BOROUGH OF LAKEHURST WORK SESSION/REGULAR MEETING APRIL 16, 2020 TENTATIVE AGENDA

- 1. Approval of Minutes of April 2, 2020 Work Session/Regular Meeting
- 2. Payment of Bills
- 3. Resolution authorizing the use of storm recovery reserves
- 4. Resolution regarding person-to-person transfer for the ABC license held by Circle Landmark Associates Inc to RT 70 Liquor, LLC
- 5. Second reading and public hearing of Ordinance #2020-02 entitled: "ORDINANCE OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE ACQUISITON OF PORTABLE RESTROOMS AT LAKE HORICON AND TO APPROPRIATE THE SUM OF \$44,400.00 TO PAY THE COST THEREOF, FULLY FUNDED BY THE A RESERVE IN THE GENERAL CAPITAL FUND AND A GRANT"
- 6. Executive/Closed Session to discuss personnel matters/contract negotiations

Maryanne Capasso, RMC Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

RESOLUTION APRIL 16, 2020

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$60,127.14 is hereby approved.

I, Maryann Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 16, 2020.

Maryanne Capasso Municipal Clerk, RMC

O. Type: All Range: First to Last Format: Detail without Line Item Notes			Open: N Paid: N Void: N Rcvd: Y Held: Y Aprv: N Bid: Y State: Y Other: Y		: Y			
0 # PO Date Vendor tem Description	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk		Rcvd Date	Chk/Void Date	Invoice
0-00182 03/05/20 P0041 PRICED RITE TO 1 INVOICE# 145124		0-01-25-240-297	B Police - Towing Charges	R	03/05/20	04/14/20		145124
0-00187 03/11/20 E0923 Edmunds GovTecl 1 Cloud Hosting Services 2020		0-01-20-140-222	B Information Technology - Contractual Srv	R	03/11/20	04/14/20		20-01982
0-00191 03/17/20 D0004 DRAEGER, INC. 1 MOUTHPIECE STANDARD W/O VALVE	26.30	0-01-25-240-245	B EQUIPMENT - POLICE TACTICAL	R	03/17/20	04/14/20		5950937472
0-00195 03/17/20 00256 OCEAN COUNTY JU 1 JUDGE DUES FOR 2020		с 0-01-43-490-299	B MISCELLANEOUS	R	03/17/20	04/14/20		
0-00214 03/25/20 E0066 EMBLEM ENTERPR 1 BOROUGH OF LAKEHURST PATCHES 2 SHIPPING	392.00	0-01-25-240-272 0-01-25-240-272	B UNIFORM REPAIRS - REPLACE B UNIFORM REPAIRS - REPLACE	R R		04/14/20 04/14/20		
0-00216 03/27/20 G1000 GOLD TYPE BUSIN 1 DIAMOND DISINFECTANT/SANITIZER		NES T-03-00-100-010	B Storm Trust Reserve	R	03/27/20	04/14/20		
D-00235 04/08/20 P0047 PLANET TECHNOLO 1 0365GCCE3 SHRDSVR ALNG SUBSVL		т-03-00-100-010	B Storm Trust Reserve	R	04/08/20	04/14/20		1002414
D-CO249 04/14/20 A0506 AT&T 1 AT&T TELEPHONE CHARGES	52.84	0-01-31-440-275	B TELEPHONE	R	04/14/20	04/14/20		
0-00250 04/14/20 T0973 TREASURER, STAT 1 MARRIAGE LICENSE REPT 1-3/20		MARRIA 0-01-55-900-041	B DUE STATE: MARRIAGE LIC. FEES	R	04/14/20	04/14/20		
0-00251 04/14/20 NJ101 NJ DEPT OF HEAU 1 DOG LIC REPORT MARCH 2020		0-15-00-900-003	B Due to State - License Fees	R	04/14/20	04/14/20		
0-00252 04/14/20 s0132 STATE OF NEW JI 1 WATER TAX - 1ST QTR. 2020		0-09-00-101-299	B MISCELLANEOUS	R	04/14/20	04/14/20		

Borough of Lakehurst Bill List By P.O. Number

20-00256 04/14/20 A0075 GANNETT NEW JERSEY NEWSPAPERS 1 CLERK ADVERT. 3/1/20 - 3/31/20 171.60 0-01-20-122-215 B Advertising - Legal Advertisements R 04/14/20 04/14/20 0003 20-00257 04/14/20 W0021 WESTERN PEST SERVICES 1 PEST CONTROL SRV 1ST & 2ND QTR 729.00 0-01-26-310-222 B CONTRACTUAL SERVICES R 04/14/20 04/14/20 1182 20-00258 04/14/20 N0029 TWIN ROCKS WATER 1 BORO HALL WATER AND COOLER 88.00 0-01-20-120-299 B MISCELLANEOUS R 04/14/20 04/14/20 4/14/20 2 2 POLICE DEPT WATER AND COOLER 82.00 0-01-25-240-299 B POLICE - MISCEllaNEOUS R 04/14/20 04/14/20 - 0.0-01-25-240-299 B POLICE - MISCEllaNEOUS R 04/14/20 04/14/20 - 0.0-01-25-240-299 B POLICE - MISCElLANEOUS R 04/14/20 04/14/20 - 0.0-01-25-240-299 B MISCELLANEOUS R 04/14/20 04/14/20 - 0.0-01-21-20-209 B MISCELLANEOUS R 04/14/20 04/14/20 - 0.0-01-20-20-209 B MISCELLANEOUS R 04/14/20 04/14/20 - 0.0-01-20-20-20-20-20-20-20-20-20-20-20-20-20-	PO Date Vendor escription	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
2 VERIZON GENERATOR 1,260.00 T-03-00-400-004 B Verizon Generator B.72 L.3,5[INSPECTION) R 04/14/20 04/14/20 3 VERIZON SITE PLAN 11.25 T-03-00-400-003 B Verizon Site Plan B.72 L.3,5[INSPECTION) R 04/14/20 04/14/20 20-00254 04/14/20 CO081 CORELOGIC T TAX OVERPAYMENT REFUND 1,248.73 0-01-55-900-003 B Tax OVErpayments Refunded R 04/14/20 04/14/20 20-00255 04/14/20 A0024 ACTION DATA SERVICES 1 PAVROLL SERVICE PDEND 3/31/20 345.73 0-01-20-130-299 B Finance - Miscellaneous R 04/14/20 04/14/20 6808 20-00255 04/14/20 A0075 GANNETT NEW JERSEY NEWSPAPERS I CLERK ADVERT. 3/1/20 171.60 0-01-20-122-215 B Advertising - Legal Advertisements R 04/14/20 04/14/20 0003 20-00256 04/14/20 M0029 TWIL NOCKS WATER 1 PEST CONTROL SKV 15T & 2ND QTR 729.00 0-01-26-310-222 B CONTRACTUAL SERVICES R 04/14/20 04/14/20 1182 20-00256 04/14/20 M0029 TWIL NOCKS WATER 88.00 0-01-20-120-299 B MISCELLANEOUS R 04/14/20 04/14/20 1182 20-00256 04/14/20 M0029 TWIL NOCKS WATER 1 B000 HALL MATER AND COOLER 48.00 <td< td=""><td>53 04/14/20 H0031 HENKEL & MC</td><td>COY, INC</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td<>	53 04/14/20 H0031 HENKEL & MC	COY, INC							
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1 DENTAL INSURANCE 4/20 4,169.40 U-01-23-220-226 B Insurance - Dental R 04/14/20 04/14/20 04/14/20 0484					_	A 1 14 + 1++			0.40.4C -
	DENTAL INSURANCE 4/20	4,169.40	0-01-23-220-226	B Insurance - Dental	R	04/14/20	04/14/20		048404

Аргіl 14, 2020 02:15 РМ

Borough of Lakehurst Bill List By P.O. Number

Page	No:	3
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O # PO Date Vendor tem Description	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
0-00262 04/14/20 J0900 1 ELECTRIC BILL UF	JCP&L 3,979.84	0-09-00-101-276	B ELECTRIC	R	04/14/20	04/14/20		
0-00263 04/14/20 V0855 1 PHONE BILL	VERIZON 6.55	0-01-31-440-275	B TELEPHONE	R	04/14/20	04/14/20		
0-00264 04/14/20 00012 1 ONE CALL MESSAGES 3/20	ONE CALL CONCEPTS 8.16	0-09-00-101-275	B TELEPHONE	R	04/14/20	04/14/20		0035360
0-00265 04/14/20 P0151 1 dyed diesel for PW GAR	PEDRONI FUEL OIL CO. AGE 860.29	0-01-31-447-266	B DIESEL FUEL	R	04/14/20	04/14/20		565350
)-00266 04/14/20 U0005 1 PW UNIFORM CLEANING 3/	UNIFIRST CORPORATION 20 951.28	0-09-00-101-271	B UNIFORMS	R	04/14/20	04/14/20		
)-00267 04/14/20 L0040 1 Lowe's House Account C	LOWE'S HARGES 426.18	0-01-26-310-262	B MINOR TOOLS & EQUIPMENT	R	04/14/20	04/14/20		
)-00268 04/14/20 V0011 1 BORO CELL PHONE BILL 3	VERIZON WIRELESS 2/20 554.55	0-01-31-440-275	B TELEPHONE	R	04/14/20	04/14/20		
-00269 04/14/20 R0158 1 general engineering th	REMINGTON & VERNICK ENGI IRU 3/20 674.00	NEERS 0-01-20-165-232	B ENGINEERING SERVICES	R	04/14/20	04/14/20		1514т111-2
)-00270 04/14/20 R0158 1 POPLAR STREET NJDOT FY	REMINGTON & VERNICK ENGI 2016 186.00	NEERS G-02-00-223-001	B NJ DOT POPLAR ST	R	04/14/20	04/14/20		15140068-17
0-00271 04/14/20 R0158 1 NJEIT WATERMAIN REPLAC	REMINGTON & VERNICK ENGI EMENT 238.50	NEERS C-08-01-565-001	B WATER MAIN IMPROVEMENTS (17-04)	R	04/14/20	04/14/20		15140069-36
D-00272 04/14/20 R0158 1 NJDOT MUNICIPAL AID PR	REMINGTON & VERNICK ENGI OJECT 751.00	NEERS G-02-18-235-001	B NJ DOT - Willow Street 2019	R	04/14/20	04/14/20		15140073-11
otal Purchase Orders:	31 Total P.O. Line Item	s: 40 Total L	ist Amount: 31,506.58 Total Void Amount:	0.()0			

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total	
CURRENT FUND APPROPRIATIONS	0-01	17,274.06	0.00	17,274.06	0.00	0.00	17,274.06	
WATER & SEWER OPERATING	0-09	5,126.57	0.00	5,126.57	0.00	0.00	5,126.57	
ANIMAL CONTROL FUND	0-15 Total:	<u> </u>	0.00	<u> </u>	0.00	0.00	<u>1.20</u> 22,401.83	
	C-08	238.50	0.00	238.50	0.00	0.00	238.50	
	G-02	937.00	0.00	937.00	0.00	0.00	937.00	
	т-03	7,929.25	0.00	7,929.25	0.00	0.00	7,929.25	
Total Of All I	Funds:	31,506.58	0.00	31,506.58	0.00	0.00	31,506.58	

April 3, 2020 12:25 РМ		Borough of Lakehurst Bill List By P.O. Number					Page No: 1
P.O. Type: All Range: First to Last Format: Detail without Line Item Note:	s	Open: N Rcvd: Y Bid: Y	Paid: N Void: N Held: Y Aprv: N State: Y Other: Y	I	Y		
PO # PO Date Vendor Item Description	Amount Charge Account	Contract PO Type Acct Type Description			First Rcvd Enc Date Date	Chk/Void Date	Invoice
20-00233 04/03/20 00145 OCEAN COUNTY O 1 1ST QTR 2020 UTILITIES CHARGE 2 2019 DEFICIENCY CREDIT	UTILITIES 80,780.00 0-09-00-105-222 54.288.20- 0-09-00-105-222 26,491.80	B CONTRACTUAL SERVICES B CONTRACTUAL SERVICES			04/03/20 04/03/2 04/03/20 04/03/2		1800022956
Total Purchase Orders: 1 Total P.O.	. Line Items: 2 Total I	ist Amount: 26,491.80 To	tal Void Amount:	0.0	0		

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
WATER & SEWER OPERATING	0-09	26,491.80	0.00	26,491.80	0.00	0.00	26,491.80
Total Of A	11 Funds:	26,491.80	0.00	26,491.80	0.00	0.00	26,491.80

April 14, 2020 10:24 AM			Borough of Lakehurst Bill List By P.O. Numbe	r						Page No:
P.O. Type: All Range: First to Last Format: Detail without Line Item Notes			Open: Rcvd: Bid:	Y Held: Y	Void: N Aprv: N Other: Y		: Y			
PO # PO Date Vendor Item Description	Amount	Charge Account	Contract PO Type Acct Type Description			Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
20-00248 04/14/20 w0030 WEX BANK 1 WAWA GAS CHARGES MARCH 2020	2,128.76	0-01-31-447-265	B GASOLINE			R	04/14/20) 04/14/20)	64630058
Total Purchase Orders: 1 Total P.O.	Line Item	ns: 1 Total	List Amount: 2,128.76	Total Void A	mount:	0.(00			

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	0-01	2,128.76	0.00	2,128.76	0.00	0.00	2,128.76
Total Of All	Funds:	2,128.76	0.00	2,128.76	0.00	0.00	2,128.76

RESOLUTION APRIL 16, 2020

RESOLUTION OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE USE OF STORM RECOVERY RESERVES

WHEREAS, on March 9, 2020, Governor Phil Murphy issued Executive Order 103 declaring a State of Emergency in response to the COVID-19 viral outbreak; and

WHEREAS, Executive Order 103 stated, "This Order shall take effect immediately and shall remain in effect until such time as it is determined by me that an emergency no longer exists" and the State of Emergency has not yet been lifted; **and**

WHEREAS, N.J.S.A. 40A-6.21 requires that the Borough by resolution, authorize the use of funds in the Storm Recovery Reserve for any purpose necessary to protect the safety, security, health, and welfare, of its citizens from the damage caused by the declared emergency.

THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Lakehurst that the Storm Recovery Reserve may be utilized for any and all expenditures related to said emergency.

CERTIFICATION

I, Maryanne Capasso, do herby certify that the foregoing resolution was duly adopted by the Governing Body of the Borough of Lakehurst at a meeting held on the 16th day of April, 2020.

> Maryanne Capasso, RMC Municipal Clerk

RESOLUTION APRIL 16, 2020

WHEREAS, RT 70 Liquor, LLC has applied to the Mayor and Council of the Borough of Lakehurst for a person-to-person transfer for the liquor license #1513-33-003-003 held by Circle Landmark Associates Inc, and

WHEREAS, the background investigation conducted by the Lakehurst Police Department has not revealed any disqualifying events, **and**

WHEREAS, based upon the investigation and verifying documentation provided by the applicant to the Police Department, the investigating officer has recommended that the transfer be approved, **and**

WHEREAS, all necessary forms and fees were submitted to the office of the Municipal Clerk, **and**

WHEREAS, the notice of the transfer was twice published as required.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that the application of RT 70 Liquor, LLC for the person-to-person transfer of liquor license #1513-33-003-003 is hereby approved.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 16, 2020.

Maryanne Capasso, RMC Municipal Clerk