

**BOROUGH OF LAKEHURST
REDEVELOPMENT MEETING: CANCELLED**

**WORK SESSION/REGULAR MEETING
AUGUST 17, 2023
TENTATIVE AGENDA**

1. Approval of Minutes of July 20, 2023 Regular Meeting
2. Payment of Bills
3. Resolution appointing Amy Lowe as Deputy Municipal Clerk
4. Resolution hiring Amyrr Evans as Public Works Laborer
5. Resolution authorizing refund of 2023 tax overpayments
6. Resolution authorizing cancellation of 2023 tax overpayment for Bl. 17, L. 1.03
7. Resolution authorizing cancellation of 2023 taxes for Bl.17, L 3.01
8. Resolution authorizing cancellation of 2023 taxes for Bl. 10, L. 11
9. Resolution appointing Affordable Housing Engineer
10. Resolution regarding refund of escrow fees for Limelight LLC, Phase II
11. Resolution cancelling grant balances
12. Introduction and first reading of Ordinance #2023-19 entitled_“AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING CHAPTER XXV OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, ENTITLED “LAND DEVELOPMENT”, TO CREATE A NEW SUBSECTION ENTITLED “PRIVATELY-OWNED SALT STORAGE””
13. Second reading and public hearing of Ordinance #2023-15 entitled: “AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING CHAPTER XXV OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, ENTITLED LAND DEVELOPMENT, TO CREATE A NEW SUBSECTION ENTITLED “TREE REMOVAL-REPLACEMENT””

14. Second reading and public hearing of Ordinance #2023-16 entitled “AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER VII OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED TRAFFIC
15. Second reading and public hearing of Ordinance #2023-17 entitled “AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING AND SUPPLEMENTING CHAPTER II, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED “ADMINISTRATION.””
16. Second reading and public hearing of Ordinance #2023-18 entitled “ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE BOROUGH, CHAPTER XXV ENTITLED “LAND DEVELOPMENT”
17. Executive/Closed Session to discuss contract negotiations

Maryanne Capasso, RMC
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

**RESOLUTION
AUGUST 17 2023**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$324,276.97 is hereby approved.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of August 17, 2023.

**Maryanne Capasso
Municipal Clerk, RMC**

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00812	11/29/22	A0093 ACTION UNIFORM CO.									
1		FIRST TACTICAL PANT W/STRIPE	190.00	2-01-25-240-279	B	UNIFORM ALLOWANCE - PAUL	R	11/29/22	08/16/23		
2		5.11 L/S POLO W/PATCH	120.00	2-01-25-240-279	B	UNIFORM ALLOWANCE - PAUL	R	11/29/22	08/16/23		
3		BLAUER FLRRCCE W/PATCH	140.00	2-01-25-240-279	B	UNIFORM ALLOWANCE - PAUL	R	11/29/22	08/16/23		
4		WALLET BADGE W/WALLET CLIP	84.00	2-01-25-240-279	B	UNIFORM ALLOWANCE - PAUL	R	11/29/22	08/16/23		
5		BADGE WALLET	42.00	2-01-25-240-279	B	UNIFORM ALLOWANCE - PAUL	R	11/29/22	08/16/23		
			<u>576.00</u>								
23-00236	04/03/23	S0197 STEVENSON SUPPLY CO., INC.									
1		WATER METER 5/8 X 3/4 BRASS	1,514.12	3-09-00-101-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	04/03/23	08/16/23		
23-00284	04/18/23	W0010 W. B. MASON OFFICE SUPPLIES									
1		COPY PAPER	226.47	3-01-25-240-211	B	OFFICE SUPPLIES	R	04/18/23	08/16/23		
23-00309	05/02/23	W0008 WORKNET, OCEAN BAY OCC MEDICIN									
1		PRE-EMPLOYMENT PHYSICAL EXAM	250.00	3-01-26-306-250	B	RECYCLING TAX	R	05/02/23	08/16/23		03645809-00
23-00422	06/07/23	S0048 SUMMIT SUPPLY CORP OF COLORADO									
1		32 GAL 3/4" #9 FLAT EXP METAL	1,058.85	G-02-00-200-429	B	Clean Communities Grant 2022	R	06/07/23	08/16/23		
2		32 GAL PLASTIC LINER BLACK	200.85	3-01-41-707-299	B	MISCELLANEOUS	R	06/07/23	08/16/23		
3		RECEPTACLE SURFACE MOUNT	293.85	3-01-41-707-299	B	MISCELLANEOUS	R	06/07/23	08/16/23		
4		24" ID PLASTIC DOMED LID	407.85	3-01-41-707-299	B	MISCELLANEOUS	R	06/07/23	08/16/23		
5		SHIPPING	594.15	3-01-41-707-299	B	MISCELLANEOUS	R	06/07/23	08/16/23		
			<u>2,555.55</u>								
23-00462	06/15/23	D0024 D. GORDON CONTROLS									
1		ICE MACHINE FILTERS & LABOR	108.14	C-04-00-564-001	B	Ordinance 2022-06 Various Improvements	R	06/15/23	08/16/23		61842
23-00467	06/15/23	D0072 DYNAMIC TESTING SERVICE, LLC									
1		DRUG/ALCH TEST - PW	90.00	G-02-00-200-445	B	Recycling Tonnage Grant - 2019	R	06/15/23	08/16/23		1629
23-00468	06/15/23	A0007 ALL INDUSTRIAL SAFETY PRODUCTS									
1		SANITATION GLOVES/VESTS/ETC	797.25	3-01-26-305-299	B	MISCELLANEOUS	R	06/15/23	08/16/23		233685-1

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type Description	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00468	06/15/23	A0007 ALL INDUSTRIAL SAFETY PRODUCTS Continued									
		2 SHIPPING	<u>13.32</u>	3-01-26-305-299	B MISCELLANEOUS		R	07/28/23	08/16/23		
			810.57								
23-00471	06/19/23	M0031 R. R. DONNELLY									
		1 CERTIFIED COPY OF VITAL RECORD	92.50	3-01-20-120-216	B Clerk - Printing		R	06/19/23	08/16/23		
23-00475	06/20/23	E0069 ENTENMANN ROVIN CO									
		1 LAKEHURST CHAPLAIN BADGE	140.25	3-01-25-240-272	B UNIFORM REPAIRS - REPLACE		R	06/20/23	08/16/23		0174833-IN
23-00482	06/30/23	S0107 SFAEGUARD US OPERATING, LLC									
		1 TMT BLACK ENGLISH VARIANT	315.00	3-01-25-240-246	B EQUIPMENT - SAFETY		R	06/30/23	08/16/23		
		2 BLACK RIGID TMT CASE	425.60	3-01-25-240-246	B EQUIPMENT - SAFETY		R	06/30/23	08/16/23		
		3 MOJO RESPONDER FIRST AID	1,400.00	3-01-25-240-246	B EQUIPMENT - SAFETY		R	06/30/23	08/16/23		
		4 SWAT-T TOURNIQUET BLACK	91.28	3-01-25-240-246	B EQUIPMENT - SAFETY		R	06/30/23	08/16/23		
		5 SHIPPING	<u>9.89</u>	3-01-25-240-246	B EQUIPMENT - SAFETY		R	06/30/23	08/16/23		
			2,241.77								
23-00489	07/12/23	M0013 BILL MEYER ELECTRIC									
		1 WORK AT WATER PLANT,ESC,PD LAK	1,279.15	3-09-00-101-244	B EQUIPMENT - MAINTENANCE/REPAIR		R	07/12/23	08/16/23		
23-00490	07/12/23	H0626 HENDERSON LABS, J.R. INC.									
		1 NITRATE SAMPLE JUNE 2023	50.00	3-09-00-101-222	B CONTRACTUAL SERVICES		R	07/12/23	08/16/23		62177
23-00491	07/12/23	H0626 HENDERSON LABS, J.R. INC.									
		1 PNFA SAMPLE TEST JUNE 2023	410.00	3-09-00-101-222	B CONTRACTUAL SERVICES		R	07/12/23	08/16/23		62189
23-00494	07/12/23	M0097 MUNICIPAL EMERGENCY SERVICES									
		1 LIGHT BREACHING KITS	4,686.84	3-01-25-240-245	B EQUIPMENT - POLICE TACTICAL		R	07/12/23	08/16/23		
23-00495	07/12/23	A0113 ATLANTIC TACTICAL									
		1 LANCER MAGAZINES 30RD BLACK	330.00	3-01-25-240-245	B EQUIPMENT - POLICE TACTICAL		R	07/12/23	08/16/23		SI-80808941
		2 SHIPPING	<u>14.95</u>	3-01-25-240-245	B EQUIPMENT - POLICE TACTICAL		R	07/12/23	08/16/23		
			344.95								
23-00498	07/17/23	P0080 PSYCHOLOGICAL & BEHAVIORAL									
		1 PSYCH EVALUATION - LHD	700.00	3-01-25-240-229	B PHYSICALS		R	07/17/23	08/16/23		

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type Description	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00499	07/17/23	H0626 HENDERSON LABS, J.R. INC.									
		1 LAB TESTS JULY 2023	185.00	3-09-00-101-222	B CONTRACTUAL SERVICES		R	07/17/23	08/16/23		62217
23-00500	07/17/23	M0118 MIRACLE CHEMICAL CO.									
		1 200 GAL SODIUM HYPOCHLORITE	1,198.00	3-09-00-101-267	B CHEMICALS		R	07/17/23	08/16/23		
		2 FUEL SURCHARGE	75.00	3-09-00-101-267	B CHEMICALS		R	07/17/23	08/16/23		
			<u>1,273.00</u>								
23-00554	07/20/23	M0963 MGL PRINTING SOLUTIONS									
		1 MINUTE BOOKS	357.00	3-01-20-120-211	B Clerk - Office Supplies		R	07/20/23	08/16/23		199021
		2 11" FILLER SHEETS 250/PK	216.00	3-01-20-120-211	B Clerk - Office Supplies		R	07/20/23	08/16/23		
		3 SHIPPING	29.00	3-01-20-120-211	B Clerk - Office Supplies		R	07/20/23	08/16/23		
			<u>602.00</u>								
23-00555	07/21/23	00138 ORIENTAL TRADING CO., INC.									
		1 PURPLE BULK SAND - 5LBS	14.99	3-01-28-371-236	B Public Events - Miscellaneous		R	07/21/23	08/16/23		725539221-01
		2 BLUE BULK SAND - 5LBS	14.99	3-01-28-371-236	B Public Events - Miscellaneous		R	07/21/23	08/16/23		
		3 SANDART BOTTLE NECKLACE & KIT	74.99	3-01-28-371-236	B Public Events - Miscellaneous		R	07/21/23	08/16/23		
		4 PLASTIC HEART SAND BOTTLE NECK	8.79	3-01-28-371-236	B Public Events - Miscellaneous		R	07/21/23	08/16/23		
		5 SHIPPING	5.00	3-01-28-371-236	B Public Events - Miscellaneous		R	07/21/23	08/16/23		
			<u>118.76</u>								
23-00556	07/25/23	C0046 COLONIAL BOUQUET									
		1 SYMPATHY FLOWERS - HOURIGAN	85.00	3-01-20-110-299	B MISCELLANEOUS		R	07/25/23	08/16/23		
23-00558	07/25/23	D0024 D. GORDON CONTROLS									
		1 20" X 20" X 1" PLEATS	13.61	3-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR		R	07/25/23	08/16/23		61720
23-00559	07/25/23	D0024 D. GORDON CONTROLS									
		1 20" X 25" X 1" PLEATS	15.83	3-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR		R	07/25/23	08/16/23		61721
23-00560	07/25/23	D0024 D. GORDON CONTROLS									
		1 PD CONDENSATE LINE REPAIR	77.00	3-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR		R	07/25/23	08/16/23		62149
23-00561	07/25/23	D0072 DYNAMIC TESTING SERVICE, LLC									
		1 DRUG/ALCH TEST - PW	90.00	G-02-00-200-445	B Recycling Tonnage Grant - 2019		R	07/25/23	08/16/23		1733
23-00562	07/25/23	S0197 STEVENSON SUPPLY CO., INC.									
		1 CASC #CRT1- 7.85- 12- .75CC	626.00	3-09-00-101-244	B EQUIPMENT - MAINTENANCE/REPAIR		R	07/25/23	08/16/23		666823

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00582	08/14/23	H0196 HALL'S SERVICE, INC.								
1	2307-3228: PD 1308	OIL CHANGE	53.25	3-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	08/14/23	08/16/23		2307-3228
2	2307-3229: PD 1306	TIRES	506.95	3-01-26-291-253	B POLICE VEHICLE - TIRES	R	08/14/23	08/16/23		2307-3229
3	2307-3265: PD 1306	SWAY BAR	85.25	3-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	08/14/23	08/16/23		2307-3265
4	2307-3287: PD 1305	CAT. CONVER	999.71	3-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	08/14/23	08/16/23		2307-3287
5	2307-3322: PD 1301	BRAKES	844.41	3-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	08/14/23	08/16/23		2307-3322
6	2307-3381: PD 1307	MODULE DIAG	112.50	3-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	08/14/23	08/16/23		2307-3381
7	2307-3592: PD 1302	OIL CHANGE	54.95	3-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	08/14/23	08/16/23		2307-3592
8	2307-3591: PW DURANGO	OIL CHNG	58.57	3-01-26-291-256	B PUBLIC WKS VEHICLE MAINT/REP	R	08/14/23	08/16/23		2307-3591
			<u>2,715.59</u>							
23-00583	08/14/23	C0084 COASTAL SOLUTIONS								
1	ANNUAL BILLING FOR 2023-2024		6,175.00	3-01-20-140-222	B Information Technology - Contractual Srv	R	08/14/23	08/16/23		102808
2	ANNUAL BILLING FOR 2023-2024		6,175.00	3-09-00-101-222	B CONTRACTUAL SERVICES	R	08/14/23	08/16/23		102808
			<u>12,350.00</u>							
23-00584	08/14/23	L0044 LIMELIGHT, LLC								
1	RELEASE PERFORMANCE BOND		8,572.95	T-03-00-500-001	B Limelight II Perf Guar - B. 5 L. 1,3,4	R	08/14/23	08/16/23		
23-00586	08/15/23	E0036 EASTERN ARMORED SERVICES INC.								
1	BANK COURIER SERVICES		338.00	3-01-20-145-101	B Tax Collector - Regular Salaries	R	08/15/23	08/16/23		0031645
2	BANK COURIER SERVICES		338.00	3-09-00-101-299	B MISCELLANEOUS	R	08/15/23	08/16/23		0031645
			<u>676.00</u>							
23-00587	08/15/23	H0032 HOLMDEL TOWNSHIP								
1	SHARED SRVS 7/1/23 - 7/31/23		5,545.00	3-01-42-130-201	B Holmdel-Chief Financial Officer	R	08/15/23	08/16/23		23-L006
2	SHARED SRVS 7/1/23 - 7/31/23		1,848.33	3-09-00-104-201	B Shared Service-Holmdel Township Finance	R	08/15/23	08/16/23		
			<u>7,393.33</u>							
23-00588	08/15/23	P0158 PITNEY BOWES GLOBAL FINANCIAL								
1	MAILING METER CHARGES		186.57	3-01-20-120-299	B MISCELLANEOUS	R	08/15/23	08/16/23		3317829030
23-00589	08/15/23	A0102 AFFILIATED TECHNOLOGY SOLUTION								
1	PHONE BILL - SEPTEMBER 2023		658.18	3-01-31-440-275	B TELEPHONE	R	08/15/23	08/16/23		
23-00590	08/15/23	E0923 Edmuds GovTech								
1	2023 TAX BILLING		270.00	3-01-20-145-299	B Tax Collector - Miscellaneous	R	08/15/23	08/16/23		23-IN5101

August 16, 2023
03:22 PM

Borough of Lakehurst
Bill List By P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00591	08/15/23	S0896 SHORE BUSINESS SOLUTIONS								
		1 PD COPIER INVOICE# AR82181	471.17	3-01-25-240-297	B Police - Miscellaneous	R	08/15/23	08/16/23		AR82181
23-00592	08/15/23	N0029 TWIN ROCKS WATER								
		1 BORO HALL WATER AND COOLER	45.98	3-01-20-120-299	B MISCELLANEOUS	R	08/15/23	08/16/23		
		2 POLICE DEPT WATER AND COOLER	89.94	3-01-25-240-297	B Police - Miscellaneous	R	08/15/23	08/16/23		
		3 PW WATER AND COOLER	<u>12.00</u>	3-01-26-305-299	B MISCELLANEOUS	R	08/15/23	08/16/23		
			147.92							
23-00593	08/15/23	C0131 CHARLOTTE SHEPHERD								
		1 MEDICARE REIMBURS. 4/23 - 6/23	494.70	3-01-23-220-228	B Insurance - Medicare Reimbursement	R	08/15/23	08/16/23		
23-00594	08/15/23	D0064 DUGAN, BERNADETTE								
		1 MEDICARE REIMBURS. 5/23 - 7/23	494.70	3-01-23-220-228	B Insurance - Medicare Reimbursement	R	08/15/23	08/16/23		
23-00595	08/15/23	A0062 ALFRED SLOAN								
		1 MEDICARE REIMBURS. 6/23 - 8/23	989.40	3-01-23-220-228	B Insurance - Medicare Reimbursement	R	08/15/23	08/16/23		
23-00596	08/15/23	G0061 GREGORY J. HOCK, ESQUIRE								
		1 B & K EQUIPMENT PB 2023-03	240.00	T-03-00-400-418	B B&K Equipment Services B63 L6	R	08/15/23	08/16/23		
		2 C3 LAKEHURST 145 RT 70 PB23-01	45.00	T-03-00-400-418	B B&K Equipment Services B63 L6	R	08/15/23	08/16/23		
		3 MCDONALDS	<u>150.00</u>	T-03-00-400-420	B McDonald's PB App. 23-04	R	08/15/23	08/16/23		
			435.00							
23-00597	08/15/23	U0025 UNIVERSAL MAILING SERVICE INC								
		1 TAX BILL MAILING	953.37	3-01-20-145-299	B Tax Collector - Miscellaneous	R	08/15/23	08/16/23		171756
23-00598	08/15/23	N0010 NJ DIV ALCOHOLIC BEVERAGE CNTL								
		1 8 LIQUOR LICENSE RENEWAL	24.00	3-01-20-120-299	B MISCELLANEOUS	R	08/15/23	08/16/23		
23-00599	08/15/23	NJ101 NJ DEPT OF HEALTH								
		1 DOG LIC REPORT JULY 2023	4.20	3-15-00-900-003	B Due to State - License Fees	R	08/15/23	08/16/23		
23-00600	08/15/23	T0421 TROPICANA								
		1 NJLM CONFERENCE REF# 12975	256.00	3-01-20-110-282	B CONFERENCE FEES & TRAVEL	R	08/15/23	08/16/23		
23-00602	08/15/23	S9911 STATE OF NJ - DEPT OF LABOR								
		1 COMBINED ASSESSMENT BILL 2022	303.40	T-03-00-100-025	B Unemployment Trust	R	08/15/23	08/16/23		

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00603	08/15/23	R0046 RUMPF LAW									
1		PUBLIC DEFENDER	375.00	3-01-43-495-231	B	PUBLIC DEFENDER	R	08/15/23	08/16/23		
23-00604	08/15/23	G0560 LEXISNEXIS									
1		NJ ADMIN CODE TITLE 4A	79.00	3-01-20-120-283	B	BOOKS & PUBLICATIONS	R	08/15/23	08/16/23		37846760
23-00605	08/15/23	C0114 COMPLETE SECURITY SYSTEMS INC.									
1		ALARM MONITOR ESC 8/1 - 10/31	135.00	3-01-26-310-299	B	B&G - MISCELLANEOUS	R	08/15/23	08/16/23		3785864
23-00606	08/15/23	M0081 METROPOLITAN LIFE INSURANCE CO									
1		DENTAL INSURANCE 7/2023	4,028.23	3-01-23-220-226	B	Insurance - Dental	R	08/15/23	08/16/23		
23-00607	08/15/23	P0022 SUN LIFE									
1		LIFE INS BILL TO 9/23	102.60	3-01-23-220-227	B	Insurance - Life Insurance	R	08/15/23	08/16/23		
23-00608	08/15/23	M0113 MANCHESTER TOWNSHIP									
1		COURT WARRANT CALLOUTS	1,571.19	3-01-43-490-222	B	Court - Contractual Services	R	08/15/23	08/16/23		2023-02
23-00609	08/15/23	A0024 ACTION DATA SERVICES									
1		QUARTERLY FILING 2ND QTR 2023	920.30	3-01-20-130-299	B	Finance - Miscellaneous	R	08/15/23	08/16/23		83580
2		PAYROLL SERVICES PDEND 7/09/23	201.35	3-01-20-130-299	B	Finance - Miscellaneous	R	08/15/23	08/16/23		83715
3		PAYROLL SERVICES PDEND 7/23/23	381.52	3-01-20-130-299	B	Finance - Miscellaneous	R	08/15/23	08/16/23		83883
			1,503.17								
23-00610	08/16/23	T0967 TREASURER, STATE OF NJ (NJDEP)									
1		ANNUAL OPERATION INVOICE	360.00	3-09-00-101-299	B	MISCELLANEOUS	R	08/16/23	08/16/23		230862910
23-00611	08/16/23	P0151 PEDRONI FUEL OIL CO.									
1		DYED DIESEL FOR PW GARAGE	2,479.34	3-01-31-447-266	B	DIESEL FUEL	R	08/16/23	08/16/23		581482
23-00612	08/16/23	U0005 UNIFIRST CORPORATION									
1		PW UNIFORM CLEANING 7/23	1,008.56	3-09-00-101-271	B	UNIFORMS	R	08/16/23	08/16/23		
23-00613	08/16/23	O0012 ONE CALL CONCEPTS									
1		ONE CALL MESSAGES 7/23	37.18	3-09-00-101-275	B	TELEPHONE	R	08/16/23	08/16/23		3075377
23-00614	08/16/23	V0855 VERIZON									
1		PHONE BILL	97.88	3-09-00-101-275	B	TELEPHONE	R	08/16/23	08/16/23		

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
23-00614	08/16/23	V0855 VERIZON		Continued				
		2 PHONE BILL	<u>97.88</u>	3-09-00-101-275	B TELEPHONE	R	08/16/23 08/16/23	
			195.76					
23-00615	08/16/23	N0136 NJ NATURAL GAS COMPANY						
		1 ESC GAS BILL	309.88	3-01-31-437-269	B NATURAL GAS	R	08/16/23 08/16/23	
		2 PW GARAGE GAS BILL	239.86	3-01-31-437-269	B NATURAL GAS	R	08/16/23 08/16/23	
		3 COMMUNITY CENTER GAS BILL	61.24	3-01-31-437-269	B NATURAL GAS	R	08/16/23 08/16/23	
		4 PD HQ GAS BILL	48.87	3-01-31-437-269	B NATURAL GAS	R	08/16/23 08/16/23	
		5 BOROUGH HALL GAS BILL	<u>42.00</u>	3-01-31-437-269	B NATURAL GAS	R	08/16/23 08/16/23	
			701.85					
23-00616	08/16/23	C0060 COMCAST CABLE						
		1 WATER PLANT CABLE MODEM	93.22	3-09-00-101-275	B TELEPHONE	R	08/16/23 08/16/23	
23-00617	08/16/23	C0060 COMCAST CABLE						
		1 ESC CABLE MODEM	177.76	3-01-31-440-275	B TELEPHONE	R	08/16/23 08/16/23	
		2 COMM CENTER CABLE MODEM	93.22	3-01-31-440-275	B TELEPHONE	R	08/16/23 08/16/23	
		3 BORO HALL CABLE MODEM	204.17	3-01-31-440-275	B TELEPHONE	R	08/16/23 08/16/23	
		4 PD CABLE MODEM	136.21	3-01-31-440-275	B TELEPHONE	R	08/16/23 08/16/23	
		5 PW CABLE MODEM	<u>110.84</u>	3-01-31-440-275	B TELEPHONE	R	08/16/23 08/16/23	
			722.20					
23-00618	08/16/23	C0114 COMPLETE SECURITY SYSTEMS INC.						
		1 FIRE ALARM MONITOR 8/1 - 10/31	195.00	3-01-25-240-297	B Police - Miscellaneous	R	08/16/23 08/16/23	3785863
		2 BURG ALARM MONITOR 8/1 - 10/31	<u>135.00</u>	3-01-25-240-297	B Police - Miscellaneous	R	08/16/23 08/16/23	3785863
			330.00					
23-00619	08/16/23	V0011 VERIZON WIRELESS						
		1 BORO CELL PHONE BILL 7/23	487.14	3-01-31-440-275	B TELEPHONE	R	08/16/23 08/16/23	
23-00620	08/16/23	R0158 REMINGTON & VERNICK ENGINEERS						
		1 B&K EQUIP P/F & S/P APPLICATIO	1,847.50	T-03-00-400-418	B B&K Equipment Services B63 L6	R	08/16/23 08/16/23	1514P093-3
23-00621	08/16/23	L0099 LAKEHURST BOARD OF EDU (BOND)						
		1 SCHOOL BOND PAYABLE	3,920.00	3-01-55-900-002	B SCHOOL TAXES PAYABLE	R	08/16/23 08/16/23	
23-00622	08/16/23	L0098 LAKEHURST BOARD OF EDUCATION						
		1 SEPTEMBER 2023	110,388.00	3-01-55-900-002	B SCHOOL TAXES PAYABLE	R	08/16/23 08/16/23	

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
23-00623	08/16/23	00145 OCEAN COUNTY UTILITIES						
1	3RD QTR 2023 UTILITIES CHARGE		80,780.00	3-09-00-105-222	B CONTRACTUAL SERVICES	R	08/16/23 08/16/23	1800026625
23-00624	08/16/23	H0026 HOLMAN, FRENIA, ALLISON, PC						
1	2022 AUDIT SERVICES		10,000.00	3-01-20-135-222	B AUDIT SERVICES	R	08/16/23 08/16/23	
2	2022 AUDIT SERVICES		10,000.00	3-09-00-103-222	B AUDIT	R	08/16/23 08/16/23	
			<u>20,000.00</u>					
23-00625	08/16/23	J0900 JCP&L						
1	ELECTRIC BILL UF - 2 MONTHS		5,880.70	3-09-00-101-276	B ELECTRIC	R	08/16/23 08/16/23	
23-00626	08/16/23	J0900 JCP&L						
1	ELECTRIC BILL STREET LIGHTING		1,557.54	3-01-31-436-276	B STREET LIGHTING	R	08/16/23 08/16/23	
2	LED STREET LIGHTING		450.77	3-01-31-436-276	B STREET LIGHTING	R	08/16/23 08/16/23	
			<u>2,008.31</u>					
23-00627	08/16/23	J0900 JCP&L						
1	RT 70 & ORCHARD LIGHT		61.41	3-01-31-436-276	B STREET LIGHTING	R	08/16/23 08/16/23	
23-00628	08/16/23	J0900 JCP&L						
1	ELECTRIC BILL CF		2,509.49	3-01-31-435-276	B ELECTRICITY	R	08/16/23 08/16/23	
23-00629	08/16/23	00139 OCEAN COUNTY LANDFILL						
1	LANDFILL DUMP FEE ESCROW		15,000.00	3-01-32-465-257	B LANDFILL FEES	R	08/16/23 08/16/23	
23-00630	08/16/23	H0030 HOLIDAY CAR WASH						
1	POLICE CAR WASHES JULY		72.00	3-01-25-240-297	B Police - Miscellaneous	R	08/16/23 08/16/23	1524
23-00631	08/16/23	S0028 STATE TOXICOLOGY LABORATORY						
1	LAW ENFORCEMENT DRUG TESTING		90.00	3-01-25-240-297	B Police - Miscellaneous	R	08/16/23 08/16/23	
23-00632	08/16/23	L0040 LOWE'S						
1	B & G SHARE		530.56	3-01-26-310-262	B MINOR TOOLS & EQUIPMENT	R	08/16/23 08/16/23	
3	CLEAN COMM SHARE		119.99	G-02-00-200-426	B Clean Communities Program 2021	R	08/16/23 08/16/23	
			<u>650.55</u>					
23-00633	08/16/23	A0100 AARON J SNYDER						
1	MEDICARE REIMBURS. 6/23-8/23		494.70	3-01-23-220-228	B Insurance - Medicare Reimbursement	R	08/16/23 08/16/23	

August 16, 2023
03:22 PM

Borough of Lakehurst
Bill List By P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00634	08/16/23	A0075				GANNETT NEW JERSEY NEWSPAPERS					
1	CLERK ADVERT.	5/1 - 5/31/23	298.40	3-01-20-122-215	B Advertising - Legal Advertisements	R	08/16/23	08/16/23			
2	CLERK ADVERT.	6/1 - 6/30/23	227.12	3-01-20-122-215	B Advertising - Legal Advertisements	R	08/16/23	08/16/23			005732294
3	CLERK ADVERT.	7/1 - 7/31/23	405.12	3-01-20-122-215	B Advertising - Legal Advertisements	R	08/16/23	08/16/23			0005802064
4	CLERK ADVERT.	7/1 - 7/31/23	45.56	T-03-00-400-017	B Limelight III Escrow - Block 52 Lot 13	R	08/16/23	08/16/23			0005802064
			<u>976.20</u>								
Total Purchase Orders:		78	Total P.O. Line Items:		131	Total List Amount:		315,447.29	Total Void Amount:		0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	2-01	576.00	0.00	576.00	0.00	0.00	576.00
CURRENT FUND APPROPRIATIONS	3-01	190,141.68	0.00	190,141.68	0.00	0.00	190,141.68
WATER & SEWER OPERATING	3-09	112,054.02	0.00	112,054.02	0.00	0.00	112,054.02
ANIMAL CONTROL FUND	3-15	4.20	0.00	4.20	0.00	0.00	4.20
Year Total:		302,199.90	0.00	302,199.90	0.00	0.00	302,199.90
	C-04	108.14	0.00	108.14	0.00	0.00	108.14
	G-02	1,358.84	0.00	1,358.84	0.00	0.00	1,358.84
	T-03	11,204.41	0.00	11,204.41	0.00	0.00	11,204.41
Total of All Funds:		315,447.29	0.00	315,447.29	0.00	0.00	315,447.29

July 25, 2023
01:49 PM

Borough of Lakehurst
Bill List By P.O. Number

Page No: 1

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Vendors: All
Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00563	07/25/23	T0043 TARGET CORPORATION									
1		NATIONAL NIGHT OUT PRIZES	3,332.24	T-03-00-101-010	B	Police Donations - National Night Out	R	07/25/23	07/25/23		

Total Purchase Orders: 1 Total P.O. Line Items: 1 Total List Amount: 3,332.24 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	T-03	3,332.24	0.00	3,332.24	0.00	0.00	3,332.24
Total of All Funds:		<u>3,332.24</u>	<u>0.00</u>	<u>3,332.24</u>	<u>0.00</u>	<u>0.00</u>	<u>3,332.24</u>

August 15, 2023
08:40 AM

Borough of Lakehurst
Bill List By P.O. Number

Page No: 1

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Vendors: All
Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00585	08/15/23	N0003 NJ DEPT OF TRANSPORTATION									
1		NJ DOT 2023 PROJECT PERMIT	395.00	3-01-20-165-232	B	ENGINEERING SERVICES	R	08/15/23	08/15/23		

Total Purchase Orders: 1 Total P.O. Line Items: 1 Total List Amount: 395.00 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	3-01	395.00	0.00	395.00	0.00	0.00	395.00
Total of All Funds:		<u>395.00</u>	<u>0.00</u>	<u>395.00</u>	<u>0.00</u>	<u>0.00</u>	<u>395.00</u>

August 11, 2023
04:32 PM

Borough of Lakehurst
Bill List By P.O. Number

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00573	08/08/23	W0030 WEX BANK	3,589.29	3-01-31-447-265		B GASOLINE	R	08/08/23	08/11/23		90913801
		1 WAWA GAS CHARGES JULY 2023									
23-00574	08/08/23	M0113 MANCHESTER TOWNSHIP				B B&G - MISCELLANEOUS	R	08/08/23	08/11/23		
		1 3RD QTR 2023 BORO PROP TAX	31.79	3-01-26-310-299		B B&G - MISCELLANEOUS	R	08/08/23	08/11/23		
		2 4TH QTR 2023 BORO PROP TAX	31.78	3-01-26-310-299		B B&G - MISCELLANEOUS	R	08/08/23	08/11/23		
		3 1-2 QTRS 2024 BORO PROP TAX	60.58	3-01-26-310-299		B B&G - MISCELLANEOUS	R	08/08/23	08/11/23		
			124.15								

Total Purchase Orders: 2 Total P.O. Line Items: 4 Total List Amount: 3,713.44 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	3-01	3,713.44	0.00	3,713.44	0.00	0.00	3,713.44
Total of All Funds:		<u>3,713.44</u>	<u>0.00</u>	<u>3,713.44</u>	<u>0.00</u>	<u>0.00</u>	<u>3,713.44</u>

July 31, 2023
03:31 PM

Borough of Lakehurst
Bill List By P.O. Number

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00565	07/31/23	B0096 BACKYARD BUDDIES LLC									
		1 NNO PETTING ZOO	550.00	T-03-00-101-010	B	Police Donations - National Night Out	R	07/31/23	07/31/23		
23-00566	07/31/23	D0045 DOWN THE HATCHET									
		1 NNO MOBILE HATCHET TRAILER	300.00	T-03-00-101-010	B	Police Donations - National Night Out	R	07/31/23	07/31/23		
23-00567	07/31/23	S0108 SHORE INFLATABLES									
		1 NNO INFLATABLES W/SANDBAGS	539.00	T-03-00-101-010	B	Police Donations - National Night Out	R	07/31/23	07/31/23		

Total Purchase Orders: 3 Total P.O. Line Items: 3 Total List Amount: 1,389.00 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	T-03	1,389.00	0.00	1,389.00	0.00	0.00	1,389.00
Total of All Funds:		<u>1,389.00</u>	<u>0.00</u>	<u>1,389.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,389.00</u>

**RESOLUTION
AUGUST 17, 2023**

WHEREAS, there currently is a vacancy in the authorized position of Deputy Municipal Clerk; **and**

WHEREAS, Amy Lowe has worked for the Borough of Lakehurst since 2004; **and**

WHEREAS, Amy Lowe has passed the State Registered Municipal Clerk Exam; **and**

WHEREAS, Borough Ordinance 2-7.6 allows the position of Deputy Municipal Clerk for a term of one (1) year, commencing January 1 annually and ending December 31.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that Amy Lowe be appointed a Deputy Municipal Clerk, at a salary of \$50,882.60 per annum, effective August 17, 2023 through December 31, 2023.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of August 17, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
AUGUST 17, 2023**

WHEREAS, the Borough is in need of hiring a public works laborer, **and**

WHEREAS, Amyrr M. Evans has satisfactorily served as a probationary employee for the last ninety days,

WHEREAS, Mr. David Winton Public Works Department Head has recommended Amyrr M. Evans be hired as a permanent public works laborer,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that Amyrr M. Evans be hired as a permanent public works laborer at a salary of \$14.13 per hour, effective August 2, 2023.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of August 17, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION 2023-
AUGUST 17, 2023**

AUTHORIZING REFUND OF 2023 TAX OVERPAYMENTS

BE IT RESOLVED by the Borough Council of the Borough of Lakehurst that upon the recommendation of the Tax Collector, the 2023 taxes should be refunded to the appropriate homeowners that are 100% Disabled Veterans.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>YEAR</u>	<u>AMOUNT</u>
10	11	John Stani 820 Union Avenue Lakehurst, NJ 08733	2023	\$ 759.09
17	1.03	Ivan & Maria Giga 720 Oak Street Lakehurst, NJ 08733	2023	\$ 1,117.30
17	3.01	Ernest Scott 702 Oak Street Lakehurst, NJ 08733	2023	\$ 4,102.04
25	9	Frank & Michele Williams, Jr. 602 Willow Street Lakehurst, NJ 08733	2023	\$ 2,864.27

I, Maryann Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of August 17, 2023.

**Maryann Capasso, RMC
Municipal Clerk**

**RESOLUTION 2023-
AUGUST 17, 2023**

AUTHORIZING CANCELLATION OF 2023 TAXES

BE IT RESOLVED by the Borough Council of the Borough of Lakehurst that upon the recommendation of the Tax Assessor, the 2023 taxes are exempt starting March 31, 2023 and should be cancelled on the following property assessed to the appropriate homeowner that became a 100% Disabled Veteran effective March 31, 2023.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>YEAR</u>	<u>AMOUNT</u>
17	1.03	Ivan and Maria Giga 720 Oak Street Lakehurst, NJ 08733	2023	\$ 3,289.04

I, Maryann Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of August 17, 2023.

**Maryann Capasso, RMC
Municipal Clerk**

**RESOLUTION 2023-
AUGUST 17, 2023**

AUTHORIZING CANCELLATION OF 2023 TAXES

BE IT RESOLVED by the Borough Council of the Borough of Lakehurst that upon the recommendation of the Tax Assessor, the 2023 taxes are exempt starting January 1, 2023 and should be cancelled on the following property assessed to the appropriate homeowner that became a 100% Disabled Veteran effective January 1, 2023.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>YEAR</u>	<u>AMOUNT</u>
17	3.01	Ernest Scott 702 Oak Street Lakehurst, NJ 08733	2023	\$ 7,282.04

I, Maryann Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of August 17, 2023.

**Maryann Capasso, RMC
Municipal Clerk**

**RESOLUTION 2023-
AUGUST 17, 2023**

AUTHORIZING CANCELLATION OF 2023 TAXES

BE IT RESOLVED by the Borough Council of the Borough of Lakehurst that upon the recommendation of the Tax Assessor, the 2023 taxes are exempt starting January 27, 2023, and should be cancelled on the following property assessed to the appropriate homeowner that became a 100% Disabled Veteran effective January 27, 2023.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>YEAR</u>	<u>AMOUNT</u>
10	11	John Stani 820 Union Avenue Lakehurst, NJ 08733	2023	\$ 5,636.73

I, Maryann Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of August 17, 2023.

**Maryann Capasso, RMC
Municipal Clerk**

**RESOLUTION
AUGUST 17, 2023**

WHEREAS, there exists a need for the appointment of an engineer to provide professional services to assist in achieving constitutional compliance with the affordable housing mandate, **and**

WHEREAS, the funds are available for this purpose;

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised, and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

That Daniel Bloch of Colliers Engineering & Design, Inc, 52 Frontage Road, Suite 110, Hampton, NJ 08827 is appointed to provide engineering services related to the affordable housing mandate for 2023 at a rate of \$185.00 per hour not to exceed \$35,000.00, subject to full appropriation in 2023 Municipal Budget.

This contract is awarded without competitive bidding as "Professional Services: under the provisions of the Local Public Contracts Law because the above-named individual is highly experienced in her specific area of expertise, and, in the opinion of the Mayor and Council of the Borough of Lakehurst, can best provide the appropriate services for the Borough of Lakehurst.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of August 17, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
AUGUST 17, 2023**

WHEREAS, Limelight LLC, Phase II, had posted required escrows fees associated with their application before the Land Use Board; **and**

WHEREAS, all required fees have been deducted; **and**

WHEREAS, there remains a balance in the amount of \$4,215.65.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the remaining escrow fees in the amount of \$4,215.65 be refunded to Limelight LLC.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of August 17, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
AUGUST 17, 2023**

**RESOLUTION OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW
JERSEY, CANCELING GRANT BALANCES**

WHEREAS, there exists Grant Receivables and Grant Reserves on the Balance Sheet; and

WHEREAS, it is necessary to formally cancel the receivable balance and their offsetting appropriation balance from the balance sheet;

NOW, THEREFORE, BE IT RESOLVED Borough Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that the following grant receivable and appropriation balance be cancelled:

	<u>RECEIVABLE BALANCE</u>	<u>RESERVE BALANCE</u>
NJ DOT - Willow Street - 2019	\$23,048.80	\$11,061.07
NJ DOT - Pine Street Phase I - 2017	\$15,096.05	\$32,072.06

BE IT FURTHER RESOLVED, that:

1. The Borough Clerk is hereby authorized and directed to transmit to the Chief Financial Officer and Borough Auditor a certified copy of this resolution.
2. This resolution shall take effect immediately.
3. A copy of this resolution shall be filed forthwith with the Director of New Jersey, Division of Local Government Services.

CERTIFICATION

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of August 17, 2023, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

**“AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN,
STATE OF NEW JERSEY, AMENDING CHAPTER XXV OF THE REVISED
GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, ENTITLED “LAND
DEVELOPMENT”, TO CREATE A NEW SUBSECTION ENTITLED “PRIVATELY-
OWNED SALT STORAGE””**

Ordinance # 2023-19

WHEREAS, the New Jersey Department of Environmental Protection has promulgated proposed Ordinances to be adopted by municipalities as part of Stormwater Management; and

WHEREAS, one Ordinance to be adopted by a municipality is to prevent stored salt and other deicing materials from being exposed to stormwater.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that Chapter 25 of the Borough Code of the Borough of Lakehurst entitled “Land Development” is hereby amended to create new subsection entitled “Privately-Owned Salt Storage” shall read as follows:

25-27.55 Privately-Owned Salt Storage

SECTION I. Purpose:

The purpose of this ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater.

This ordinance establishes requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality (privately-owned), including residences, in the Borough of Lakehurst to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

SECTION II. Definitions:

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

- A. “De-icing materials” means any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.
- B. “Impervious surface” means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.
- C. “Storm drain inlet” means the point of entry into the storm sewer system.
- D. “Permanent structure” means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed and

walled (new structures require a door or other means of sealing the access way from wind driven rainfall).

A fabric frame structure is a permanent structure if it meets the following specifications:

1. Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
 2. The design shall prevent stormwater run-on and run through, and the fabric cannot leak;
 3. The structure shall be erected on an impermeable slab;
 4. The structure cannot be open sided; and
 5. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.
- E. "Person" means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- F. "Resident" means a person who resides on a residential property where de-icing material is stored.

SECTION III. Deicing Material Storage Requirements:

- A. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15th and April 15th:
1. Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
 2. Loose materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, ditches and/or other stormwater conveyance channels;
 3. Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials shall be swept back into the storage pile, and the storage pile shall be reshaped into a cone after use;
 4. Loose materials shall be covered as follows:
 - a. The cover shall be waterproof, impermeable, and flexible;

- b. The cover shall extend to the base of the pile(s);
- c. The cover shall be free from holes or tears;
- d. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and
- e. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.

(1) Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g., old tires) shall not be used;

5. Containers must be sealed when not in use; and

6. The site shall be free of all de-icing materials between April 16th and October 14th.

B. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15 -April 15.

C. All such temporary and/or permanent structures must also comply with all other local ordinances, including building and zoning regulations.

D. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, and who shall document that weekly inspections are conducted to ensure that the conditions of this ordinance are met. Inspection records shall be kept on site and made available to the municipality upon request.

1. Residents who operate businesses from their homes that utilize de-icing materials are required to perform weekly inspections.

SECTION IV. Exemptions:

Residents may store de-icing materials outside in a solid-walled, closed container that prevents precipitation from entering and exiting the container, and which prevents the de-icing materials from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or inadequate containers shall occur within 2 weeks.

If containerized (in bags or buckets) de-icing materials are stored within a permanent structure, they are not subject to the storage and inspection requirements in Section III above. Piles of de-icing materials are not exempt, even if stored in a permanent structure.

This ordinance does not apply to facilities where the stormwater discharges from de-icing material storage activities are regulated under another NJPDES permit.

SECTION V. Enforcement:

This ordinance shall be enforced by the Borough of Lakehurst Code Enforcement Official during the course of ordinary enforcement duties.

SECTION VI. Violations and Penalties:

Any person(s) who is found to be in violation of the provisions of this ordinance shall have 72 hours to complete corrective action. Repeat violations and/or failure to complete corrective action shall upon conviction thereof, before the Municipal Court of the Borough of Lakehurst, be subject to a fine not exceeding \$100 or imprisonment in the County Jail for a term not exceeding 90 days, or both, in the discretion of the Municipal Court Judge before whom such a violation occurs or continues.

SECTION VII. Severability:

Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause, and phrase, and finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause or reason shall not affect any other portion of this Ordinance.

SECTION VIII. Effective Date:

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

Hon. Harry Robbins Mayor

LEGAL NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the seventeenth day of August 2023 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, 207 Center Street, Lakehurst, New Jersey on the seventh day of September 2023 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Maryanne Capasso, RMC
Municipal Clerk

**“AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN,
STATE OF NEW JERSEY, AMENDING CHAPTER XXV OF THE REVISED GENERAL
ORDINANCES OF THE BOROUGH OF LAKEHURST, ENTITLED “LAND
DEVELOPMENT”, TO CREATE A NEW SUBSECTION ENTITLED “TREE REMOVAL-
REPLACEMENT”**

Ordinance # 2023-15

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

SECTION 1. Chapter 25 of the Borough Code of the Borough of Lakehurst entitled “Land Development” is hereby amended to create new subsection entitled “Tree Removal-Replacement” which shall read as follows:

25-27.54 Tree Removal-Replacement

- a) **Purpose:** An ordinance to establish requirements for tree removal and replacement and penalties for noncompliance in the Borough of Lakehurst to protect the environment, public health, safety and welfare

- b) **Definitions:** For the purpose of this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this ordinance clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The use of the word "shall" mean the requirement is always mandatory and not merely directory.
 - 1. “Applicant” means any “person”, as defined below, who applies for approval to remove trees regulated under this ordinance.
 - 2. “Diameter at Breast Height (DBH)” means the diameter of the trunk of a tree generally measured at a point four and a half feet above ground level from the downhill side of the tree.
 - 3. “Tree of Significance” means any tree that is recognized by the municipal governing body or local historical organization(s) as being of significance due to its size, unique value, age, rarity, or the aesthetic, botanical, ecological, and historical value.
 - 4. “Homeowner” means a person(s) who owns a residence.
 - 5. “Nuisance tree” means any tree, or limb thereof, that has an infectious disease or insect; is dead or dying; obstructs the view of traffic signs or the free passage of pedestrians or vehicles; is causing obvious damage to structures (such as building foundations, sidewalks, etc.); or threatens public health, safety, and welfare.

6. "Person" means any individual, corporation, company, partnership, firm, association, political subdivision of this State and any state, interstate or Federal agency.
7. "Planting strip" means the part of a street right-of-way between the abutting property line and the curb or traveled portion of the street, exclusive of any sidewalk.
8. "Street Tree" means a tree planted in the sidewalk or a planting strip in the public right-of-way.
9. "Tree" means a woody perennial plant, typically having a single stem or trunk growing to a considerable height and bearing lateral branches at some distance from the ground.
10. "Tree removal" means to kill or to cause irreparable damage that leads to the decline and/or death of a tree. This includes, but is not limited to, excessive pruning, application of substances that are toxic to the tree, and improper grading and/or soil compaction around the base of the tree that leads to the decline and/or death of a tree. Removal does not include responsible pruning and maintenance of a tree, or the application of tree treatments intended to manage invasive species.

c) Regulated Activities:

1. Tree Replacement Requirements

- a. Within a five-year period, any person who removes one or more street tree(s) with a DBH of 2.5" or more, unless exempt under Section V, shall be subject to the requirements of the Tree Replacement Requirements Table below.
- b. For applicants, other than "Homeowners":
 - i. Within a five-year period, any person, other than a homeowner, who removes one or more tree(s) with a DBH of 6" or more per acre, unless exempt under (e) exemptions, shall be subject to the requirements of the Tree Replacement Requirements Table below.
- c. For Homeowner applicants:
 - i. Within a five-year period, any person that removes more than three (3) trees per acre that fall into categories 1, 2, or 3, combined, or anyone (1) tree in categories 4 or 5 in the Tree Replacement Requirements table below, unless exempt under (f) enforcement, shall be subject to the requirements of the Tree Replacement Requirements Table below.

The species type and diversity of replacement trees shall be in accordance with the following regulations:

1. In the upland, plantings shall be one of the following kinds of trees, the maximum size and characteristics of which follow:

- (a) Hop hornbeam (*Ostrya virginiana*): 30 to 40 feet tall; leaves turn yellow in fall; broad rounded crown.
 - (b) Bradford callery pear (*Pyrus calleryana* Bradford): grows 30 to 40 feet high; masses of white flowers; glossy green foliage turns bright crimson in fall.
 - (c) Mount hope norway maple (*Acer platanoides* f. *erectum*): grows 30 to 40 feet high; globe-shaped top.
 - (d) Japanese zelkova (*Zelkova serrata* village green): grows to greater than 40 feet tall; dark green foliage turning rusty red color in fall.
 - (e) Scholar tree (*Sophora japonica* regent): 30 to 40 feet tall; with creamy white flowers from July through September; lovely spreading tree.
 - (f) Red oak (*Quercus rubra*): 60 to 80 feet tall; leaves turn deep red or orange in fall; broad symmetrical crown.
 - (g) Pin oak (*Quercus palustris*): 60 to 80 feet tall; grows rapidly in well-drained soils; pyramidal crown; excellent autumn foliage.
 - (h) Willow oak (*Quercus phellos*): 70 to 80 feet tall; leaves turn yellow in fall; dense rounded crown.
 - (i) Summershade norway maple (*Acer platanoides*): grows to heights greater than 40 feet; dark green foliage; shapely upright head.
 - (j) Ginkgo biloba (*Salisburia*): 50 to 75 feet high; picturesque, exotic stately.
 - (k) Green spire linden (*Tilia cordata* greenspire): 30 to 40 feet high; attractive fragrant flowers; small leathery dark green foliage.
2. In areas adjacent to streams, wetlands and lakes, plantings shall be one of the following kinds of trees, the maximum size and characteristics of which follow:
- (a) Sweet gum (*Liquidambar styraciflua*): 80 to 120 feet high; rich red foliage in fall; tall and symmetrical.
 - (b) Willow oak (*Quercus phellos*): 70 to 80 feet tall; pyramidal shape; leaves turn yellow in fall.
 - (c) London plane tree (*Platanus acerifolia*): 70 to 100 feet tall; grows rapidly, especially on moist sites.
 - (d) Crimson king maple (*Acer platanoides*); height to 50 feet; brilliant crimson leaves; color retained throughout summer.
 - (e) Thornless honey locust (*Gleditsia triacanthos* var. *inermis*): 60 to 70 feet high. Acceptable varieties are:
 - [1] Skyline honey locust, pyramid form with ascending branches (60° to 90° angle); compact dark green leaves.
 - [2] Shademaster (Plant Patent No. 151) ascending branches, dark green leaves.
 - (f) Marshall's green ash (*Fraxinus Pennsylvania* Marshall's): deep rooted; glossy foliage; can withstand moist soils.

Replacement tree(s) shall meet the Required Actions in Table below, and shall be planted within twelve (12) months of the date of removal of the original tree(s). Replacement tree(s) shall be monitored by the applicant for a period of two (2) years to ensure their survival and shall be replaced as needed within twelve (12) months. Trees planted in temporary containers or pots do not count towards tree replacement requirements.

Tree Replacement Requirements Table:

Category	Tree Removed (DBH)	Required Action
1	DBH of 2.5” (for street trees) or 6” (for other trees) to 12.99”	Replant 1 tree in accordance with Section III.B., with a minimum DBH of 1.5” for each tree removed
2	DBH of 13” to 22.99”	Replant 2 trees in accordance with Section III.B., with minimum DBHs of 1.5” for each tree removed
3	DBH of 23” to 32.99”	Replant 3 trees with minimum DBHs of 1.5” for each tree removed
4	DBH of 33” or greater	Replant 4 trees with minimum DBHs of 1.5” for each tree removed
5	Tree of Significance*	Replant 5 trees with minimum DBHs of 1.5” for each tree removed

*Tree of Significance removals shall be approved by the Borough of Lakehurst.

d) Replacement Alternatives:

- a. If the municipality determines that some or all required replacement trees cannot be planted on the property where the tree removal activity occurred, then the applicant shall plant replacement trees in a separate area(s) approved by the municipality.

e) Exemptions: All persons shall comply with the tree replacement standard outlined above, except in the following cases. Proper justification shall be provided, in writing, to the Borough by all persons claiming an exemption, including color photographs of the existing conditions, and a statement from a licensed tree expert or arborist verifying that the appropriate exemption qualifications have been met:

1. Clearing, cutting, and/or removal of trees which is necessary to service, maintain, or ensure the continued safe use of a lawfully existing structure, right-of-way, field, park, and/or garden.
2. Tree farms in active operation, nurseries, fruit orchards, and garden centers;
3. Properties used for the practice of silviculture under an approved forest stewardship or woodland management plan;

4. Any trees removed pursuant to a New Jersey Department of Environmental Protection (NJDEP) or U.S. Environmental Protection Agency (EPA) approved environmental clean-up, or NJDEP approved habitat enhancement plan;
 5. Approved game management practices, as recommended by the State of New Jersey Department of Environmental Protection, Division of Fish, Game and Wildlife;
 6. Nuisance trees may be removed with no fee or replacement requirement.
- f) **Enforcement:** This ordinance shall be enforced by the Lakehurst Code Enforcement Officer during the course of ordinary enforcement duties.
- g) **Violations and Penalties:** Any person(s) who is found to be in violation of the provisions of this ordinance shall be subject to a fine determined by the Borough of Lakehurst officials. The removal of a tree of significance is not subject to a fine limit.

SECTION 2. Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause, and phrase, and finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause or reason shall not affect any other portion of this Ordinance.

SECTION 3. This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

Hon. Harry Robbins Mayor

NOTICE

NOTICE IS HEREBY GIVEN that an ordinance #2023-15 entitled “AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING CHAPTER XXV OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, ENTITLED “LAND DEVELOPMENT”, TO CREATE A NEW SUBSECTION ENTITLED “TREE REMOVAL-REPLACEMENT”” was finally adopted after a public hearing and Council approval at a meeting of the governing body held on the seventeenth day of August 2023.

Maryanne Capasso, RMC
Municipal Clerk

“AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER VII OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED TRAFFIC”

ORDINANCE #2023-16

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

SECTION I

Section 7-11 STOPPING OR STANDING PROHIBITED DURING CERTAIN HOURS ON CERTAIN STREETS

<i>Name of Street</i>	<i>Side</i>	<i>Hours</i>	<i>Location</i>
<i>Remove:</i>			
Union Avenue	Both	8:00 a.m.-4:00 p.m. Mon.-Fri.	From 150 feet east of Orchard Street to Lake Street

Section 7-14 PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS.

<i>Name of Street</i>	<i>Side</i>	<i>Location</i>
<i>Add:</i>		
Union Avenue	North	Beginning at a distance of 85 feet east of the easterly curb line of Lake Street.
Union Avenue	North	Beginning at a distance of 85 feet west of the westerly curb line of Orchard Street.
Union Avenue	North	Beginning at a distance of 65 feet east of the easterly curb line of Orchard Street
Union Avenue	South	Beginning at a distance of 45 feet west of the westerly curb line of Orchard Street
Lilac Street	West	From the intersection of Lilac Street and Route 70, extending in the southernly direction to the intersection of Lilac Street and Union Avenue.

Section 7-15 PARKING PROHIBITED DURING CERTAIN HOURS ON CERTAIN STREETS.

<i>Name of Street</i>	<i>Side</i>	<i>Hours</i>	<i>Location</i>
<i>Add:</i>			
Lake Street	Both	Boarding Zone 8:30 am to 2:30 pm Mon. – Fri. 9/1 – 6/30	Union Avenue to Pine Street

SECTION II

Upon final passage and adoption of this Ordinance, the Department of Public Works is authorized and directed to provide appropriate signage and required pavement markings.

SECTION III

In the event any section, part or provision of this Ordinance shall be held unconstitutional or invalid by any Court, such holding shall not affect the validity of this Ordinance or any remaining part of this Ordinance other than the part held unconstitutional or invalid.

SECTION IV

All ordinances or parts thereof which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of their inconsistencies.

SECTION V

This Ordinance shall take effect twenty (20) days after adoption and publication in the manner required by law.

Borough of Lakehurst
Harry Robbins, Mayor

NOTICE

NOTICE IS HEREBY GIVEN that an ordinance #2023-16 entitled “AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER VII OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED TRAFFIC” was finally adopted after a public hearing and Council approval at a meeting of the governing body held on the seventeenth day of August 2023.

Maryanne Capasso, RMC
Municipal Clerk

**“AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING AND
SUPPLEMENTING CHAPTER II, OF THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY,
ENTITLED “ADMINISTRATION””**

#2023-17

2-23.9 Outside Employment of Off-duty Police. Whenever the chief of police or his designee determines that extra duty assignments shall be performed for a party requesting private or quasi-public duty, the chief of police or his designee shall enter into an agreement providing for extra duty assignments for which the borough shall be compensated at the rate set from time to time by resolution of the governing body.

- a. Police personnel assigned to this extra duty shall not be considered employees or agents of the contractor.
- b. The party requesting the assignment shall execute and deliver an agreement in a form approved by the borough governing body by resolution. The chief of police or his designee shall be authorized to execute such agreement, provided it has been submitted in the form approved.
- c. At the time the executed agreement has been delivered to the chief of police or his designee, the party requesting the assignment shall deposit a sum of not less than five hundred dollars (\$500.00) nor more than ten thousand dollars (\$10,000.00) based upon the estimated personnel and equipment requirements of the project as determined by the chief of police or his designee for each such assignment, which funds shall be deposited into an escrow account with the borough’s chief financial officer. The party requesting the assignment shall, upon notice from the chief financial officer, redeposit an identical sum in the event such escrow funds are depleted. Any unused balance of the escrow shall be returned to the party requesting the assignment within thirty (30) days of the completion of the assignment.
- d. The borough shall be responsible to provide all necessary insurance coverage as required by law, including but not limited to worker’s compensation, public liability and claims for damage for personal injury, including death or damage to property which may arise or result from the borough’s performance under the agreement.
- d. Officers engaged in special duty assignments shall be deemed on-duty and shall conform to all police department rules, regulations, and procedures.
- e. Any and all extra duty assignments shall be determined and approved by the chief of police or his designee. The chief of police or his designee may assign a police vehicle for use in performing extra duty if in the event it is determined that the use of a police vehicle is necessary to perform the contracted duty.
- f. All special duty assignments shall be within the municipality, unless a mutual aid agreement is in place, or specific approval is given by the chief of police to the officer to work outside of the municipality. If no municipal police are available to work on special duty assignments

within the municipality, the chief of police may contact the adjoining municipality to see if they are willing to perform such special assignment.

g. The work to be performed shall be considered “special assignment from independent contractors” and will not be considered direct assignment on the job from the borough. The taking of any and all extra duty assignments shall be on a voluntary basis in accordance with a system established and administered by the chief of police.

h. The chief of police shall have the authority to order any police officer to vacate or terminate any special duty assignment in response to emergency situations or whenever the assignment creates an unacceptable risk to health, safety and welfare of the officer and/or the public in the sole determination and discretion of the chief of police. The contractor shall not be responsible for any compensation for the time that the officer is away from the special duty assignment and shall have no claim for costs or damages against the municipality, the chief of police, or the police officer arising from the termination of a special duty assignment other than the prorated return of any costs prepaid to the borough or other municipality.

g. At the time the party submits an agreement/application to the borough requesting the assignment of off-duty police officers, a non-refundable application fee of one hundred dollars (\$100.00) shall be submitted in addition to any escrow funds. The amount of the application fee may be raised or reduced by resolution of the governing body.

h. In addition to any application fee or payment for an officer an administrative fee of thirty-five dollars (\$35.00) per hour to cover municipal expenses such as insurance, FICA, and vehicle or equipment use shall be paid to the borough. This fee shall also be charged for any portion of an hour for which an officer works.

i. Any and all payments due under any such agreement which are in excess of any funds deposited with the chief financial officer, or the result of an emergency action, shall be paid within fifteen (15) days from the date of billing. Interest shall be charged at the rate of eighteen percent (18%) per annum on any amount billed for which payment has not been made within fifteen (15) days. The delinquent party shall be responsible for all costs, fees and attorney’s fees associated with the collection of any amounts due.

j. The rate of compensation for all officers performing ~~extra duty assignments~~ traffic control, and the amount to be compensated to the borough for such services by the requesting party, shall be the rate established in the police contract. All such costs and expenses shall be the responsibility of the requesting party.

k. The rate of compensation for all officers performing security services and the amount to be compensated to the borough for such services by the requesting party, shall be the rate of thirty-five dollars (\$35) per hour for the Municipal Police Officer and an administration fee of five dollars (\$5) per hour to the Borough of Lakehurst.

~~k~~. In instances where a previous memorandum of agreement approved by the governing body, or an inter-local services agreement with another municipality specifies a different rate than

above, those rates in existence shall continue until those specific agreements have been amended.

Severability.

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

Effective date.

This ordinance shall take effect immediately upon final passage and publication as required by law.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that an ordinance #2023-17 entitled “AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING AND SUPPLEMENTING CHAPTER II, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED “ADMINISTRATION”” was finally adopted after a public hearing and Council approval at a meeting of the governing body held on the seventeenth day of August 2023.

Maryanne Capasso, RMC
Municipal Clerk

**“ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN,
STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING THE REVISED
GENERAL ORDINANCES OF THE BOROUGH, CHAPTER XXV ENTITLED
“LAND DEVELOPMENT”**

#2023-18

WHEREAS, pursuant to N.J.S.A. 40:48-2, a municipality may make, amend, repeal, and enforce ordinances not contrary to the laws of this State or of the United States, as it may deem necessary and proper for order and protection of persons and property, and for the preservation of the public health, safety, and welfare of the municipality and its inhabitants; and

WHEREAS, Governor Murphy signed into law legislation legalizing and regulating cannabis use and possession for adults 21 years and older, A-21 (P.L.2021, c.16); and Governor Murphy signed the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act, and decriminalizing marijuana and hashish possession, A-1897 (P.L.2021, c.19). The Governor also signed S-3454 (P.L.2021, c.25), clarifying marijuana and cannabis use and possession penalties for individuals younger than 21 years old; and

WHEREAS, New Jersey law enforcement officers made over 24,000 arrests for marijuana possession in 2012, more than in the previous 20 years, which equated to roughly three out of every five arrests; and

WHEREAS, the Legislature of the State of New Jersey recognizes the need to eliminate the illegal market for marijuana and provide relief to those who have been, or will continue to be adversely affected by arrests resulting from illegal marijuana sales, through a statewide legislative effort providing for decriminalization and record expungement; and

WHEREAS, the Legislature of the State of New Jersey also recognizes the need to utilize tax revenue from legalized marijuana business operations to support drug treatment and education efforts, and community reinvestment initiatives; and

WHEREAS, the Governing Body has determined that the State Legislature has adequately addressed, and will continue to adequately address, the majority of statewide public health, safety, and welfare concerns which may arise from the legal adult use of marijuana; and

WHEREAS, the Borough of Lakehurst has determined that State licensed businesses that legally cultivate, process, sell, and/or distribute marijuana under such State licenses require special attention in the form of an ordinance tailored toward the Borough of Lakehurst, to preserve the public health, safety, and welfare of the Borough and its inhabitants; and

WHEREAS, the new legislation expressly preserves local control over marijuana facilities and land uses, including the authority to control both medical and legal cannabis/marijuana-based businesses in their town; and

WHEREAS, municipalities have until August 21, 2021, to pass ordinances that either bans

cannabis businesses, welcomes them, or sets limits for the type of businesses or number of dispensaries and those that do nothing will lock in a standard set of rules for five years; and

WHEREAS, if a municipality fails to adopt an ordinance prohibiting a particular class by August 21, 2021, a five-year lock in period will be triggered; and

WHEREAS, this Ordinance shall rely upon and be interpreted in accordance with the statutes, rules, and regulations enacted by the New Jersey Legislature and the various State Agencies, Authorities, and Departments governing the legal adult use of marijuana in the State of New Jersey; and

WHEREAS, the Borough of Lakehurst has a Master Plan which contains zoning classifications and districts as outlined in same; and

WHEREAS, medical marijuana and cannabis businesses, dispensaries, commercial operations, and delivery operations are not listed in the Zoning Code as either permitted or conditionally permitted land uses and are, therefore, prohibited under the Borough's permissive zoning provisions, as set forth in the Borough's Municipal Code.

NOW THEREFORE BE IT ORDAINED by the Lakehurst Borough council that that the within sections permit certain uses and establish site standards as follows:

SECTION 1: The Land Development Ordinance of the Borough of Lakehurst, Chapter 25, section 25-32 entitled reserved is hereby created to permit and govern legal marijuana operations within the Borough of Lakehurst as follows:

25-32 CANNABIS OPERATIONS

25-32.1 LAND USE & ZONING FOR CANNABIS OPERATIONS

- a) All residential zones are barred from retail and growing facilities. Pre-existing non-conforming retail uses are explicitly barred from marijuana/cannabis retail use.
- b) Three cannabis retail licenses shall be permitted in the Borough. One retail license shall be permitted in the B-1 Zone, and two retail licenses shall be permitted in the B-2 Zone.
- c) In the B-2 Zone, one Cannabis Retailer License shall be permitted on the west side of Lake Street and one Cannabis Retailer License shall be permitted on the east side of Lake Street as per the attached Exhibit.
- d) In the light industrial zone, the Borough shall allow only one entity to hold a Class 1 Cannabis Cultivation License and/or a Class 2 Cannabis Manufacturer License and/or a Class 3 Cannabis Wholesaler License and/or or a Class 4 Cannabis Distributor License if the licenses are owned by the same entity.
 1. A Class 5 Cannabis Retail site shall not be permitted in the light industrial zone.
- e) Class 6 Cannabis Delivery Licenses shall be permitted in the Borough on the condition the entity also possesses a Class 5 Retailer License.
- f) Distance from schools and parks. All Cannabis operated facilities shall be located a minimum of two hundred (200) feet from schools having full time enrollment of 100 or

more students, as measured from the nearest property boundary of such school use to the front door or primary access of the proposed licensed premises and any public parks. Prior to issuing a retail cannabis business license, the Borough shall confirm the proposed licensed premises boundaries meet such requirements.

25-32.2 LIMITATION ON THE NUMBER OF LICENSES THAT MAY BE ISSUED WITHIN THE BOROUGH.

The “New Jersey Regulatory Enforcement Assistance and Marketplace Modernization Act” establishes six “marketplace” classes of licensed businesses: Namely,

- Class 1 Cannabis Cultivation License
- Class 2 Cannabis Manufacturer License
- Class 3 Cannabis Wholesaler License
- Class 4 Cannabis Distributor License
- Class 5 Cannabis Retailer License
- Class 6 Cannabis Delivery License

- a) Three cannabis retail licenses shall be permitted in the Borough. One retail license shall be permitted in the B-1 Zone, and two retail licenses shall be permitted in the B-2 Zone.
- b) In the light industrial zone, the Borough shall permit only one entity to hold a Class 1 Cannabis Cultivation License and/or a Class 2 Cannabis Manufacturer License and/or a Class 3 Cannabis Wholesaler License and/or or a Class 4 Cannabis Distributor License if the licenses are owned by the same entity.
- c) A Class 5 Cannabis Retail site shall not be permitted in the light industrial zone.
- d) A Class 6 Cannabis Delivery Licenses shall be permitted on the condition the entity also possesses a Class 5 Retailer License.
- e) Storage of products. All products and accessories for a Class 5 Retail License shall be at a minimum at or near the center of the store, completely indoors and onsite.

25-32.3 STATE LICENSED CANNABIS MANUFACTURING, CULTIVATION, PROCESSING, DISTRIBUTION AND DISPENSARIES PERMITTED.

1. Any business duly licensed by the State of New Jersey to conduct legal use marijuana operations, as defined by State law, may operate within the zones referenced in Article II and Article III so long as: (i) the entity maintains its State and local (if applicable) license in good standing and the entity otherwise remains in full compliance with the laws and regulations established by the State of New Jersey and the applicable Agency, Authority, and/or Department governing the licensed activity, as may be amended.
2. No Business License to operate within the Borough shall be granted or renewed without such evidence as may be required by the Clerk’s Office to determine that the entity

maintains all valid State and/or Departmental licenses and approvals, and that all such licenses and/or approvals remain in good standing at the time of registration.

25-32.4 SITE STANDARDS FOR LICENSED CANNABIS OPERATIONS

- a) There shall be no on-site sales of alcohol or tobacco products.
- b) There shall be no on-site sales of food, beverage, and other refreshments.
- c) The consumption of marijuana on any retail site, either indoor or outdoor is strictly prohibited. No consumption of any marijuana product shall be allowed or permitted on the licensed premises or adjacent grounds.
- d) Hours of public operation shall be limited to 10am to 9pm daily. No licensed marijuana business shall be open to the public between the hours outside of 10am to 9pm any day.
- e) For any of the Class 1-5 licenses, the facility or retail store shall provide an air treatment system with sufficient odor absorbing ventilation and exhaust systems such that any odors generated inside the facility are not detectable by a person of reasonable sensitivity anywhere on adjacent property, within public rights of way, or within any other unit located within the same building as the licensed facility if the use only occupies a portion of a building.
- f) To the extent not already required by the entity's State license, all sites must be equipped with security cameras requiring identification quality imaging, which covers all areas, including, but not limited to, all exterior parking and loading areas, points of entry, and interior spaces which are either open to the public or used for the storage or processing of marijuana products. Footage must be maintained for the duration required under State law.
- g) All licensed cannabis facilities must provide the Lakehurst Borough Police Department with access to security footage immediately upon request by the Department.
- h) To the extent not already required by the entity's State license, all licensed facilities must provide at least one security guard who is certified by the police training commission [or by the Security Officers Registration Act \(SORA\)](#), or more if required by the State, during all times the facility is open to the public.

25-32.5 ON SITE SIGNAGE

- a) No State licensed cannabis business shall display signage containing text and/or images intended to promote excessive consumption of legal cannabis products.
- b) Signage shall otherwise comply with the requirements of Article XXV (Signs) of the Lakehurst Borough Ordinance, to the extent permissible by applicable State laws and regulations governing signage standards for licensed marijuana businesses.

SECTION 2: The Revised General Ordinance of the Borough of Lakehurst, Chapter 4, section 4-5 entitled reserved is hereby created within the Borough of Lakehurst as follows:

4-5 LICENSED CANNABIS OPERATIONS

4-5.1 LICENSING & FEES.

- a) To be granted a business license for the operation of any State Licensed cannabis facility within the Borough, the following conditions must be satisfied:
 - 1) Completion of all forms, checklists, and other submissions as may be required by the Clerk's Office;
 - 2) Payment of all applicable local fees, including inspection and licensing fees;
 - 3) Demonstration that all applicable State licenses have been obtained;
 - 4) Passage of all applicable State and local inspections required to be completed prior to the beginning of operations and/or renewal of any State and/or local license;
 - 5) Emergency contact information to be utilized by police, fire, and EMT personnel in the event of an on-site emergency; and,
 - 6) Submission of a full copy of the Application for State Licensure, via hard copy or digitally, with pages prominently marked "CONFIDENTIAL" as appropriate for purposes of compliance with New Jersey's Open Public Records Act (NOTE: pages not marked as confidential will be disclosed in response to an applicable OPRA request).
- b) Application and License Fees: Application and license fees (which are in addition to any state license fees), whether or not shared with the Borough and in addition to any applicable fees required under the Borough Land Use Code and Building Code for-cannabis businesses shall be as follows:
 - a. New license application fees:
 - i. First submittal: \$10,000.00. The following is required with a first submittal:
 1. All applicants must submit a \$10,000.00 application fee via certified bank check.
 2. All applicants must concurrently submit a business proposal with one (1) original and two (2) copies along with the license application and license application fee.
 - ii. A cannabis business license selection committee will be appointed by the Mayor to administratively sort, review and consider each business. Final selections to be made by the full council.
 - iii. If a business is not selected, \$5,000.00 of the first submittal license application fee will be returned.
 - b. Fingerprint-based criminal background check fee, per person checked: actual cost.
 - c. Renewal application fee: \$5,000.00 which is non-refundable.
 - d. Late renewal fee: \$750.00.
 - e. Change of business manager: \$150.00 (plus actual fingerprint-based background check fees).
 - f. Transfer of location: \$1,000.00.
 - g. Modification of premises or other activities for which a fee is permitted, but for which a fixed amount is not set in this Article: \$250.00.
 - h. Change of corporate structure or change of a Controlling Beneficial Owner: \$150.00 per person (plus actual fingerprint-based background check fees).
 - i. Other change in financial interests: \$100.00 minimum, or actual cost if more than

\$100.00.

- c) The primary purpose of the fees established in this Section is to defray the costs of the particular municipal services provided and not to defray the costs of general services provided by the Borough or to raise general revenues. The fees provided in this Section are reasonably related and proportional to the costs of the services provided and do not generate additional net revenue.
- d) Fees described in this section are non-refundable even if a license or application is denied, approved but not issued, lapsed, abandoned, or withdrawn.

4-5.2 VIOLATIONS; PENALTY

- a) Any person, other than a licensee of a retail cannabis business, who violates any provision of this Article shall be deemed guilty of a municipal offense and may be punished by a fine not to exceed one thousand dollars (\$1,000.00), imprisonment for a period not to exceed ninety (90) days, or by both such fine and imprisonment.
- b) Any licensee of a retail cannabis business who violates any provisions of this Article shall be subject to civil penalties of up to one thousand dollars (\$1,000.00) for each day during which such violation occurs or continues. Each day on which a violation shall occur or continue shall be deemed a separate and distinct offense. Following notice and hearing, the Local Licensing Authority may impose such civil penalties.

4-5.3 GROSS RECEIPTS, TAXES

- a) Pursuant to the authority granted by the State of New Jersey, the Borough is levying a Two Percent (2%) tax per sales transaction on all cannabis related sales from cannabis-based businesses.
- b) Every cannabis-based business shall submit a quarterly tax report to the Borough Clerk.
- c) The Borough may request an audit at the licensee's request for any and all reasons or no reason at all. The burden of proving that any transaction is exempt from the tax shall be upon the seller. It shall be the duty of every seller to maintain, keep and preserve suitable records of all sales made by the seller and such other books or accounts as may be required to determine the amount of the tax of which the Seller is liable under this Article. It shall be the duty of every such seller to keep and preserve for a period of five (5) years all such books, invoices, and other records and the same shall be open for examination by the Borough Clerk or designee.
- d) The Borough has the right to revoke the seller's license in the event seller does not satisfy the Two Percent (2%) sales tax within thirty (30) days of submitting its quarterly tax reports of which must be submitted in a reasonably timely manner.

Severability.

Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any

such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

Effective date.

This Ordinance shall take effect immediately upon final passage and publication as required by law.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that an ordinance #2023-18 entitled, “ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE BOROUGH, CHAPTER XXV ENTITLED “LAND DEVELOPMENT” was finally adopted after a public hearing and Council approval at a meeting of the governing body held on the seventeenth day of August 2023.

Maryanne Capasso, RMC
Municipal Clerk