BOROUGH OF LAKEHURST WORK SESSION/REGULAR MEETING OCTOBER 15, 2020 TENTATIVE AGENDA

- 1. Approval of Minutes of October 1, 2020 Regular Meeting
- 2. Resolution authorizing payment of bills
- 3. Resolution regarding cancellation of taxes and refund of overpayment for Block 56, Lot 14
- 4. Resolution authorizing Senior Citizen deduction for Block 10, Lot 19
- 5. Resolution hiring Anthony Florio as a Temporary Police Officer
- 6. Executive/Closed Session to discuss personnel matters

Maryanne Capasso, RMC Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

RESOLUTION OCTOBER 15, 2020

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$312,419.28 is hereby approved.

I, Maryann Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of October 15, 2020.

Maryanne Capasso Municipal Clerk, RMC P.O. Type: All

Range: First to Last
Format: Detail without Line Item Notes

Paid: N void: N Open: N Rcvd: Y

Rcvd: Y Held: Y Aprv: N Bid: Y State: Y Other: Y Exempt: Y

O # PO Date Vendor tem Description	Amount Ch	arge Account	Contract PO Type Acct Type Description	Stat/Chk		Rcvd Date	Chk/Void Date	Invoice
0-00190 03/17/20 N0951 NJ 0 1 RADAR TUNING FORKS	OFFICE WEIGHTS & MEASURE: 120.00 0-	S 01-25-240-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	03/17/20	10/14/20		
0-00397 06/17/20 S0197 STEV 1 INVOICE# 611103	/ENSON SUPPLY CO., INC. 315.12 0-0	09-00-101-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	06/17/20	10/14/20		611103
0-00510 08/06/20 C0967 CONT 1 AKRON STYLE# 4863 NOZZLES 2 KEY MODEL# DB18-800-FDNY S 3 KEY MODEL# DB18-800-FDNY S 4 FREIGHT	2,498.00 0-0 SPEC 3,000.00 0-0 SPEC 260.00 0-0	01-25-265-242	B EQUIPMENT - NEW PURCHASES	R R	08/06/20 08/06/20	10/14/20 10/14/20 10/14/20 10/14/20		к3854
0-00573 08/19/20 G1000 GOLD 1 DIAMOND DISINFECTANT/SANIT 2 MISTER FOR ASEPTIC + PRE-F	TZEP 400 00 T-0	03_00_100_010	B Storm Trust Reserve B Storm Trust Reserve			10/14/20 10/14/20		24078 24078
0-00578 08/20/20 A0570 AMAC 1 AMAOC DUES 2020 - MARTIN L 2 AMANJ DUES 2020 - MARTIN L	YNCH 125.00 0-0	01-20-150-281 01-20-150-281	B PROFESSIONAL MEMBERSHIP & DUES B PROFESSIONAL MEMBERSHIP & DUES			10/14/20 10/14/20		
0-00581 08/25/20 T0969 THIS 1 5.11 ATAC BOOTS 2 SAFARILAND 6360 ALS HOLSTE	99.00 0-0	01-25-240-276 01-25-240-276	B UNIFORM ALLOWANCE - GUIDE B UNIFORM ALLOWANCE - GUIDE			10/14/20 10/14/20		3215
20-00630 09/17/20 E0060 EAGL 1 9MM 115GR FMJ AMERICAN EAG 2 .223 55GR FMJ AMERICAN EAG 3 9MM 115GR GOLD DOT HP CCI/ 4 12 GA 9 PELLET 00 BUCK, RE 5 .45 CA 230GR FMJ AMERICAN	SILE 635.36 0-0 (SPER 302.00 0-0 MING 219.90 0-0	01-25-240-247 01-25-240-247 01-25-240-247 01-25-240-247	B WEAPONS & AMMO	R R R	09/17/20 09/17/20 09/17/20	10/14/20 10/14/20 10/14/20 10/14/20 10/14/20		

O # PO Date Vendor	,	Contract PO Type	s <i>I</i> -11	First	Rcvd	Chk/Void	
tem Description	Amount Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice
0-00630 09/17/20 E0060 EAGLE PO 6 RETURN 3 CASES FED AE308D .308	INT/T.J. MORRIS & SON Continue		R	09/17/20	10/14/20		
0-00634 09/23/20 M0367 MR. BOB' 1 HAND SANITIZER	S PORTABLE TOILETS 12.00 0-01-26-290-29	9 B MISCELLANEOUS	R	09/23/20	10/14/20		A-284164
0-00636 09/23/20 L0003 LAKEHURS 1 HARDWARE HOUSE ACCOUNT CHARGES		2 B MINOR TOOLS & EQUIPMENT	R	09/23/20	10/14/20		
0-00637 09/23/20 T0972 TONY'S G 1 CARDILLO BOOT ALLOWANCE	ENERAL MERCHANDISE 298.99 0-09-00-101-27	1 B UNIFORMS	R	09/23/20	10/14/20		16021
0-00641 09/23/20 COO74 CUSTOM B 1 TRASH TRUCK SPARE REPAIR	ANDAG, INC 43.25 0-01-26-305-25	B MOTOR VEHICLES - TIRES	R	09/23/20	10/14/20		110033077
O-00644 09/23/20 S0197 STEVENSO 1 FERNCO 6X6 CLAY TO CI 10/BOX 2 FERNCO SADDLE 6" EZ TAP 3 PIPE 6 PVC SDR35 SEWER MAIN	N SUPPLY CO., INC. 19.54 0-09-00-101-24 70.97 0-09-00-101-24 38.09 0-09-00-101-24 128.60	B EQUIPMENT - MAINTENANCE/REPAIR	R R R	09/23/20 09/23/20 09/23/20	10/14/20		
0-00645 09/23/20 H0626 HENDERSO 1 LAB TESTS SEPTEMBER 2020	N LABS, J.R. INC. 140.00 0-09-00-101-22	2 B CONTRACTUAL SERVICES	R	09/23/20	10/14/20		56718
20-00646 09/23/20 T0969 THIS & T 1 WHISTLE SET 2 CHUKKA BOOTS 3 CLASS B PANTS 4 CLASS B LONG SLEEVE	HAT UNIFORMS, LLC 30.00 0-01-25-240-27 160.00 0-01-25-240-27 65.00 0-01-25-240-27 78.00 0-01-25-240-27 333.00	B UNIFORM REPAIRS - REPLACE B UNIFORM REPAIRS - REPLACE	R R R	09/23/20 09/23/20 09/23/20 09/23/20	10/14/20 10/14/20		3136
20-00649 09/23/20 H0196 HALL'S S 1 2005-6729: PD SPARE TIRE 2 2005-6771: PW DURANGO BRAKES 3 2006-7223: PW SEWER TRUCK BATT 4 2006-7230: PD 1304 LIGHT BULB 5 2006-7239: PD 1302 PLUG 6 2006-7254:PD 1302 OIL CHANGE	230.00 0-01-26-291-25 428.72 0-01-26-291-25	B PUBLIC WKS VEHICLE MAINT/REP B PUBLIC WKS VEHICLE MAINT/REP B POLICE VEHICLE MAINT/REPAIR B POLICE VEHICLE MAINT/REPAIR	R R R R R	09/23/20 09/23/20 09/23/20 09/23/20 09/23/20 09/23/20	10/14/20 10/14/20 10/14/20 10/14/20		2005-6729 2005-6771 2006-7223 2006-7230 2006-7239 2006-7254

PO # PO Date Vendor			Contract PO Type			Rcvd	Chk/Void	
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice
20-00649 09/23/20 H0196 HALL'S SERVI	ICE, INC.	Continued						
7 2005-6897: PD 1305 WIPERS		0-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R		10/14/20		2005-6897
8 2006-7263: PD 1305 OIL CHANGE	49.45 949.51	0-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	09/23/20	10/14/20		2006-7263
	343.31							
20-00650 09/23/20 H0196 HALL'S SERVI		0.04.26.204.252		_	00 (22 (20	40 (4 4 120		2000 0000
1 2008-8223: PD 1301 NEW TIRES		0-01-26-291-253	B POLICE VEHICLE - TIRES	R		10/14/20		2008-8223
2 2008-8181: PD 1304 BRAKES		0-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R		10/14/20		2008-8181
3 2007-8010: PD 1302 OIL CHANGE		0-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R		10/14/20		2007-8010
4 2007-7943: PW SILVERADO LAMP		0-01-26-291-256	B PUBLIC WKS VEHICLE MAINT/REP	R		10/14/20		2007-7943
5 2007-7938: PW SILVERADO OIL		0-01-26-291-256	B PUBLIC WKS VEHICLE MAINT/REP	R		10/14/20		2007-7938
6 2007-7918: PW TRAILER TIRE		0-01-26-291-257	B PUBLIC WORKS VEHICLE - TIRES	R		10/14/20		2007-7918
7 2007-7830: PW F350 OIL CHANGE		0-01-26-291-256	B PUBLIC WKS VEHICLE MAINT/REP	R		10/14/20		2007-7830
8 2007-7816: PD 1303 BATTERY		0-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R		10/14/20		2007-7816
9 2007-7730: PD 1302 PLUG		0-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R		10/14/20		2007-7730
10 2007-7729: PD EXPLORER OIL CHG		0-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R		10/14/20		2007-7729
11 2007-7709: PD 1306 TIRE		0-01-26-291-253	B POLICE VEHICLE - TIRES	R	09/23/20	10/14/20		2007-7709
12 2007-7631: PD 1304 BATTERY		0-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R		10/14/20		2007-7631
13 2007-7616: PD 1304 PLUG	19.49	0-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	09/23/20	10/14/20		2007-7616
14 2007-7562: PD 1302 BATTERY	124.50	0-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	09/23/20	10/14/20		2007-7562
15 2007-7561: PD 1305 HEADLIGHT	26.95	0-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	09/23/20	10/14/20		2007-7561
16 2007-7560: PD 1306 PLUG	21.49	0-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R		10/14/20		2007-7560
_	4,406.46					• •		
20-00671 10/01/20 P0038 PRO-SHRED SC	OUTHERN NJ							
1 PD SHRED INVOICE# 28077		0-01-25-240-297	B Police - Miscellaneous	R	10/01/20	10/14/20		28077
20-00672 10/01/20 S0097 SAFE LIFE DE	EFENSE							
1 S/S MULTI-THREAT LEVEL III		0-01-25-240-245	B EQUIPMENT - POLICE TACTICAL	R	10/01/20	10/14/20		
20-00685 10/13/20 00139 OCEAN COUNTY	Y LANDETLI							
1 LANDFILL DUMP FEE ESCROW		0-01-32-465-257	B LANDFILL FEES	R	10/13/20	10/14/20		
20-00686 10/13/20 T0973 TREASURER, S	STATE OF NJ (MARRIA						
1 MARRIAGE LICENSE REPT 7-9/20		0-01-55-900-041	B DUE STATE: MARRIAGE LIC. FEES	R	10/13/20	10/14/20		
20-00687 10/13/20 T0032 TREASURER, S	STATE OF NJ (BURIAL						
1 BURIAL PERMIT FEES 7-9/20		0-01-55-900-043	B DUE TO STATE OF NJ - BURIAL	R	10/13/20	10/14/20		

# PO Date Vendor em Description	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	I Invoice
0-00688 10/13/20 S0132 STATE OF NE 1 WATER TAX - 3RD QTR. 2020	EW JERSEY-PWT 207.77	0-09-00-101-299	B MISCELLANEOUS	R	10/13/20 10/14/7	20	
0-00689 10/13/20 NJ101 NJ DEPT OF 1 DOG LIC REPORT SEPTEMBER 2020		0-15-00-900-003	B Due to State - License Fees	R	10/13/20 10/14/2	20	
0-00690 10/13/20 P0152 PETTY CASH 1 HALLOWEEN COSTUME PRIZES		0-01-55-900-006	B PETTY CASH	R	10/13/20 10/14/2	20	
0-00691 10/13/20 U0071 U.S. POSTAN 1 POSTAGE FOR MAILING MACHINE		0-01-20-121-218	B Central Postage - Postage	R	10/13/20 10/14/2	20	
D-00693 10/14/20 N0136 NJ NATURAL 1 ESC GAS BILL 2 PW GARAGE GAS BILL 3 COMMUNITY CENTER GAS BILL 4 PD HQ GAS BILL 5 BOROUGH HALL GAS BILL	192.85 34.00 45.28	0-01-31-437-269 0-01-31-437-269 0-01-31-437-269 0-01-31-437-269 0-01-31-437-269	B NATURAL GAS	R R R	10/14/20 10/14/2 10/14/20 10/14/2 10/14/20 10/14/2 10/14/20 10/14/2 10/14/20 10/14/2	10 10 10	
0-00694 10/14/20 u0005 UNIFIRST CO 1 PW UNIFORM CLEANING 9/20		0-09-00-101-271	B UNIFORMS	R	10/14/20 10/14/2	0	
0-00695 10/14/20 00012 ONE CALL CO 1 ONE CALL MESSAGES 9/20		0-09-00-101-275	B TELEPHONE	R	10/14/20 10/14/2	0	0095362
0-00696 10/14/20 NO029 TWIN ROCKS 1 BORO HALL WATER AND COOLER 2 POLICE DEPT WATER AND COOLER 3 PW WATER AND COOLER	74.00 7.00	0-01-20-120-299 0-01-25-240-297 0-01-25-240-297	B MISCELLANEOUS B Police - Miscellaneous B Police - Miscellaneous	R	10/14/20 10/14/2 10/14/20 10/14/2 10/14/20 10/14/2	.0	5716388
)-00697 10/14/20 w0021 WESTERN PE 1 PEST CONTROL SRV 4TH QTR 20		0-01-26-310-222	B CONTRACTUAL SERVICES	R	10/14/20 10/14/2	10	177608
0-00698 10/14/20 B0019 B0LLINGER, 1 DENTAL INSURANCE 10/20	INC DENTAL 4,169.40	0-01-23-220-226	B Insurance - Dental	R	10/14/20 10/14/2	0	049025

PO # PO Date Vendor Item Description	Amount Charge Accou	Contract PO Type nt Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	d Invoice
20-00699 10/14/20 A0075 GANNETT NEW 1 CLERK ADVERT. 9/1/20 - 9/30/20	JERSEY NEWSPAPERS 205.90 0-01-20-122-	B Advertising - Legal Advertisements	R	10/14/20 10/14/2	20	0003542484
20-00700 10/14/20 A0024 ACTION DATA 1 PAYROLL SERVICE PDEND 9/30/20	SERVICES 334.06 0-01-20-130-	299 B Finance - Miscellaneous	R	10/14/20 10/14/2	20	70387
20-00701 10/14/20 S0973 STAPLES 1 STAPLES CARD CHARGES 9/20	477.82 0-01-20-120-	B Clerk - Office Supplies	R	10/14/20 10/14/2	20	
20-00702 10/14/20 M0113 MANCHESTER T 1 IT SHARED SERVS 4TH QTR 2020	OWNSHIP 3,375.00 0-01-42-150-	202 B Manchester Township - IT Services	R	10/14/20 10/14/2	20	
20-00703 10/14/20 M0113 MANCHESTER T 1 ILSA ANIMAL CONTROL 11/19-7/20	OWNSHIP 400.00 0-15-00-900-	001 B Animal Control Expenditures	R	10/14/20 10/14/2	20	
20-00704 10/14/20 L0098 LAKEHURST BO 1 NOVEMBER 2020	ARD OF EDUCATION 244,354.00 0-01-55-900-	002 B SCHOOL TAXES PAYABLE	R	10/14/20 10/14/2	10	
20-00705 10/14/20 v0011 VERIZON WIRE 1 BORO CELL PHONE BILL 9/20	LESS 547.18 0-01-31-440-	275 B TELEPHONE	R	10/14/20 10/14/2	20	
20-00706 10/14/20 R0158 REMINGTON & 1 LIMELIGHT SUBDIVISION APP	VERNICK ENGINEERS 85.50 T-03-00-400-	D17 B Limelight III Escrow - Block 52 Lot :	13 R	10/14/20 10/14/2	20	1514P083-3
20-00707 10/14/20 R0158 REMINGTON & 1 PROVCO PINEGOOD SITE PLAN/APP	VERNICK ENGINEERS 2,171.75 T-03-00-400-	B Provco Pinegood (REVIEW) 1514-P-084	R	10/14/20 10/14/2	20	1514P084-2
20-00708 10/14/20 R0158 REMINGTON & 1 NJDOT FY2020 ORCHARD STREET	VERNICK ENGINEERS 2,475.50 G-02-20-238-	DO1 B NJ DOT - Orchard Street (2020)	R	10/14/20 10/14/2	20	15140075-8
20-00709 10/14/20 R0158 REMINGTON & 1 SURVEY WATER & SEWER MAIN	VERNICK ENGINEERS 10,730.25 C-08-01-900-	DO1 B Prem Costs - W/S Replacement Phase I	I R	10/14/20 10/14/2	20	15140076-3
20-00710 10/14/20 C0060 COMCAST CABL 1 PW CABLE MODEM	E 110.84 0-01-31-440-	275 B TELEPHONE	R	10/14/20 10/14/2	20	
20-00711 10/14/20 V0855 VERIZON 1 PHONE BILL	6.55 0-01-31-440-	275 B TELEPHONE	R	10/14/20 10/14/2		

PO # PO Date Vendor Item Description	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
20-00712 10/14/20 J0900 JCF 1 ELECTRIC BILL STREET LIGH	P&L HTING 1,378.09	0-01-31-436-276	B STREET LIGHTING	R	10/14/20 10/14/20	
20-00713 10/14/20 J0900 JCF 1 ELECTRIC BILL CF	P&L 2,853.71	0-01-31-435-276	B ELECTRICITY	R	10/14/20 10/14/20	
20-00714 10/14/20 L0040 LOW 2 B&G SHARE	₩E'S 155.43	0-01-26-310-262	B MINOR TOOLS & EQUIPMENT	R	10/14/20 10/14/20	

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	0-01	291,637.69	0.00	291,637.69	0.00	0.00	291,637.69
WATER & SEWER OPERATING	0-09	2,101.82	0.00	2,101.82	0.00	0.00	2,101.82
ANIMAL CONTROL FUND Year	0-15 r Total:	401.20 294,140.71	0.00	401.20 294,140.71	0.00	0.00	401.20 294,140.71
	C-08	10,730.25	0.00	10,730.25	0.00	0.00	10,730.25
	G-02	2,475.50	0.00	2,475.50	0.00	0.00	2,475.50
	T-03	3,287.25	0.00	3,287.25	0.00	0.00	3,287.25
Total Of All	l Funds:	310,633.71	0.00	310,633.71	0.00	0.00	310,633.71

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N

Paid: N Void: N

RCvd: Y Held: Y Aprv: N Bid: Y State: Y Other: Y Exempt: Y Rcvd: Y

PO # PO Date Vendor Item Description		Amount	Charge Account	Contract PO Type Acct Type Description		Stat/Chk		Chk/Void Date Invoice
20-00684 10/09/20 W0030 1 WAWA GAS CHARGES SEPT	WEX BANK 2020	1,785.57	0-01-31-447-265	B GASOLINE		R	10/09/20 10/09/20	67794441
Total Purchase Orders:	1 Total P.O.	Line Item	s: 1 Total		Total Void Amount:	0.	00	

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	0-01	1,785.57	0.00	1,785.57	0.00	0.00	1,785.57
Total Of All	Funds:	1,785.57	0.00	1,785.57	0.00	0.00	1,785.57

RESOLUTION 2020-

AUTHORIZING CANCELLATION OF 2020 TAXES AND ISSUE A REFUND TO THE HOMEOWNER

BE IT RESOLVED by the Borough Council of the Borough of Lakehurst that upon the recommendation of the Tax Assessor, the 2020 taxes are exempt and should be cancelled on the following property assessed to the appropriate homeowner. The cancellation creates an overpayment of property taxes, that will be refunded as follows;

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>YEAR</u>	<u>AMOUNT</u>	<u>REFUND</u>
56	14	Christopher & April Chillemi	2020	\$ 4,347.72	\$ 2,778.29

I, Maryann Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of October 15, 2020.

Maryann Capasso, RMC Municipal Clerk

RESOLUTION 2020-

RESOLUTION BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING SENIOR CITIZEN/DISABLED DEDUCTION ON 2020 TAXES

WHEREAS, the Tax Assessor has recommended the allowance of a senior citizen/disabled deduction for 2020 of \$ 250.00;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that a senior citizen/disabled deduction be allowed and credited against Block 10, Lot 19 for 2020 taxes.

I, Maryann Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of October 15, 2020.

Maryann Capasso, RMC Municipal Clerk

RESOLUTION OCTOBER 15, 2020

WHEREAS, the Borough of Lakehurst needs to replace the compliment of temporary police officers, **and**

WHEREAS, Anthony Florio has applied for the vacant position, and

WHEREAS, Anthony Florio is a graduate of the Ocean County Police Academy and certified as a SLEO II, **and**

WHEREAS, Chief Matthew Kline has recommended the appointment of Anthony Florio to the Lakehurst Police Department,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that consistent with NJSA 40A:14-146.8 et seq., Anthony Florio is hereby appointed as a temporary police officer with the Lakehurst Police Department at \$15.00 per hour, effective October 14, 2020.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of October 15, 2020.

Maryanne Capasso, RMC Municipal Clerk