

BOROUGH OF LAKEHURST

**WORK SESSION/REGULAR MEETING
DECEMBER 19, 2019
TENTATIVE AGENDA**

1. Approval of Minutes of December 5, 2019 Regular Meeting
2. Approval of Executive Session minutes from December 6, 2018 to November 7, 2019
3. Resolution regarding payment of bills
4. Resolution rescinding resolution #19-162
5. Resolution regarding Multi-Jurisdictional All Hazard Mitigation Plan for Ocean County
6. Resolution renewing Ocean County Recycling Center Use and Revenue Sharing Agreement
7. Resolution hiring Kevin Jacobs as a Temporary Police Officer
8. Resolution regarding raffle licenses for Borough of Lakehurst Historical Society
9. Resolution regarding raffle license for Knights of Columbus Council 12940
10. Executive/Closed Session to discuss personnel matters/contract negotiations

Maryanne Capasso, RMC
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

**RESOLUTION
DECEMBER 19, 2019**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$310,113.82 is hereby approved.

I, Maryann Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of December 19, 2019.

**Maryanne Capasso
Municipal Clerk, RMC**

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
19-00517	07/15/19	J0900 JCP&L								
		1 REPLACEMENT OF POLE OUTLETS	5,752.14	9-01-40-228-204	B ADMIN OTHER EXPENSES	R	07/15/19	12/17/19		
		2 REPLACEMENT OF POLE OUTLETS	610.54	9-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	08/21/19	12/17/19		
			6,362.68							
19-00554	07/17/19	T0969 THIS & THAT UNIFORMS, LLC								
		1 UNIFORMS - CECCHINI INV# 1567	460.00	9-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	07/17/19	12/17/19		1567
19-00600	08/08/19	T0969 THIS & THAT UNIFORMS, LLC								
		1 HERNANDEZ INITIAL ISSUE	1,813.44	9-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	08/08/19	12/17/19		1980
19-00825	10/29/19	D0023 DOG WASTE DEPOT								
		1 DOG WASTE ROLL BAG 30 ROLL CAS	117.99	G-02-18-229-001	B Clean Communities - 2018	R	10/29/19	12/17/19		306747
19-00873	11/07/19	F0093 FIREFIGHTER ONE								
		1 5IN COUPLED 100FT HOSE	3,055.00	9-01-25-265-242	B EQUIPMENT - NEW PURCHASES	R	11/07/19	12/17/19		SI-00506420
		2 2.5IN DIAMETER 50FT HOSE	681.20	9-01-25-265-242	B EQUIPMENT - NEW PURCHASES	R	11/07/19	12/17/19		
		3 SNAP-TITE 5IN 25FT PONY LENGTH	401.50	9-01-25-265-242	B EQUIPMENT - NEW PURCHASES	R	11/07/19	12/17/19		
		4 SHIPPING	100.00	9-01-25-265-242	B EQUIPMENT - NEW PURCHASES	R	11/07/19	12/17/19		
			4,237.70							
19-00874	11/07/19	F0093 FIREFIGHTER ONE								
		1 14FT ROOF LADDER	283.08	9-01-25-265-242	B EQUIPMENT - NEW PURCHASES	R	11/07/19	12/17/19		SI-00506419
		2 24FT ALUMINUM LADDER	606.71	9-01-25-265-242	B EQUIPMENT - NEW PURCHASES	R	11/07/19	12/17/19		
		3 DELIVERY	550.00	9-01-25-265-242	B EQUIPMENT - NEW PURCHASES	R	11/07/19	12/17/19		
			1,439.79							
19-00875	11/07/19	F0093 FIREFIGHTER ONE								
		1 HEAD TO TOE PACKAGE 1 SET GEAR	2,775.00	9-01-25-265-242	B EQUIPMENT - NEW PURCHASES	R	11/07/19	12/17/19		SI-00506410
19-00892	11/15/19	A0061 AC HESSE								
		1 43.28 TONS ROCK SALT DELIVERED	3,548.96	9-01-26-290-268	B SAND & SALT	R	11/15/19	12/17/19		
19-00939	12/05/19	L0104 LAKEHURST FIRST AID SQUAD								
		1 SEMI ANNUAL CONTRIBUTION	10,000.00	9-01-25-260-237	B ANNUAL CONTRIBUTION	R	12/05/19	12/17/19		

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
19-00968	12/17/19	U0005 UNIFIRST CORPORATION								
		1 PW UNIFORM CLEANING 11/19	1,069.55	9-09-00-101-271	B UNIFORMS	R	12/17/19	12/17/19		
19-00969	12/17/19	W0021 WESTERN PEST SERVICES								
		1 PEST CONTROL SERVICE 12/19	115.50	9-01-26-310-222	B CONTRACTUAL SERVICES	R	12/17/19	12/17/19		5201972B
19-00970	12/17/19	A0506 AT&T								
		1 AT&T TELEPHONE CHARGES	100.82	9-01-31-440-275	B TELEPHONE	R	12/17/19	12/17/19		
19-00971	12/17/19	R0158 REMINGTON & VERNICK ENGINEERS								
		1 NJEIT WATERMAIN REPLACEMENT	630.00	C-08-01-565-001	B WATER MAIN IMPROVEMENTS (17-04)	R	12/17/19	12/17/19		1514U069-32
19-00972	12/17/19	R0158 REMINGTON & VERNICK ENGINEERS								
		1 NJDOT MUNICIPAL AID PROJECT	7,024.94	G-02-18-235-001	B NJ DOT - willow Street 2019	R	12/17/19	12/17/19		1514U073-8
19-00973	12/17/19	R0158 REMINGTON & VERNICK ENGINEERS								
		1 PINE ST CURB & SIDEWALK RECON.	1,195.52	G-02-00-223-002	B NJDOT - Pine Street Sidwalks & Curbs	R	12/17/19	12/17/19		1514U072-15
19-00974	12/17/19	R0158 REMINGTON & VERNICK ENGINEERS								
		1 POPLAR STREET NJDOT FY2016	817.50	G-02-00-223-001	B NJ DOT POPLAR ST	R	12/17/19	12/17/19		1514U068-15
19-00975	12/17/19	R0158 REMINGTON & VERNICK ENGINEERS								
		1 GENERAL ENGINEERING THRU 11/19	386.00	9-01-20-165-232	B ENGINEERING SERVICES	R	12/17/19	12/17/19		1514T109-7
19-00976	12/17/19	R0158 REMINGTON & VERNICK ENGINEERS								
		1 LIMELIGHT PRELIMINARY & FINAL	468.70	T-03-00-400-001	B Limelight II Escrow - B. 5 L. 1,3,4	R	12/17/19	12/17/19		1514P077-19
19-00977	12/17/19	O0140 OCEAN COUNTY BOARD OF HEALTH								
		1 ANIMAL SHELTER BILLING 11/19	165.00	9-01-27-340-299	B MISCELLANEOUS	R	12/17/19	12/17/19		
19-00978	12/17/19	B0019 BOLLINGER, INC. - DENTAL								
		1 DENTAL INSURANCE 12/19	3,867.53	9-01-23-220-226	B Insurance - Dental	R	12/17/19	12/17/19		047935
19-00979	12/17/19	N0136 NJ NATURAL GAS COMPANY								
		1 ESC GAS BILL	722.75	9-01-31-437-269	B NATURAL GAS	R	12/17/19	12/17/19		
		2 PW GARAGE GAS BILL	614.60	9-01-31-437-269	B NATURAL GAS	R	12/17/19	12/17/19		
		3 COMMUNITY CENTER GAS BILL	560.35	9-01-31-437-269	B NATURAL GAS	R	12/17/19	12/17/19		
		4 PD HQ GAS BILL	355.85	9-01-31-437-269	B NATURAL GAS	R	12/17/19	12/17/19		

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19-00979	12/17/19	N0136 NJ NATURAL GAS COMPANY		Continued							
		5 BOROUGH HALL GAS BILL	286.69	9-01-31-437-269	B NATURAL GAS		R	12/17/19	12/17/19		
			<u>2,540.24</u>								
19-00980	12/17/19	V0855 VERIZON									
		2 PHONE BILL	101.72	9-01-31-440-275	B TELEPHONE		R	12/17/19	12/17/19		
		3 PHONE BILL	6.55	9-01-31-440-275	B TELEPHONE		R	12/17/19	12/17/19		
			<u>108.27</u>								
19-00981	12/17/19	J0900 JCP&L									
		1 ELECTRIC BILL UF	3,366.59	9-09-00-101-276	B ELECTRIC		R	12/17/19	12/17/19		
19-00982	12/17/19	J0900 JCP&L									
		1 ELECTRIC BILL CF	2,394.91	9-01-31-435-276	B ELECTRICITY		R	12/17/19	12/17/19		
19-00983	12/17/19	J0900 JCP&L									
		1 ELECTRIC BILL STREET LIGHTING	1,466.79	9-01-31-436-276	B STREET LIGHTING		R	12/17/19	12/17/19		
19-00984	12/17/19	L0098 LAKEHURST BOARD OF EDUCATION									
		1 JANUARY 2020	239,592.00	9-01-55-900-002	B SCHOOL TAXES PAYABLE		R	12/17/19	12/17/19		
19-00985	12/17/19	S0973 STAPLES									
		2 STAPLES CARD CHARGES 11/19	882.24	9-01-20-120-211	B Clerk - Office Supplies		R	12/17/19	12/17/19		
19-00986	12/17/19	L0040 LOWE'S									
		1 LOWE'S HOUSE ACCOUNT CHARGES	402.32	9-01-26-310-262	B MINOR TOOLS & EQUIPMENT		R	12/17/19	12/17/19		
19-00987	12/17/19	J0032 JOHN APPLIGATE									
		1 PERFORMANCE BOND RELEASE	2,200.00	T-03-00-500-406	B Applegate Performance Bond		R	12/17/19	12/17/19		
19-00988	12/17/19	S0071 STEVE J. BERNER									
		1 UTILITY OVERPAYMENT REFUND	159.94	9-09-00-900-903	B Overpayments Refunded		R	12/17/19	12/17/19		
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Total Purchase Orders:	42	Total P.O. Line Items:	55	Total List Amount:	310,113.82	Total Void Amount:	0.00				

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	9-01	285,937.13	0.00	285,937.13	0.00	0.00	285,937.13
WATER & SEWER OPERATING	9-09	<u>11,722.04</u>	<u>0.00</u>	<u>11,722.04</u>	<u>0.00</u>	<u>0.00</u>	<u>11,722.04</u>
Year Total:		297,659.17	0.00	297,659.17	0.00	0.00	297,659.17
	C-08	630.00	0.00	630.00	0.00	0.00	630.00
	G-02	9,155.95	0.00	9,155.95	0.00	0.00	9,155.95
	T-03	2,668.70	0.00	2,668.70	0.00	0.00	2,668.70
Total of All Funds:		<u><u>310,113.82</u></u>	<u><u>0.00</u></u>	<u><u>310,113.82</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>310,113.82</u></u>

**RESOLUTION
DECEMBER 19, 2019**

WHEREAS, the Governing Body had previously approved the insertion of a special item of revenue in the budget of the year 2019 by Resolution #19-162, **and**

WHEREAS, upon the recommendation of the Chief Financial Officer it has been determined that this resolution was not necessary.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the insertion of a special item of revenue in the budget of the year 2019 by Resolution #19-162 is hereby rescinded.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of December 19, 2019.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
DECEMBER 19, 2019**

**RESOLUTION OF BOROUGH of LAKEHURST, COUNTY OF OCEAN STATE OF NEW JERSEY ADOPTING THE
2019 MULTI-JURISDICTIONAL ALL HAZARD MITIGATION PLAN FOR OCEAN COUNTY**

WHEREAS, the Borough of Lakehurst recognizes the threat that natural hazards posed to people and property within the Borough of Lakehurst **and**,

WHEREAS, the Borough of Lakehurst has prepared a multi-hazard mitigation plan, hereby known as the 2019 Multi-Jurisdictional All Hazard Mitigation Plan for Ocean County in accordance with the Disaster Mitigation Act of 2000; **and**,

WHEREAS, the 2019 Multi-Jurisdictional All Hazard Mitigation Plan for Ocean County identifies mitigation goal and actions to reduce or eliminate long-term risk to people and property in the Borough of Lakehurst from the impacts of future hazards and disasters; **and**,

WHEREAS, adoption by the Borough of Lakehurst demonstrates their commitment to hazard mitigation and achieving the goals outlined in the 2019 Multi-Jurisdictional All Hazard Mitigation Plan for Ocean County.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey adopts the 2019 Multi-Jurisdictional All Hazard Mitigation Plan for Ocean County.

BE IT FURTHER RESOLVED, that copies of this resolution shall be made available to the Ocean County Sheriff's Office.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of December 19, 2019.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
DECEMBER 19, 2019**

WHEREAS, the five-year Ocean County Recycling Center Use and Revenue Sharing Agreement is due to expire on December 31, 2019; **and**

WHEREAS, the Governing Body is desirous of continuing said agreement;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lakehurst, County of Ocean, State of New Jersey that Mayor Harry Robbins is authorized to execute the Ocean County Recycling Center Use and Revenue Sharing Agreement for a period of January 1, 2020 through December 31, 2024.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of December 19, 2019.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
DECEMBER 19, 2019**

WHEREAS, the Borough of Lakehurst needs to replace the compliment of temporary police officers, **and**

WHEREAS, Kevin Jacobs has applied for the vacant position, **and**

WHEREAS, Kevin Jacobs is a graduate of the Ocean County Police Academy and certified as a SLEO II, **and**

WHEREAS, Chief Higgins has recommended the appointment of Kevin Jacobs to the Lakehurst Police Department,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that consistent with NJSA 40A:14-146.8 et seq., Kevin Jacobs is hereby appointed as a temporary police officer with the Lakehurst Police Department at \$ 15.00 per hour, effective January 1, 2020

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of December 19, 2019.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
DECEMBER 19, 2019**

WHEREAS, the Borough of Lakehurst Historical Society, Inc. has applied for Raffles Licenses to conduct one on-premise draw raffle awarding cash as a prize and one on-premise draw raffle awarding merchandise as a prize scheduled for January 25, 2020 with a rain date of January 26, 2020, **and**,

WHEREAS, the Statement of Findings and Determinations shows no reason why these licenses should not be issued.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that the Raffles License for the Borough of Lakehurst Historical Society, Inc. are hereby approved.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of December 19, 2019.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
DECEMBER 19, 2019**

WHEREAS, Knights of Columbus Saint John the Apostle Council 12940 has applied for a Raffles License to conduct an on-premise draw raffle awarding cash on January 17, 2020 through March 17, 2020, **and**,

WHEREAS, the Statement of Findings and Determinations shows no reason why these licenses should not be issued,

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that the Raffles License for Knights of Columbus Saint John the Apostle Council 12940 is hereby approved.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of December 19, 2019.

**Maryanne Capasso, RMC
Municipal Clerk**