

**BOROUGH OF LAKEHURST  
WORK SESSION/REGULAR MEETING  
MAY 19, 2022  
TENTATIVE AGENDA**

1. Approval of Minutes of May 5, 2022 Work Session/Regular Meeting
2. Payment of Bills
3. Resolution regarding municipal service fee for mobile home parks
4. Resolution appointing Amy Lowe as the Clean Communities Coordinator
5. Resolution appointing Amy Lowe as the Recycling Coordinator
6. Resolution regarding capital budget amendment
7. Introduction and first reading of Ordinance #2022-06 entitled “ORDINANCE OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING VARIOUS IMPROVEMENTS AND TO APPROPRIATE THE SUM OF \$38,000 TO PAY THE COST THEREOF, FULLY FUNDED BY THE CAPITAL IMPROVEMENT FUND”
8. Introduction and first reading of Ordinance #2022-07 entitled “ORDINANCE OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING REPAIRS TO A UTILITY VEHICLE AND RELATED EQUIPMENT TO APPROPRIATE THE SUM OF \$20,000 TO PAY THE COST THEREOF, FULLY FUNDED BY THE CAPITAL IMPROVEMENT FUND”
9. Introduction and first reading of Ordinance #2022-08 entitled “AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE BOROUGH, CHAPTER IV ENTITLED “GENERAL LICENSING”, SECTION 4-5 LICENSED MARIJUANA OPERATIONS
10. Request to serve alcohol at a private event.
11. Executive/Closed Session to discuss personnel matters/contract negotiations

Maryanne Capasso, RMC  
Municipal Clerk

*The Mayor and Council reserve the right to add or delete items from the agenda.*

**RESOLUTION  
MAY 19, 2022**

**WHEREAS**, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$405,183.25 is hereby approved.

**I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of May 19, 2022.**

---

**Maryanne Capasso  
Municipal Clerk, RMC**

P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
21-00722	10/14/21	F0046				1ST CHOICE SAFETY EQUIPMENT					
		1 INNOTEX ENERGY COATS	4,764.03	1-01-25-265-242		B EQUIPMENT - NEW PURCHASES	R	10/14/21	05/18/22		
		2 INNOTEX ENERGY PANTS	3,294.72	1-01-25-265-242		B EQUIPMENT - NEW PURCHASES	R	10/14/21	05/18/22		
		3 SHIPPING	25.00	1-01-25-265-242		B EQUIPMENT - NEW PURCHASES	R	10/14/21	05/18/22		
			<u>8,083.75</u>								
22-00103	02/04/22	R0158				REMINGTON & VERNICK ENGINEERS					
		9 CDBG - Orange St	448.50	G-02-00-200-641		B CDBG - Orange St	R	02/04/22	05/18/22		1514U078-6
22-00228	03/28/22	M0118				MIRACLE CHEMICAL CO.					
		1 200 GAL SODIUM HYPOCHLORITE	772.00	2-09-00-101-267		B CHEMICALS	R	03/28/22	05/18/22		
		2 FUEL SURCHARGE	75.00	2-09-00-101-267		B CHEMICALS	R	05/05/22	05/18/22		
			<u>847.00</u>								
22-00234	04/04/22	E0078				ESI EQUIPMENT, INC					
		1 EXTRICATION CRASH BAG	775.00	2-01-25-265-242		B EQUIPMENT - NEW PURCHASES	R	04/04/22	05/18/22		
		2 XPOUCH TOOL KIT	990.00	2-01-25-265-242		B EQUIPMENT - NEW PURCHASES	R	04/04/22	05/18/22		
			<u>1,765.00</u>								
22-00292	04/26/22	P0041				PRICED RITE TOWING					
		1 INVOICE# 158417	125.00	2-01-25-240-298		B Police - Towing Charges	R	04/26/22	05/18/22		158417
22-00293	04/26/22	A0090				ACCURATE TOWING					
		1 IMPOUND INVOICE: 11342	125.00	2-01-25-240-298		B Police - Towing Charges	R	04/26/22	05/18/22		11342
		2 IMPOUND INVOICE: 72997	125.00	2-01-25-240-298		B Police - Towing Charges	R	04/26/22	05/18/22		72997
		3 IMPOUND INVOICE: 78609	125.00	2-01-25-240-298		B Police - Towing Charges	R	04/26/22	05/18/22		78609
		4 IMPOUND INVOICE: 75481	125.00	2-01-25-240-298		B Police - Towing Charges	R	04/26/22	05/18/22		75481
		5 IMPOUND INVOICE: 78541	125.00	2-01-25-240-298		B Police - Towing Charges	R	04/26/22	05/18/22		78541
			<u>625.00</u>								
22-00295	04/26/22	S0073				STOUTS II					
		1 ANNIVERSARY SHUTTLE SERVICE	200.00	2-01-28-371-236		B Public Events - Miscellaneous	R	05/02/22	05/18/22		
22-00296	04/26/22	M0075				MATTHEW SAGE					
		1 ALT. PUBLIC DEFENDER	600.00	T-03-00-100-005		B Public Defender	R	04/26/22	05/18/22		



May 18, 2022  
03:48 PM

Borough of Lakehurst  
Bill List By P.O. Number

Page No: 3

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00325	05/17/22	C0078 CIVIL SERVICE COMMISSION									
		1 CAMP'S TRAINING - 6/29/22	100.00	2-01-20-120-284	B	TRAINING & EDUCATION	R	05/17/22	05/18/22		
22-00327	05/18/22	L0003 LAKEHURST HARDWARE									
		1 HARDWARE HOUSE ACCOUNT CHARGES	399.55	2-01-26-310-262	B	MINOR TOOLS & EQUIPMENT	R	05/18/22	05/18/22		
22-00328	05/18/22	00138 ORIENTAL TRADING CO., INC.									
		1 "1ST PLACE" GOLD MEDAL	84.90	2-01-28-371-236	B	Public Events - Miscellaneous	R	05/18/22	05/18/22		716826595-01
22-00329	05/18/22	00012 ONE CALL CONCEPTS									
		1 ONE CALL MESSAGES 4/22	77.22	2-09-00-101-275	B	TELEPHONE	R	05/18/22	05/18/22		2045371
22-00330	05/18/22	00139 OCEAN COUNTY LANDFILL									
		1 LANDFILL DUMP FEE ESCROW	15,000.00	2-01-32-465-257	B	LANDFILL FEES	R	05/18/22	05/18/22		
22-00331	05/18/22	R0158 REMINGTON & VERNICK ENGINEERS									
		1 TAX MAP MAIN/REVISE 2021/2022	143.00	2-01-20-165-232	B	ENGINEERING SERVICES	R	05/18/22	05/18/22		1514T117-5
22-00332	05/18/22	R0158 REMINGTON & VERNICK ENGINEERS									
		1 NJDOT 2022 ROSE & PINE STREETS	2,048.00	G-02-00-200-628	B	NJDOT FY2022 - Rose St & Pine St	R	05/18/22	05/18/22		1514U079-4
22-00333	05/18/22	R0158 REMINGTON & VERNICK ENGINEERS									
		1 2021 NJDOT MUN AID LAKE ST REC	139.00	G-02-00-200-627	B	NJ DOT - Lake St	R	05/18/22	05/18/22		1514U077-16
22-00334	05/18/22	R0158 REMINGTON & VERNICK ENGINEERS									
		1 NJDOT FY2020 ORCHARD STREET	416.00	G-02-00-200-626	B	NJ DOT - Orchard Street (2020)	R	05/18/22	05/18/22		1514U075-17
22-00335	05/18/22	R0158 REMINGTON & VERNICK ENGINEERS									
		1 GENERAL ENGINEERING THRU 3/22	209.00	2-01-20-165-232	B	ENGINEERING SERVICES	R	05/18/22	05/18/22		1514T118-4
22-00336	05/18/22	U0071 U.S. POSTAL SERVICE									
		1 POSTAGE FOR MAILING MACHINE	2,000.00	2-01-20-121-218	B	Central Postage - Postage	R	05/18/22	05/18/22		
22-00337	05/18/22	C0076 CLEARY, GIACOBBE, ALFIERI &									
		1 LABOR ATTORNEY FEES	60.00	2-01-20-155-231	B	LEGAL SERVICES	R	05/18/22	05/18/22		107123
22-00338	05/18/22	N0029 TWIN ROCKS WATER									
		1 BORO HALL WATER AND COOLER	60.00	2-01-20-120-299	B	MISCELLANEOUS	R	05/18/22	05/18/22		



May 18, 2022  
03:48 PM

Borough of Lakehurst  
Bill List By P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00348	05/18/22	V0855				VERIZON					
		1 PHONE BILL	93.75	2-09-00-101-275		B TELEPHONE	R	05/18/22	05/18/22		
		2 PHONE BILL	93.75	2-09-00-101-275		B TELEPHONE	R	05/18/22	05/18/22		
			<u>187.50</u>								
22-00349	05/18/22	J0900				JCP&L					
		1 ELECTRIC BILL UF	6,728.33	2-09-00-101-276		B ELECTRIC	R	05/18/22	05/18/22		
22-00350	05/18/22	H0622				HOME DEPOT CREDIT SERVICES					
		1 HOME DEPOT HOUSE ACCT	15.16	2-01-26-310-299		B MISCELLANEOUS	R	05/18/22	05/18/22		
<hr/>											
Total Purchase Orders:		42	Total P.O. Line Items:		64	Total List Amount:		405,183.25	Total Void Amount:		0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	1-01	8,083.75	0.00	8,083.75	0.00	0.00	8,083.75
CURRENT FUND APPROPRIATIONS	2-01	278,316.14	0.00	278,316.14	0.00	0.00	278,316.14
WATER & SEWER OPERATING	2-09	91,702.27	0.00	91,702.27	0.00	0.00	91,702.27
Year Total:		370,018.41	0.00	370,018.41	0.00	0.00	370,018.41
	C-04	23,429.59	0.00	23,429.59	0.00	0.00	23,429.59
	G-02	3,051.50	0.00	3,051.50	0.00	0.00	3,051.50
	T-03	600.00	0.00	600.00	0.00	0.00	600.00
Total of All Funds:		405,183.25	0.00	405,183.25	0.00	0.00	405,183.25



**RESOLUTION #22-XXX**  
**MAY 19, 2022**

**WHEREAS**, Section 18-4 of the Revised General Ordinances of the Borough of Lakehurst establishes a two-tiered municipal service fee and the procedures for determining the amount of the fee, **and**

**WHEREAS**, the following is the formula establishing the municipal service fee when municipal trash pickup is used:

A. 2021 Tax information

1. Tax amount raised by residential taxes (Class 2) \$ 3,596,993.77
2. Number of residential homes (Class 2 items) 694 residential homes
3. Average tax paid per week (A1 divided by A2 divided by 52 weeks)  
\$99.67

B.

1. Total Number of Mobile Homes: 70 mobile homes
2. Percent of mobile homes verses residential homes:  $(70 \div 694)$   
9.16%
3. Percent rate times base home rate  $(\$97.54 \times 9.13\%)$  \$9.13
4. Trash disposal per week (Tipping fees  $\div (694+70) \div 52$ ) \$2.52
5. \$ 11.65 per week,  $(\$9.13 + 2.52)$ ; and

**WHEREAS**, both parks use municipal trash pickup,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the 2022 municipal service fee when municipal trash collection is used shall be \$ 11.65 per pad per week, said fee to be collected and remitted in accordance with Section 18 of the Revised General Ordinances of the Borough by the mobile home park owner.

**I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of May 19, 2022.**

---

**Maryanne Capasso, RMC**  
**Municipal Clerk**

**RESOLUTION  
MAY 19, 2022**

**A RESOLUTION APPOINTING AMY LOWE AS THE CLEAN  
COMMUNITIES COORDINATOR FOR THE BOROUGH OF LAKEHURST**

**WHEREAS**, the Borough of Lakehurst participates in New Jersey's Clean Communities Program, which is a comprehensive, Statewide litter-abatement program; **and**

**WHEREAS**, in order to participate in the Clean Communities Program, the Borough of Lakehurst must designate a Clean Communities Coordinator; **and**

**WHEREAS**, Amy Lowe has completed the training program developed by the New Jersey Clean Communities Council and is certified as a Clean Communities Coordinator.

**WHEREAS**, the Certification of Funds has been issued by the CFO:

**CERTIFICATION OF FUNDS:** I, Wayne M. Sibia, Chief Financial Officer of the Borough of Lakehurst, do hereby certify that funds in the amount of \$500.00 have been made available by the State of New Jersey Clean Communities Grant for the purposes stated herein.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst that Amy Lowe be appointed as the Clean Communities Coordinator, to ensure that all Clean Communities funding is spent in compliance with program requirements and that all program requirements are met for the Borough of Lakehurst effective May 16, 2022.

**CERTIFICATION**

**I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Mayor and Council at a meeting held on May 19, 2022.**

---

**Maryanne Capasso, RMC  
Municipal Clerk**

**RESOLUTION  
MAY 19, 2022**

**RESOLUTION APPOINTING AMY LOWE AS THE MUNICIPAL RECYCLING  
COORDINATOR**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L. 1987, C. 102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; **and**

**WHEREAS**, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and Expand programs; **and**

**WHEREAS**, the recycling regulation impose on municipalities and certain requirements as a condition for applying for tonnage grants, including, but not limited to, making and keeping accurate verifiable records of materials collected and claimed by the municipality; **and**

**WHEREAS**, a resolution authorizing the municipality to apply for such tonnage grants will memorialize the commitment of the municipality to recycling and indicate the assent of Borough of Lakehurst to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; **and**

**WHEREAS**, said resolution shall appoint Amy Lowe as the Municipal Recycling Coordinator.

**WHEREAS**, the Certification of Funds has been issued by the CFO:

**CERTIFICATION OF FUNDS:** I, Wayne M. Sibilia, Chief Financial Officer of the Borough of Lakehurst, do hereby certify that funds in the amount of \$500.00 have been made available subject by the State of New Jersey Department of Environmental Protection Recycling Tonnage Grant for the purposes stated herein.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst hereby endorses the submission of a municipal Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection and designates Amy Lowe as the Municipal Recycling, to ensure that the said recycling application is properly filed and to ensure funding is spent in compliance with program requirements and that all program requirements are met effective May 16, 2022.

**CERTIFICATION**

**I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct**

**copy of a Resolution adopted by the Mayor and Council at a meeting held on May 19, 2022.**

---

**Maryanne Capasso, RMC  
Municipal Clerk**

**BOROUGH OF LAKEHURST - COUNTY OF OCEAN**

**CAPITAL BUDGET AMENDMENT**

**RESOLUTION #2022-XXX**

WHEREAS, the local capital for the year 2022 was adopted on the 21st day of April 2022,

WHEREAS, it is desired to amend said adopted capital budget section,

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Lakehurst, County of Ocean, that the following amendment to the introduced capital budget be made:

Recorded Vote: (insert last names)

( Robbins	(	(
( Davis	(	(
Ayes ( Hodges	Nays (	Abstain (
( Oglesby	(	(
( Dugan	(	Absent (
( DiMeo	(	(

**FROM  
CAPITAL BUDGET (CURRENT YEAR ACTION)  
2022**

Project	Estimated Total Cost	Amounts Reserved in Prior Years	Planned Funding Services for Current Year 2022					To Be Funded in Future Years
			2022 Budget Appropriation	Capital Improvement Fund	Capital Surplus	Grants-in-Aid & Other Funds	Debt Authorized	
Road Project - Rose St	\$ 234,000	\$	\$	\$	\$	\$ 234,000	\$	\$
Orange St	35,000					35,000		
Garbage Truck	400,000							400,000
Phase II Water-Sewer	2,500,000			125,000			2,375,000	
Jet-Vac Truck	250,000							250,000
<b>Total All Projects</b>	<b>\$ 3,419,000</b>	<b>\$</b>	<b>\$</b>	<b>\$ 125,000</b>	<b>\$</b>	<b>\$ 269,000</b>	<b>\$ 2,375,000</b>	<b>\$ 650,000</b>

**FROM**  
**6 YEAR CAPITAL PROGRAM 2022 - 2027**  
**ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENT**

Project	Estimated Total Cost	Estimated Completion Time	Funding Amounts per Budget Year					
			2022	2023	2024	2025	2026	2027
Road Project - Rose St	\$ 234,000		\$ 234,000	\$	\$	\$	\$	\$
Orange St	35,000		35,000					
Garbage Truck	400,000					400,000		
Phase II Water-Sewer	2,500,000			2,500,000				
Jet-Vac Truck	250,000				250,000			
<b>Total All Funds</b>	<b>\$ 3,419,000</b>		<b>\$ 269,000</b>	<b>\$ 2,500,000</b>	<b>\$ 250,000</b>	<b>\$ 400,000</b>	<b>\$</b>	<b>\$</b>

**FROM**  
**6 YEAR CAPITAL PROGRAM 2022 - 2027**  
**SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

Project	Estimated Total Cost	Budget Appropriations		Capital Improvement Fund	Capital Surplus	Grants in-Aid and Other Funds	Bonds and Notes	
		Current Year 2022	Future Years				General	Self-Liquidating
Road Project - Rose St	\$ 234,000	\$	\$	\$	\$	\$ 234,000	\$	\$
Orange St	35,000					35,000		
Garbage Truck	400,000			20,000			380,000	
Phase II Water-Sewer	2,500,000			125,000			2,375,000	
Jet-Vac Truck	250,000			12,500			237,500	
<b>Total All Funds</b>	<b>\$ 3,419,000</b>	<b>\$</b>	<b>\$</b>	<b>\$ 157,500</b>	<b>\$</b>	<b>\$ 269,000</b>	<b>\$ 2,992,500</b>	<b>\$</b>

**TO  
CAPITAL BUDGET (CURRENT YEAR ACTION)  
2022**

Project	Estimated Total Cost	Amounts Reserved in Prior Years	Planned Funding Services for Current Year 2020					To Be Funded in Future Years
			2022 Budget Appropriation	Capital Improvement Fund	Capital Surplus	Grants-in-Aid & Other Funds	Debt Authorized	
Road Project - Rose St	\$ 234,000	\$	\$	\$	\$	\$ 234,000	\$	\$
Orange St	35,000					35,000		
Garbage Truck	400,000							400,000
Phase II Water-Sewer	2,500,000			125,000			2,375,000	
Jet-Vac Truck	250,000							250,000
Downtown Beautification	7,700			7,700				
HVAC Equipment	7,500			7,500				
Pavilion Repairs	7,000			7,000				
Copier	4,700			4,700				
Ice Machine	4,500			4,500				
Computer Equipment	6,600			6,600				
Utility Vehicle Repairs	20,000			20,000				
<b>Total All Funds</b>	<b>\$ 3,477,000</b>	<b>\$</b>	<b>\$</b>	<b>\$ 183,000</b>	<b>\$</b>	<b>\$ 269,000</b>	<b>\$ 2,375,000</b>	<b>\$ 650,000</b>

**6 YEAR CAPITAL PROGRAM 2022 - 2027  
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENT**

Project	Estimated Total Cost	Estimated Completion Time	Funding Amounts per Budget Year					
			2022	2023	2024	2025	2026	2027
Road Project - Rose St	\$ 234,000		\$ 234,000	\$	\$	\$	\$	\$
Orange St	35,000		35,000					
Garbage Truck	400,000					400,000		
Phase II Water-Sewer	2,500,000			2,500,000				
Jet-Vac Truck	250,000				250,000			
Downtown Beautification	7,700		7,700					
HVAC Equipment	7,500		7,500					
Pavilion Repairs	7,000		7,000					
Copier	4,700		4,700					
Ice Machine	4,500		4,500					
Computer Equipment	6,600		6,600					
Utility Vehicle Repairs	20,000		20,000					
<b>Total All Funds</b>	<b>\$ 3,477,000</b>		<b>\$ 327,000</b>	<b>\$ 2,500,000</b>	<b>\$ 250,000</b>	<b>\$ 400,000</b>	<b>\$</b>	<b>\$</b>

**TO**  
**6 YEAR CAPITAL PROGRAM 2022 - 2027**  
**SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

Project	Estimated Total Cost	Budget Appropriations		Capital Improvement Fund	Capital Surplus	Grants in-Aid and Other Funds	Bonds and Notes	
		Current Year 2022	Future Years				General	Self- Liquidating
Road Project - Rose St	\$ 234,000	\$	\$	\$	\$	\$ 234,000	\$	\$
Orange St	35,000					35,000		
Garbage Truck	400,000			20,000			380,000	
Phase II Water-Sewer	2,500,000			125,000			2,375,000	
Jet-Vac Truck	250,000			12,500			237,500	
Downtown Beautification	7,700			7,700				
HVAC Equipment	7,500			7,500				
Pavilion Repairs	7,000			7,000				
Copier	4,700			4,700				
Ice Machine	4,500			4,500				
Computer Equipment	6,600			6,600				
Utility Vehicle Repairs	20,000			20,000				
<b>Total All Funds</b>	<b>\$ 3,477,000</b>	<b>\$</b>	<b>\$</b>	<b>\$ 215,500</b>	<b>\$</b>	<b>\$ 269,000</b>	<b>\$ 2,992,500</b>	<b>\$</b>

**BE IT FURTHER RESOLVED**, that three certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services.

It is hereby certified that this is a true copy of a resolution amending the capital budget section adopted by the governing body on the 19th day of May, 2022.

**Certified by me**

\_\_\_\_\_  
**Date**

**TRENTON, NEW JERSEY**  
**APPROVED** \_\_\_\_\_, 2022

\_\_\_\_\_  
**Director of Local Government Services**

\_\_\_\_\_  
**Maryanne Capasso, RMC**  
**Borough Clerk**



**BOROUGH OF LAKEHURST - COUNTY OF OCEAN  
ORDINANCE 2022-06**

-----  
**ORDINANCE OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, STATE OF  
NEW JERSEY, AUTHORIZING VARIOUS IMPROVEMENTS AND TO APPROPRIATE THE SUM  
OF \$38,000 TO PAY THE COST THEREOF, FULLY FUNDED BY THE CAPITAL IMPROVEMENT  
FUND**  
-----

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF LAKEHURST,  
IN THE COUNTY OF OCEAN, NEW JERSEY (not less than two thirds of all members thereof  
affirmatively concurring) AS FOLLOWS:**

Section 1. The Borough of Lakehurst, in the County of Ocean, State of New Jersey (the "Borough") is hereby authorized to undertake the following various improvements.

Sections 2. The sum of \$7,700 is hereby appropriated for the Downtown Beautification Project, the sum of \$7,500 is hereby appropriated for HVAC equipment at the Borough Emergency Services Complex, the sum of \$7,000 is hereby appropriated for the repairs to the Borough pavilion, the sum of \$4,700 is hereby appropriated for a copier in Borough Hall, the sum of \$4,500 is hereby appropriated for an ice machine in the Borough Community Center, and the sum of \$6,600 is hereby appropriated for computer equipment (hereinafter referred to as "purpose"). Said appropriation shall be fully funded by the Capital Improvement Fund. The sum of \$38,000 is hereby appropriated from the Capital Improvement Fund for the payment of the cost of said purpose.

Section 3. The period of usefulness of the Improvements referred to in Section 2, within the limitations of the Local Bond Law and according to the reasonable life thereof, is not less than five years.

Section 4. The capital budget of the Borough of Lakehurst is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 5. The improvements authorized hereby are not current expenses and are general improvements the Borough may lawfully make. No part of the cost of the Improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 6. All ordinances or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 7. This bond ordinance shall take effect twenty days after the first publication thereof after final adoption, as provided by the Local Bond Law.

\_\_\_\_\_  
Hon. Harry Robbins  
Mayor

## NOTICE

**NOTICE IS HEREBY GIVEN** that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the 19th day of May, 2022 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, 207 Center Street, Lakehurst, New Jersey on the second day of June, 2022 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

---

Maryanne Capasso, RMC  
Municipal Clerk

**BOROUGH OF LAKEHURST - COUNTY OF OCEAN  
ORDINANCE 2022-07**

-----  
**ORDINANCE OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, STATE OF  
NEW JERSEY, AUTHORIZING REPAIRS TO A UTILITY VEHICLE AND RELATED EQUIPMENT  
TO APPROPRIATE THE SUM OF \$20,000 TO PAY THE COST THEREOF, FULLY FUNDED BY  
THE CAPITAL IMPROVEMENT FUND**  
-----

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, NEW JERSEY (not less than two thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Borough of Lakehurst, in the County of Ocean, State of New Jersey (the "Borough") is hereby authorized to undertake repairs to a utility vehicle and related equipment.

Sections 2. The sum of \$20,000 is hereby appropriated to the payment of the cost of the repairs authorized and described in Section 1 hereof (hereinafter referred to as "purpose"). Said appropriation shall be fully funded by the Capital Improvement Fund. The sum of \$20,000 is hereby appropriated from the Capital Improvement Fund for the payment of the cost of said purpose.

Section 3. The period of usefulness of the Improvements referred to in Section 2, within the limitations of the Local Bond Law and according to the reasonable life thereof, is not less than five years.

Section 4. The capital budget of the Borough of Lakehurst is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 5. The improvements authorized hereby are not current expenses and are general improvements the Borough may lawfully make. No part of the cost of the Improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 6. All ordinances or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 7. This bond ordinance shall take effect twenty days after the first publication thereof after final adoption, as provided by the Local Bond Law.

\_\_\_\_\_  
Hon. Harry Robbins  
Mayor

## NOTICE

**NOTICE IS HEREBY GIVEN** that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the 19th day of May, 2022 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, 207 Center Street, Lakehurst, New Jersey on the second day of June, 2022 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

---

Maryanne Capasso, RMC  
Municipal Clerk

**AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN,  
STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING THE REVISED  
GENERAL ORDINANCES OF THE BOROUGH, CHAPTER IV ENTITLED  
“GENERAL LICENSING”, SECTION 4-5 LICENSED MARIJUANA OPERATIONS**

**2022-08**

**WHEREAS** the Mayor and Council of the Borough of Lakehurst are desirous of making certain amendments to Ordinance 2021-06, Section 4-5.1 entitled “Licensing & Fees” and Section 4-5.3 entitled “Gross Receipts, Taxes”.

**NOW THEREFORE BE IT ORDAINED** by the Mayor & Council of the Borough of Lakehurst, County of Ocean and State of New Jersey that Section 4-5.1 and Section 4-5.3 be and is hereby amended and supplemented, as follows:

**Section 1. Amendment & supplement to Section 4-5.1 Licensing & Fees.**

- a) New license application fees:
  - i) First submittal: \$10,000.00. The following is required with a first submittal:
    - (1) All applicants must submit a \$10,000.00 application fee via certified bank check.
    - (2) All applicants must concurrently submit a business proposal with one (1) original and two (2) copies along with the license application and license application fee.
  - ii) A marijuana business license selection committee will be appointed by the Mayor to administratively sort, review and consider each business. Final selection to be made by the full council.
  - iii) If a business is not selected, \$5,000.00 of the first submittal license application fee will be returned.
  
- b) Renewal application fee: \$5,000.00 which is non-refundable

**Section 2. Amendment & Supplement to Section 4-5.3 Gross Receipts, Taxes.**

- a) Every marijuana-based business shall submit a quarterly tax report to the Borough Clerk.
  
- b) The Borough may request an audit at the licensee’s request for any and all reasons or no reason at all. The burden of proving that any transaction is exempt from the tax shall be upon the seller. It shall be the duty of every seller to maintain, keep and preserve suitable records of all sales made by the seller and such other books or accounts as may be required to determine the amount of the tax of which the Seller is liable under this Article. It shall be the duty of every such seller to keep and preserve for a period of five (5) years all such books, invoices, and other records and the same shall be open for examination by the Borough Clerk or designee.

- c) The Borough has the right to revoke the seller's license in the event seller does not satisfy the Two Percent (2%) sales tax within thirty (30) days of submitting its quarterly tax reports of which must be submitted in a reasonably timely manner.

**Section 3. Severability.**

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

**Section 4. Effective date.**

This Ordinance shall take effect immediately upon final passage, adoption, and publication as required by law.

---

Hon. Harry Robbins  
Mayor

**NOTICE**

**NOTICE IS HEREBY GIVEN** that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the nineteenth day of May, 2022 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the second day of June, 2022 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

---

Maryanne Capasso, RMC  
Municipal Clerk