capital Budget Amendment
6. Resolution regarding Best Practices Checklist
7. Resolution regarding Current Fund Transfer
8. Resolution regarding Court Text and Title Change
9. Resolution approving agreement with the Lakehurst Board of Education for a school resource officer
10. Resolution approving the Appointment of Temporary Conflict Public Defender
11. Resolution adjusting water bill for Block 72, Lot 8; Account #823-0

12. Introduction and First Reading of Ordinance #19-08 entitled: “ORDINANCE OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING IMPROVEMENTS TO RECREATION FIELDS AND TO APPROPRIATE THE SUM OF \$38,772.55 TO PAY THE COST THEREOF, FULLY FUNDED BY THE RESERVE IN THE GENERAL CAPITAL FUND”
13. Acceptance of resignation of Borough Public Defender Kenneth Palmer
14. Correspondence from Debbie Pease and Amy Lowe requesting the Community Center for Thanksgiving Day.
15. Executive/closed session to discuss personnel matters/contract negotiations

Maryanne Capasso, RMC
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

**RESOLUTION
NOVEMBER 7, 2019**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$306,947.97 is hereby approved.

I, Maryann Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of November 7, 2019.

**Maryanne Capasso
Municipal Clerk, RMC**

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
19-00575	07/29/19	w0008 WORKNET, OCEAN BAY OCC MEDICIN									
		1 PRE-EMPLOYMENT PHYSICAL EXAM	235.00	9-01-26-306-250	B	RECYCLING TAX	R	07/29/19	11/06/19		
19-00607	08/08/19	s0975 SANDY'S COZY CORNER									
		1 NNO PRISONERS BREAKFAST	22.07	G-02-00-224-002	B	Clean Communities 2017	R	08/08/19	11/06/19		
19-00714	09/12/19	T0969 THIS & THAT UNIFORMS, LLC									
		1 BLAUER PANTS	160.00	9-01-25-240-272	B	UNIFORM REPAIRS - REPLACE	R	09/12/19	11/06/19		2270
		2 LONG SLEEVE CLASS A	140.00	9-01-25-240-272	B	UNIFORM REPAIRS - REPLACE	R	09/12/19	11/06/19		2270
			300.00								
19-00749	09/19/19	c0601 CEDAR POST FARM MARKET									
		1 MUMS FOR B&G	242.00	9-01-26-310-269	B	GROUNDS - SHURBS,TREES,PLANTS	R	09/19/19	11/06/19		
19-00753	09/19/19	r0028 RUTGERS, THE STATE UNIVERSITY									
		1 CLEAN COMM HEALTH & SAFETY	330.00	G-02-18-229-001	B	Clean Communities - 2018	R	09/19/19	11/06/19		
19-00758	09/30/19	c0074 CUSTOM BANDAG, INC									
		1 RECYCLE 6 MED COMM TIRES	60.00	9-01-26-306-299	B	MISCELLANEOUS	R	09/30/19	11/06/19		110029683
19-00781	10/03/19	a0007 ALL INDUSTRIAL SAFETY PRODUCTS									
		1 BX NITRIL XL	97.50	9-01-26-306-299	B	MISCELLANEOUS	R	10/03/19	11/06/19		225335
		2 CLASS 2 MESH VEST - L	33.00	9-01-26-306-299	B	MISCELLANEOUS	R	10/03/19	11/06/19		
		3 CLASS 2 MESH VEST - XL	49.50	9-01-26-306-299	B	MISCELLANEOUS	R	10/03/19	11/06/19		
		4 CLASS 2 MESH VEST - 2XL	33.00	9-01-26-306-299	B	MISCELLANEOUS	R	10/03/19	11/06/19		
		5 CLASS 2 MESH VEST - 3XL	49.50	9-01-26-306-299	B	MISCELLANEOUS	R	10/03/19	11/06/19		
		6 DZ BROWN JERSEY	24.30	9-01-26-306-299	B	MISCELLANEOUS	R	10/03/19	11/06/19		
		7 CLEAR SAFETY GLASSES	11.40	9-01-26-306-299	B	MISCELLANEOUS	R	10/03/19	11/06/19		
		8 4100 SERIES GRAY	26.40	9-01-26-306-299	B	MISCELLANEOUS	R	10/03/19	11/06/19		
		9 DZ LEATHER PALM SAFETY CUFF	43.80	9-01-26-306-299	B	MISCELLANEOUS	R	10/03/19	11/06/19		
			368.40								
19-00782	10/03/19	d0009 DE SESA ENGINEERING COMPANY									
		1 IN S91704: ESC HVAC REPAIR	257.00	9-01-26-310-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	10/03/19	11/06/19		S91704

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
19-00783	10/03/19	D0009 DE SESA ENGINEERING COMPANY									
1		ESC HVAC ANNUAL MAINTENANCE	2,222.00	9-01-26-310-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	10/03/19	11/06/19		C25210
19-00785	10/03/19	H0196 HALL'S SERVICE, INC.									
1		1908-2281: PD 1301	155.50	9-01-26-291-252	B	POLICE VEHICLE MAINT/REPAIR	R	10/03/19	11/06/19		1908-2281
2		1908-2344: PD 1306 FUEL PUMP	848.24	9-01-26-291-252	B	POLICE VEHICLE MAINT/REPAIR	R	10/03/19	11/06/19		1908-2344
3		1908-2483: PD 1303	66.45	9-01-26-291-252	B	POLICE VEHICLE MAINT/REPAIR	R	10/03/19	11/06/19		1908-2483
4		1908-2590: PD 1307 BRAKES	583.68	9-01-26-291-252	B	POLICE VEHICLE MAINT/REPAIR	R	10/03/19	11/06/19		1908-2590
5		1908-2735: FA DURANGO	171.15	9-01-26-291-256	B	PUBLIC WKS VEHICLE MAINT/REP	R	10/03/19	11/06/19		1908-2735
			<u>1,825.02</u>								
19-00792	10/08/19	P0032 THE PARTS SHACK, LLC									
1		BATTERY - CORE RETURNED	96.57	9-01-26-291-252	B	POLICE VEHICLE MAINT/REPAIR	R	10/08/19	11/06/19		275587
19-00793	10/08/19	M0013 BILL MEYER ELECTRIC									
1		REPAIR PUMP AT BALLFIELD	914.29	9-01-26-310-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	10/08/19	11/06/19		1807
19-00794	10/08/19	P0054 PENN JERSEY PAPER COMPANY									
1		Z-FOLD PAPER TOWELS	635.40	9-01-26-310-299	B	MISCELLANEOUS	R	10/08/19	11/06/19		00100841
2		TOILET TISSUE	86.20	9-01-26-310-299	B	MISCELLANEOUS	R	10/08/19	11/06/19		
3		SHIPPING	4.50	9-01-26-310-299	B	MISCELLANEOUS	R	10/25/19	11/06/19		
			<u>726.10</u>								
19-00795	10/08/19	H0626 HENDERSON LABS, J.R. INC.									
1		LAB TESTS SEPTEMBER 2019	140.00	9-09-00-101-222	B	CONTRACTUAL SERVICES	R	10/08/19	11/06/19		55237
19-00796	10/08/19	W0010 W. B. MASON OFFICE SUPPLIES									
1		SOAP DISPENSER	359.94	9-01-26-310-299	B	MISCELLANEOUS	R	10/08/19	11/06/19		203875500
19-00808	10/22/19	H0520 CORE & MAIN									
1		SENSUS SOFTWARE SUPPORT RENEW	2,150.00	9-09-00-101-222	B	CONTRACTUAL SERVICES	R	10/22/19	11/06/19		L060928
19-00809	10/22/19	H0626 HENDERSON LABS, J.R. INC.									
1		LAB TESTS SEPTEMBER 2 STAGE 2	470.00	9-09-00-101-222	B	CONTRACTUAL SERVICES	R	10/22/19	11/06/19		55268
19-00813	10/22/19	L0033 LONG BEACH TOWNSHIP PD									
1		MDT INTERLOCAL AGREEMENT 2019	440.00	9-01-25-240-222	B	CONTRACTUAL SERVICES	R	10/22/19	11/06/19		

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19-00814	10/22/19	C0046 COLONIAL BOUQUET							
		1 PD FUNERAL FLOWERS	120.00	9-01-25-240-299	B Police - Miscellaneous	R	10/22/19	11/06/19	
19-00817	10/22/19	H0626 HENDERSON LABS, J.R. INC.							
		1 LAB TESTS OCTOBER 2019	140.00	9-09-00-101-222	B CONTRACTUAL SERVICES	R	10/22/19	11/06/19	55290
19-00819	10/23/19	N0130 NJ CONFERENCE OF MAYORS							
		1 NJCM 2020 MAYORAL MEMB. DUES	295.00	9-01-20-110-281	B PROFESSIONAL MEMBERSHIP & DUES	R	10/23/19	11/06/19	2020424
19-00820	10/29/19	I0019 IAN GOLDMAN, ESQ.							
		1 REIMB FILING FEE TORLUCCIO	35.00	9-01-20-155-231	B LEGAL SERVICES	R	10/29/19	11/06/19	
19-00821	10/29/19	C0043 CITY CONNECTIONS,LLC							
		1 WEB SITE RENEWAL 9/19-8/20	1,750.00	9-01-20-140-222	B Information Technology - Contractual Srv R	R	10/29/19	11/06/19	0301NLH
		2 DOTGOV DOMAIN NAME	400.00	9-01-20-140-222	B Information Technology - Contractual Srv R	R	10/29/19	11/06/19	
			2,150.00						
19-00826	10/29/19	T0969 THIS & THAT UNIFORMS, LLC							
		1 UNDER ARMOUR TURTLENECK	110.00	9-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	10/29/19	11/06/19	2243
19-00827	10/29/19	T0969 THIS & THAT UNIFORMS, LLC							
		1 UNDER ARMOUR TURTLENECK - MED	110.00	9-01-25-240-276	B UNIFORM ALLOWANCE - GUIDE	R	10/29/19	11/06/19	2244
19-00835	11/04/19	C0046 COLONIAL BOUQUET							
		1 WREATH FOR VETERANS DAY	100.00	9-01-28-371-236	B Public Events - Miscellaneous	R	11/04/19	11/06/19	
		2 WREATH FOR VETERANS DAY - PD	100.00	9-01-25-240-299	B Police - Miscellaneous	R	11/04/19	11/06/19	
			200.00						
19-00838	11/04/19	NJ101 NJ DEPT OF HEALTH							
		1 DOG LIC REPORT OCTOBER 2019	2.40	9-15-00-900-003	B DUE STATE OF NJ-DOG TRUST FUND	R	11/04/19	11/06/19	
19-00839	11/04/19	A0506 AT&T							
		1 AT&T TELEPHONE CHARGES	3,702.10	9-01-31-440-275	B TELEPHONE	R	11/04/19	11/06/19	
19-00840	11/04/19	O0140 OCEAN COUNTY BOARD OF HEALTH							
		1 ANIMAL SHELTER BILLING 09/19	270.00	9-01-27-340-299	B MISCELLANEOUS	R	11/04/19	11/06/19	
19-00841	11/04/19	NJ105 NJ DEPT. OF LABOR AND							
		1 UNEMPLOYMENT CHARGES 3RD Q 19	1,694.00	9-01-23-225-296	B UNEMPLOYMENT	R	11/04/19	11/06/19	

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19-00842	11/04/19	C0076 CLEARY, GIACOBBE, ALFIERI &								
		1 LABOR ATTORNEY FEES 9/19	810.00	9-01-20-155-231	B LEGAL SERVICES	R	11/04/19	11/06/19		74087
19-00843	11/04/19	N0029 TITAN, LLC								
		1 BORO HALL WATER AND COOLER	14.00	9-01-26-310-299	B MISCELLANEOUS	R	11/04/19	11/06/19		
		2 POLICE DEPT WATER AND COOLER	27.00	9-01-25-240-299	B Police - Miscellaneous	R	11/04/19	11/06/19		
		3 PW GARAGE WATER AND COOLER	14.00	9-01-26-305-299	B MISCELLANEOUS	R	11/04/19	11/06/19		
		4 COOLER RENTALS	303.98	9-01-20-145-299	B Tax Collector - Miscellaneous	R	11/04/19	11/06/19		
			358.98							
19-00844	11/04/19	W0021 WESTERN PEST SERVICES								
		1 PEST CONTROL SERVICE 10/19	115.50	9-01-26-310-222	B CONTRACTUAL SERVICES	R	11/04/19	11/06/19		5161893B
19-00845	11/04/19	A0075 GANNETT NEW JERSEY NEWSPAPERS								
		1 CLERK ADVERT. 9/1/19 - 9/30/19	559.48	9-01-20-122-215	B Advertising - Legal Advertisements	R	11/04/19	11/06/19		0002865743
19-00847	11/04/19	P0022 SUN LIFE FINANCIAL								
		1 LIFE INS BILL TO 11/19	127.71	9-01-23-220-227	B Insurance - Life Insurance	R	11/04/19	11/06/19		
19-00848	11/04/19	B0019 BOLLINGER, INC. - DENTAL								
		1 DENTAL INSURANCE 10/19	3,722.43	9-01-23-220-226	B Insurance - Dental	R	11/04/19	11/06/19		047696
19-00849	11/04/19	O0012 ONE CALL CONCEPTS								
		1 ONE CALL MESSAGES 9/19	63.92	9-09-00-101-275	B TELEPHONE	R	11/04/19	11/06/19		9095363
19-00850	11/04/19	U0005 UNIFIRST CORPORATION								
		1 PW UNIFORM CLEANING 9-10/19	1,711.28	9-09-00-101-271	B UNIFORMS	R	11/04/19	11/06/19		
19-00851	11/06/19	W0030 WEX BANK								
		1 WAWA GAS CHARGES OCT 2019	2,244.15	9-01-31-447-265	B GASOLINE	R	11/06/19	11/06/19		62080872
19-00853	11/06/19	R0158 REMINGTON & VERNICK ENGINEERS								
		1 NJEIT WATERMAIN REPLACEMENT	1,375.00	C-08-01-565-001	B WATER MAIN IMPROVEMENTS (17-04)	R	11/06/19	11/06/19		1514T104-14
19-00854	11/06/19	R0158 REMINGTON & VERNICK ENGINEERS								
		1 GENERAL ENGINEERING THRU 9/19	980.00	9-01-20-165-232	B ENGINEERING SERVICES	R	11/06/19	11/06/19		1514T109-6
19-00855	11/06/19	R0158 REMINGTON & VERNICK ENGINEERS								
		1 POPLAR STREET NJDOT FY2016	317.50	G-02-00-223-001	B NJ DOT POPLAR ST	R	11/06/19	11/06/19		1514U068-13

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19-00856	11/06/19	R0158 REMINGTON & VERNICK ENGINEERS								
1		NJEIT WATERMAIN REPLACEMENT	17,813.72	C-08-01-565-001	B WATER MAIN IMPROVEMENTS (17-04)	R	11/06/19	11/06/19		1514u069-30
19-00857	11/06/19	R0158 REMINGTON & VERNICK ENGINEERS								
1		PINE ST CURB & SIDEWALK RECON.	127.50	G-02-00-223-002	B NJDOT - Pine Street Sidwalks & Curbs	R	11/06/19	11/06/19		1514u072-14
19-00858	11/06/19	R0158 REMINGTON & VERNICK ENGINEERS								
1		NJDOT MUNICIPAL AID PROJECT	285.00	G-02-18-235-001	B NJ DOT - Willow Street 2019	R	11/06/19	11/06/19		1514u073-6
19-00859	11/06/19	J0900 JCP&L								
1		ELECTRIC BILL STREET LIGHTING	1,487.64	9-01-31-436-276	B STREET LIGHTING	R	11/06/19	11/06/19		
2		ELECTRIC BILL STREET LED	253.77	9-01-31-436-276	B STREET LIGHTING	R	11/06/19	11/06/19		
			<u>1,741.41</u>							
19-00860	11/06/19	J0900 JCP&L								
1		ELECTRIC BILL UF	2,636.29	9-09-00-101-276	B ELECTRIC	R	11/06/19	11/06/19		
19-00861	11/06/19	J0900 JCP&L								
1		ELECTRIC BILL CF	2,616.57	9-01-31-435-276	B ELECTRICITY	R	11/06/19	11/06/19		
19-00862	11/06/19	M0113 MANCHESTER TOWNSHIP								
1		IT SHARED SERVS 4TH QTR. 2019	3,375.00	9-01-42-150-202	B Manchester Township - IT Services	R	11/06/19	11/06/19		
19-00863	11/06/19	M0113 MANCHESTER TOWNSHIP								
1		ILSA ANIMAL CONTROL 5/19	280.00	9-01-27-340-299	B MISCELLANEOUS	R	11/06/19	11/06/19		
2		ILSA ANIMAL CONTROL 6/19	200.00	9-01-27-340-299	B MISCELLANEOUS	R	11/06/19	11/06/19		
3		ILSA ANIMAL CONTROL 7/19	400.00	9-01-27-340-299	B MISCELLANEOUS	R	11/06/19	11/06/19		
4		ILSA ANIMAL CONTROL 8/19	40.00	9-01-27-340-299	B MISCELLANEOUS	R	11/06/19	11/06/19		
5		ILSA ANIMAL CONTROL 9/19	240.00	9-01-27-340-299	B MISCELLANEOUS	R	11/06/19	11/06/19		
			<u>1,160.00</u>							
19-00864	11/06/19	N0136 NJ NATURAL GAS COMPANY								
1		ESC GAS BILL	221.97	9-01-31-437-269	B NATURAL GAS	R	11/06/19	11/06/19		
2		PW GARAGE GAS BILL	374.70	9-01-31-437-269	B NATURAL GAS	R	11/06/19	11/06/19		
3		COMMUNITY CENTER GAS BILL	74.64	9-01-31-437-269	B NATURAL GAS	R	11/06/19	11/06/19		
4		PD HQ GAS BILL	145.64	9-01-31-437-269	B NATURAL GAS	R	11/06/19	11/06/19		
5		BOROUGH HALL GAS BILL	35.30	9-01-31-437-269	B NATURAL GAS	R	11/06/19	11/06/19		
			<u>852.25</u>							

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19-00865	11/06/19	A0024 ACTION DATA SERVICES								
		1 QUARTERLY FILING 3RD QTR	928.70	9-01-20-130-299	B Finance - Miscellaneous	R	11/06/19	11/06/19		65882
		2 PAYROLL SERVICES PDEND10/15/19	205.81	9-01-20-130-299	B Finance - Miscellaneous	R	11/06/19	11/06/19		65772
			<u>1,134.51</u>							
19-00866	11/06/19	00145 OCEAN COUNTY UTILITIES								
		1 4TH QTR 2019 UTILITIES CHARGE	80,780.00	9-09-00-105-222	B CONTRACTUAL SERVICES	R	11/06/19	11/06/19		1800022568
19-00867	11/06/19	00284 OCEAN COUNTY DEPART OF FINANCE								
		1 COUNTY LEVY DUE 11/15/2019	155,246.91	9-01-55-900-001	B COUNTY TAXES PAYABLE	R	11/06/19	11/06/19		
19-00868	11/06/19	V0011 VERIZON WIRELESS								
		1 BORO CELL PHONE BILL	590.60	9-01-31-440-275	B TELEPHONE	R	11/06/19	11/06/19		
19-00869	11/06/19	C0060 COMCAST CABLE								
		1 ESC CABLE MODEM	115.27	9-01-31-440-275	B TELEPHONE	R	11/06/19	11/06/19		
		2 PW CABLE MODEM	110.84	9-01-31-440-275	B TELEPHONE	R	11/06/19	11/06/19		
		3 BORO HALL CABLE MODEM	132.97	9-01-31-440-275	B TELEPHONE	R	11/06/19	11/06/19		
		4 PD CABLE MODEM	105.84	9-01-31-440-275	B TELEPHONE	R	11/06/19	11/06/19		
			<u>464.92</u>							
19-00870	11/06/19	V0855 VERIZON								
		1 PHONE BILL	350.62	9-01-31-440-275	B TELEPHONE	R	11/06/19	11/06/19		
		2 PHONE BILL	93.57	9-01-31-440-275	B TELEPHONE	R	11/06/19	11/06/19		
		3 PHONE BILL	6.55	9-01-31-440-275	B TELEPHONE	R	11/06/19	11/06/19		
			<u>450.74</u>							
19-00871	11/06/19	S0190 SHOP-RITE OF MANCHESTER								
		1 SHOPRITE CARD CHARGES 10/19	26.91	9-01-28-371-236	B Public Events - Miscellaneous	R	11/06/19	11/06/19		
19-00872	11/06/19	B9112 B & K EQUIPMENT SERVICES								
		1 DUMP TRUCK INVOICE# 29062	801.71	9-01-26-291-256	B PUBLIC WKS VEHICLE MAINT/REP	R	11/06/19	11/06/19		29062
		2 FORD F800 INVOICE# 29204	442.79	9-09-00-101-252	B MOTOR VEHICLE - MAINT/REPAIR	R	11/06/19	11/06/19		29204
		3 FORD F750 INVOICE# 29203	397.38	9-09-00-101-252	B MOTOR VEHICLE - MAINT/REPAIR	R	11/06/19	11/06/19		29203
		4 BACKHOE INVOICE# 29200	627.73	9-09-00-101-252	B MOTOR VEHICLE - MAINT/REPAIR	R	11/06/19	11/06/19		29200
		5 2013 PETERBILT INVOICE# 29201	613.60	9-01-26-291-254	B SANITATION VEHICLE MAINT/REP	R	11/06/19	11/06/19		29201
		6 2010 PETERBILT INVOICE# 29214	556.74	9-01-26-291-254	B SANITATION VEHICLE MAINT/REP	R	11/06/19	11/06/19		29214
		7 2010 PETERBILT INVOICE# 29205	698.52	9-01-26-291-254	B SANITATION VEHICLE MAINT/REP	R	11/06/19	11/06/19		29205
		8 MACK INVOICE# 29202	579.85	9-01-26-291-254	B SANITATION VEHICLE MAINT/REP	R	11/06/19	11/06/19		29202

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Borough of Lakehurst
Bill List By P.O. Number

Page No: 7

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
19-00872	11/06/19	B9112		B & K EQUIPMENT SERVICES	Continued						
		9 MACK INVOICE# 29212	554.48	9-01-26-291-254		B SANITATION VEHICLE MAINT/REP	R	11/06/19	11/06/19		29212
			5,272.80								
Total Purchase Orders:		59	Total P.O. Line Items:		102	Total List Amount:	306,947.97	Total Void Amount:		0.00	

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	9-01	197,115.39	0.00	197,115.39	0.00	0.00	197,115.39
WATER & SEWER OPERATING	9-09	89,559.39	0.00	89,559.39	0.00	0.00	89,559.39
ANIMAL CONTROL FUND	9-15	2.40	0.00	2.40	0.00	0.00	2.40
Year Total:		286,677.18	0.00	286,677.18	0.00	0.00	286,677.18
	C-08	19,188.72	0.00	19,188.72	0.00	0.00	19,188.72
	G-02	1,082.07	0.00	1,082.07	0.00	0.00	1,082.07
Total of All Funds:		306,947.97	0.00	306,947.97	0.00	0.00	306,947.97

**RESOLUTION
NOVEMBER 7, 2019**

**RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN
THE BUDGET OF THE BOROUGH OF LAKEHURST PURSUANT TO N.J.S.A. 40A:4-87
(CHAPTER 159, P.L. 1948)**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any such item of revenue in the budget of the county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget, and

WHEREAS, the Director may also approve the insertion of any item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Lakehurst, in the County of Ocean, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 which item is now available as a revenue from monies held pursuant to the provisions of statute.

Shared Service – Lakehurst Board of Education	\$16,000.00
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BE IT FURTHER RESOLVED that a like sum of \$16,000.00 and the same is hereby appropriated under the following captions:

Shared Service – Lakehurst Board of Education	
School Resource Officer	\$16,000.00

AND, BE IT FURTHER RESOLVED that the Chief Financial Officer shall submit one copy of the Certification for State and Federal Grants to the Director of the Division of Local Government Services for approval.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of November 7, 2019.

**Maryanne Capasso, RMC
Municipal Clerk**

BOROUGH OF LAKEHURST - COUNTY OF OCEAN

CAPITAL BUDGET AMENDMENT

RESOLUTION 2019-163

WHEREAS, the local capital for the year 2019 was adopted on the 16th day of May 2019,

WHEREAS, it is desired to amend said adopted capital budget section,

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Lakehurst, County of Ocean, that the following amendment to the introduced capital budget be made:

Recorded Vote: (insert last names)

(((
(((
Ayes (Nays (Abstain (
(((
((Absent (
(((

**FROM
CAPITAL BUDGET (CURRENT YEAR ACTION)
2019**

Project	Estimated Total Cost	Amounts Reserved in Prior Years	Planned Funding Services for Current Year 2019					To Be Funded in Future Years
			2019 Budget Appropriation	Capital Improvement Fund	Capital Surplus	Grants-in-Aid & Other Funds	Debt Authorized	
	\$	\$	\$	\$	\$	\$	\$	\$
Total All Projects	\$ 698,500	\$	\$	\$ 104,500	\$	\$	\$	\$ 594,000

**FROM
3 YEAR CAPITAL PROGRAM 2019 - 2021
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENT**

Project	Estimated Total Cost	Estimated Completion Time	Funding Amounts per Budget Year					
			2019	2020	2021			
	\$		\$	\$	\$	\$	\$	\$
Total All Funds	\$ 698,500		\$ 104,500	\$ 364,000	\$ 230,000	\$	\$	\$

**FROM
3 YEAR CAPITAL PROGRAM 2019 - 2021
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

Project	Estimated Total Cost	Budget Appropriations		Capital Improvement Fund	Capital Surplus	Grants in-Aid and Other Funds	Bonds and Notes	
		Current Year 2019	Future Years				General	Self- Liquidating
	\$	\$	\$	\$	\$	\$	\$	\$
Total All Funds	\$ 698,500	\$	\$	\$ 698,500	\$	\$	\$	\$

**TO
CAPITAL BUDGET (CURRENT YEAR ACTION)
2019**

Project	Estimated Total Cost	Amounts Reserved in Prior Years	Planned Funding Services for Current Year 2019					To Be Funded in Future Years
			2019 Budget Appropriation	Capital Improvement Fund	Capital Surplus	Grants-in-Aid & Other Funds	Debt Authorized	
Recreation Fields	\$ 38,773	\$	\$	\$	\$	\$ 38,773	\$	\$
Total All Funds	\$ 737,273	\$	\$	\$ 104,500	\$	\$ 38,773	\$	\$ 594,000

**3 YEAR CAPITAL PROGRAM 2019 - 2021
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENT**

Project	Estimated Total Cost	Estimated Completion Time	Funding Amounts per Budget Year					
			2019	2020	2021			
Recreation Fields	\$ 38,773		\$ 38,773	\$	\$	\$	\$	\$
Total All Funds	\$ 737,273		\$ 143,273	\$ 364,000	\$ 230,000	\$	\$	\$

**TO
3 YEAR CAPITAL PROGRAM 2019 - 2021
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

Project	Estimated Total Cost	Budget Appropriations		Capital Improvement Fund	Capital Surplus	Grants in-Aid and Other Funds	Bonds and Notes	
		Current Year 2019	Future Years				General	Self- Liquidating
Recreation Fields	\$ 38,773	\$	\$	\$	\$	\$ 38,773	\$	\$
Total All Funds	\$ 737,273	\$	\$	\$ 698,500	\$	\$ 38,773	\$	\$

BE IT FURTHER RESOLVED, that three certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services.

It is hereby certified that this is a true copy of a resolution amending the capital budget section adopted by the governing body on the 7th day of November 2019.

Certified by me

_____ **Date**

TRENTON, NEW JERSEY
APPROVED _____, 2019

_____ **Director of Local Government Services**

_____ **Maryanne Capasso, RMC**
Borough Clerk

**RESOLUTION
NOVEMBER 7, 2019**

WHEREAS, the New Jersey Fiscal Year 2019 Appropriations Act (P.L. 2017, c.99) requires the Division of Local Government Services to determine how much of each municipality's final 5% allocation of its CMPTRA and ETR aid will be disbursed based upon the results of a Best Practices Inventory to be completed by each municipality; **and**

WHEREAS, the Best Practices Checklist was completed by Chief Financial Officer William Antonides, Jr. and submitted to the Division of Local Government Services; **and**

WHEREAS, said checklist contains 42 affirmative responses out of 84 questions resulting in receipt of 100% of the final 5% allocation of its CMPTRA and ETR aid.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the checklist was reviewed and accepted, **and**

BE IT FURTHER RESOLVED that the Municipal Clerk/Chief Administrative Officer and Chief Financial Officer will certify to the Division of Local Government Services that the Best Practices Checklist for the Borough of Lakehurst (municipal code 1513) was approved by the governing body at the council meeting of November 7, 2019.

CERTIFICATION

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, and State of New Jersey do hereby certify that the foregoing resolution was duly adopted by the Governing Body at the regular meeting held on the November 7, 2019.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
BOROUGH OF LAKEHURST – COUNTY OF OCEAN**

WHEREAS, N.J.S.A. 40A:4-85 provides that the Director of Local Government Services may, at the request of, or with the consent of, the governing body of any county of municipality, make such correction of the title, text, or amount of any appropriation appearing in the budget as may be necessary to make said item or appropriation available for the purpose or purposes required for the needs of any county or municipality.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of N.J.S.A. 40A:4-85, the Borough of Lakehurst hereby requests the Director of the Division of Local Government Services to make the following correction in the 2019 budget:

That the appropriation for in the approved budget entitled:

Operations Included in CAPS:

Court - Salaries and Wages be reduced by \$6,000

and an appropriation in the amount of \$6,000 be added to the budget entitled: Operations Excluded from CAPS:

Shared Service – Township of Manchester:

Court – Other Expenses \$6,000

That the appropriation for in the approved budget entitled:

Operations Included in CAPS:

Court – Other Expenses be reduced by \$6,500

and an appropriation in the amount of \$6,500 be added to the budget entitled: Operations Excluded from CAPS:

Shared Service – Township of Manchester:

Court – Other Expenses \$6,500

BE IT FURTHER RESOLVED, that the foregoing correction is, in the opinion of the governing body, warranted and authorized by the statute referred to, and is necessary for the orderly operation of the Borough of Lakehurst for the reasons hereinafter set forth:

The Borough of Lakehurst has entered into a Shared Services Agreement with the Township of Manchester to operate the Municipal Court of the Borough of Lakehurst. This was not anticipated at the time the budget was adopted. The above correction will provide the ability to pay the Township of Manchester.

BE IT FURTHER RESOLVED, that the Borough Clerk forward two certified copies of the resolution be filed with the Director of Local Government Services.

CERTIFICATION

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Mayor and Council at a meeting held on November 5, 2019

**Maryanne Capasso, RMC
Municipal Clerk**

RESOLUTION
NOVEMBER 7, 2019

WHEREAS, the Borough of Lakehurst and the Lakehurst Board of Education are desirous of continuing to provide a School Resource Officer to foster educational programs and activities that will increase students' knowledge of and respect for law and the function of law enforcement agencies; **and**

WHEREAS, an agreement has been reached between the Borough of Lakehurst and the Board of Education to provide the School Resource Officer;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the agreement between the Borough of Lakehurst and the Lakehurst Board of Education to provide a School Resource Officer from September 1, 2019 through August 31, 2020 is hereby approved.

BE IT FURTHER RESOLVED, that the Mayor and Police Chief are hereby authorized and directed to execute the contract for same, upon approval by the Borough Attorney.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of November 7, 2019.

Maryanne Capasso, RMC
Municipal Clerk

**RESOLUTION
NOVEMBER 7, 2019**

WHEREAS, there exists a need for the appointment of a conflict Borough Public Defender on a temporary basis, **and**

WHEREAS, the funds are available for this purpose;

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised, and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

That Matthew R Sage, Esq., 98 East Water Street, New Jersey 08753 is appointed as temporary conflict Borough Public Defender for 2019 at a rate of \$350.00 per session not to exceed \$1,500.00, subject to full appropriation in 2019 Municipal Budget.

This contract is awarded without competitive bidding as "Professional Services" under the provisions of the Local Public Contracts Law because the above named individual is highly experienced in his specific area of expertise, and, in the opinion of the Mayor and Council of the Borough of Lakehurst, can best provide the appropriate services for the Borough of Lakehurst.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of November 7, 2019.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
NOVEMBER 7, 2019**

WHEREAS, Utility Collector Renee James has indicated that the owner of the property designated as Block 72; Lot 8; Utility Account #823-0, had contacted her concerning a leak on the property, **and**

WHEREAS, the property owner has requested an adjustment as the leak was inside the basement and the water did not go into the sewer for the third quarter 2019; **and**

WHEREAS, the property owner has since repaired the leak; **and**

WHEREAS, Utility Collector Renee James has determined that as a result of the leak, the third quarter 2019 sewerage overage amount needs to be adjusted from \$486.52 to \$106.94.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey hereby authorize that the utility account for Block 72; Lot 8 be adjusted from \$486.52 to \$106.94 for the third quarter 2019.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of November 7, 2019.

**Maryanne Capasso, RMC
Municipal Clerk**

BOROUGH OF LAKEHURST - COUNTY OF OCEAN
ORDINANCE 2019-08

ORDINANCE OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING IMPROVEMENTS TO RECREATION FIELDS AND TO APPROPRIATE THE SUM OF \$38,772.55 TO PAY THE COST THEREOF, FULLY FUNDED BY THE RESERVE IN THE GENERAL CAPITAL FUND

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, NEW JERSEY (not less than two thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Borough of Lakehurst, in the County of Ocean, State of New Jersey (the "Borough") is hereby authorized to undertake improvements to recreation fields.

Section 2. The sum of \$38,772.55 is hereby appropriated to the payment of the cost of the improvements authorized and described in Section 1 hereof (hereinafter referred to as "purpose"). Said appropriation shall be fully funded by a reserve in the General Capital Fund. The sum of \$38,772.55 is hereby appropriated from a reserve in the General Capital Fund for the payment of the cost of said purpose.

Section 3. The period of usefulness of the Improvements referred to in Section 2, within the limitations of the Local Bond Law and according to the reasonable life thereof, is not less than five years.

Section 4. The capital budget of the Borough of Lakehurst is in agreement with the aforementioned improvements.

Section 5. The improvements authorized hereby are not current expenses and are general improvements the Borough may lawfully make. No part of the cost of the Improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 6. All ordinances or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 7. This bond ordinance shall take effect twenty days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the 7th day of November, 2019 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, 207 Center

Street, Lakehurst, New Jersey on the 5th day of December, 2019 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Maryanne Capasso, RMC
Municipal Clerk

**RESOLUTION
NOVEMBER 7, 2019**

WHEREAS, a survey of the disbursements and anticipated commitments against the 2019 Current Fund Budget Appropriations reveals the need to transfer funds; **and**

WHEREAS, Title 40A:4-58 of the Revised Statutes of the State of New Jersey authorizes transfers commencing November 1 of the current year to March 31 of the next year.

PER ATTACHMENT

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the above stated transfer is hereby approved.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the governing body at the meeting of November 7, 2019.

**Maryanne Capasso, RMC
Municipal Clerk**

TRANSFER RESOLUTION OF NOVEMBER 7, 2019 ATTACHMENT

CURRENT FUND

Transfer from:

Administration - Salaries and Wages	\$ 6,200.00
Tax Collector - Salaries and Wages	21,000.00
Code Enforcment - Salaries and Wages	2,000.00
Police - Salaries and Wages	10,150.00
Emergency Management - Salaries and Wages	2,000.00
Youth and Recreation - Salaries and Wages	<u>1,000.00</u>
	<u>\$ 42,350.00</u>

Transfer to:

Mayor and Council - Salaries and Wages	\$ 3,200.00
Municipal Clerk - Salaries and Wages	5,200.00
Finance - Salaries and Wages	200.00
Tax Assessor - Salaries and Wages	1,200.00
Legal Services - Other Expenses	5,000.00
Police - Crossing Guards - Salaries and Wages	1,100.00
Uniform Fire Code - Salaries and Wages	550.00
Prosecutor - Salaries and Wages	1,200.00
Road Repair and Maintenance - Salaries and Wages	7,500.00
Sanitation - Salaries and Wages	10,200.00
Recycling - Salaries and Wages	500.00
Public Buildings and Grounds - Salaries and Wages	500.00
Public Buildings and Grounds - Other Expenses	<u>6,000.00</u>
	<u>\$ 42,350.00</u>