

BOROUGH OF LAKEHURST

**WORK SESSION/REGULAR MEETING
JANUARY 20, 2022
TENTATIVE AGENDA**

1. Approval of Executive Session minutes from April 15, 2021 to November 4, 2021
2. Approval of Minutes of December 16, 2021 Regular Meeting
3. Approval of Minutes of January 1, 2022 Reorganization Meeting
4. Resolution regarding payment of bills
5. Resolution regarding 2022 salaries for non-contractual employees
6. Resolution to adopt change in procedure claimant certifications
7. Resolution regarding lease of Borough property for telecommunication equipment
5. Resolution regarding professional services contract for engineering services for Flood Damage Prevention Ordinance
8. Resolution regarding shared services agreement with Ocean County Prosecutor's Office for "Move Over" Law Enforcement Program
9. Resolution regarding Share Services Agreement with Ocean County Prosecutor's Office for participation in traffic safety program known as F.A.S.T
10. Resolution regarding Hold Harmless Agreement for snow removal
11. Resolution hiring Amyrr M. Evans as Public Works laborer
12. Resolution regarding membership in Lakehurst First Aid Squad for Drake Cogley
13. Resolution regarding membership in Lakehurst Fire Department for Drake Cogley
14. Introduction and First Reading of Ordinance #2022-01 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER XVII, TO ESTABLISH THE POSITION OF CLEAN COMMUNITIES COORDINATOR OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED SOLID WASTE MANAGEMENT"
15. Executive/Closed Session to discuss personnel matters

Maryanne Capasso, RMC
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

**RESOLUTION
JANUARY 20, 2022**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$401,545.12 is hereby approved.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of January 20, 2022.

**Maryanne Capasso
Municipal Clerk, RMC**

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice
21-00870	12/14/21	A0706 AWARD COMPANY OF AMERICA							
		1 KEY TO THE CITY W/BOX	143.57	1-01-28-371-236	B Public Events - Miscellaneous	R	12/14/21 01/19/22		43224
21-00871	12/14/21	D0072 DYNAMIC TESTING SERVICE, LLC							
		1 POST ACCIDENT TEST INV# 14261	280.00	1-09-00-101-299	B MISCELLANEOUS	R	12/14/21 01/19/22		14261
21-00873	12/14/21	A0118 ATLANTIC PRINTING & DESIGN							
		1 2022 BOROUGH CALENDARS	4,350.60	1-01-20-120-299	B MISCELLANEOUS	R	12/14/21 01/19/22		2214115
21-00875	12/14/21	P0038 PRO-SHRED SOUTHERN NJ							
		1 PD SHRED INVOICE# 35263	45.00	1-01-25-240-297	B Police - Miscellaneous	R	12/14/21 01/19/22		35263
21-00876	12/14/21	T0040 TEAM LIFE							
		1 POWERHEART G5 ADULT PADS	118.00	1-01-25-240-246	B EQUIPMENT - SAFETY	R	12/14/21 01/19/22		35068
		2 POWERHEART G5 PEDIATRIC PADS	176.00	1-01-25-240-246	B EQUIPMENT - SAFETY	R	12/14/21 01/19/22		
			294.00						
21-00877	12/14/21	P0041 PRICED RITE TOWING							
		1 INVOICE# 155593	125.00	1-01-25-240-298	B Police - Towing Charges	R	12/14/21 01/19/22		155593
		2 INVOICE# 155964	125.00	1-01-25-240-298	B Police - Towing Charges	R	12/14/21 01/19/22		155964
		3 INVOICE# 155323	125.00	1-01-25-240-298	B Police - Towing Charges	R	12/14/21 01/19/22		155323
		4 INVOICE# 156183	125.00	1-01-25-240-298	B Police - Towing Charges	R	12/14/21 01/19/22		156183
			500.00						
21-00878	12/14/21	A0090 ACCURATE TOWING							
		1 IMPOUND INVOICE: 75118	125.00	1-01-25-240-298	B Police - Towing Charges	R	12/14/21 01/19/22		75118
21-00879	12/14/21	N0616 NJ STATE ASSC OF CHIEFS OF PD							
		1 NAME BADGE (FOLDOVER)	65.00	1-01-25-240-273	B UNIFORM ALLOWANCE - KLINE	R	12/14/21 01/19/22		IN-11542
21-00921	12/31/21	H0626 HENDERSON LABS, J.R. INC.							
		1 LAB TESTS DECEMBER 2021	160.00	1-09-00-101-222	B CONTRACTUAL SERVICES	R	12/31/21 01/19/22		58788
22-00004	01/11/22	A0102 AFFILIATED TECHNOLOGY SOLUTION							
		1 INVOICE# 147027	623.35	2-01-31-440-275	B TELEPHONE	R	01/19/22 01/19/22		147027
		2 INVOICE# 148661	622.02	2-01-31-440-275	B TELEPHONE	R	01/19/22 01/19/22		148661
		3 INVOICE# 148695	45.00	2-01-31-440-275	B TELEPHONE	R	01/19/22 01/19/22		148695

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice
22-00004	01/11/22	A0102			AFFILIATED TECHNOLOGY SOLUTION Continued				
		4 INVOICE# 149377	300.00	2-01-31-440-275	B TELEPHONE	R	01/19/22 01/19/22		149377
			1,590.37						
22-00011	01/18/22	P0038			PRO-SHRED SOUTHERN NJ				
		1 PD SHRED INVOICE# 36053	45.00	2-01-25-240-297	B Police - Miscellaneous	R	01/18/22 01/19/22		36053
22-00014	01/18/22	M0016			MICROMEDIA PUBLICATIONS				
		1 CLERK ADVERTISING	330.00	2-01-20-122-215	B Advertising - Legal Advertisements	R	01/18/22 01/19/22		7440155
22-00016	01/18/22	R0038			RUTGERS CENTER FOR GOV SERVICE				
		1 INTRO TO THE DUTIES OF THE	1,490.00	2-01-20-120-284	B TRAINING & EDUCATION	R	01/18/22 01/19/22		
22-00018	01/19/22	W0008			WORKNET, OCEAN BAY OCC MEDICIN				
		1 BALANCE DUE PW EXAM	55.00	1-01-26-306-250	B RECYCLING TAX	R	01/19/22 01/19/22		03442694-00
22-00019	01/19/22	S0190			PERLMART SHOPRITES, INC.				
		1 SHOPRITE CARD CHARGES 12/21	127.55	1-01-28-371-236	B Public Events - Miscellaneous	R	01/19/22 01/19/22		
22-00020	01/19/22	W0030			WEX BANK				
		1 WAWA GAS CHARGES DEC 2021	3,587.06	1-01-31-447-265	B GASOLINE	R	01/19/22 01/19/22		77313768
22-00021	01/19/22	S0132			STATE OF NEW JERSEY-PWT				
		1 WATER TAX - 4TH QTR. 2021	235.59	1-09-00-101-299	B MISCELLANEOUS	R	01/19/22 01/19/22		
22-00022	01/19/22	L0003			LAKEHURST HARDWARE				
		1 HARDWARE HOUSE ACCOUNT CHARGES	22.50	1-01-26-310-262	B MINOR TOOLS & EQUIPMENT	R	01/19/22 01/19/22		
22-00023	01/19/22	A0012			ASBURY PARK PRESS				
		1 ASBURY PARK PRESS RENEWAL 2022	382.03	2-01-20-120-283	B BOOKS & PUBLICATIONS	R	01/19/22 01/19/22		
22-00024	01/19/22	C0076			CLEARY, GIACOBBE, ALFIERI &				
		1 LABOR ATTORNEY FEES	557.20	1-01-20-155-231	B LEGAL SERVICES	R	01/19/22 01/19/22		102495
22-00025	01/19/22	W0021			WESTERN PEST SERVICES				
		1 PEST CONTROL SRV 1ST QTR 22	395.00	2-01-26-310-222	B CONTRACTUAL SERVICES	R	01/19/22 01/19/22		7572798
22-00026	01/19/22	T0967			TREASURER, STATE OF NJ (NJDEP)				
		1 WATER ALLOCATION 2022	4,140.00	2-09-00-101-299	B MISCELLANEOUS	R	01/19/22 01/19/22		211924330

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00027	01/19/22	A0024 ACTION DATA SERVICES								
1	PAYROLL SERVICE PDEND 12/5/21		203.73	1-01-20-130-299	B Finance - Miscellaneous	R	01/19/22	01/19/22		76034
2	PAYROLL SERVICE PDEND 12/26/21		336.05	1-01-20-130-299	B Finance - Miscellaneous	R	01/19/22	01/19/22		76192
			<u>539.78</u>							
22-00028	01/19/22	P0022 SUN LIFE								
1	LIFE INS BILL TO 2/22		108.00	2-01-23-220-227	B Insurance - Life Insurance	R	01/19/22	01/19/22		
22-00029	01/19/22	N0029 TWIN ROCKS WATER								
1	BORO HALL WATER AND COOLER		60.00	1-01-20-120-299	B MISCELLANEOUS	R	01/19/22	01/19/22		
2	POLICE DEPT WATER AND COOLER		17.98	1-01-25-240-297	B Police - Miscellaneous	R	01/19/22	01/19/22		
			<u>77.98</u>							
22-00030	01/19/22	E0923 Edmunds GovTech								
1	2022 MAINTENANCE AGREEMENT		2,662.55	2-01-20-145-222	B Tax Collector - Contractual Services	R	01/19/22	01/19/22		
2	2022 MAINTENANCE AGREEMENT		3,512.30	2-01-20-130-222	B Finance - Contractual Services	R	01/19/22	01/19/22		
3	2022 MAINTENANCE AGREEMENT		2,781.00	2-09-00-101-222	B CONTRACTUAL SERVICES	R	01/19/22	01/19/22		
			<u>8,955.85</u>							
22-00031	01/19/22	T0973 TREASURER, STATE OF NJ (MARRIA								
1	MARRIAGE LICENSE REPT 10-12/21		100.00	1-01-55-900-041	B DUE STATE: MARRIAGE LIC. FEES	R	01/19/22	01/19/22		
22-00032	01/19/22	M0052 MICHAEL VALINOTTI								
1	MEDICARE REIMB 11/21		148.50	1-01-23-220-228	B Insurance - Medicare Reimbursement	R	01/19/22	01/19/22		
2	MEDICARE REIMB 12/21		148.50	1-01-23-220-228	B Insurance - Medicare Reimbursement	R	01/19/22	01/19/22		
3	MEDICARE REIMB 1/22		170.10	2-01-23-220-228	B Insurance - Medicare Reimbursement	R	01/19/22	01/19/22		
			<u>467.10</u>							
22-00033	01/19/22	R0158 REMINGTON & VERNICK ENGINEERS								
1	GENERAL ENGINEERING THRU 12/21		857.50	1-01-20-165-232	B ENGINEERING SERVICES	R	01/19/22	01/19/22		1514T114-10
22-00034	01/19/22	R0158 REMINGTON & VERNICK ENGINEERS								
1	BID DOCS CELLULAR ANTENNA		619.00	1-01-20-165-232	B ENGINEERING SERVICES	R	01/19/22	01/19/22		1514T116-3
22-00035	01/19/22	R0158 REMINGTON & VERNICK ENGINEERS								
1	TAX MAP MAIN/REVISE 2021/2022		138.00	1-01-20-165-232	B ENGINEERING SERVICES	R	01/19/22	01/19/22		1514T117-3
22-00036	01/19/22	R0158 REMINGTON & VERNICK ENGINEERS								
1	2021 NJDOT MUN AID LAKE ST REC		847.10	G-02-00-200-627	B NJ DOT - Lake St	R	01/19/22	01/19/22		1514U077-12

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type Description	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00037	01/19/22	S0973 STAPLES									
1		STAPLES CARD CHARGES 12/21	723.34	1-01-20-120-211	B Clerk - Office Supplies		R	01/19/22	01/19/22		
22-00038	01/19/22	N0136 NJ NATURAL GAS COMPANY									
1		ESC GAS BILL	1,722.14	1-01-31-437-269	B NATURAL GAS		R	01/19/22	01/19/22		
2		PW GARAGE GAS BILL	1,287.91	1-01-31-437-269	B NATURAL GAS		R	01/19/22	01/19/22		
3		COMMUNITY CENTER GAS BILL	884.82	1-01-31-437-269	B NATURAL GAS		R	01/19/22	01/19/22		
4		PD HQ GAS BILL	380.37	1-01-31-437-269	B NATURAL GAS		R	01/19/22	01/19/22		
5		BOROUGH HALL GAS BILL	331.68	1-01-31-437-269	B NATURAL GAS		R	01/19/22	01/19/22		
			<u>4,606.92</u>								
22-00039	01/19/22	V0855 VERIZON									
1		PHONE BILL	94.38	2-01-31-440-275	B TELEPHONE		R	01/19/22	01/19/22		
2		PHONE BILL	94.38	2-01-31-440-275	B TELEPHONE		R	01/19/22	01/19/22		
			<u>188.76</u>								
22-00040	01/19/22	V0855 VERIZON									
1		PHONE BILL	361.29	1-01-31-440-275	B TELEPHONE		R	01/19/22	01/19/22		
2		PHONE BILL	359.25	2-01-31-440-275	B TELEPHONE		R	01/19/22	01/19/22		
			<u>720.54</u>								
22-00041	01/19/22	J0900 JCP&L									
1		ELECTRIC BILL CF	2,336.26	1-01-31-435-276	B ELECTRICITY		R	01/19/22	01/19/22		
22-00042	01/19/22	J0900 JCP&L									
1		ELECTRIC BILL STREET LIGHTING	1,513.11	1-01-31-436-276	B STREET LIGHTING		R	01/19/22	01/19/22		
22-00043	01/19/22	J0900 JCP&L									
1		LED STREET LIGHTING	435.43	1-01-31-436-276	B STREET LIGHTING		R	01/19/22	01/19/22		
2		LED STREET LIGHTING	437.93	2-01-31-436-276	B STREET LIGHTING		R	01/19/22	01/19/22		
			<u>873.36</u>								
22-00044	01/19/22	V0011 VERIZON WIRELESS									
1		BORO CELL PHONE BILL 12/21	545.47	1-01-31-440-275	B TELEPHONE		R	01/19/22	01/19/22		
22-00045	01/19/22	O0141 OCEAN COUNTY MUNICIPAL JIF									
1		2022 1ST INSTALLMENT GEN LIA	35,106.38	2-01-23-210-224	B INSURANCE - LIABILITY		R	01/19/22	01/19/22		
2		2022 1ST INSTALLMENT W/C	35,279.62	2-01-23-215-224	B INSURANCE-WORKERS COMPENSATION		R	01/19/22	01/19/22		
3		2022 1ST INSTALLMENT	11,702.13	2-09-00-101-228	B INSURANCE - OTHER		R	01/19/22	01/19/22		

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00045	01/19/22	00141 OCEAN COUNTY MUNICIPAL JIF		Continued							
4		2021 1ST INSTALLMENT	<u>11,759.87</u>	2-09-00-101-228	B	INSURANCE - OTHER	R	01/19/22	01/19/22		
			93,848.00								
22-00046	01/19/22	P0152 PETTY CASH FUND									
1		PETTY CASH REIMBURSEMENT 2022	300.00	2-01-55-900-006	B	PETTY CASH	R	01/19/22	01/19/22		
22-00047	01/19/22	S0896 SHORE BUSINESS SOLUTIONS									
1		PW COPIER INVOICE# AR53043	32.64	1-01-26-305-299	B	MISCELLANEOUS	R	01/19/22	01/19/22		AR53043
2		BH COPIER INVOICE# AR53216	15.38	1-01-20-120-299	B	MISCELLANEOUS	R	01/19/22	01/19/22		AR53216
3		BH COPIER INVOICE# AR54558	44.24	1-01-20-120-299	B	MISCELLANEOUS	R	01/19/22	01/19/22		AR54558
4		PD COPIER INVOICE# AR53810	<u>12.86</u>	1-01-25-240-297	B	Police - Miscellaneous	R	01/19/22	01/19/22		AR53810
			105.12								
22-00048	01/19/22	L0040 LOWE'S									
1		B & G SHARE	451.80	1-01-26-310-262	B	MINOR TOOLS & EQUIPMENT	R	01/19/22	01/19/22		
22-00049	01/19/22	C0060 COMCAST CABLE									
1		WATER PLANT CABLE MODEM	93.22	2-01-31-440-275	B	TELEPHONE	R	01/19/22	01/19/22		
2		PW CABLE MODEM	<u>110.84</u>	2-01-31-440-275	B	TELEPHONE	R	01/19/22	01/19/22		
			204.06								
22-00050	01/19/22	C0060 COMCAST CABLE									
1		ESC CABLE MODEM	156.53	1-01-31-440-275	B	TELEPHONE	R	01/19/22	01/19/22		
2		COMM CENTER CABLE MODEM	93.22	1-01-31-440-275	B	TELEPHONE	R	01/19/22	01/19/22		
3		BORO HALL CABLE MODEM	194.57	1-01-31-440-275	B	TELEPHONE	R	01/19/22	01/19/22		
4		PD CABLE MODEM	<u>105.84</u>	1-01-31-440-275	B	TELEPHONE	R	01/19/22	01/19/22		
			550.16								

Total Purchase Orders: 53 Total P.O. Line Items: 93 Total List Amount: 145,864.70 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	1-01	29,209.72	0.00	29,209.72	0.00	0.00	29,209.72
WATER & SEWER OPERATING	1-09	<u>2,863.53</u>	<u>0.00</u>	<u>2,863.53</u>	<u>0.00</u>	<u>0.00</u>	<u>2,863.53</u>
Year Total:		32,073.25	0.00	32,073.25	0.00	0.00	32,073.25
CURRENT FUND APPROPRIATIONS	2-01	82,561.35	0.00	82,561.35	0.00	0.00	82,561.35
WATER & SEWER OPERATING	2-09	<u>30,383.00</u>	<u>0.00</u>	<u>30,383.00</u>	<u>0.00</u>	<u>0.00</u>	<u>30,383.00</u>
Year Total:		112,944.35	0.00	112,944.35	0.00	0.00	112,944.35
	G-02	847.10	0.00	847.10	0.00	0.00	847.10
Total of All Funds:		<u>145,864.70</u>	<u>0.00</u>	<u>145,864.70</u>	<u>0.00</u>	<u>0.00</u>	<u>145,864.70</u>

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
21-00908	12/30/21	C0114 COMPLETE SECURITY SYSTEMS INC.									
1		SECURITY ALARM COMMUNICATOR	299.00	1-01-26-310-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	12/30/21	12/30/21		290803
21-00909	12/30/21	C0114 COMPLETE SECURITY SYSTEMS INC.									
1		ESC CELL RADIO REPLACEMENT	299.00	1-01-26-310-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	12/30/21	12/30/21		290801
21-00910	12/30/21	C0114 COMPLETE SECURITY SYSTEMS INC.									
1		FIRE ALARM COMMUNICATOR - PD	399.00	1-01-26-310-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	12/30/21	12/30/21		290802
21-00911	12/30/21	C0114 COMPLETE SECURITY SYSTEMS INC.									
1		FIRE ALARM MONITOR 10/27-1/31	205.83	1-01-25-240-297	B	Police - Miscellaneous	R	12/30/21	12/30/21		
2		BURG ALARM MONITOR 10/27-1/31	142.50	1-01-25-240-297	B	Police - Miscellaneous	R	12/30/21	12/30/21		289545
			348.33								
21-00912	12/30/21	C0114 COMPLETE SECURITY SYSTEMS INC.									
1		ALARM MONITOR ESC 10/27-1/31	142.50	1-01-25-240-297	B	Police - Miscellaneous	R	12/30/21	12/30/21		289544
21-00913	12/30/21	L0098 LAKEHURST BOARD OF EDUCATION									
1		JANUARY 2022	249,241.00	1-01-55-900-002	B	SCHOOL TAXES PAYABLE	R	12/30/21	12/30/21		
21-00914	12/30/21	M0081 METROPOLITAN LIFE INSURANCE CO									
1		DENTAL INSURANCE 12/2021	3,703.26	1-01-23-220-226	B	Insurance - Dental	R	12/30/21	12/30/21		
21-00915	12/30/21	U0005 UNIFIRST CORPORATION									
1		PW UNIFORM CLEANING 11/21	836.45	1-09-00-101-271	B	UNIFORMS	R	12/30/21	12/30/21		
21-00916	12/30/21	R0046 RUMPF LAW									
1		PUBLIC DEFENDER	375.00	T-03-00-100-005	B	Public Defender	R	12/30/21	12/30/21		
21-00918	12/30/21	P0152 PETTY CASH FUND									
1		Y&R SHARE	36.88	1-01-28-370-299	B	MISCELLANEOUS	R	12/30/21	12/30/21		
Total Purchase Orders:		10	Total P.O. Line Items:		11	Total List Amount:		255,680.42	Total Void Amount:		0.00

December 30, 2021
12:43 PM

Borough of Lakehurst
Bill List By P.O. Number

Page No: 2

PO #	PO Date	Vendor		Contract	PO Type		First	Rcvd	Chk/Void		
Item	Description		Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	1-01	254,468.97	0.00	254,468.97	0.00	0.00	254,468.97
WATER & SEWER OPERATING	1-09	836.45	0.00	836.45	0.00	0.00	836.45
Year Total:		255,305.42	0.00	255,305.42	0.00	0.00	255,305.42
	T-03	375.00	0.00	375.00	0.00	0.00	375.00
Total of All Funds:		255,680.42	0.00	255,680.42	0.00	0.00	255,680.42

**RESOLUTION #22-XXX
JANUARY 20, 2022**

WHEREAS, the Borough Council is desirous of giving salary increases to certain employees, **and**

WHEREAS, the listed raises conform with Ordinance #19-04 regarding salaries and will be budgeted in the 2022 budget,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the base salaries for the following employees and titles shall be authorized and effective as soon as allowable under said ordinances:

Harry Robbins, Mayor	\$	7,470.07	
Council Members	\$	6,258.00	
Ian Goldman, Attorney	\$	39,414.00	
Maryanne Capasso, Municipal Clerk	\$	65,424.00	
Maryanne Capasso, Land Use Secretary	\$	5,709.71	
David Winton, PW Dept. Head	\$	99,373.80	
Bryan LeVance, PW Supervisor	\$	85,687.34	
Greg McGuckin, Prosecutor	\$	18,565.93	
Martin Lynch, Tax Assessor	\$	15,663.22	
Michael Martin, Fire Official	\$	8,666.53	
William VanBerkel, Code Enforcement Officer	\$	2,476.15	
William VanBerkel, Zoning Officer	\$	1,805.09	
William VanBerkel, Housing Inspector	\$	5,420.48	
Pamela Heinzman, Treasurer	\$	6,502.50	
Renee James, Deputy Tax Collector	\$	1,435.75	
Daniel Sahin, Municipal Court Judge	\$	27,643.42	
William J. Sloan, OEM Coordinator	\$	2,476.15	
Daniel Hourigan, Dept. Emer. Manag. Co.	\$	2,075.59	
Matthew Kline, Dept. Emer. Manag. Co.	\$	2,075.59	
Michele DiMeo, Recreation Leader	\$	2,245.18	
Megan Seibert, Recreation Leader	\$	2,245.18	
Kim Milana, PT Clerk Typist	\$	16.64	per hour
Melissa Morelli, SLEO I	\$	15.30	per hour
Daniel Hourigan, SLEO II	\$	18.41	per hour
Gavin Cecchini, SLEO II	\$	15.60	per hour
Michael Cecchini, SLEO II	\$	20.40	per hour
Vanceanthony Pelino	\$	15.00	per hour
Tyler Sypniewski	\$	15.00	per hour
Sharon VanBerkel, PT Records Clerk	\$	20.00	per hour
Anthony Florio, SLEO II	\$	15.60	per hour
Grace Bivona, Crossing Guard	\$	13.00	per hour
Warren Saupe, Crossing Guard	\$	13.00	per hour

BE IT FURTHER RESOLVED that said salaries shall be effective January 1, 2022.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey do hereby certify that the above resolution was approved by the governing body at the meeting of January 20, 2022.

**Maryanne Capasso, RMC
Municipal Clerk**

RESOLUTION #2022-XX

**RESOLUTION TO ADOPT CHANGE IN PROCEDURE CLAIMANT
CERTIFICATIONS**

WHEREAS, on August 18, 2016 the State of NJ legislature adopted PL 2016, Ch 29 which would allow local units to 1) utilize standard electronic funds transfer technologies and 2) greater flexibility on when to require a vendor certification prior to paying claims; and

WHEREAS, the Local Finance Board adopted the rules and regulations that the local units must adhere to in order to enact the provisions of the law; and

WHEREAS, N.J.A.C. 5:30-9A.6 and 5:31-4.1 allows for greater flexibility for local units when implementing the claimant certification requirement set forth in 40A5-16(a); and

WHEREAS, the Chief Financial Officer has determined that the following circumstances be applied with respect to this act

Vendor Signature Required (stamp, fax electronic or wet is acceptable)	Vendor Signature not Required (rule language)
Employee Reimbursements	Vendors who are paid through EFT technologies
Transactions above the dollar amount of \$1,000	Vendors who do not provide certifications part of the normal course of business
Any situation deemed necessary by the CFO or his designee	Debt Service
	Non Municipal Taxes
	Utilities regulated by tariff

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the above vendor claimant circumstances recommended by the Chief Financial Officer be enacted effective January 20, 2022.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of January 20, 2022.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
JANUARY 20, 2022**

WHEREAS, advertisements for public bidding on lease agreement for telecommunication equipment at the 5 Union Avenue water tank, **and**

WHEREAS, one (1) bid received from Dish Wireless, LLC met all the requirements of the advertised bid specifications, **and**

WHEREAS, the Borough engineer has recommended the acceptance of the bid from Dish Wireless, LLC for the amount of \$35,001.00 per year, **and**

WHEREAS, the municipal attorney has reviewed the subject bid and recommended the award of a lease to Dish Wireless, LLC.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey are authorized to enter into a lease of municipal property, at the 5 Union Avenue water tank, for the purpose of telecommunication equipment to Dish Wireless LLC, 9601 S. Meridian Blvd., Englewood, CO 80112 at the rate of \$35,001.00 a year.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of January 20, 2022.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
JANUARY 20, 2022**

WHEREAS, there exists a need for the appointment of an engineer to provide services to update the Flood Damage Prevention Ordinances, Chapter 23, to be consistent with the Model Code Coordinated Ordinances revised by NJDEP and reviewed and approved by FEMA, **and**

WHEREAS, the funds are available for this purpose;

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised, and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

That Alan Dittenhofer of Remington & Vernick Engineers, 9 Allen Street, Toms River, NJ 08753 is appointed to provide preliminary engineering services in an amount not to exceed \$4,800.00, subject to full appropriation in 2022 Municipal Budget.

This contract is awarded without competitive bidding as "Professional Services: under the provisions of the Local Public Contracts Law because the above-named firm is highly experienced in their specific area of expertise, and, in the opinion of the Mayor and Council of the Borough of Lakehurst, can best provide the appropriate services for the Borough of Lakehurst.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of January 20, 2022.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
JANUARY 20, 2022**

WHEREAS, the “Move Over” Law Enforcement Program is a traffic safety program (also known as M.O.L.E.P.) by the Ocean County Prosecutor’s Office for the purpose of identifying, educating and removing reckless drivers from roadways; **and**

WHEREAS, the Shared Services Act, N.J.S.A. 40A:8A-1 et seq., authorizes local units as defined in the Act to enter into joint agreements for the provision of governmental services, **and**

WHEREAS, the Borough of Lakehurst is desirous of entering into an Interlocal Agreement with the Ocean County Prosecutor’s Office for the purpose of setting forth the terms and conditions regarding the assignment of police officers employed by Borough of Lakehurst to the “Move Over” Law Enforcement Program.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

1. That the Mayor and the Municipal Clerk of the Borough of Lakehurst are hereby authorized and directed to enter into and execute an Intergovernmental Agreement with the Ocean County Prosecutor’s Office for participation in the Prosecutor’s Program
2. A copy of this Agreement shall be kept on file and be available for public inspection at the Office of the Borough Clerk.
3. This Agreement shall be effective retroactively from October 1, 2021 and shall remain in full force and effect through September 30, 2022.
4. A certified copy of this resolution shall be forwarded to the Ocean County Prosecutor’s Office

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of January 20, 2022.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
JANUARY 20, 2022**

WHEREAS, the Prosecutor's Program is a traffic safety program (also known as the Fatal Accident Support Team, F.A.S.T.) by the Ocean County Prosecutor's Office for the purpose of assisting in the investigation, prosecution of fatal accidents and in traffic enforcement and education; **and**

WHEREAS, the Shared Services Act, N.J.S.A. 40A:8A-1 et seq., authorizes local units as defined in the Act to enter into joint agreements for the provision of governmental services, **and**

WHEREAS, the Borough of Lakehurst is desirous of entering into an Interlocal Agreement with the Ocean County Prosecutor's Office for the purpose of setting forth the terms and conditions regarding the assignment of police officers employed by Borough of Lakehurst to the Prosecutor's Program.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

1. That the Mayor and the Municipal Clerk of the Borough of Lakehurst are hereby authorized and directed to enter into and execute an Intergovernmental Agreement with the Ocean County Prosecutor's Office for participation in the Prosecutor's Program
2. A copy of this Agreement shall be kept on file and be available for public inspection at the Office of the Borough Clerk.
3. This Agreement shall be effective retroactively from January 1, 2022 and shall remain in full force and effect through December 31, 2022.
4. A certified copy of this resolution shall be forwarded to the Ocean County Prosecutor's Office

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of January 20, 2022.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
JANUARY 20, 2022**

WHEREAS, the Borough of Lakehurst is desirous of entering into an agreement with the Lakehurst Board of Education for the removal of snow; **and**

WHEREAS, the Borough of Lakehurst agrees to abide by all terms and conditions in said Hold Harmless Agreement; **and**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is hereby authorized to execute and the clerk to attest the Hold Harmless Agreement between the Borough of Lakehurst and the Lakehurst Board of Education for the removal of snow.
2. That the term of said agreement will be for a period of one year commencing January 1, 2022 and ending December 31, 2022.
3. That a copy of the agreement referenced herein shall be kept on file and made available for public inspection at the Municipal Clerk's office during normal business hours.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of January 20, 2022.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
JANUARY 20, 2022**

WHEREAS, the Borough is in need of hiring a public works laborer, **and**

WHEREAS, Amyrr M. Evans has successfully performed as a temporary laborer for a period of 90-days, and Mr. David Winton Public Works Department Head, has recommended he be hired as a permanent employee,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that Amyrr M. Evans be hired as a probationary public works laborer at contractual rate of \$13.00 per hour, effective January 10, 2022.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of January 20, 2022.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
JANUARY 20, 2022**

WHEREAS, Drake Cogley has applied for membership in the Lakehurst First Aid Squad (LFAS) **and**

WHEREAS, Section 2-31.5 of the Revised General Ordinances of the Borough requires that the applicant meet certain criteria and that the application be approved by the Governing Body, **and**

WHEREAS, the above applicant meets the criteria specified in Section 2-31.5.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the application of Drake Cogley as a member of the Lakehurst First Aid Squad is hereby approved, effective immediately.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of January 20, 2022.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
JANUARY 20, 2022**

WHEREAS, Drake Cogley has applied for membership in the Lakehurst Volunteer Fire Company No. 1 (LVFC) and the New Jersey State Firemen's Relief Association, **and**

WHEREAS, Section 2-20.4(a) 1 of the Revised General Ordinances of the Borough requires that the applicants meet certain criteria and that the applications be approved by the Governing Body, **and**

WHEREAS, the above applicant meets the criteria specified in Section 2-20.4(a) 1,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the application of Drake Cogley membership in the Lakehurst Volunteer Fire Company and the New Jersey State Firemen's Relief Association is hereby approved, effective immediately.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of January 20, 2022.

**Maryanne Capasso, RMC
Municipal Clerk**

**“AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING
CHAPTER XVII, TO ESTABLISH THE POSITION OF CLEAN COMMUNITIES
COORDINATOR OF THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW
JERSEY, ENTITLED SOLID WASTE MANAGEMENT”**

2022-01

Section 3.2 of Chapter XVII, Litter Control shall include:

17-2 LITTER CONTROL

17-3.2 Definitions. For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

Clean Communities Coordinator shall mean the person or persons appointed by the Governing Body and who shall be authorized to, among other things, enforce the New Jersey Clean Communities program, a Statewide litter abatement program created after the passage of the Clean Communities Act in 1986.

Severability.

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

Effective date.

This Ordinance shall take effect immediately upon final passage and publication as required by law.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the twentieth day of

January, 2022 and that said Ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the third day of February, 2022 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Maryanne Capasso, RMC
Municipal Clerk